

**Minutes of the Meeting of Milton Parish Council held on  
Monday 4 March 2019 at 7.30pm in the Bowls Pavilion**

**Present:** J E Coston (JEC) (Chair), R Farrington (RF), A Horne (AH), D Owen (DO), D Wildman (DW), HM Smith (HMS), T Leavens (TL), A Bradnam (AB) (arrived 9:03pm)

**In Attendance:** S Corder (SC) (Clerk)

**1 Apologies for absence**

J Rippeth (District Councillor)

JEC informed the Committee that C Duff has resigned as Councillor.

**2 To APPROVE the Minutes of the meeting held on Monday 4 February 2019**

**To APPROVE the Confidential Minutes of the meeting held on Monday 4 February 2019**

JEC PROPOSED to accept the minutes of Monday 4 February and the Confidential minutes of Monday 4 February 2019 – **AGREED (TL Abstain).**

**3 Declarations of interest and dispensation**

a) To receive declarations of interest from councillors for items on agenda; AH Item 6 (S/0631/19/FL)

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate; None

**4 Public Participation – members of the public are invited to speak**

No public attended.

**5 Clerk's/Chairman's report**

**From previous meeting:**

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- Freedom of Information Request – reply received acknowledging receipt of correspondence requested.
- CCTV on Jane Coston Bridge – Update: JEC continues to chase this but believes this should be passed onto County Councillor as CCTV was removed without notification and has not been replaced. **AB to follow-up.**
- A10 Trees – Update: Solicitor is preparing letter and PC has enquired what costs can be claimed.
- Deeds – Update: Awaiting confirmation from Ashtons Solicitors of deeds being transferred. Still waiting confirmation of Old School Lane land registered and deed number for part of Coles Road rec.
- The Sycamores Play Park – awaiting one quote – one quote already received. Both quotes will be discussed with MCC before returning to MPC for decision.

**6 Planning**

The minutes of the Planning meeting on 18 February 2019 were received.

**Decisions received:**

**S/0101/19/PA** – 1 Goding Way, Milton CB24 6AH – Prior approval for a single storey rear extension. **APPROVED – Prior approval not required.**

**New:**

**S/0579/19/LD** – 20 The Rowans, Milton, Cambridge CB24 6YU – Certificate of lawful development for a proposed home theatre outbuilding to the rear of the property. **Comments: 1. Detrimental to the area. 2. Not in the spirit of permitted development. 3. Milton Parish Council supports neighbours' objections.**

**S/0553/19/FL** – 93 Cambridge Road, Milton – Proposed change of use from industrial (B2/storage (B8) to private gym for one to one fitness training and physiotherapy. **OBJECTS: 1. Concerns of increase of D2 (leisure facilities) on the current industrial estate. 2. Lack of parking and access. 3. Is there up to date regulation fire escapes and access to the unit?**

**S/0631/19/FL** – 1 Knights Way, Milton, Cambridge CB24 6DE – Part demolition and relocation of the boundary wall to the north of the dwelling/house. **HAS NO RECOMMENDATION**

**7 Maintenance**

To **CONSIDER** quote received following our enquiries to upgrade maintenance cover provided by Buchan's to mid/premium level for recreational grounds £3895 + VAT. **RF Proposed to accept the quote – AH Seconded ALL AGREED. Clerk to ask Buchan's for clarification on what materials will be used on the recreation ground.**

To **CONSIDER** tree work on The Sycamore (on public space adjacent to the Post Office) – Crown and reduce height and space by 3-3.5m back to previous pruning points, shape and balance £185.00 + VAT (to be linked into

other tree work at Queen Anne Lodge). **DW Proposed to accept the quote and carry out the work on the Sycamore – RF Seconded ALL AGREED.**

**8 Capital Project Working Group**

The notes from the meeting of 31 January 2019 were received.

**9 Agreement letter between The Scout Group and Milton Parish Council**

To **CONSIDER** the agreement between the Scout Group, MPC and MCC for lease of land.

**Clerk to amend agreement to say “occupy the land for the purpose of a Scout storage building. DW Proposed to accept the agreement with the amendment made – JEC Seconded AGREED (RF and TL Abstain)**

**10 Milton Cricket Club request for new garage at The Sycamores rec ground**

To **CONSIDER** request received. Correspondence received from MCC clarifying the process. **Clerk to write back to the Cricket Club asking that the requirements requested from MCC be carried out first.**

**11 LHI Grant Agreement**

To **CONSIDER** signing the grant offer from the Cambridge Community Foundation for the work carried out under the A14 upgrade funding – Cycle improvements Winship Road, tarmac footpath opposite Tesco, fencing alongside slip road. Still awaiting plans for Landbeach Road Bus Stop additional tarmac area. **AH Proposed to sign the acceptance of the grant awarded – DW Seconded ALL AGREED.**

**12 A10 Footbridge**

To **CONSIDER** collated responses to A10 bridge questionnaire. **The County Council has confirmed that as it is a footpath no other signage was required on the bridge. CCC correspondence:** “Policy and Reg and our Assets team have confirmed that the bridge still has the legal status of a footway and does not require a legal TRO cyclist prohibition order and signs”.

The blue circle sign at the Park and Ride end with cyclist and pedestrian showing has been turned back to face the right way by CCC. The consultation through the Village View with responses both on paper and by email had 70 responses. 48 for no change, 21 to prohibit cycling more forcefully, 1 abstain. A similar result was received from an unofficial pole on the Milton Facebook Page. **RF Proposed no further action Seconded TL AGREED (1 Abstain)**

**13 Request for Defibrillator for North Lodge Pavilion**

To **CONSIDER** quotes received from Cardio Cabinet £1,595 + VAT for Ecopad cabinet and SP1 IPAD defibrillator, Primary Care £1,249 + VAT for cabinet and SAM defibrillator, Seaton £1,528.99 + VAT for cabinet and Zoll AED.

**DW Proposed to: 1. Clarify who would maintain the AED. 2. To send a letter via MCC to all MCC group to ask if they would fundraise towards a new AED unit. 3. To check if Section 106 money would cover an AED unit. Bring back to April’s MPC meeting. ALL AGREED.**

**14 Cambedrail**

To **CONSIDER** response to consultation to the Rail Route options. **No further action to be taken.**

**15 Milton Community Centre Report March 2019**

**Maintenance/Improvements:** All the spot lights in the main hall have been upgraded to LED’s

We have a new fridge in the Annexe as the old one was no longer fit for purpose

**Bookings:** Unfortunately, the Wednesday morning and Thursday evening Yoga classes have been cancelled, as the instructor has decided to take a break

**16 County Councillors Report – March 2019 Anna Bradnam**

**Covering the following:**

**County Budget:** All political groups proposed a 2% increase in Council Tax for Adult Social Care plus a 2.99% increase in General Council Tax.

**County Highways Schemes:** The government has allocated £6.6M to Cambridgeshire for road repairs to be completed by the end of March 2019. AB asked for any suggestions of areas of the village that needed work. Suggestions were School crossing point by Fen Road, end of The Rowans and Butt Lane junction pot holes.

**Connecting Cambridgeshire:** Connecting Cambridgeshire had undertaken a survey of service delivery.

**County Planning :** On 7 February County Council’s Environment and Economy Committee considered the Council’s response to the application from RLW for the eastern part of Waterbeach New Town, particularly relating to their holding objections and to approve the draft Heads of Terms that would be used in the planning agreement. The key issues were Transport, Education, Flood Risk and some other issues. You can see the full Minutes on the County website here:

[https://cambridgeshire.emis.uk.com/ccc\\_live/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/871/Committee/5/Default.aspx](https://cambridgeshire.emis.uk.com/ccc_live/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/871/Committee/5/Default.aspx)

**The Joint Development Control Committee:** includes members of the City, South Cambs and County Councils and AB is appointed as a County Councillor.

**The Council's Audit & Accounts Committee:** has been asked to review the process by which members granted a senior member of the council the tenancy of a county owned farm and recommended a considerable investment in an extension to the property (which the tenant will repay over time), without the members initially knowing that the tenant was a councillor. We await the Committee's legal advice.

**Corporate Parenting Committee:** AB attended the Annual Awards Ceremony for children who are looked after by the County and am proud of the skills and abilities our children have demonstrated.

**Adult Safeguarding:** The staff decide immediately what help is needed, from whom and by when. (If you are worried about an adult who is in immediate danger or needs medical treatment, contact the Police and/or call an ambulance on 999.) If you are worried that a vulnerable adult may be being abused or neglected, you can call the Contact Centre on 0345 045 5202 8 am to 6pm on weekdays and 9-1 pm on Saturdays. Or you can email on [referral.centre-adults@cambridgeshire.gov.uk](mailto:referral.centre-adults@cambridgeshire.gov.uk)

**Civic Hub at Alconbury Weald** – AB visited the exhibition at Alconbury Weald to view the design for the new County Council 'Hub' and the Council Chamber.

**Choices for Better Journeys** - The Greater Cambridge Partnership is seeking our views about transport in Cambridge and South Cambridgeshire. Take part in the survey here before the consultation closes on Sunday 31 March 2019.

<https://www.greatercambridge.org.uk/choices-for-better-journeys/>

**County Council review of funding support** AB will be joining Milton Good Companions 8 March to gather their views on their weekly lunch which is managed by volunteers, but subsidised by the County Council, in order to inform her response for this review.

**Cambridgeshire and Peterborough Combined Authority (CPCA) Bus Review**

The Mayor's long-awaited Strategic Bus Review has finally been published (23 Jan 2019). There is a summary here:

<http://cambridgeshirepeterborough-ca.gov.uk/news/review-highlights-opportunity-for-radical-reform-to-cambridgeshire-and-peterborough-bus-network/>

**Bedford-Cambridge Rail Link Consultation:** They have proposed five different options for the proposed Bedford to Cambridge rail route, which they have been published for public consultation. Three routes start from a new station at Bedford South and two at Bedford Midland. Two routes include a station at Cambourne. You can comment here <https://eastwestrail.co.uk/haveyoursay> by Monday 11 March.

An alternative proposal from a group called CBRR (CamBedRailRoad) follows a more northerly route through new stations at St Neots, Cambourne and Northstowe, then on to Cambridge North. <http://www.cambedrailroad.org/>

**Brexit planning** - The Council's Audit & Accounts Committee has considered a report on the impact of Brexit. It listed sixteen potential risks, ten of which have been scored as having a potentially high or very high impact should they come to fruition. The highest risks are identified as • Workforce issues associated with recruitment and retention of staff • Ensuring EU citizen residents are fully informed, but especially those who are vulnerable and/or to whom we have a statutory responsibility • Increased community tensions • Impact on council finances should there be a negative national financial reaction • Interruption to supplies and services, including medicines and fuel, and • Impact on travel and road infrastructure caused by disruption to and from ports.

JEC – Complaint received: Straw is being dropped along the A10 and is filling up the gullies. Can clean up be arranged. Fly tipping – Butt Lane on Mere Way: caravan dumped. Rubbish dumped in the culvert by the allotments (now reported to South Cambs).

Damaged fencing alongside the A14 slip road (by Tesco) has been reported to County Highways.

## 17 District Councillor's Report – March 2019 (Full reports on website)

**Covering the following: Anna Bradnam**

**District Council Business Plan for 2019-24 and Budget for 2019/20** - The Council has approved the new Business Plan which embeds our four principles of – Growing Local Businesses and Economies - Housing that is affordable for everyone to live in – Being green to our core – Being a modern and caring Council. Council Tax has been set on the basis of the District Council Tax for general expenses on a Band D property of £145.31. This will be an increase of £5/year or 10p per week for a Band D property. The Council agreed to revise the **Localised Council Tax Support (LCTS) Scheme** to use an income banded scheme for 2019/20. You can see the details here

<http://scambs.moderngov.co.uk/ieListDocuments.aspx?Cid=410&Mid=7348&Ver=4>

**Bringing empty homes back into use** - In an effort to bring back into use homes which have been left empty, the Council has agreed to increase Council Tax charges, to try and encourage them to be returned to use as homes. Currently owners of homes left empty and substantially unfurnished for more than 2 years must pay an extra 50% on top of the regular bill. From 1 April 2019 owners of such homes will be charged double the regular bill (+100%). If left empty for more than 5 years, they will be charged an additional 200% (and +300% for homes left empty for more than 10 years) on top of their regular bill. Currently there are 100 properties that have been left empty for between 2 and 5 years and 41 homes that have been left empty for between 5 and 10 years. Any extenuating circumstances will be taken into account

**Crime and Disorder Reduction Panel** - AB sits on the Panel which works with a host of partners including City Councillors, Voluntary Services, Clinical Commissioning Group, Cambridge Fire and Rescue, Cambridgeshire

Constabulary and the County Research Group to achieve harmonised approaches to crime reduction. At a recent meeting it was agreed to build community resilience by focussing on - supporting vulnerable people and identifying and supporting communities in dealing with - vulnerable places.

**North East Cambridge Area Action Plan** – Your views are welcomed on how the area near Cambridge North Station might be developed. The Issues and Options 2019 Consultation is open and there are local exhibition dates until 14 March. You can have your say by Monday 25 March at 5pm here <https://www.scamb.gov.uk/necaap>

**Taxi and Private Hire Licensing** - the Council is holding a Workshop to consider its response to the national consultation on 'taxi' licensing. The District Council Licensing Authority will submit its response by 11 April 2019.

**Mon 18 March SCDC Chairman's Event** – A Choral Evening with Handel at Histon Baptist Church Music from The Messiah, The Water Music and other well know pieces. Entry is free but you will be asked to donate at the event to the Chairman's Charity, The Trussell Trust which supports local food banks.

**The Farmland Museum and Denny Abbey** will be opening again on 1 April and will be open Tuesday – Sunday (and Bank Holiday Mondays) from 11am – 5pm, until 27 October.

#### **Covering the following: Hazel Smith**

**Change of chief officer at South Cambs:** The Chief Executive and Head of Paid Service at South Cambs DC, Beverly Agass, has taken early retirement, the new Interim Chief Executive is Mike Hill, who has been Director of Health and Environmental Services and also during the last 6 months interim Director of Housing.

**North East Cambridge:** The consultation on the Area Action Plan for the area around the station and the redevelopment of the sewage works started last week and goes on till 25<sup>th</sup> March. It includes the Science Park, which they aim to make more diverse as it intensifies with the redevelopment that Trinity College have planned.

**Waterbeach New Town Planning meetings:** The council is running a comprehensive series of sessions for the Planning Committee and other interested councillors, on the details of the two applications. The viability of the two developments is being discussed, and both applications have a lot of infrastructure to build, which means they are both offering amounts of affordable housing well below the 40% we would like them to deliver.

**Greater Cambridge Partnership – Choices for Better Journeys:** There is another consultation coming up on the next phase of walking cycling and bus improvements for Cambridge and its necklace villages. The detail of the Milton Road improvements is nearly fixed now, and a recent Local Liaison Forum meeting went through the details.

**Litter pick:** on Sunday went well with 9 people collecting litter. HMS spent quite a time at the Rowans play area (teletubby land), removing rubbish from under the hedge.

#### **Covering the following: Judith Rippeth**

**Landbeach Tith Barn:** Listed buildings consent was granted on 12<sup>th</sup> February so the programme of repair works can now commence. Planning officers are in the process of finalising the lease over the next couple of months. The main change to the lease is to grant a licence to allow the serving of alcohol during events which will broaden the scope of fundraising activities.

**Emmaus:** JR completed a Level 1 course in 'Dual Diagnosis training' with other Emmaus trustees and staff members. The course was informative on the street drugs available and an education in the various substances and what is currently in vogue; although alcohol addiction is still the most prevalent issue. Dual diagnosis deals with the impact of drug misuse and mental health issues, such as clinical depression, and how they often go hand in hand and how to break that vicious circle. Not only was the day highly educational, it also highlights the challenging task Emmaus faces on a daily basis and the fantastic work they do.

**Waterbeach Greenway:** They reported that they had received fantastic feedback of hundreds of responses for each individual project with some great ideas put forward. They expect to make the Waterbeach consultation findings available in the next couple of months. Subject to a new tranche of funding they hope to come back with updated proposals – hopefully this project can get off the ground in the near future!

**Recycling and bin collections:** From Friday 15<sup>th</sup> March the green bin will return to a fortnightly cycle of collection. From 1<sup>st</sup> April South Cambs will be charging for additional green bins to be emptied. This will bring the council in line with Cambridge City with whom it shares a waste service and with other neighbouring authorities. The small annual charge of £35 (£20 up until October 2019) should hopefully encourage those with additional garden waste (and probably a larger garden) to compost at home which is a far greener alternative than a diesel lorry collecting it for the composting process to be carried out elsewhere.

### **18 Bills for Payment and Money Received.**

To **CONFIRM** and **AGREE** bills for payment.

JEC Proposed to pay all bills. RF Proposed – DW Seconded **ALL AGREED**

### **19 Correspondence**

#### **General – copies available on evening**

South Cambs District Council – January 2019 Parish bulletin.

Cambridgeshire County Council – IHMC Incident Report January 2019.

**20 Dates of next meetings**

Monday 18 March 2019 – Planning (7pm) Maintenance (7:45pm)

Monday 1 April 2019 – Parish Council

Wednesday 10 April 2019 – Community Care (11:30)

Meeting closed at 9:30pm Signed: .....

Date: .....

DRAFT