

**Minutes of the Meeting of Milton Parish Council held on
Monday 3 December 2018 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), R Farrington (RF), A Horne (AH), D Owen (DO), T Leavens (TL), HM Smith (HMS), A Bradnam (AB) (arrived 8:05pm)

In Attendance: S Corder (SC) (Clerk)
J Barret (Office Support)

1 Apologies for absence

D Wildman (personal), C Duff (personal)

2 To APPROVE the Minutes of the meeting held on Monday 29 October 2018

HMS Proposed amendments to: Item 4 Greenways cycling project - to say could not attend our PC meeting, Item 8 Gritting – to say no lip at edge of A10 bridge and Item 11 to say Ordnance Survey on-line service

TL Proposed and HMS Seconded that the Minutes be signed as a true record with amendments made. **AGREED (DO Abstained)**

3 Declarations of interest and dispensation

- a) To receive declarations of interest from councillors for items on agenda; AH (Payments) Item 15.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

No public in attendance.

5 Clerk's/Chairman's report

From previous meeting:

- **Extra gritting bin** – New location agreed will be Milton Primary School, Butt Lane, footpath entrance.
- **AED Unit North Lodge Pavilion** - Clerk to look into grant providers (not successful with Tesco Bags for Life grant).
- **Bus stop Ely Road** – AB and JB met with John Finey and Mike Davis from CCC on 30 November to discuss location of the bus stop and cycle path. **Plans to come to January MPC meeting.**
- **A10 Trees dispute** – Update – The Solicitor requested more detailed maps of the boundary in question. Our Land Surveyor provided MPC with an Ordnance Survey map, aerial view picture and boundary confirmation diagrams to be sent onto our Solicitor.
- **Deeds** – Old School Lane ongoing. It was suggested that when Astons have recorded all the deeds we have them scanned and relocated to County Archives.
- **Culvert at allotments** – Work now completed by SCDC.
- **Local Highways Improvements** – Work on improvements to Winship Road are in progress and fence barrier has been erected alongside the verge opposite Tesco to stop Lorries parking there. **Clerk to chase up on new diagonal footpath, cycle lane to be repainted on Cambridge Road to The Rowans junction and confirm cycle improvements and who has right of way from the Jane Coston bridge.**
- **CCTV Jane Coston Bridge** – JEC has spoken with CCC and is awaiting an update on reinstating the CCTV.
- **Zebra Crossing by Tesco** – Awaiting response from Cambridgeshire Highways.
- **Freedom of Information request** – Update: A further request for more information on the Fen Road development site has been requested.

New:

- **War Memorial benches Coles Road** – Have been installed and near completion.
- **Christmas Tree Lights** – To be erected on 10 December 2018 in Horse Chestnut tree opposite Waggon & Horses.
- **The Sycamores Recreation ground** – Clerk to work with MCC on upgrading the play park equipment and sourcing quotes for the project.
- **Community Information Exchange** – JEC proposed to run an information exchange sharing service with local service providers – **To be discussed further at the January MPC meeting.**
- **MVAS** – Milton recorded some 1500 vehicles daily traveling into Milton along Ely Road, with most under 30mph but most speeding events in the morning or late at night and one travelling at 60mph.

6 Planning

The minutes of the meeting on 19 November 2018 were received.

Decisions received:

S/3216/18/FL – 4 Lodge Close, Milton, Cambridge CB24 6UA – Single storey rear extension **APPROVED.**

S/2338/18/LD – 149 The Sycamores, Milton, Cambridge CB24 6ZH – Proposed lawful development certificate for loft conversion to the rear **APPROVED.**

S/2459/18/FL – 90 The Rowans, Milton, Cambridge CB24 6YU – Proposed ground and first floor extension to the rear and side of the property above the existing ground floor garage, as well as small front porch **APPROVED.**

S/2205/18/LD – 20 Cambridge Road, Milton, Cambridge CB24 6AW – Lawful development certificate for proposed loft conversion and front porch **APPROVED.**

S/2466/18/FL – 57 Old School Lane, Milton, Cambridge CB24 6BS – Replacement single storey extension **APPROVED.**

S/3002/18/FL – 66 Coles Road, Milton, Cambridge CB24 6BW – Single storey front porch extension **APPROVED.**

S/2312/18/FL – 20 The Rowans, Milton, Cambridge CB24 6YU – Demolition of existing single storey garage and kitchen/utility room. Construction of a two storey side extension and a rear and side single storey extension **APPROVED.**

S/0700/18/FL – 7 High Street, Milton, Cambridge CB24 6AJ – Demolish existing dwelling and replace with 3 no dwellings **APPROVED.**

New:

