

**Minutes of the Meeting of Milton Parish Council held on
Monday 7 January 2019 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), R Farrington (RF), A Horne (AH), D Owen (DO), T Leavens (TL), A Bradnam (AB)
C Duff, D Wildman, HM Smith (HMS)

In Attendance: S Corder (SC) (Clerk)
J Rippeth (District Councillor arrived 8:50pm)
2 members of public

1 Apologies for absence

All Councillors in attendance.

2 To APPROVE the Minutes of the meeting held on Monday 3 December 2018

AH Proposed amendments to: Item 11 The Queen and Prince Philip Commemorations – To minute that the meeting went into Confidential Session.

RF Proposed and TL Seconded that the Minutes be signed as a true record with amendments made. **AGREED (DW and CD Abstained)**

3 Declarations of interest and dispensation

- a) To receive declarations of interest from councillors for items on agenda; AH (Payments) Item 17.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

A resident of Froment Way raised concerns regarding the shrub work carried out on Froment Way play area and as to why they have been cut below fence level. Also the machinery used has caused damage to the resident fence and trellis as well as flying debris landing in their garden – could a different machine be used?

DW explained that the shrubs had been left for so long that maintaining them caused an issue and we were advised to cut them back to fence height to allow new and healthier growth. The Maintenance Committee will keep the height under review. Clerk to contact contractor about machinery used.

5 Mobile Vehicle Activated Speed sign Data Presentation

A presentation by Mike (MVAS volunteer) was given with the following summary: Full report on MPC website.

The MVAS has been in use for 8 months & has had approx. 7 weeks in Milton. Milton may not have made the best use of it yet, as 2 locations were close to other traffic calming features possibly giving the MVAS less traffic influence. Early use has identified changes to improve the MVAS effectiveness but the Parish Councils need to advise their objectives to allow the team to make appropriate recommendations. The team now in place are achieving regular moves but there is a strong reliance on a few. The lack of suitable laptops & poor software means data download is invariably done by John. Any increased use of MVAS may need a bigger team & more support equipment.

Summary from Cambridge Road data: Average daily use 5,276 vehicles, 85% going below speed limit (30mph), Average speed: 24.3mph, Over limit: 1 to 2% at 38mph, Max speed: 55mph

JEC thanked the MVAS working party for all their work.

To PROPOSE setting up a joint MVAS Working Party with Landbeach and Waterbeach Parish Councils with Anna Bradnam representing Milton Parish Council. **This was previously agreed at the MPC meeting on 29 October 2018.**

6 Clerk's/Chairman's report

From previous meeting:

- **Local Highways Improvements (Page 11)** – The diagonal footpath requested is due to be finished in January. Cambridgeshire County Council has said no further cycle improvement works to be carried out. Cyclist DO NOT have right of way from Jane Coston Bridge to Winship Road. Clerk is looking into having the shrubs cut back on Winship Road.
- CCTV Jane Coston Bridge – Chasing a response.
- Zebra Crossing by Tesco – Still waiting for response from Highways.
- AED Unit for North Lodge Pavilion – Clerk sourcing grants.
- Community Information Exchange
- A10 Tree dispute – Letter received from Solicitor requiring a signature (costs £800). **Agreed Clerk to sign letter.**

New:

- War Memorial Benches – A letter of thanks for installing the benches and improving the area has been received.
- Renewal of Cambridge Acre Membership £57 – Clerk recommendation to not renew. **AGREED**

7 Planning

From 17 December 2018 Agenda – Decisions made under Delegated Powers – No meeting required

S/2814/18/FL – Glassworld, Cambridge Road Industrial Estate, 6 Cambridge Road, Milton, Cambridge CB24 6AZ – Extension of existing building to provide industrial unit (amended plans). **HAS NO RECOMMENDATIONS**

S/32980/18/FL – The Black House, Chesterton Fen Road, Milton, Cambridge CB4 1UN – Replacement dwelling then rebuild house with 2 storey extension. **Bat report received. FOR INFORMATION ONLY.**

S/4551/18/TC – Tree work – 42-44 High Street, Milton CB24 6DF – Walnut crown reduce height by 2m, crown reduce spread on all sides by 2m shape and balance trim back/crown lift to clear adjacent roof and gutters by 1-1.5m remove deadwood throughout. **NO COMMENT**

Decisions received:

S/3957/18/FL – 26 Fen Road, Milton, Cambridge CB24 6AD – Construction of two one bedroom semi-detached dwellings **REFUSE.**

New:

S/3280/18/FL – The Black House, Chesterton, fen Road, Milton, Cambridge CB4 1UN – replacement dwelling with 2 storey extension – Update to Ecological report, revised flood risk assessment and contaminated report – **FOR INFORMATION ONLY.**

S/4428/18/NM – 12 Repton Gardens, Milton, Cambridge CB24 6UE – Non-material amendment to planning consent **S/1140/18/FL** – **FOR INFORMATION ONLY.**

S/4617/18/FL – 4 Townsend Close, Milton, Cambridge CB24 6DN – Single storey side extension between existing property & existing garage. **HAS NO RECOMMENDATIONS – If approved to be ancillary to main building.**

8 Maintenance

The minutes of the meeting of 17 December 2018 were received.

To CONSIDER recommendations:

- Cemetery Policy – to remove x 4 fee for non-residents as this is unlawful. MPC can still refuse non-residents plots in the cemetery as per existing policy. **AH Proposed to accept this change – TL Seconded ALL AGREED. Clerk to amend policy once clarification has been received from CAPALC and bring to February MPC meeting.**
- To CONSIDER request from residents of Bulteel Close to allow shrubs to grow to 8ft tall before cutting back. **Maintenance to review height on shrubs – DW Proposed to a 6ft maintainable height – RF Seconded ALL AGREED.**
- To CONSIDER quote from Wicksteed for revamp of Froment Way play area £16,148.50. **Clerk in the process of obtaining 2 other quotes. Quotes to go to Maintenance meeting in March then to MPC for agreement.**

9 Finance

The budget accounts were tabled. DW to double check final figure with our RFO and to adjust S106 payments for play equipment.

10 Reduction of Councillors from 15 to 12

To CONSIDER implementation date. DW Proposed to put the implementation date to 2019 and have an election if required as we are currently fewer than 12 councillors at present – HMS Seconded **ALL AGREED**

11 Ely Road Bus Stop (Pages 19-27)

To CONSIDER position of bus stop and pathway.

AB informed the Council that the bus shelter cannot be located in the grass verge by the road due to service cables underground, therefore the shelter would be located at the back of the foot/cycle path with the canopy overhanging the foot/cycle path. HMS proposed an amendment to the plan to add a new tarmac area with white guidelines for cyclist to follow when passing the bus stop with a 2.4 metre height clearance for the canopy.

HMS Proposed to accept this plan with amendments – AB Seconded

DW suggested to not moving the bus stop from High Street to Ely Road due to the new location being in an unlit and exposed area and current plan not being satisfactory to vote on.

3 In favour, 4 Against, 2 Abstain. Vote carried not to move the bus stop. JEC thanked AB for all her work in this project. AB to contact CCC to reinstall the RTPI.

12 A10 Footbridge

To CONSIDER safety concerns

- DW has raised concerns over the advisory cycle dismount signs on the A10 bridge and about the speed of cyclists using the bridge, the width of the bridge with it being a dual purpose bridge and the height of the side barriers. DW would like MPC to consider taking what action necessary to ask for the cycle signs to be compulsory dismount signs. Improvements to the A10 bridge have been requested by some residents.

- JR raised concerns for wheelchair and pram users of the bridge as it is harder for them to move out the way of a passing cyclist.
- AH asked if the bridge could be re-assessed due to new safety regulations and can MPC have a copy of the previous assessment taken? **Clerk to contact CCC Highways.**
- JEC to put a questionnaire in the Village View for all residents' to respond to.

To be discussed further at the March MPC meeting.

13 Milton Air Quality Working Party

The minutes of the 4th and 5th liaison meeting with Anglia Water were received.
The minutes of the 7th liaison meeting with FCC Environment Agency were received.

14 Milton Community Centre Report January 2019

Maintenance/Improvements: The Community Centre main hall + lounge floor and the Youth Building floor will be professionally cleaned between Xmas and the New Year.

Bookings: All of our regular bookings will continue into 2018. We also have a new weekly Weight Watchers class on a Thursday morning starting the first week of January, which is in addition to the Thursday evening meeting.

Scout building, Coles Road – Ongoing discussions re: lease on land – **DW, RF and JEC to meet and discuss an agreement for the lease of the Scout building.**

15 County Councillors Report – January 2019 Anna Bradnam (Full report on website)

Covering the following:

Council Budget and Council Tax: The Council is permitted by central government to increase council tax by up to 2% for Adult Social Care and up to a further 3% for all the other services (Children and Young People, Highways, Waste disposal, Libraries, Public transport and Public health). Every 1% increase generates £2.75 million and costs the Band D taxpayer 25p per week.

Special Educational Needs and Disability (SEND) Funding: Many local councils are facing a huge over-spend in their Special Needs funding. In Cambridgeshire, the over-spend for SEND this year is expected to be £8.9 million. This is because the number of children being taught in special schools has risen by 20% between 2017 and 2018, with a 13% increase in the number of children with an Education Health and Care Plan.

Milton Fen Road: The resurfacing of Fen Road has been completed down to the river.

16 District Councillor's Report – January 2019 (Full reports on website)

Covering the following: Anna Bradnam

Waterbeach New Town Supplementary Planning Document

Cambridge Northern Fringe East (CNFE): It is anticipated that the draft Area Action Plan will be available for public consultation in Spring 2019.

Homes for our future: People are being asked to comment on Homes for our future: The Greater Cambridge housing strategy, a new draft document published jointly by Cambridge City and South Cambridgeshire District Councils. It details how the two authorities will aim to meet housing challenges for the next five years. A public consultation is being run until Friday 25 January 2019 to help residents have their say, giving them an opportunity to shape and influence the draft strategy before it is finalised next year. You can comment here <https://www.scamb.gov.uk/consultations/>

DW asked HMS if there were any updates on the preferred route for the Cambridge to Bedford train line since the news shared at the liaison meeting was that all route options were being reviewed. HMS will check with the officers for any new information.

17 Bills for Payment and Money Received.

To **CONFIRM** and **AGREE** bills for payment.

JEC Proposed to pay all bills to 1 and 1 Internet. DW Proposed – TL Seconded **AGREED (AH abstained)**

JEC Proposed to pay all other bills. AH Proposed – TL Seconded **ALL AGREED**

18 Correspondence

Homes for our Future Greater Cambridge Housing Strategy 2019-2023 – seeking views – **CD offered to go through the document and comment.**

19 Dates of next meetings

16 January 2019 – Community Care (11:30am)

21 January 2019 – Planning (7pm), Finance (7:45pm)

4 February 2019 – Parish Council

Meeting closed at 9:55pm Signed: Date: