

MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on
Monday 5 February 2018 at 7.30pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coker*
Date of issue: 30 January 2018

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held 8 January 2018: (Pages 1-4)**
To APPROVE the confidential minutes held on 8 January 2018 (Page 5)
3. **Declarations of interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - c) To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.
5. **Clerk's/Chairman's report:**

From previous meetings:
Emergency Plan – To AGREE updates (**Pages 6-18**)
Signing of CSLT Agreement
Laminated notices are now up at North Lodge Park on edge of Recreation ground.

New:
Waterbeach Station plans to move location to new development – JEC invited as Chairman and attended exhibition.
Tree fallen (A10 side) into Paddock area and caused damage to fence – discussed with Highways and MPC has requested the fence to be repaired.
Grass cutting discussions with CCC Highways and South Cambs re: managing additional village grass cutting on their behalf and current allowance/charges was discussed. JEC, TL and AB attended the meeting – awaiting outcome.
Play repairs on Froment Way and Humphries Way to be carried out week commencing 5 or 12 February 2018. Play bark has been laid at The Rowans.
Hedge cutting in Froment Way and Humphries Way – Update.
Damage to property adjoining MPC land by tree falling – insurance claim in progress. Awaiting quotes for damaged wall. Tree is to be removed £120 + VAT Town & Country (**Page 19**)
New Photocopier in the office has been installed.
Advertising for ad-hoc 5 hr week Office Assistant in Parish Office – to consider leaflet drop.
6. **Planning**

To **RECEIVE** the minutes of the meeting 22 January 2018. (**Page 20**)

Decisions Received:
S/4272/17/FL – 4 Humphries Way, Milton, Cambridge CB24 6DL – 1st floor side extension above existing garage – **WITHDRAWN**
S/4164/17/FL – 21 Pearson Close, Milton, Cambridge CB24 6YS – Replacement of existing single story garage and hall/cloakroom projection with part two-storey, part single-storey side/rear extension **APPROVED**

New:
S/4537/17/FL – Trinity College C/O Bidwells – Unit 306 Cambridge Science Park, Milton Road, Cambridge

CB4 0WG – Two storey entrance extension. External repairs to existing hard and soft landscaping. Erection of bin store and cycle shelter. Internal and external alterations.

S0278/18/FL – Edmund Trust – 2 Cambridge Road, Milton, Cambridge CB24 6AW – Conversion of residential building to provide 5 units of accommodation

S/0178/18/LB – Milton House, 28 Fen Road, Milton, Cambridge CB24 6AD – Work to front wing – beam to support roof apex, replacement of failing roof light with dormer window to match existing; replacement of double glazed window with sliding sash to match existing, repair or former coal store and conversion to bathroom. Extension of kitchen into redundant ground floor bathroom, removal of 1930's partition wall. Renovation of second floor rooms to allow use as bedrooms; creation of two en-suite bathrooms. Conversion of existing bedroom to family bathroom on 1st floor, new en-suite to first floor with creation of doorway. Re-opening of fireplaces.

Amey Cespa Incinerator – JEC to update.

7. Finance and Administration

To **RECEIVE** the minutes of the meeting of 22 January 2018 (**Page 21-22**)

To **AGREE** Precept of £125K (**Page 23**)

To **AGREE** grant request from Milton Community Centre for £32,000 (**Page 24-26**)

To **AGREE** increase in RFO fees (**Page 27**)

To **AGREE** not to insure wooden seats in village

To **AGREE** to transfer S106 money to Santander 1 year fixed bond

To **CONFIRM** S106 spend on play repairs and boardwalk

8. Maintenance

To **AGREE** to replace the Skier at The Sycamores Play area - £3,429.75 Wicksteed (**Page 28**)

To **DISCUSS** the Fenland Leisure Report – Froment Way play equipment (**Page 29**)

9. Community Care

To **RECEIVE** the minutes of the meeting of 11 January 2018 (**Pages 30-31**)

To **REVIEW** and **APPROVE**: How to make a complaint, compliment or donation. Community Care Scheme questionnaire (**Pages 32-34**)

10. Additional User Licences

To **AGREE** to additional user licence for MCC email - £40 per year

11. Defibrillator on Bowls Pavilion

To **AGREE** Custodians to oversee defibrillator

To **AGREE** in-house Automated External Defibrillation training - £375.00 + VAT (up to 12 people) (**Page 35**)

To **AGREE** to purchase replacement floor for cabinet £93.50 + VAT and delivery - Cardio Cabinets

12. Local Highways Improvements (LH1) Initiative (Pages 36-38)

To **AGREE** to Winship Road to Jane Coston Bridge – Cycle Improvements

13. Red Phone Box – Coles Road (Page 39)

To **DISCUSS** continued existence

14. Chisholm Trail Report (Page 40)

Update from Mark England (MPC Representative)

15. Air Quality Working Party (Pages 41-43)

To **RECEIVE** the minutes of the 6th liaison meeting held on Wednesday 24 January 2018 with Anglia Water

16. MCC Report (Page 44)

17. County Councillor's Report (Page 45-46)

18. District Councillors' Reports (Pages 47-48)

19. Bills for Payment and Money Received, Budget figures (Pages 49-50)

To **CONFIRM** and **AGREE** bills for payment.

20. Correspondence

General – copies available on evening

NALC – Review of park homes legislation

Cambridgeshire County Council – Cambridgeshire Matters January 2018 Newsletter

Cambridgeshire & Peterborough Fire Authority – Annual Report and Statement of Assurances 2016/17

21. Dates of next meetings

Monday 19 February 2018– Planning 7:30pm

Monday 5 March 2018 – Parish Council 7:30pm

Monday 19 March 2018 – Planning 7pm
Monday 19 March 2018 – Maintenance 7:45pm

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.