

**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on
Monday 16 September 2019 at 7.45pm in the Bowls Pavilion**

Present: A Horne (AH) (Chair), D Wildman (DW), A Markham (AM)(arrived 8:30pm)

In attendance: S Corder (Clerk)
P Adams (Village Cleaner)

1. Apologies for absence

JE Coston (personal)

(Meeting proceeded as a general discussion until AM arrived)

2. To APPROVE the minutes of the meeting held on Monday 19 March 2018

DW Proposed to approve the minutes – AM Seconded **ALL AGREED (Item agreed at 8:30pm)**

3. Declarations of interest and dispensations:

(a) **To receive declarations of interest from councillors on items on the agenda.** – None

(b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** - None

(c) **To grant any requests for dispensation as appropriate.** – None

4. Public Participation – members of the public are invited to speak.

No public attended.

5. Allotments

Update – Rent letters will be going out this week.

6. Paddock

To **CONSIDER** quote received from Buchans to treat paddock field £130.00 + VAT

AH AGREED to accept the quote for a first cut and treatment of the paddock. Clerk to check what treatment is being sprayed and would it be possible to plant trees in the near future.

7. Cemetery

Update AH/SC – Unauthorised bench and flowers have now been removed.

To **CONSIDER** quote received from Buchans to remove shrub from central hedge £86.40 + VAT – **AH Proposed to remove the shrub that is covering some graves – DW Seconded ALL AGREED.**

To **CONSIDER** works to be carried out on cemetery entrance gate – **Clerk to source quotes to fix the gate from sticking and other remedial work that is required.**

8. Play Areas

To **CONSIDER** quotes for repair works to Froment Way and Humphries Way Play Areas. Wicksteed £4,687.32 + VAT, Fenland Leisure £5,026.05 – **AH Proposed to accept Wicksteed quote – DW Seconded ALL AGREED. (To go to full council for approval). Clerk to ask Wicksteed to add to quote repair work required at Humphries Way.**

To **CONSIDER** future improvements to The Rowans Play Area and Faulkner Close tarmac play area. **Clerk to source quotes to repaint the current equipment and add new litter bin to The Rowans play area.**

Faulkner Close – AH suggested to source quotes to clear and repaint the area or remove tarmac and grass. (To go to full council for further discussions). (Item agreed 8:40pm)

9. Store Cupboard

To **CONSIDER** replacing and widening of the entrance door to the back-store cupboard. **Clerk to source quotes to replacing and widening the door and access ramp and install handrails either side of the ramp.**

10. Trees

The notes from Tree Warden were received– Training course attended “Basic Tree Survey and Inspection Day”. **AB to put together tree map of all trees maintained by MPC.**

11. Tomkins Mead Board Walk

To **CONSIDER** installing boot scrapers at each end of the boardwalk. **It was reported that the boardwalk**

edges were coming loose due to scraping mud off shoes/boots. It was suggested to install boot scrapers. To **CONSIDER** quotes received from Harrod Sport fixed boot wiper £198.07, Net World Sports compact boot wiper brush/scrapper £139.99, Black Country Metalworks iron boot scraper £41.99. **AH Proposed to accept the quote for iron boot scrapers £41.99 x 2 to be placed at either end of the boardwalk. ALL AGREED.**

12. Budget 2020/21

To **CONSIDER** budget items and budget request for the next financial year
Proposed budget for agreement at Finance Committee:

- Grass cutting £15,000
- Trees £4,000
- Cemetery £2,200
- Hedges/pathways £2,000
- Allotments £3,000
- Paddock £2,000
- Bus shelters £1,000
- Seats & bins £300
- Cleaning/sundries £500
- Play areas/maintenance £10,000
- Tomkins Mead £1,500

Capital Projects: £10,000 for emerging works.

13. Correspondence

Brick bus shelters – possible arts project: **How would the project be executed? Clerk to write back to resident for further information.**

Wildflower areas – To consider possible locations: AH suggested using the area of land at the top of The Rowans/Cambridge Road. **Clerk to ask Buchans to quote to clear area and plant some wildflowers. (To go to full Council for further consideration).**

Woodland Trust - Free trees for school and communities: **Clerk to apply for the Wildlife pack (establish food and shelter for wildlife and create a living legacy for future generations). If application accepted suggested planting area would be the paddock.**

14. Date of next meeting

Monday 16 December 2019 at 7.45pm

The meeting closed at 9.20p.m.

Signed:

Date: