

**Minutes of the Meeting of Milton Parish Council Finance and Administration Committee held on
Monday 21 January 2019 at 7.45p.m. in Bowls Club**

Present: D Wildman (DW) (Chair), H M Smith (HMS), R Farrington (RF) T Leavens (TL), J Coston (JEC),
C Duff (CD)

In attendance: G Kinsman (RFO), S Corder (Clerk)

1. To accept and approve apologies for absence

None all in attendance.

2. Approval of Finance and Administration Minutes of 15 October 2018

The Minutes of the meeting 15 October 2018 were received – **ALL AGREED**

3. Declarations of interest and dispensation:

(a) To receive declarations of interest from councillors on items on the agenda.

There were no declarations of interest to agenda items.

(b) To receive written requests for dispensations for disclosable pecuniary interests (if any). – None.

(c) To grant any requests for dispensation as appropriate. All Councillors resident in Milton Parish have been granted a dispensation to discuss and vote on finance and the precept.

4. Bank Statements and Bank Reconciliations

To review balance sheet - DW has checked the bank totals from Scribe against the bank statements. All the banks were reconciled.

Review list of regular payments – To add yearly cost to the list for The Connections Bus Project

5. Review of debtors and creditors at year end

All in order.

Awaiting invoice for the MVAS unit.

6. Review of Budget and Year to Date Actuals

All in order.

7. Set Budget for 2019/20

The 2019/20 budget spreadsheet was tabled and each budget heading was agreed and where needed amended for the financial year 2019/20. **To go to MPC for approval. Clerk to write to CCC to increase grass cutting payment by 3% due to inflation. (from £1,055 to £1,086).**

Consider grant to Milton Community Centre – A request from MCC was received for £35,000 for their yearly grant. DW Proposed to accept this request and to put it to MPC for approval. **ALL AGREED.**

8. Set 2019/20 Parish Precept

DW suggested increasing the precept to £132,000 (£74.60 for band D property) – **RF Proposed – TL Seconded ALL AGREED. To go to MPC for approval.**

9. Finance Officer

Nothing to report.

10. Dates of next meeting

Monday 15 April at 7:45pm – **To be moved to Wednesday 17 April at 7:45pm**

Meeting closed at 9.50pm Signed..... Date.....