S/4207/18/FL – 2 Faulkner Close, Milton, Cambridge CB24 6EF – Single storey side and rear extension. **HAS NO RECOMMENDATION**

S/3104/18/FL – Camside View, Chesterton Fen Road, Milton, Cambridge CB4 1TU – Erection of a park home and dayroom with garage. **OBJECTS: Dayroom should not include garage. Increased development of site on green belt land. Milton Parish Council supports and agrees with the reasons for refusal given by SCDC in respect of the previous application S/1322/18/FL and feel that much of this is still applicable for this current application.**

S/4174/18/LD - 66 Coles Road, Milton, Cambridge CB24 6BW – Certificate of lawful development of a proposed loft conversion/roof extension. **NO COMMENT**

S/4423/18/TC – Tree Work conservation area: 26 Church Lane, Milton, Cambridge CB24 6AB – Fell two ornamental conifers that have overgrown. **NO COMMENT**

S/4197/18/FL – Milton Country Park, Cambridge Road, Milton, Cambridge CB24 6AZ – Retrospective consent for erection of 11 containers, 1 half-container and 1 ancillary building within the ground of Milton Country Park. **SUPPORTS**

7 Finance and Administration

To **CONSIDER** Parish Precept questions for 2019/20 – **HMS Proposed no comment required ALL AGREED.**

To **CONSIDER** DW Finance Chairman to be signatory on Unity bank account. **RF Proposed – AH Seconded ALL AGREED.**

The budget to date report was received. GK (RFO) to make a few amendments for future reports.

8 Village Pump

To **CONSIDER** tack welding the top of the Village Pump – **It was agreed that the Clerk would source professional advice on how to secure the top of the village pump and feedback to MCP.**

9 Replacement Office Laptop

AB thanked DW and AH for all their work involved in this project.

To **CONSIDER** quote received £273 + VAT for V110 pre-installed with Windows 10 to be used by the Community Care Warden.

To **CONSIDER** purchasing a 1 year subscription of Office 365 for up to 5 PCs £65 + VAT.

AB Proposed to accept both quotes – RF Seconded ALL AGREED (Costing from Capital Project funds).

AB Proposed that AH sources quotes for a NAS drive for the office – ALL AGREED.

10 Youth Club

Clerk and CD attended The Connections Bus Project AGM.

To **CONSIDER** increase in provision of Youth Service cost to £170 per session from £166 per session – **HMS Proposed to the increase – RF Seconded ALL AGREED.**

11 The Queen and Prince Philip Commemorations

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Items 11, The Queen and Prince Philip Commemorations

Meeting to go into confidential session.

HMS Proposed DO Seconded – ALL AGREED.

(Meeting closed 9.03pm and reopened 9.15pm)

To **CONSIDER** how Milton Parish would commemorate the life of The Queen and Prince Philip – **A group was agreed to be put together to discuss this further.**

12 Milton Community Centre Report December 2018

Bookings: December is a busy month with a number of Christmas parties taking place.

Youth Building: Eddies Artworks continue to use the building every weekday, the Youth Club continues on Tuesday evenings, Young Carers are in every other Wednesday and Calvary Chapel use the facilities every other Friday.

North Lodge: The facilities continue to be used by Colts on Saturday and Sunday mornings, IVC French on a Wednesday and Thursday morning and Inland Waterways on one or two evenings a month.

Christmas Closing: The Community Centre will be closed on Christmas Eve, re-opening on Wednesday 2nd January.

13 County Councillors Report – December 2018 Anna Bradnam (Full report on website)

Covering the following:

Children and Schools: The Council cannot afford all the refurbishment, maintenance and building work that we would like to do. The Council recently agreed to support CYP overspends to the tune of £3.4 million from the ‘Smoothing Fund’.

Shire Hall move - costs increase: In May 2018 the Council decided to move to a new ‘civic hub’ to be built at Alconbury Weald by 2020. Originally planners thought it could be built on two acres of land but have now admitted that they had made a mistake and four acres would be needed, which would add an additional £1.7 million to the costs, making a total of £18.3 million. The recommendation to approve the additional funding will go to the General Purposes Committee on 27 November.

Ely Southern Bypass : The Ely Southern Bypass has now opened.

Highways – Milton: The A10 cycle path between Waterbeach and Milton has been ‘sided-back’. Re-surfacing has been done, in front of the College of West Anglia. The roundabout outside Tesco and Cambridge Road (down to the Country Park) has been re-surfaced as part of the Greater Cambridge Partnership initiative to improve cycle-ways.

14 Joint District Councillor’s Report - December 2018 (Full reports on website)

Covering the following: Judith Rippeth

Waterbeach SPD: The ‘Urban and Civic’ application has now been put back until next year so to avoid a ‘cart before the horse’ situation. JR has been pressing for a meeting to be set up between the planning officers working on the new town, U&C, RLW and ourselves to look in particular at the sections of the two plans which impact both schemes, such as transport infrastructure and access, and the development of the town centre. JR has concerns about the current positioning of one of the primary schools within 60 metres of the A10 and the need for the SPD to ensure the development of a green and healthy place to live in.

Recycling Matters: On 6th November I visited the Waste Management Facility at Amey to look at their recycling processes and at the landfill sites. It was an informative session and certainly enlightened me further on the sheer volume of waste we produce as a society.

Training: JR attended a Commercialisation Masterclass on 8th November at Cambourne at how SCDC could increase its income streams in the future so we are not too reliant on council tax receipts.

Remembrance: JR attended Remembrance Sunday Service at All Saints Milton.

Covering the following: Hazel Smith

Healthy New Towns initiative - Northstowe is a ‘beacon’ project for the government’s Healthy New Town initiative.

Waterbeach New Town Planning meetings rescheduled: At the recent meetings about Waterbeach New Town and the Supplementary Planning Document (SPD) which should guide the development, HMS protested about the compressed timeframe, and appealed that more time should be allowed to revise the SPD and to consider the detail in the planning documents. Only then can we consider the Urban and Civic planning application for 6,500 houses with a first phase of 1,600 dwellings. It was pointed out that adopting the SPD on 3rd Dec (then deciding the U&C application on 17th) would not have allowed a proper consideration of the feedback from the public and also from Waterbeach Cycling Campaign and the British Horse Society representative. In the current proposed schedule the SPD will be considered by the Scrutiny and Overview Committee on 22 January 2019 and then by Cabinet on 6 February 2019.

Waterbeach IDB: HMS and AB attended the Internal Drainage Board meeting. The Council has representation on this alongside farmers because when farming land is developed for housing, South Cambs pays a drainage rate as the farmer would previously have done.

Universal Credit: The strong message is “don’t change unless you have to”. There is a useful tool online at www.entitledto.co.uk that will calculate these benefits.

Local rough sleepers: Each year South Cambs attempts to count the people sleeping rough on a particular evening in late November.

South Cambs Housing Strategy

The new 5-year strategy is being prepared jointly with Cambridge City, and is the first step towards the next local plan which will cover the whole Greater Cambridge area. It will be published for 7 weeks of consultation from 10th December.

CareRooms UK: This local company provides up to a week or two of convalescent care for people who are leaving hospital and not quite ready to go straight home.

Covering the following: Anna Bradnam

Emergency Response and Recovery: Members were briefed that South Cambridgeshire District Council is a Category 1 Responder under the Civil Contingencies Act 2004. Practically speaking, in an emergency, Fire and Ambulance Services would lead any rescue and emergency action, whereas the District Council would lead Community Recovery. This means that in an emergency, the Council has a legal duty assess risk, maintain emergency and business plans, communicate with

the public, promote business continuity, share information and cooperate with other responders. This system would interact with our Parish Emergency Plans to reach down to the local community.

Licensing: Following the introduction of new legislation and public consultation, the SCDC Gambling Act 2005 Policy and the Licensing Act 2003 Policy have been revised. Any updates will be given at parish council meetings.

SCDC Business Plan: South Cambridgeshire District Council is currently consulting on its Business Plan, which will guide us from 2019 to 2024. Please take the opportunity to have your say at <http://www.scambs.gov.uk/the-council/performance-and-plans/council-plans-and-reports/council-aims-and-objectives-the-corporate-plan/>.

Remembrance: As Vice-Chairman of South Cambridgeshire District Council, AB attended Remembrance Services, in Huntingdon, at South Cambs Hall and in Peterborough. On Sunday 11th November I attended services close to home in Milton and in Girton.

15 Bills for Payment and Money Received.

To **CONFIRM** and **AGREE** bills for payment.

JEC Proposed to pay all bills listed. TL Proposed – HMS Seconded **AGREED (AH abstained)**

16 Correspondence

To **CONSIDER** request making a financial contribution to Cambridgeshire County Council Bikeability cycle training in schools. **DO Proposed not to contribute at this time due to lack of financial information – RF Seconded. 6 In favour, 2 abstain. AGREED**

General – copies available on evening

Cambridgeshire County Council – IHMC Incident Report October 2018

Over Day Centre - 2018 Annual Report

17 Dates of next meetings

17 December 2018 – Planning (7pm), Maintenance (7:45pm)

7 January 2019 – Parish Council

16 January 2019 – Community Care (11:30am)

21 January 2019 – Planning (7pm), Finance (7:45pm)

The Parish Council office will be closed on Christmas Eve, re-opening on Wednesday 2nd January 2019.

Meeting closed at 10:20pm Signed: Date: