

MILTON PARISH COUNCIL

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FINANCE COMMITTEE

To all members of Milton Parish Council Finance Committee

For information to all members of Milton Parish Council

**You are summoned to the next meeting of Milton Parish Council Finance Committee
to be held in the Bowls Pavilion on Wednesday 17 April 2019 at 7:45pm**

Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coaker*
Date of issue: 9 April 2019

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on 21 January 2019: (Appendix 2)**
3. **Declarations of interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - c) To grant any requests for dispensation as appropriate.
4. **Bank Reconciliation and Bank Statements (Appendix 4)**
To review Balance sheet.
5. **Review of Debtors and Creditors at year end (Appendix 5)**
6. **Review of Budget and Year to Date Actuals (Appendix 6)**
7. **To Review Investment Policy and Risk Management Policy (Appendix 7 and 7a)**
8. **Finance Officer**
9. **Dates of next meeting**
9 July 2018 at 7:30pm

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.

Appendix 2

**Minutes of the Meeting of Milton Parish Council Finance and Administration Committee held on
Monday 21 January 2019 at 7.45p.m. in Bowls Club**

Present: D Wildman (DW) (Chair), H M Smith (HMS), R Farrington (RF) T Leavens (TL), J Coston (JEC). C Duff (CD)

In attendance: G Kinsman (RFO), S Corder (Clerk)

- 1. To accept and approve apologies for absence**
None all in attendance.
- 2. Approval of Finance and Administration Minutes of 15 October 2018**
The Minutes of the meeting 15 October 2018 were received – **ALL AGREED**
- 3. Declarations of interest and dispensation:**
 - (a) To receive declarations of interest from councillors on items on the agenda.

There were no declarations of interest to agenda items.
 - (b) To receive written requests for dispensations for disclosable pecuniary interests (if any). – None.
 - (c) To grant any requests for dispensation as appropriate. All Councillors resident in Milton Parish have been granted a dispensation to discuss and vote on finance and the precept.
- 4. Bank Statements and Bank Reconciliations**
To review balance sheet - DW has checked the bank totals from Scribe against the bank statements. All the banks were reconciled.

Review list of regular payments – To add yearly cost to the list for The Connections Bus Project
- 5. Review of debtors and creditors at year end**
All in order.

Awaiting invoice for the MVAS unit.
- 6. Review of Budget and Year to Date Actuals**
All in order.
- 7. Set Budget for 2019/20**
The 2019/20 budget spreadsheet was tabled and each budget heading was agreed and where needed amended for the financial year 2019/20. **To go to MPC for approval. Clerk to write to CCC to increase grass cutting donation by 3% due to inflation. (from £1,055 to £1,086).**

Consider grant to Milton Community Centre – A request from MCC was received for £35,000 for their yearly grant. DW Proposed to accept this request and to put it to MPC for approval. **ALL AGREED.**
- 8. Set 2019/20 Parish Precept**
DW suggested increasing the precept to £132,000 (£74.60 for band D property) – **RF Proposed – TL Seconded ALL AGREED. To go to MPC for approval.**
- 9. Finance Officer**
Nothing to report.

10. Dates of next meeting

Monday 15 April at 7:45pm – **To be moved to Wednesday 17 April at 7:45pm**

Meeting closed at 9.50pm Signed..... Date.....