

Section 2 – Accounting Statements 2018/19 for

MILTON PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	394,179	410,297	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	125,000	125,600	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	49,944	161,516	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	35,492	41,107	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	123,334	248,458	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	410,297	407,248	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	410,297	407,248	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	190,693	190,693	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.
Signed by Responsible Financial Officer before being presented to the authority for approval

Gail Skirrow

Date

13/05/2019

I confirm that these Accounting Statements were approved by this authority on this date:

13/05/2019

as recorded in minute reference:

MINUTE REFERENCE 2

Signed by Chairman of the meeting where the Accounting Statements were approved

Gail Skirrow

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Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:

Farmarked reserves:

Capital projects	166010
Section 106	60782
History fund	203
Reserve 4	
Reserve 5	
Reserve 6	
Reserve 7	
	<hr/>
	226995

General reserve

180253

180253

Total reserves (must agree to Box 7)

407248

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Milton Parish Council**

County area (local councils and parish meetings only): **Cambridgeshire**

Financial year ending 31 March 2019

Prepared by (Name and Role): **G J Kinsman Finance Officer**

Date: **31/03/2019**

	£	£
Balance per bank statements as at 31/3/19:		
Cambridge Building Society	14,392.55	
Cambridge Building Society	7,214.53	
Cambridge Building Society	41,638.09	
Unity Trust Bank	77,425.60	
[add more accounts if necessary] Santander	50,659.43	
Shawbrook	85,000.00	
Unity Trust Bank	55,652.08	
Cambridge and Counties Bank	85,000.00	
		416,982.28

Petty cash float (if applicable) **13.79**

Less: any un-presented cheques as at 31/3/19 (enter these as negative numbers)

[add more lines if necessary]	404	(237.30)
	407	(1,234.22)
	415	(314.63)
	416	(182.95)
	417	(823.73)
	418	(1,127.39)
	420	(715.92)
	421	(153.60)
	405	(100.00)
	406	(93.80)
	414	(8.39)
	419	(219.25)
	426	(222.00)
	429	(242.52)
	439	(328.85)
	440	(191.22)
	441	(860.95)
	442	(1,178.32)
	434	(150.00)
	432	(52.98)
	433	(2,011.20)
	435	(443.04)
	436	(890.00)
	437	(184.80)
	438	(51.60)
	443	(229.16)
item 8		
		-12247.82

Add: any un-banked cash as at 31/3/19

188	2,000.00
189	500.00
	2500.00

Net balances as at 31/3/19 (Box 8) 407248.25