

MILTON PARISH COUNCIL

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MAINTENANCE COMMITTEE

To all members of Milton Parish Council Maintenance Committee

For information to all members of Milton Parish Council

You are summoned to the next meeting of Milton Parish Council Maintenance Committee to be held in the Bowls Pavilion on Monday 16 September 2019 at 7.45pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coder*

Date of issue: 10 September 2019

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on 17 June 2019: (Appendix 1)**
3. **Declarations of interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - c) To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.
5. **Allotments**

Update AH/SC
6. **Paddock (Appendix 2)**

To **CONSIDER** quote received from Buchans to treat paddock field £130.00 + VAT
7. **Cemetery (Appendix 3)**

Update AH/SC
To **CONSIDER** quote received from Buchans to remove shrub from central hedge £86.40 + VAT
To **CONSIDER** works to be carried out on cemetery entrance gate
8. **Play Areas (Appendix 3 and 4)**

To **CONSIDER** quotes for repair works to Froment Way and Humphries Way Play Areas. Wicksteed £4,687.32 + VAT, Fenland Leisure £5,026.05
To **CONSIDER** future improvements to The Rowans Play Area and Faulkner Close tarmac play area.
9. **Store Cupboard**

To **CONSIDER** replacing and widening of the entrance door to the back-store cupboard.
10. **Trees (Appendix 5)**

To **RECEIVE** notes from Tree Warden – Training course attended “Basic Tree Survey and Inspection Day”.
11. **Tomkins Mead Board Walk (Appendix 6)**

To **CONSIDER** installing boot scrapers at each end of the boardwalk.
To **CONSIDER** quotes received from Harrod Sport fixed boot wiper £198.07, Net World Sports compact boot wiper brush/scraper £139.99, Black Country Metalworks iron boot scraper £41.99

12. Budget 2020/21

To **CONSIDER** budget items and budget request for the next financial year

13. Correspondence (Appendix 7)

Brick bus shelters – possible arts project

Wildflower areas – To consider possible locations

Woodland Trust - Free trees for school and communities

14. Dates of next meeting

Monday 16 December 2019 at 7:45pm

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.

APPENDIX 1

Minutes of the Maintenance Committee Meeting of Milton Parish Council held on Monday 17 June 2019 at 7.45pm in the Bowls Pavilion

Present: A Horne (AH) (Chair), T Leavens (TL), D Wildman (DW), A Markham (AM) (Arrived 7:50pm)

In attendance: S Corder (Clerk)

P Adams (Village Cleaner)

1. **Election of Chair**
DW Proposed AH for Chair of Maintenance – TL Seconded **AGREED**
2. **Apologies for absence**
J E Coston (personal)
3. **To APPROVE the minutes of the meeting held on Monday 25 March 2019**
DW Proposed to approve the minutes – TL Seconded **AGREED (1 abstain)**
4. **Declarations of interest and dispensations:**
 - (a) **To receive declarations of interest from councillors on items on the agenda** – None
 - (b) **To receive written requests for dispensations for disclosable pecuniary interests (if any)** - None
 - (c) **To grant any requests for dispensation as appropriate.** – None
5. **Public Participation – members of the public are invited to speak.**
No public attended.
6. **Allotments**
Update – AH reported that some allotments needed maintenance - Clerk has sent out letters to allotments tenants concerned.
7. **Horse Paddock**
To **CONSIDER** future use of the paddock – AH suggested that due to the work required to bring the paddock back to usable standard could be costly. AH suggested turning the paddock into a wild area/flower meadow. AM asked if some small pieces of equipment for children could be added like stepping logs and benches. **DW to check if this can be covered by the S106 Arts Budget. Clerk to obtain quotes to clear field and prepare for a flower meadow. ALL AGREED. To go to MPC in July for approval.**
8. **Cemetery**
Update AH/SC – All good.
To **CONSIDER** purchase cost of a cemetery plot and erection of headstone – **After comparing charges with other local villages, it was AGREED to leave the current costs as they are. Clerk to amend wording to cemetery policy to say ‘purchase of exclusive rights’ replacing the wording interment cost. ALL AGREED.**

To **CONSIDER** quotes received to extend the footpath from the new part of the cemetery up to the entrance gate as per specified requirement: Stearn Construction Ltd £4,425.00 + VAT, CJ Murfitt £9,109.00 + VAT, Buchans £3,972.00 + VAT. **AH Proposed to accept Buchans quote – DW Seconded. ALL AGREED. To go to July MPC meeting for approval.**
9. **Play Areas**
To **CONSIDER** Fenland Leisure inspections reports tabled. **It was AGREED to carry out the repairs in-house as minor repairs required to The Rowans play area and The Sycamores fitness equipment. Clerk to source quotes for a new bench at The Rowans play park as reported in the ROSPA inspection report. Clerk to source a quote to repaint goal posts on Humphries Way and Froment Way play areas as**

recommended in the ROSPA report.

To **CONSIDER** quote from Buchans to add new mulch around the Flymobile on Froment Way £444.00 +VAT.

AH Proposed to accept Buchans quote – DW Seconded ALL AGREED. (Capital Projects budget previously agreed).

To **CONSIDER** correspondence received “Are there any plans to build a new skate park in Milton (on The Sycamores rec) as the previous skate park was torn down 10 years ago. All that is left is a rusted rail and small ramp”. **It was AGREED that there are no plans to revamp the current skate park as it is rarely used. Ongoing maintenance to the current equipment will be carried out.**

10. War Memorial Seating Area

To **CONSIDER** quote from Buchans to grind out stump material, topsoil and seed area around the benches £296.00 + VAT. **AH Proposed to accept the quote – TL Seconded ALL AGREED. (S106 Arts Budget)**

11. Parish Council Office

To **CONSIDER** quote received to replace back office door with a fireproof door – CJ Murfitt £485.00 +VAT **Clerk to obtain specifications of the fire door.**

12. Date of next meeting

Monday 16 September 2019 at 7.45pm

The meeting closed at 9pm.

Signed:

Date: