

# MILTON PARISH COUNCIL

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## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on  
Monday 7 January 2019 at 7.30pm

Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coder*  
Date of issue: 2 January 2019

## AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on 3 December 2018: (Pages 1-4)**
3. **Declarations of interest and dispensations:**
  - a) To receive declarations of interest from councillors on items on the agenda;
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
  - c) To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman
5. **Mobile Vehicle Activated Speed sign Data Presentation (Pages 5-10)**

To PROPOSE setting up a joint MVAS Working Party with Landbeach and Waterbeach Parish Councils with Anna Bradnam representing Milton Parish Council.
6. **Clerk's/Chairman's report:**

**From previous meetings:**

  - **Local Highways Improvements (Page 11)** – Works to be finished in January. Cambridgeshire County Council has said no further cycle improvement works to be carried out. Cyclist DO NOT have right of way from Jane Coston Bridge to Winship Road. Clerk is looking into having the shrubs cut back on Winship Road.
  - **CCTV Jane Coston Bridge** – Update.
  - **Zebra Crossing by Tesco** – Still waiting for response from Highways.
  - **AED Unit for North Lodge Pavilion** – Clerk sourcing grants.
  - **Community Information Exchange** – Update.

**New:**

  - **War Memorial Benches** – A letter of thanks for installing the benches and improving the area has been received.
  - **Renewal of Cambridge Acre Membership £57** – Clerk recommendation to not renew.
7. **Planning**

**From 17 December 2018 Agenda – Decisions made under Delegated Powers – No meeting required**

**S/2814/18/FL** – Glassworld, Cambridge Road Industrial Estate, 6 Cambridge Road, Milton, Cambridge CB24 6AZ – Extension of existing building to provide industrial unit (amended plans). **HAS NO RECOMMENDATIONS**

**S/32980/18/FL** – The Black House, Chesterton Fen Road, Milton, Cambridge CB4 1UN – Replacement dwelling then rebuild house with 2 storey extension. **Bat report received. FOR INFORMATION ONLY.**

**S/4551/18/TC** – Tree work – 42-44 High Street, Milton CB24 6DF – Walnut crown reduce height by 2m, crown reduce spread on all sides by 2m shape and balance trim back/crown lift to clear adjacent roof and gutters by 1-1.5m remove deadwood throughout. **NO COMMENT**

### Decisions received:

**S/3957/18/FL** – 26 Fen Road, Milton, Cambridge CB24 6AD – Construction of two one bedroom semi-detached dwellings **REFUSE.**

**New:**

**S/3280/18/FL** – The Black House, Chesterton, fen Road, Milton, Cambridge CB4 1UN – replacement dwelling with 2 storey extension – Update to Ecological report, revised flood risk assessment and contaminated report – **FOR INFORMATION ONLY.**

**S/4428/18/NM** – 12 Repton Gardens, Milton, Cambridge CB24 6UE – Non-material amendment to planning consent S/1140/18/FL – **FOR INFORMATION ONLY.**

**S/4617/18/FL** – 4 Townsend Close, Milton, Cambridge CB24 6DN – Single storey side extension between existing property & existing garage.

**8. Maintenance (Pages 12-17)**

To RECEIVE the minutes of the meeting of 17 December 2018

**To CONSIDER recommendations:**

- Cemetery Policy – to remove x 4 fee for non-residents as this is unlawful. MPC can still refuse non-residents plots in the cemetery as per existing policy.
- To CONSIDER request from residents of Bulteel Close to allow shrubs to grow to 8ft tall before cutting back.
- To CONSIDER quote from Wicksteed for revamp of Froment Way play area £16,148.50.

**9. Finance**

To RECEIVE budget figures to date (to be tabled).

**10. Reduction of Councillors from 15 to 12 (Page 18)**

To CONSIDER implementation date.

**11. Ely Road Bus Stop (Pages 19-27)**

To CONSIDER position of bus stop and pathway.

**12. A10 Footbridge**

To CONSIDER safety concerns

**13. Milton Air Quality Working Party (Pages 28-35)**

To RECEIVE the minutes of the 4<sup>th</sup> and 5<sup>th</sup> liaison meeting with Anglia Water

To RECEIVE the minutes of the 7<sup>th</sup> liaison meeting with FCC Environment Agency

**14. MCC Report (Page 36)**

Scout building, Coles Road – Ongoing discussions re: lease on land

**15. County Councillor's Report (Pages 37-38)**

**16. District Councillors' Reports (Page 39)**

**17. Bills for Payment and Money Received, Budget figures (Pages 40-42)**

To AGREE bills for payment.

**18. Correspondence**

Homes for our Future Greater Cambridge Housing Strategy 2019-2023 – seeking views

**19. Dates of next meetings**

Community Care – 16 January 2019 at 11:30am

Planning – 21 January 2019 at 7pm

Finance – 21 January 2019 at 7:45pm

Parish Council – 4 February 2019 at 7:30pm

Clerks Office

The full agenda papers are available on the website [www.miltonvillage.org.uk](http://www.miltonvillage.org.uk) and at the Parish Council office.



**Minutes of the Meeting of Milton Parish Council held on  
Monday 3 December 2018 at 7.30pm in the Bowls Pavilion**

**Present:** J E Coston (JEC) (Chair), R Farrington (RF), A Horne (AH), D Owen (DO), T Leavens (TL), HM Smith (HMS), A Bradnam (AB) (arrived 8:05pm)

**In Attendance:** S Corder (SC) (Clerk)  
J Barret (Office Support)

- 1 Apologies for absence**  
D Wildman (personal), C Duff (personal)
- 2 To APPROVE the Minutes of the meeting held on Monday 29 October 2018**  
HMS Proposed amendments to: Item 4 Greenways cycling project - to say could not attend our PC meeting, Item 8 Gritting – to say no lip at edge of A10 bridge and Item 11 to say Ordnance Survey on-line service  
TL Proposed and HMS Seconded that the Minutes be signed as a true record with amendments made. **AGREED (DO Abstained)**
- 3 Declarations of interest and dispensation**
  - a) To receive declarations of interest from councillors for items on agenda; AH (Payments) Item 15.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
  - c) To grant any requests for dispensation as appropriate; None
- 4 Public Participation – members of the public are invited to speak**  
No public in attendance.
- 5 Clerk's/Chairman's report**  
**From previous meeting:**
  - **Extra gritting bin** – New location agreed will be Milton Primary School, Butt Lane, footpath entrance.
  - **AED Unit North Lodge Pavilion** - Clerk to look into grant providers (not successful with Tesco Bags for Life grant).
  - **Bus stop Ely Road** – AB and JB met with John Finey and Mike Davis from CCC on 30 November to discuss location of the bus stop and cycle path. **Plans to come to January MPC meeting.**
  - **A10 Trees dispute** – Update – The Solicitor requested more detailed maps of the boundary in question. Our Land Surveyor provided MPC with an Ordnance Survey map, aerial view picture and boundary confirmation diagrams to be sent onto our Solicitor.
  - **Deeds** – Old School Lane ongoing. It was suggested that when Astons have recorded all the deeds we have them scanned and relocated to County Archives.
  - **Culvert at allotments** – Work now completed by SCDC.
  - **Local Highways Improvements** – Work on improvements to Winship Road are in progress and fence barrier has been erected alongside the verge opposite Tesco to stop Lorries parking there. **Clerk to chase up on new diagonal footpath, cycle lane to be repainted on Cambridge Road to The Rowans junction and confirm cycle improvements and who has right of way from the Jane Coston bridge.**
  - **CCTV Jane Coston Bridge** – JEC has spoken with CCC and is awaiting an update on reinstating the CCTV.
  - **Zebra Crossing by Tesco** – Awaiting response from Cambridgeshire Highways.
  - **Freedom of Information request** – Update: A further request for more information on the Fen Road development site has been requested.**New:**
  - **War Memorial benches Coles Road** – Have been installed and near completion.
  - **Christmas Tree Lights** – To be erected on 10 December 2018 in Horse Chestnut tree opposite Waggon & Horses.
  - **The Sycamores Recreation ground** – Clerk to work with MCC on upgrading the play park equipment and sourcing quotes for the project.
  - **Community Information Exchange** – JEC proposed to run an information exchange sharing service with local service providers – **To be discussed further at the January MPC meeting.**
  - **MVAS** – Milton recorded some 1500 vehicles daily traveling into Milton along Ely Road, with most under 30mph but most speeding events in the morning or late at night and one travelling at 60mph.
- 6 Planning**  
The minutes of the meeting on 19 November 2018 were received.  
**Decisions received:**  
**S/3216/18/FL** – 4 Lodge Close, Milton, Cambridge CB24 6UA – Single storey rear extension **APPROVED.**



**S/2338/18/LD** – 149 The Sycamores, Milton, Cambridge CB24 6ZH – Proposed lawful development certificate for loft conversion to the rear **APPROVED**.  
**S/2459/18/FL** – 90 The Rowans, Milton, Cambridge CB24 6YU – Proposed ground and first floor extension to the rear and side of the property above the existing ground floor garage, as well as small front porch **APPROVED**.  
**S/2205/18/LD** – 20 Cambridge Road, Milton, Cambridge CB24 6AW – Lawful development certificate for proposed loft conversion and front porch **APPROVED**.  
**S/2466/18/FL** – 57 Old School Lane, Milton, Cambridge CB24 6BS – Replacement single storey extension **APPROVED**.  
**S/3002/18/FL** – 66 Coles Road, Milton, Cambridge CB24 6BW – Single storey front porch extension **APPROVED**.  
**S/2312/18/FL** – 20 The Rowans, Milton, Cambridge CB24 6YU – Demolition of existing single storey garage and kitchen/utility room. Construction of a two storey side extension and a rear and side single storey extension **APPROVED**.  
**S/0700/18/FL** – 7 High Street, Milton, Cambridge CB24 6AJ – Demolish existing dwelling and replace with 3 no dwellings **APPROVED**.

**New:**

**S/4207/18/FL** – 2 Faulkner Close, Milton, Cambridge CB24 6EF – Single storey side and rear extension. **HAS NO RECOMMENDATION**  
**S/3104/18/FL** – Camside View, Chesterton Fen Road, Milton, Cambridge CB4 1TU – Erection of a park home and dayroom with garage. **OBJECTS: Dayroom should not include garage. Increased development of site on green belt land. Milton Parish Council supports and agrees with the reasons for refusal given by SCDC in respect of the previous application S/1322/18/FL and feel that much of this is still applicable for this current application.**  
**S/4174/18/LD** – 66 Coles Road, Milton, Cambridge CB24 6BW – Certificate of lawful development of a proposed loft conversion/roof extension. **NO COMMENT**  
**S/4423/18/TC** – Tree Work conservation area: 26 Church Lane, Milton, Cambridge CB24 6AB – Fell two ornamental conifers that have overgrown. **NO COMMENT**  
**S/4197/18/FL** – Milton Country Park, Cambridge Road, Milton, Cambridge CB24 6AZ – Retrospective consent for erection of 11 containers, 1 half-container and 1 ancillary building within the ground of Milton Country Park. **SUPPORTS**

## **7 Finance and Administration**

To **CONSIDER** Parish Precept questions for 2019/20 – **HMS Proposed no comment required ALL AGREED**.  
 To **CONSIDER** DW Finance Chairman to be signatory on Unity bank account. **RF Proposed – AH Seconded ALL AGREED**.

The budget to date report was received. GK (RFO) to make a few amendments for future reports.

## **8 Village Pump**

To **CONSIDER** tack welding the top of the Village Pump – **It was agreed that the Clerk would source professional advice on how to secure the top of the village pump and feedback to MCP**.

## **9 Replacement Office Laptop**

**AB thanked DW and AH for all their work involved in this project.**

To **CONSIDER** quote received £273 + VAT for V110 pre-installed with Windows 10 to be used by the Community Care Warden.

To **CONSIDER** purchasing a 1 year subscription of Office 365 for up to 5 PCs £65 + VAT.

**AB Proposed to accept both quotes – RF Seconded ALL AGREED (Costing from Capital Project funds).**

**AB Proposed that AH sources quotes for a NAS drive for the office – ALL AGREED.**

## **10 Youth Club**

Clerk and CD attended The Connections Bus Project AGM.

To **CONSIDER** increase in provision of Youth Service cost to £170 per session from £166 per session – **HMS Proposed to the increase – RF Seconded ALL AGREED**.

## **11 The Queen and Prince Philip Commemorations**

To **CONSIDER** how Milton Parish would commemorate the life of The Queen and Prince Philip – **A group was agreed to be put together to discuss this further.**

## **12 Milton Community Centre Report December 2018**

**Bookings:** December is a busy month with a number of Christmas parties taking place.

**Youth Building:** Eddies Artworks continue to use the building every weekday, the Youth Club continues on Tuesday evenings, Young Carers are in every other Wednesday and Calvary Chapel use the facilities every other Friday.

**North Lodge:** The facilities continue to be used by Colts on Saturday and Sunday mornings, IVC French on a Wednesday and Thursday morning and Inland Waterways on one or two evenings a month.

**Christmas Closing:** The Community Centre will be closed on Christmas Eve, re-opening on Wednesday 2<sup>nd</sup> January.



### **13 County Councillors Report – December 2018 Anna Bradnam (Full report on website)**

#### **Covering the following:**

**Children and Schools:** The Council cannot afford all the refurbishment, maintenance and building work that we would like to do. The Council recently agreed to support CYP overspends to the tune of £3.4 million from the ‘Smoothing Fund’.

**Shire Hall move - costs increase:** In May 2018 the Council decided to move to a new ‘civic hub’ to be built at Alconbury Weald by 2020. Originally planners thought it could be built on two acres of land but have now admitted that they had made a mistake and four acres would be needed, which would add an additional £1.7 million to the costs, making a total of £18.3 million. The recommendation to approve the additional funding will go to the General Purposes Committee on 27 November.

**Ely Southern Bypass :** The Ely Southern Bypass has now opened.

**Highways – Milton:** The A10 cycle path between Waterbeach and Milton has been ‘sided-back’. Re-surfacing has been done, in front of the College of West Anglia. The roundabout outside Tesco and Cambridge Road (down to the Country Park) has been re-surfaced as part of the Greater Cambridge Partnership initiative to improve cycle-ways.

### **14 Joint District Councilor’s Report - December 2018 (Full reports on website)**

#### **Covering the following: Judith Rippeth**

**Waterbeach SPD:** The ‘Urban and Civic’ application has now been put back until next year so to avoid a ‘cart before the horse’ situation. JR has been pressing for a meeting to be set up between the planning officers working on the new town, U&C, RLW and ourselves to look in particular at the sections of the two plans which impact both schemes, such as transport infrastructure and access, and the development of the town centre. JR has concerns about the current positioning of one of the primary schools within 60 metres of the A10 and the need for the SPD to ensure the development of a green and healthy place to live in.

**Recycling Matters:** On 6<sup>th</sup> November I visited the Waste Management Facility at Amey to look at their recycling processes and at the landfill sites. It was an informative session and certainly enlightened me further on the sheer volume of waste we produce as a society.

**Training:** JR attended a Commercialisation Masterclass on 8<sup>th</sup> November at Cambourne at how SCDC could increase its income streams in the future so we are not too reliant on council tax receipts.

**Remembrance:** JR attended Remembrance Sunday Service at All Saints Milton.

#### **Covering the following: Hazel Smith**

**Healthy New Towns initiative - Northstowe** is a ‘beacon’ project for the government’s Healthy New Town initiative.

**Waterbeach New Town Planning meetings rescheduled:** At the recent meetings about Waterbeach New Town and the Supplementary Planning Document (SPD) which should guide the development, HMS protested about the compressed timeframe, and appealed that more time should be allowed to revise the SPD and to consider the detail in the planning documents. Only then can we consider the Urban and Civic planning application for 6,500 houses with a first phase of 1,600 dwellings. It was pointed out that adopting the SPD on 3rd Dec (then deciding the U&C application on 17th) would not have allowed a proper consideration of the feedback from the public and also from Waterbeach Cycling Campaign and the British Horse Society representative. In the current proposed schedule the SPD will be considered by the Scrutiny and Overview Committee on 22 January 2019 and then by Cabinet on 6 February 2019.

**Waterbeach IDB:** HMS and AB attended the Internal Drainage Board meeting. The Council has representation on this alongside farmers because when farming land is developed for housing, South Cambs pays a drainage rate as the farmer would previously have done.

**Universal Credit:** The strong message is “don’t change unless you have to”. There is a useful tool online at [www.entitledto.co.uk](http://www.entitledto.co.uk) that will calculate these benefits.

**Local rough sleepers:** Each year South Cambs attempts to count the people sleeping rough on a particular evening in late November.

#### **South Cambs Housing Strategy**

The new 5-year strategy is being prepared jointly with Cambridge City, and is the first step towards the next local plan which will cover the whole Greater Cambridge area. It will be published for 7 weeks of consultation from 10<sup>th</sup> December.

**CareRooms UK:** This local company provides up to a week or two of convalescent care for people who are leaving hospital and not quite ready to go straight home.

#### **Covering the following: Anna Bradnam**

**Emergency Response and Recovery:** Members were briefed that South Cambridgeshire District Council is a Category 1 Responder under the Civil Contingencies Act 2004. Practically speaking, in an emergency, Fire and Ambulance Services would lead any rescue and emergency action, whereas the District Council would lead Community Recovery. This means that in an emergency, the Council has a legal duty assess risk, maintain emergency and business plans, communicate with the public, promote business continuity, share information and cooperate with other responders. This system would interact with our Parish Emergency Plans to reach down to the local community.

**Licensing:** Following the introduction of new legislation and public consultation, the SCDC Gambling Act 2005 Policy and the Licensing Act 2003 Policy have been revised. Any updates will be given at parish council meetings.

**SCDC Business Plan:** South Cambridgeshire District Council is currently consulting on its Business Plan, which will guide us from 2019 to 2024. Please take the opportunity to have your say at

<http://www.scambs.gov.uk/the-council/performance-and-plans/council-plans-and-reports/council-aims-and-objectives-the-corporate-plan/>.

**Remembrance:** As Vice-Chairman of South Cambridgeshire District Council, AB attended Remembrance Services, in Huntingdon, at South Cambs Hall and in Peterborough. On Sunday 11<sup>th</sup> November I attended services close to home in Milton and in Girton.

**15 Bills for Payment and Money Received.**

To **CONFIRM** and **AGREE** bills for payment.

JEC Proposed to pay all bills listed. TL Proposed – HMS Seconded **AGREED (AH abstained)**

**16 Correspondence**

To **CONSIDER** request making a financial contribution to Cambridgeshire County Council Bikeability cycle training in schools. **DO Proposed not to contribute at this time due to lack of financial information – RF Seconded. 6 In favour, 2 abstain. AGREED**

**General – copies available on evening**

Cambridgeshire County Council – IHMC Incident Report October 2018

Over Day Centre - 2018 Annual Report

**17 Dates of next meetings**

17 December 2018 – Planning (7pm), Maintenance (7:45pm)

7 January 2019 – Parish Council

16 January 2019 – Community Care (11:30am)

21 January 2019 – Planning (7pm), Finance (7:45pm)

**The Parish Council office will be closed on Christmas Eve, re-opening on Wednesday 2<sup>nd</sup> January 2019.**

Meeting closed at 10:20pm    Signed: .....    Date: .....



# **MVAS Milton 2018 Update**

## **Contents:**

- Summary
- MVAS Data Key Points
- Observations & Improvements
- Team & Rota

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## **Summary**

The MVAS has been in use for 8 months & has had approx. 7 weeks in Milton. Milton may not have made the best use of it yet, as 2 locations were close to other traffic calming features possibly giving the MVAS less traffic influence.

Early use has identified changes to improve the MVAS effectiveness but the Parish Councils need to advise their objectives to allow the team to make appropriate recommendations.

The team now in place are achieving regular moves but there is a strong reliance on a few. The lack of suitable laptops & poor Swarco software means data download is invariably done by John. Any increased use of MVAS may need a bigger team & more support equipment.



# Milton Data Summary

Ely Road, south bound traffic		1 Jul 18 to 18 Jul 18 (17 days)	
Position	Approx 50m south of the lane closure traffic calming chicane		
Average Daily Traffic	1,366 vehicles	Average speed	26.0 mph
85% going below	31.7 (20,080 vehicles)	Peak Times & Nos.	7 am (133/hr) & 4 pm (91/hr)
Max speed	60 mph (Sat 10:15 pm)	Over Limit	3 to 4% at 38 mph average
Cambridge Road, north bound traffic		3 Oct 18 to 20 Oct 18 (17 days)	
Position	At Benet Close approx 200m north of Tesco roundabout		
Average Daily Traffic	5,276 vehicles	Average speed	24.3 mph
85% going below	29.4 (77,366 vehicles)	Peak Times & Nos.	11 am (380/hr) & 5 pm (512/hr)
Max speed	55 mph (Fri 10:30 pm)	Over Limit	1 to 2% at 38 mph average
Landbeach Road, south bound traffic		21 Nov 18 to 9 Dec 18 (18 days)	
Position	Approx 20m south of the Humphries Way & Landbeach Road junction		
Average Daily Traffic	737 vehicles	Average speed	16.1 mph
85% going below	19.1 mph (11,316 vehicles)	Peak Times & Nos.	8 am (74/hr) & 3 pm (61/hr)
Max speed	35 mph (Mon 8:30 am)	Over Limit	None

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# **Milton Observations & Improvements**

1. Need baseline speed data to assess the effectiveness of the MVAS. Could use MVAS with display turned off but do not want to dilute current MVAS use.
2. Ely Rd location close to the chicane. Concern is that this location has highest average speed but traffic may still be accelerating. Does the MVAS have less effect if no one around to see the speeds?
3. Ely Rd location to move further from the chicane. A dedicated southbound post may be needed. Changing the 50 mph section of Ely Rd to 40 mph may help. Useful to monitor northbound traffic in the future.
4. Cambridge Road (northbound) has significantly more traffic - 4 times Ely Rd & 7 times Landbeach Rd (both southbound). Volumes, speeds & acceleration can make the 400m between Tesco & zebra crossing difficult to cross.
5. Cambridge Rd northbound noticeably slower when MVAS present. Useful to monitor southbound traffic in the future. May want to consider: speed humps, chicane, zebra crossing, 20mph zone.
6. Landbeach Rd location too close to junction, lamppost further south is better but may need to seek owner's cooperation to cut back foliage.
7. Questions for the Parish Council:
  - a. Do the MVAS volunteers have insurance cover when working in Milton? (Landbeach PC has confirmed yes)
  - b. What are the Parish Council's objectives for the MVAS?
  - c. What funding might be available to support any initiatives?
  - d. Suggestions to improve effectiveness: one MVAS per village (consider MVAS's that give more visual feedback - smiley/sad face or 'Thank You'); may need dedicated MVAS posts on southbound side (most lampposts on northbound side); team & support equipment may need to increase; Swarco software could be better.



# Team & Rota #1

#	Location		Team		Start	End	Days
	Place	Details	#1	#2	Date	Date	
1	Waterbeach, High Street South facing	Approved: L11JBU, L12JBU, L10JBU Used: L11JBU	John	Ivan	Fri 4/05/18	Sat 16/06/18	43
2	Landbeach, Green End North facing	Approved: L13HEN Used: L12HEN	John	Ivan	Sun 17/06/18	Sun 1/07/18	14
3	Milton, Ely Road North facing	Used: East side of Ely Road south of chicane (no ref)	John	Ivan	Mon 2/07/18	Thu 19/07/18	17
4	Chittering, School Lane West facing	Approved: L4JDD, L5JDD Used: ??	John	Ivan	Fri 20/07/18	Fri 21/09/18	63
4	Landbeach, High Street South facing	Approved: L5WHR Used: L15WHR	John	Ivan	Sat 22/09/18	Wed 3/10/18	11
5	Milton, Cambridge Road South facing	Approved: L23WHQ Used: L19WHQ	John	Ivan	Thu 4/10/18	Sun 21/10/18	17
6	Waterbeach, Way Lane South facing	Approved: L9JAN, L11JAN Used: L9JAN	Ivan	Mike	Sun 21/10/18	Sat 3/11/18	13
7	Landbeach, Waterbeach Road East facing	Approved: L5, L9, L10, L18HEP Used: L5HEP	Ivan (data)	John/Mike (move)	Sat 3/11/18	Thu 22/11/18	19
8	Milton, Landbeach Road North facing	Approved: L7WGW or L8WGW Used: L5WGW	John	Ivan	Thu 22/11/18	Sun 9/12/18	17
9	Waterbeach, High Street South facing	Approved: L11JBU, L12JBU, L10JBU Used: L11JBU	John	Ivan	Sun 9/12/18	Sun 23/12/18	14
10	Landbeach, Green End North facing	Approved: L13HEN Used: L12HEN	John (data)	Joe/Mike (move)	Sun 23/12/18	Sun 6/01/19	14



## Team & Rota #2

#	Location		Team		Start	End	Days
	Place	Details	#1	#2	Date	Date	
11	Milton, Ely Road North facing	Approved: L4WGM Used: L4WGM	Stuart	Mike	Sun 6/01/19	Sun 20/01/19	14
12	Waterbeach, Clayhithe Road South facing	Approved: post with car park sign Seeking approval: L12JBM, L13JBM Used: ??	Julian	John	Sun 20/01/19	Sun 3/02/19	14
13	Landbeach, High Street South facing	Approved: L5WHR Used: L15WHR	Mike	Ivan	Sun 3/02/19	Sun 17/02/19	14
14	Milton, Cambridge Road South facing	Approved: L23WHQ Used: L19WHQ	Joe	Stuart	Sun 17/02/19	Sun 3/03/19	14
15	Waterbeach, Car Dyke/ Cambridge Road West facing	Approved: L16JAU Used: ??	Julian	Simon	Sun 3/03/19	Sun 17/03/19	14
16	Landbeach, Waterbeach Road East facing	Approved: L5, L9, L10, L18HEP Used: L5HEP	John	Mike	Sun 17/03/19	Sun 31/03/19	14
17	Milton, Landbeach Road North facing	Approved: L7WGW or L8WGW Used: L5WGW	Ivan	Joe	Sun 31/03/19	Sun 14/04/19	14
18	Waterbeach, Denny End Road West facing	Approved: L10JBN Used: ??	Simon	Stuart	Sun 14/04/19	Sun 28/04/19	14
19	#N/A	#N/A	#N/A	#N/A	Sun 28/04/19	Sun 12/05/19	14

31/12/2018 draft



Sarah

To follow on from Mike's email and to answer yours.

With regards Winship Road. The setup of this junction has been in place for some time. The reason the kerbs have been placed as they are is to allow for vehicle overrun by large vehicles entering the industrial estate. The cycle give ways need to be where they are to prompt cyclists to give way to any vehicles entering / exiting the road. As Josh states the red surfacing has been placed to highlight to vehicles that cyclists will be crossing this area. We agree that there is a visibility issue. The hedges / trees that obscure the view are off highway and on private land. If there is anything that you can do as the Parish Council to encourage the landowner to cut these back then please let us know. Failing that we can speak to maintenance colleagues who can take the appropriate action.

With regards the raised table that leads onto the bridge. A decision was made during the recent resurfacing works to leave this as it is. Because of the setup of the raised table it would have been a difficult operation to plane off the existing surface and then any surfacing re-applied would have to be hand rather than machine laid. It was deemed that the existing surface was in good condition and hand laying may have provided a sub-standard finished surface. One option we do have is to apply a red surface similar to Winship Road. This would provide a good quality surface whilst also highlighting that cyclists are crossing. I have asked for some costs on this. If you could let me know your thoughts.

If you require any additional information then please come back to me.

Regards

**Stuart Rushby**  
**Project Manager**

Cycling Projects  
Major Infrastructure Delivery  
Cambridgeshire County Council

**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on  
Monday 17 December 2018 at 7.30pm in the Bowls Pavilion**

**Present:** A Horne (AH) (Chair), T Leavens (TL), D Wildman (DW)

**In attendance:** S Corder (Clerk), J Barrett (Office Support), P Adams (Village Cleaner), A Bradnam (Tree Warden)

1. **Apologies for absence**  
JEC (personal)
2. **To APPROVE the minutes of the meeting held on Monday 17 September 2018**  
AH Proposed to approve the minutes – DW Seconded **ALL AGREED**
3. **Declarations of interest and dispensations:**  
(a) **To receive declarations of interest from councillors on items on the agenda.** – AH Item 5 Allotments: Allotment tenants.  
(b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** - None  
(c) **To grant any requests for dispensation as appropriate.** – None
4. **Public Participation – members of the public are invited to speak.**  
No public attended.

Query received regarding the cutting back of the bushes at Froment Way and Humphries Way play areas: why was this work done and concerns of lack of security and privacy now the bushes have been cut to fence level- **It was agreed in 2017 that the bushes would be cut back and cropped by 50% to make them manageable and promote new growth. Ongoing maintenance on these bushes will occur yearly (around November) to help promote new growth in the spring. The village planting is not designed with security in mind that is the responsibility of the house owner.**

5. **Allotments**  
Update AH/SC – There are currently a few vacant plots available for rent.  
To **CONSIDER** Buchans clearing vacant allotment plots to a rentable standard. Clerk asked if Buchans could quote to clear plots E4, E5 and A7 to a rentable standard. **ALL AGREED.**
6. **Cemetery**  
Update AH/SC.  
To **CONSIDER** cost of purchasing a plot and remove the x4 fee – Clerk attended a cemetery course and was informed this charge cannot be included it would be the same charge as for a Milton resident, but you can state in the policy there needs to be a village connection and is at the discretion of the Council. **AH Proposed to amend the policy and remove this charge and Clerk to look into costings of purchasing a plot in surrounding villages with a possible future increase in MPC charges. ALL AGREED.**  
To **CONSIDER** extending the footpath from the new part of the cemetery up to the entrance gate and relocating the latch to the gate. Clerk advised the pathway and gate needs to be wheelchair friendly. The Village Rector is seeking confirmation this work can be done. **AH Proposed Clerk to source quotes for the work – ALL AGREED.**  
To **CONSIDER** adding memorial safety to the Maintenance of the whole cemetery. Clerk was advised that memorial tople testing needs to be carried out during routine maintenance checks. This check is for any unstable memorials to be notified to the Clerk or All Saints Church, who would then contact family members to advise of the situation and if required the memorials to be laid down for safety. **AH Proposed for this to be added to the Cemetery Risk Assessment and Village Cleaner maintenance checks. Clerk to check insurance cover – ALL AGREED.**
7. **Play Areas**  
To **CONSIDER** quote from Wicksteed for £16,148.50 to revamp Froment Way play area. **DW Proposed to accept this quote and take to full council for agreement – ALL AGREED**
8. **Grass Cutting**  
Update – JB has been updating the tender contract and mapped areas to be cut and is ready to be sent out. The tender will be sent out to 3 companies for quotes and advertised on the noticeboards. **AH Proposed we send the tender out before end of December for quotes to be discussed at the February MPC meeting. ALL AGREED.**



9. **Tomkins Mead**  
To **CONSIDER** the ongoing proposal of Tomkins Mead agreed in 2013. A few minor amendments to be made to MPC agreement with CSLT – Clerk to arrange both parties signatures.  
To **AGREE** to the request to pay £1,000 grant to the County Park maintenance of Tomkins Mead. AH reported that work on Tomkins Mead has been ongoing and Proposed to pay the grant – **ALL AGREED.**
10. **Risk Assessment**  
To **CONSIDER** Risk Assessment for the Village Cleaner. Clerk put together a risk assessment for the Village Cleaner covering all duties for approval – **AH Proposed to go to full council for agreement.**
11. **Tree Work**  
Tree report received from AB listed all works to be carried out throughout the village.  
To **CONSIDER** quote from Town & Country for £180.00 for tree work required at the Cemetery and on The Oak and Elms grass area. **AH Proposed to accept the quote – DW Seconded ALL AGREED**
12. **Mapping Software**  
To **CONSIDER** subscription of £200 per year for Ordnance Survey on-line to record land and property MPC own. **AH Proposed to purchase the mapping software – DW Seconded ALL AGREED**
13. **Date of next meeting**  
Monday 18 March 2019 at 7.45pm

The meeting closed at 8.20p.m.

Signed: .....

Date: .....



100 YEARS OF PLAY  
• SINCE 1918 •

## QUOTATION

Wicksteed Leisure Ltd  
Digby Street  
Kettering  
Northants  
NN16 8YJ  
Tel: 01536 517028  
Fax: 01536 410633  
Company registration No:- 603152  
Company VAT No: 119106690

Sarah Corder  
Milton Parish Council  
Coles Road  
Milton  
Cambridge, CB24 6BL

Document Date: 20.11.18

Site: Milton, Cambridge, CB24

Total Excluding VAT: £16,184.50

### QUOTATION FOR THE SUPPLY AND INSTALLATION OF NEW EQUIPMENT & SURFACING

Quotation number: JM/201118

Document Date: 20/11/18

*Please note this is not an official quotation*

Qty	Code	Description	Unit Price	Total
1	6020-0637	Flymobile	£1,715.00	£1,715.00
1	L-installation	Installation	£348.00	£348.00
20	6130GRASS	Safety Grass Mats	£36.00	£720.00
20	L-installation	Installation	£29.00	£580.00
1	6020-090	Swirl - Wheelchair Roudabout	£5,500.00	£5,500.00
1	L-installation	Installation	£1,492.00	£1,492.00
1	6180BLK040	To supply and install wet pour surfacing including baseworks into grass	£3,588.00	£3,588.00
1	6060-027	Elephant Springer	£1,795.00	£1,795.00
1	L-installation	Installation	£271.00	£271.00
2	6130GRASS	Safety Grass Mats	£36.00	£72.00
2	L-installation	Installation	£29.00	£58.00
1	6060-028	Motorcycle Springer	£1,795.00	£1,795.00
1	L-installation	Installation	£271.00	£271.00
2	6130GRASS	Safety Grass Mats	£36.00	£72.00
2	L-installation	Installation	£29.00	£58.00
	Fencing	Temporary Security Fence Hire	£300.00	£300.00
	Welfare	Temporary Hire of Welfare Facilities - Potaloo	£350.00	£350.00
		<b>Subtotal</b>		<b>£18,985.00</b>
	Carriage	Carriage		£580.80
	Discount			£3,417.30
		<b>Total Excluding VAT:</b>		<b>£16,148.50</b>

These prices are valid for a period of 3 months from the date of this quotation.





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## QUOTATION

Wicksteed Leisure Ltd  
Digby Street  
Kettering  
Northants  
NN16 8YJ  
Tel: 01536 517028  
Fax: 01536 410633  
Company registration No:- 603152  
Company VAT No: 119106690

All prices are subject to a site visit from our Installation Contracts Manager.

Please note our minimum installation charge is £540 + VAT

Our quotation is based on the assumption that underground conditions which cannot easily be identified during the site survey do not impede the construction works detailed. Should unexpected underground conditions be encountered further works may be required

Please note our payment terms for 'Supply and Installation' contracts: - Payment for goods - on invoice, following delivery to site.

Payment for installation - on interim progress invoices submitted during and on completion of installation.  
(Unless pro-forma terms apply.)

Work can commence approx' 10 weeks from receipt of an order or payment depending on the account terms.  
This is subject to change dependent upon order volumes

Errors and omissions excluded and Wicksteed Leisure General Conditions of Sale apply.

The original reasons for moving the bus stop were:

1. Bellway to install a bus stop as part of the mitigation for the North Lodge Park development
2. Bring the bus stop slightly closer to North Lodge Park
3. Separates the southbound bus stop from the northbound stop, to avoid blocking High Street
4. Moves the bus stop away from the junction of High Street and Ely Road.

Table – Ely Road bus stop – Development of the project:

	<b>Proposal</b> – to move the southbound bus stop from High Street (opposite the Waggon and Horses to Ely Road just north of the Anglian Water pumping station.  From <a href="https://goo.gl/maps/3RfYakCwxv32">https://goo.gl/maps/3RfYakCwxv32</a> to <a href="https://goo.gl/maps/B3KXBrDs51T2">https://goo.gl/maps/B3KXBrDs51T2</a>	<b>Advantage</b>  i. Improve safety at the junction of Ely Road and High Street.	<b>Disadvantage</b>  i. This part of Ely Road has no power or street lights. Anyone waiting here after dark would be in the dark. ii. The proposed design of shelter is less robust / protective from wind and weather than the brick built shelter on High Street. iii. It could be counter-intuitive for the southbound bus stop to be on a different road and separated from the northbound bus stop. Will people wait in the wrong place? iv. Although initially agreed with Stagecoach, we may need to confirm with them they are happy with this proposal. We do not want buses to miss out the stop through (iii) or ignorance.
1	<b>“Shelter installed at the back of the cycle path with the canopy overhanging”</b>  Bellway issued plans March 2017 which the PC agreed.  At the time we didn't realise but they show	a) We had already accepted the in principle change from a 'four feet in the ground' design, to a cantilever design, to minimise the chances of Bellway hitting the underground services (BT, Virgin and	i. Shelter canopy would be over the cycle path ii. If so must be a minimum of 2.4 metres high. iii. Cyclists may cycle close past the bus shelter and which waiting



	<p>the bus shelter installed with the back wall on the southern edge of the cycle path and the <b>canopy overhanging the cycle path.</b></p> <p>1) "Proposed Bus Stop Works General Arrangement 03/01/17 Drawing Number M395-100" (attached)</p>	<p>Gas) running between the cycle path and the kerb.</p> <p>b) See consideration from Mike Davies (County Cycle path Officer) below</p>	<p>passengers might find threatening/dangerous.</p> <p>iv. Those looking out for the bus might step across the path while hailing the bus and into the path of cycles.</p> <p>v. Requires digging up the existing cycle path and perhaps having a less smooth surface at the end of the works.</p> <p>vi. Changes this side of Ely Road from a green/semi-rural appearance to one with a long stretch of tarmac – much more urban.</p>
2	<p><b>"Shelter installed at the back of the cycle path with the canopy overhanging"</b></p> <p>Parish Council proposed, if using 1 (above) to add diagonal <b>asphalt splays</b> from the cycle path to the hardstanding on either side of the shelter.</p> <p>As illustrated in a hand drawn sketch by AB2)</p> <p>"Sketch to make Bellway 'Bus Stop Works General Arrangement' acceptable"</p>	<p>a) Additional tarmac 'splays' would allow cyclists to take a wider line away from passengers waiting for the bus – safer.</p> <p>b) Cyclists would otherwise cut across grass to divert around the bus shelter, this will avoid damage to the grass verge.</p>	<p>i. Removes areas of green grass and replaces them with tarmac</p>
3.	<p><b>"Shelter installed at the back of the cycle path with the canopy overhanging"</b></p> <p>Original plans at 1 above were amended by Sam Yousef to add diagonals in pink hatching See: "Bellway – shelter over path – with additional tarmac"</p>	<p>Responds to PC request for 'splays'.</p>	<p>i. Diagonal additions as proposed by Bellway are rather short and sharp. Mike Davies advised that cycles are likely to follow the desire line and may go over the un-tarmac-ed areas anyway. Better to make the splays longer and more gradual.</p>
4.	<p><b>"Shelter towards the kerb, cyclepath diverted around the back"</b></p> <p>Mike Davies (County Cycling Projects)</p>	<p>a) Cycles would be separated from pedestrians - so no risk of pedestrians inadvertently stepping out into the path of cyclists.</p>	<p>i. Moving the shelter (feet) forward would bring the necessary works very close to the</p>

	<p>attended a site visit on 30/11/2018 site visit with AB and JB (MPC).</p> <p>MD Suggested accepting 3 above but shifting the bus shelter about 1m closer to the road and diverting the cycle path <u>around the back</u> of the bus shelter, retaining 2m width between the bus shelter and the hedge.</p> <p>Also suggested moving the shelter further south, closer to the A/W access. and asphaltting the intervening verge.</p> <p>See John Barrett sketch "Ely Road bus stop pic – JB portrait"</p>	b) This would make to make landscape maintenance easier.	<p>communications cable (indicated in green on the plan), so may (very likely to) be refused by Bellway.</p> <p>ii. The Bellway plan locates the shelter works just north of an 'unknown utility' running across the verge (marked in pink on the plan.) It would not be possible to move the site further south.</p>
5	<p>Having seen the electronic plan, Mike Davies suggested:</p> <p><b>"Shelter installed at the back of the cycle path with the canopy overhanging"</b></p> <ul style="list-style-type: none"> <li>- Accept Bellway's proposal as in (3) in principle but ask them to provide drawing showing a more gradual diagonal between the cycle path and the hardstanding. <u>Ideally 1m step back for every 10 m length.</u></li> <li>- Perhaps a compromise between the two, so as not to lose too much grass verge.</li> <li>- Lay asphalt on any remaining area between the bus stop hard-standing and the Anglian Water entrance – to avoid an 'orphan' patch of grass and to make landscape maintenance</li> </ul>	<p>a) Enables the work to be progressed.</p> <p>b) A reasonable solution, given the significant constraints of the site.</p> <p>MB felt that Bellway's proposal was acceptable because</p> <ul style="list-style-type: none"> <li>- it respected the proximity of the utilities running under the verge,</li> <li>- the cycle path is 2 metres wide and visibility is good and unobstructed</li> <li>- whilst well-used, the cycle path is not heavily used</li> <li>- the extra diagonal splays would allow room for cyclists to avoid passengers waiting for the bus</li> </ul> <p>However suggested we ask Bellway to provide a new sketch with more gradual</p>	<p>As initial i, ii, iii and iv above.</p> <p>As 3) above.</p>



	<p>either.</p> <p>AB notes</p> <ul style="list-style-type: none"> <li>- Need to ensure the feeder pillar for the RTP1 would still be installed.</li> <li>- Ideally would like the electricity supply to be sufficient to run a light for the shelter – but have previously been advised there is not sufficient capacity in the supply.</li> <li>- Would need to move the Waterbeach Cycle path sign to ideally south (or perhaps north) of the bus stop.</li> <li>- Need to liaise with Stagecoach about the new southbound bus route, along High Street, in front of the College of West Anglia and then down Ely Road</li> </ul>	<p>diagonals.</p> <p>I have also spoken to Jon Finney (County Highways) who says this would be acceptable.</p>	
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For completeness (although for technical reasons I cannot add it to the table above) – I feel I must also add the option of

6) **Do Nothing** – and ask for the southbound RTP1 to be re-installed in its original position, opposite the Waggon and Horses (as raised by David Owen at the the December PC meeting.

#### Notes:

Since Queensbury will shortly cease trading, we may need to identify an alternative bus shelter design/provider. I have not found many. Mike suggested Broxap but I could not find any suitable bus shelters on their site, so I tried Shelter Solutions <https://www.shelter-solutions.co.uk/product/rti-range/>, which has an inbuilt RTP1 (although I think Chris Foyle advised the RTP1 design used needs to be free-standing.

- Go Shelters are here <http://www.garrickoutdoor.org.uk/products/3-bay-cantilever-bus-shelter-2/>

- Garrick here <http://www.garrickoutdoor.org.uk/products/4-bay-cantilever/>

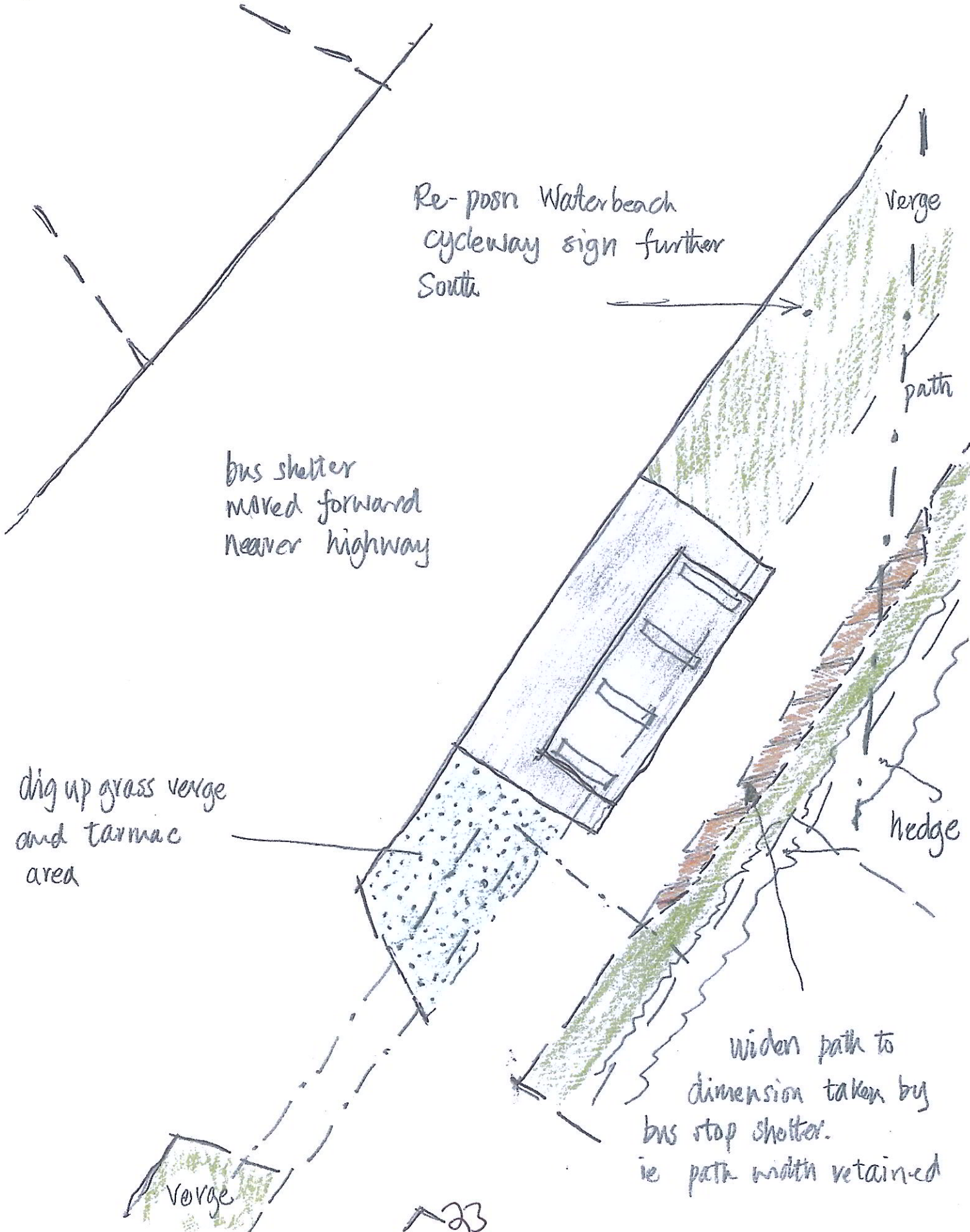
This proposal has been under consideration since 2015; it would be good to make a decision.

I hope we will be in position to discuss and agree a proposal at the Parish Council January 2019.

22

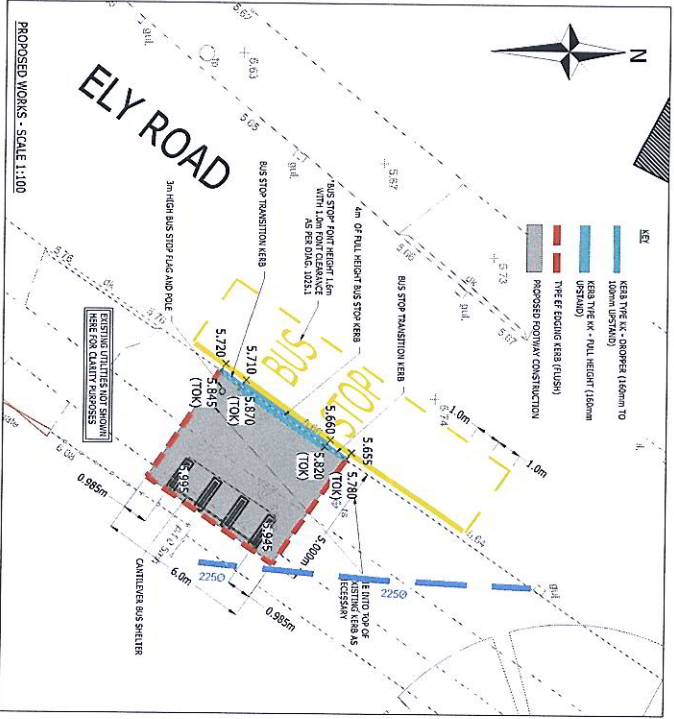
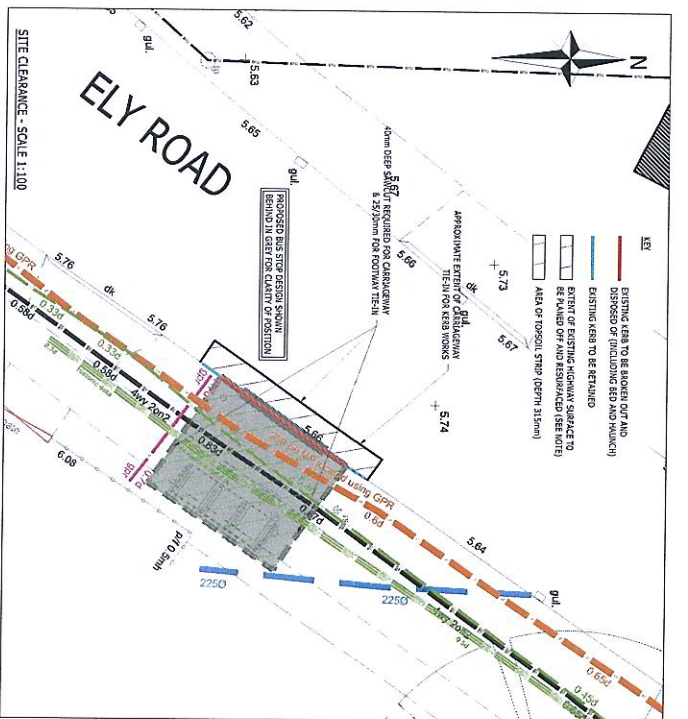
not to scale.


utilities shown - - - - -



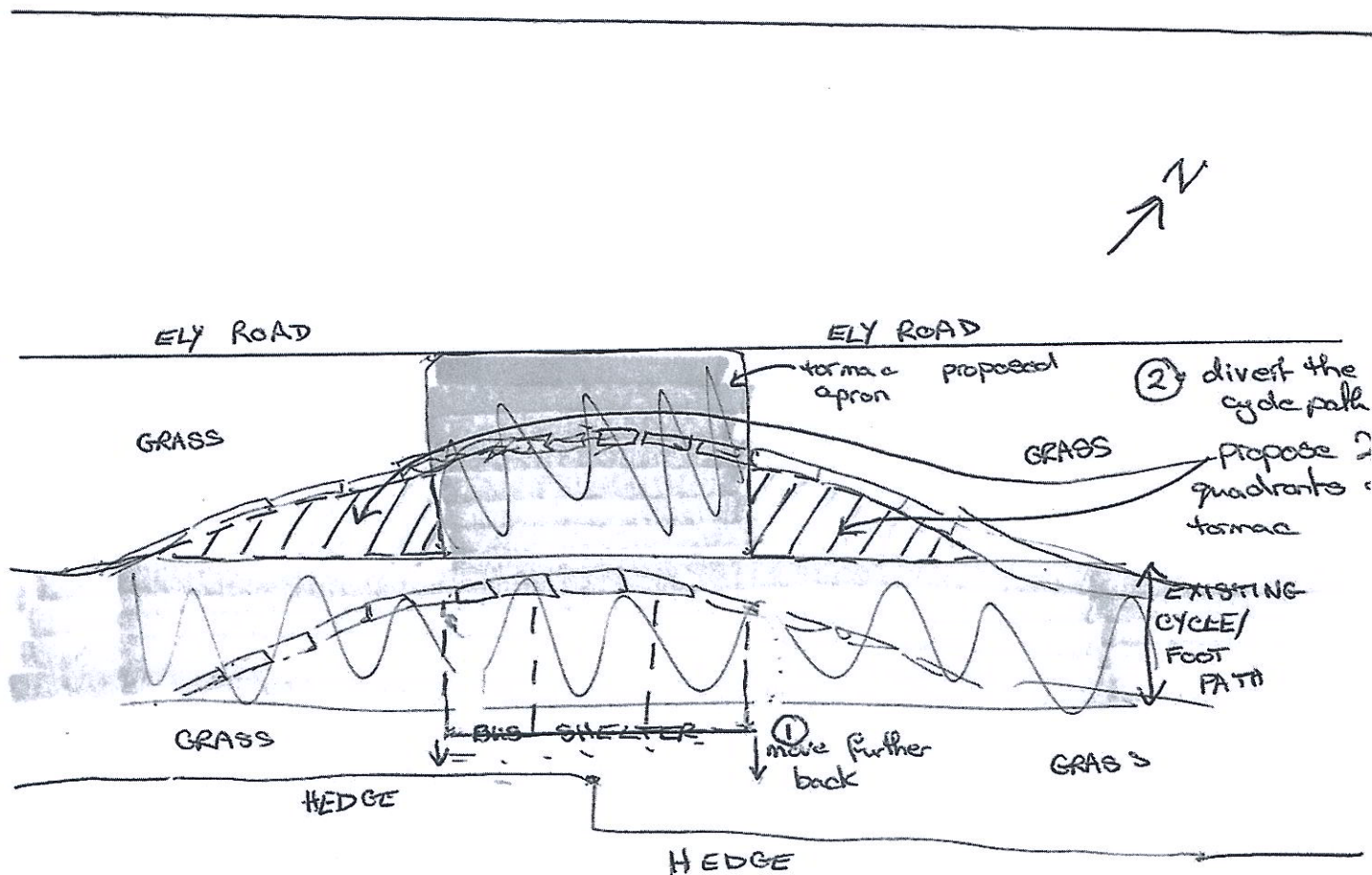




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<div style="border: 1px solid black; padding: 10px; display: inline-block;"> <p style="margin: 0;"><b>NOT FOR CONSTRUCTION - SUBJECT TO APPROVAL</b></p> </div>			
<div style="text-align: center;">  <p style="margin: 5px 0;"><b>ARDENT</b> CONSULTING ENGINEERS</p> </div> <div style="display: flex; justify-content: space-between; font-size: 0.8em;"> <div style="width: 45%;"> <p>One A&amp;S Street Luton Bedfordshire LU1 3DE Tel: 0525 7668 42/8 Fax: 0525 7668 37/5 Web: <a href="http://www.ardent.co.uk">www.ardent.co.uk</a> E-mail: <a href="mailto:enquiries@ardent.co.uk">enquiries@ardent.co.uk</a></p> </div> <div style="width: 45%; text-align: right;"> <p>Scale: A4: 50mm A3: 100mm A2: 200mm A1: 400mm</p> </div> </div>			
<p style="text-align: center; font-weight: bold;">BELLWAY HOMIES ESSEX</p> <p style="text-align: center; font-weight: bold;">ELY ROAD MILTON</p>			
<p style="text-align: center;">DRAWING TITLE: <b>PROPOSED BUS STOP WORKS GENERAL ARRANGEMENT</b></p>			
<p style="text-align: center;">PROJECT TITLE:</p>			
<p style="text-align: center;">DRAWN:</p>			









4th Liaison Meeting between Anglian Water, Milton Parish Air Quality Working Party,  
SCDC Environmental Health, Cambridge Sport Lakes Trust, Cambridge City Council  
Tuesday 6 June 2017, 5pm, Cambridge Water Recycling Centre, Cowley Road, CB4 0AP

~~The Liaison Meeting will commence with a site tour at 4pm~~

(Site tour was postponed because of bad weather)

### Agenda

1	<p><b>Attendees:</b></p> <p>Emma Knight (Chair) Op. Manager, Envir. Services, SC District Council (SCDC)</p> <p>Ceri Williams Anglia Water - Treatment Manager for the Cambridge area &amp; Milton site manager</p> <p>Steve Boulton AW - Tactical support manager for Essex &amp; Cambridge</p> <p>Hazel Smith District Councillor, Milton PC and MAQWP</p> <p>Anna Bradnam District Councillor, Milton PC, Chair MAQWP (notes)</p> <p>Suzanne Webster Milton resident</p>
2	<p><b>Apologies:</b></p> <p>Kay White Milton resident (MAQWP)</p> <p>Aliya Anwar Milton resident and Milton PC</p> <p>Alex Nix Senior Technical Officer, Cambridge City Council</p> <p>Scott Cunningham Environment Agency</p>
3	<p><b>Minutes of the 3rd meeting 4 April 2017</b></p> <p>The Minutes were agreed.</p>
4	<p><b>Matters arising not elsewhere on the agenda</b></p> <p>The Action points from 4 April 2017 were reviewed at this point.</p> <p>a) <b>AB to ask FCC what odour masking chemicals they find effective, those tried and dismissed and supplier details.</b></p> <p>AB had contacted the FCC site operator for advice on odour suppressants. That information had been received by CW.</p> <p>b) <b>AB to ask if the Minutes of Liaison Meetings could be uploaded to the parish website.</b></p> <p>AB had got the agreed MAQWP/AW Minutes uploaded on the parish website. However CW asked that they be taken off until he had obtained approval from AW. A new Action point was generated that, once the minutes of this meeting had been prepared, <b>CW would check with AW Corporate Communications and respond to MAQWP by the end of June.</b></p> <p>c) <b>CW would prepare a draft of an introduction to the Customer Hotline and will send a draft to MAQWP</b></p> <p>The script for the Customer Hotline had been adjusted so that if the customer identifies the source of odour as the shortcode "CAMBST" (the sewage works) the script now enables the reporter to report odour experienced at places of work (St John's Innovation Centre, those cycling past the sewage works), as well as from home addresses.</p> <p>d) CW noted that he had made some progress with Cambridge Water (who also bill on</p>

	behalf of Anglian Water) including information on how to complain about odour being included in Cambridge Water bills for CB24 postcodes.
5	<p><b>Residents and CSLT</b> - brief update on air quality incidents if any.</p> <p>Odour Incidents had been reported incident report from the Village Air Quality Log on Mon 24 April, Fri 5 May and Mon 5 June. SW reported that she had noted odour at Faulkner Close on 6 May and 6 June.</p> <p>Without the information on wind direction from Kay, it was not possible to say if the AW site was the source of these incidents but they were considered in turn:</p> <p><b>Mon 24 April 15:15</b> – no report received by AW but there had been no activity on site likely to cause odour. The descriptor was spoiled food/compost, so perhaps not AW site.</p> <p><b>Fri 5 May 16:00</b> - no report received by AW but there had been no activity on site likely to cause odour. The descriptor was spoiled food/compost, so perhaps not AW site.</p> <p><b>Mon 5 June 10:00-12:00</b> - report made by AB. Strong smell of roasted, burned coffee which HS confirmed had continued for most of the day. Source suspected to be Coffee Works on Cambridge Road Industrial Estate, Milton. (So wind direction must have been from the south.)</p> <p><b>Mon 5 June 10:00-13:00</b> – had been reported to EA or AW. Descriptor was 'Waste biosolids (cabbage, rotten egg, faecal)' so likely to be from sewage.</p> <p>SW verbally reported odour incidents at Faulkner Close on</p> <p><b>Sat 6 May and Tue 6 June</b> (both of sewage) – not reported via the Village Log.</p> <p>It was noted that these reports followed heavy rain on Monday 5<sup>th</sup> and Tuesday 6<sup>th</sup> June. Heavy rain can flush strong sediments through the sewer system</p> <p><b>Action</b> – <b>AB</b> would (re-) send the map of local pumping stations to members of the MAQWP, in case it would indicate local odours from these pumping stations.</p> <p>HS noted that we have sometimes experienced odours from the Cottenham Pumping Station.</p> <p>SB said he would check that the dosing system (of chemicals into the wet well at Cottenham Pumping Station) was working properly. If this was not, sewage might be going septic there and then be very smelly by the time it arrived at CAMBST the Cambridge Treatment Centre 1-2 days later.</p> <p><b>CSLT</b></p> <p>CW had not received any odour reports from CSLT recently (perhaps too busy?)</p> <p>CW was making weekly perimeter walks at Milton Country Park, to assess odour but had not noted any problems.</p> <p>It was noted that AW own a parcel of land north of the A14, in the SE corner of the Country Park and a strip north of and parallel to the A14.</p> <p><i>Wind directions provided by Niall Gillespie after the meeting and interpretation by AB.</i></p> <p><b>Mon 24 April 15:15</b>- Wind coming from the West. Very variable, average 5 knots. (Odour more likely to be coming from Landfill site.)</p> <p><b>Fri 5 May 16:00</b>- Wind from NE, average 10 knots. (Source of odour perhaps Amey?)</p> <p><b>Mon 5 June 10:00-12:00</b>- Wind from the South. Average 10kts. (Confirms wind direction proposed above)</p>
6	<b>Anglian Water</b> – brief update - progress on site.



	<ul style="list-style-type: none"> <li>- The flare on the temporary gas holder is due to be connected w/c 12 June.</li> <li>- A new bag for the gas (permanent) holder has been ordered and may be ready by August 2017.</li> <li>- The gases generated are being used in the Combined Heat and Power (CHP) unit and boilers – but if there is an excess, it needs to be flared. They may bring a second CHP unit online, to avoid having to flare. 30-40% of the power used on site is generated by the CHP unit.</li> <li>- Fewer flies (and complaints) since the filter beds were decommissioned.</li> <li>- The revised Anglia Water Hotline script has gone live. Feedback to CW.</li> <li>- AW are making progress with Cambridge Water about getting advice into the CB24 water bills – to advise people how to report an odour incident.</li> <li>- The advice on MPC website is: If the smell is definitely from the <b>Sewage Works</b> you should contact Anglian Water on their hotline <b>08457 145145</b>. Say that the smell is from the <b>Cambridge Water Recycling Centre, Cowley Road</b> and quote the Anglian Water 'shortcode' for the site, which is <b>CAMBST</b>.</li> </ul>
7	<b>Review of the Action points from 4 April 2017 – see item 4</b>
8	<b>Cambridge City Council (Environmental Health)</b> Alex Nix was unable to attend and did not send any comments.
9	<b>Any further questions.</b> <ul style="list-style-type: none"> <li>- Parklife held at Milton Country Park is on Sunday 25 June, encouraging outdoor and water based activities. Fresh air please!</li> <li>- It was noted that sewage: from Caldecote is pumped to Huttons Drove, near Bar Hill from Cottenham drains to the Cambridge Treatment Centre</li> <li>- Treatment Centre at Waterbeach accepts sewage from the (AW) Norfolk and Suffolk Area which, once treated, is discharged into the River Can.</li> </ul>
10	<b>Round up – Summary of actions.</b> <ul style="list-style-type: none"> <li>a) CW would check with AW Corporate Communications if the Minutes of the four Liaison Meetings could be uploaded to Milton parish website - and respond to MAQWP by the end of June.</li> <li>b) AB would forward the plan of the local pumping stations (from CW) to MAQWP members and Emma Knight.</li> <li>c) Members to feedback their experience of using the revised Anglian Water Hotline reporting system to CW.</li> </ul>
11	Date of next meeting – Tuesday 12 September, 4–5pm - Site Tour followed by 5-6pm - Liaison Meeting.
	The meeting closed at 6pm.
	AB 07/06/2017

5th Liaison Meeting between Anglian Water & Milton Parish Air Quality Working Party

Tuesday 12th September 2017, 5pm (following a site tour commencing at 4pm)

Cambridge Water Recycling Centre, Cowley Road, CB4 0AP

1	<b>Attendees:</b> Emma Knight (Chair) Op. Manager, Envir. Services, SC District Council (SCDC) Ceri Williams Anglian Water, Cambridge area Treatment Manager & Milton site manager Steve Boulton Anglian Water, Tactical support manager for Essex & Cambridge Alex Nix Senior Technical Officer, Cambridge City Council Environmental Health Hazel Smith District Councillor, Milton PC and MAQWP Anna Bradnam District Councillor, Milton PC, Chair MAQWP Suzanne Webster Milton resident (notes)
2	<b>Apologies:</b> Kay White Milton resident (MAQWP) Jane Coston Milton Parish Council Scott Cunnington Environment Agency
3	<b>Minutes of the 4th meeting 6 June 2017</b> The Minutes were agreed.
4	<b>Review of the Action points from 6 June 2017</b> <b>a) CW would check with AW Corporate Communications if the Minutes of the four Liaison Meetings could be uploaded to Milton parish website - and respond to MAQWP by the end of June.</b> CW has had no feedback from the Corporate team, but will chase up again once he has a copy of the minutes from this meeting. New action: CW asked that the agenda be circulated 1 week in advance of the next meeting. <b>b) AB would forward the plan of the local pumping stations (from CW) to MAQWP members and Emma Knight.</b> Done. <b>c) Members to feedback their experience of using the revised Anglian Water Hotline reporting system to CW</b> No feedback currently.
5	<b>Matters arising not elsewhere on the agenda</b> - CW was thanked for a very useful and informative site tour
6	<b>Residents and CSLT</b> - brief update on air quality incidents if any. Odour Incidents had been reported - 2 referred from the Village Air Quality Log and 1 from EH. Without exact dates, or wind direction information from KW, it was not confirmed that the AW site was the source of these incidents but they were considered in turn:  <b>Last week of July</b> – 2 separate reports to AW. Also, sparked a discussion on the Milton Community Facebook page which highlighted the fact that people were still unsure of what they should do if they notice an unpleasant odour in the village, or indeed what AW (and others), MAQWP and the Parish Council were doing to try and prevent the odours. Odour problems during this week could not be confirmed by MAQWP members due to holidays, but HS noted that there was some heavy rain around this time which followed



	<p>several weeks of hot weather. Heavy rain can flush strong sediments through the sewer system.</p> <p><b>Sun 6th August</b> - 1 report received by AW (resident complaint, near the Country Park).</p> <p><b>Action – CW</b> to check if there was anything to note (eg. bad weather) on the dates of the resident reports and feed back to AB.</p> <p><b>Action – MAQWP</b> to produce a consistent form of words (1 for AW and 1 for FCC) suitable for both website publication and social media and ensure all websites and links are working properly:</p> <ul style="list-style-type: none"> <li>- Parish Council website</li> <li>- EA website</li> <li>- SCDC Environmental Services website</li> <li>- Cambs CC Environmental Health website</li> <li>- CSLT website</li> <li>- Milton village Air Quality Log</li> <li>- Milton Village View</li> <li>- Facebook community pages</li> </ul> <p>More reports will result in more action so people should be encouraged to report individually whenever they experience an odour problem in the village.</p> <p><b>CSLT</b> CW has met 2 or 3 times with SH. No odour reports from CSLT recently. CW and his team continue to visit the park on a regular basis to assess the air odour, but had not identified any problems on the days that they were there.</p> <p>CSLT is holding a big, food-based event on Sunday 25th September, their biggest fundraiser of the year, so are concerned that odour could be an issue. <b>Action: CW</b> will ensure that the site odour control system is deployed</p>
7	<p><b>Anglian Water – brief update - progress on site.</b></p> <ul style="list-style-type: none"> <li>- Installation of the new bag for the gas (permanent) holder should commence mid-September and will take several weeks to complete.</li> <li>- <b>Action: CW</b> will warn AB about any possible odour problems once the work is underway</li> <li>- A small hole has been discovered in a sludge tank, which will need fixing. CW does not expect any significant odour problems arising from this.</li> <li>- Flaring has continued over the past 2 weeks whilst the CHP unit has undergone a major service, but the CHP should be re-installed tomorrow, 13 September.</li> <li>- No major infrastructure work is planned for the foreseeable future - CW confirmed that the site is currently expected to have capacity until 2025, based on a "population equivalent" of 250,000 houses (currently the AW site is servicing a "population equivalent" of 190,000 houses).</li> </ul>
8	<p><b>Cambridge City Council (Environmental Health)</b></p> <ul style="list-style-type: none"> <li>- 1 odour complaint received and forwarded on to AW; nothing further to report</li> </ul> <p><b>South Cambs District Council (Environmental Services)</b></p> <ul style="list-style-type: none"> <li>- EK reported that they have recruited a new operational manager, Rob Lewis, who</li> </ul>

	<p>started on 1st August. Rob used to work for AW and may therefore have relevant knowledge and experience to contribute to future meetings.</p> <ul style="list-style-type: none"> <li>- <b>Action: EK</b> to ask Rob Lewis if he would be available to attend, and possibly chair future meetings</li> <li>- CW offered to give Rob a site tour in the hour before the next meeting if it would be of interest</li> </ul> <p><b>Environment agency</b></p> <ul style="list-style-type: none"> <li>- Nothing to report</li> <li>- <b>Action: CW</b> to advise Scott Cunningham of the date of the next meeting and confirm if he is able to attend</li> </ul>
9	<p><b>Any further questions.</b></p> <ul style="list-style-type: none"> <li>- No further questions</li> </ul>
10	<p><b>Round up – Summary of actions.</b></p> <ul style="list-style-type: none"> <li>a) <b>CW to ask for feedback from AW Corporate Communications re: publishing a copy of the minutes on the Milton parish website, or some other form of update communication - and respond to MAQWP by the end of September.</b></li> <li>b) <b>AB to ensure the agenda is circulated 1 week in advance of the next meeting</b></li> <li>c) <b>CW to check if there was anything to note (eg. bad weather) on the dates of the resident reports and feed back to AB.</b></li> <li>d) <b>MAQWP to produce a consistent form of words (1 for AW and 1 for FCC) suitable for both website publication and social media and ensure all websites and links are working properly.</b></li> <li>e) <b>CSLT Autumn Fayre on 25th September; CW will ensure that the site odour control system is deployed</b></li> <li>f) <b>CW will warn AB about any possible odour problems once the gas tank bag installation work is underway</b></li> <li>g) <b>EK to ask Rob Lewis if he would be available to attend, and possibly chair future meetings</b></li> <li>h) <b>CW to advise Scott Cunningham of the date of the next meeting and confirm if he is able to attend</b></li> </ul>
	<b>Date of next meeting : 5-6pm on Monday 11th December</b>
	The meeting closed at 6.30pm.
	SW 15/09/2017



**7<sup>th</sup> Liaison Meeting between Milton Parish (Milton Air Quality Working Party),  
FCC Environment, Environment Agency and SCDC  
Tuesday 20 March 2018 5pm, at FCC Environment's portacabin.**

**Minutes**

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**1. Attendees:** Richard Horwood (FCC Environment, Site Manager), Roisin Bennett (FCC Environment); Nigel Wilson (Infinis), Duncan Beaumont (Environment Agency), Hazel Smith (notes), Anna Bradnam and Kay White (all Milton Air Quality Working Party).

**2. Apologies:** Emma Knight (SCDC); Suzanne Webster; Jane Coston

**Introductions:** Nigel and Duncan were attending for the first time.

**3. Minutes of the previous meeting** 28 March 2017 had been agreed by email and uploaded onto the FCC website. The Minutes were signed.

**4. Update since 28 March 2017:**

Our meeting scheduled for September was postponed once it was clear that the police search was continuing. They were on-site from February to July, then after a review they returned from October to December, searching in Cell 22. The search area has been backfilled, the site is now fully operational, accepting industrial and commercial waste, and the one-way system has been created. Cell 23 has been constructed and is being filled. After Easter, Cell 24 will be constructed, and there is some archaeological investigation to be done. FCC agreed to inform the parish if there is anything to see at that stage. It is not now expected that any more clay will be sent off-site. Coloured diagrams were tabled to illustrate the order of fill. The south edge of the clay stockpile will be re-engineered and filled to butt up to Cells 23 and 24, making an extension to Cell 24 (shown in orange). Cell 24 will be filled from October or November 2018. Subsequently Cell 24b will be filled (yellow), finishing in 2019.

At the current rate of fill the last waste will be put onto the site in 2020. A planning application is being prepared asking for an extension to 2026. The finished profile will be a smooth surface with a cap of clay and then topsoil (which is to be imported), and planting. This restoration will take up to 3 years. The extra 3 years requested is to allow for any slow down in the market.

When asked about the co-terminous Amey HWRC permission, FCC reported that Amey want to increase the capacity of the HWRC, and extend its lifetime, possibly making it permanent.

**5. Milton residents' odour reports**

There were 2 recent reports but from the wind direction both seemed to originate from the Waste Water Treatment Works.

Last year there were odours reported on 5<sup>th</sup> May and 17<sup>th</sup> June, but we know that during the police operation management would have been difficult. Anna thanked FCC for managing the operation without producing any odours off-site.

## **6. FCC Environmental – covered in the update above**

### **Infinis plans**

Nigel Wilson reported that 8 new gas wells are to be drilled, starting next week, 26<sup>th</sup> March, for about 10 days. These are mostly in Cell 22. There should not be any off-site odour; the wells will be capped at night and arisings tipped and covered the same day. Deodorisers would be deployed.

## **7. Environment Agency – Duncan Beaumont**

Duncan will be the designated EA officer while Sarah Hartley-Kent is on maternity leave. She is expected back in November.

The Highways England engineers had requested a meeting with the EA/FCC concerning their plans to put an additional dedicated left turn lane on the SE corner of the site. The road would not go over the landfilled area, but it would cover over the positions of some of the off-site monitoring wells round the edge. Their suggested positions for re-siting these wells were within the landfilled area, so not acceptable. It is already too dangerous for staff to monitor the wells that are near the road there. Duncan's view is that the drainage of the slip road away from the landfill is a more important feature of this slip road than replacing the wells. Having been asked to provide more detail of their proposal, no more had been heard from Highways England.

The 31/12/2017 report was the formal monitoring report for Aug-Oct. There were some anomalies, the wells 32BR and 32R in the same cell would normally be expected to show the same level of leachate, but differed. L34A and L34B in Cell 22 had relatively high leachate levels. They are now pumping it out from 34A.

The 6/12/2017 CAR report (Nov-Jan) detailed breaches in the CO<sub>2</sub> emissions in the wells near the A10/A14 roundabout outside the area of the landfill. The trigger is 1.5%. Duncan suggested that FCC could apply for the trigger level to be raised there as there are no receptors close by. Any change to the licence is expensive, and FCC will wait until the road plans are known before asking for any change. Duncan has also asked for more detailed monitoring reports from problem areas in the new leachate management plan.

Another inspection visit is due, but the Amey incinerator application is taking up Duncan's time.

## **8. Date of next meeting**

If there is any report of odour or news about the road we will schedule a meeting on **25<sup>th</sup> June at 4pm**, otherwise the next meeting will be **8<sup>th</sup> October at 4pm**.

In the meantime if there is any news on the archaeology Duncan/FCC should contact Anna.



## Community Centre Report – January 2019

### Maintenance/Improvements:

The Community Centre main hall + lounge floor and the Youth Building floor will be professionally cleaned between Xmas and the New Year.

### Bookings:

All of our regular bookings will continue into 2018. We also have a new weekly Weight Watchers class on a Thursday morning starting the first week of January, which is in addition to the Thursday evening meeting.

### Youth Building:

Nothing to report

### North Lodge

Nothing to report

### Vandalism:

Nothing to report

Andy Gray  
Community Centre Manager  
21/12/2018

**Council Budget and Council Tax** The County Council meeting on 11 December was dominated by a debate on the ruling group's decision to require all employees on the grade above £25,000 to take three days unpaid leave at Christmas. This amounts to a 1.2% pay cut for them. There was a heated discussion on whether councillors should take the same cut, as a gesture of solidarity with the employees. The Conservatives agreed to do so, but the Liberal Democrats decided to make an equivalent personal donation to the hardship fund run by Unison to help any employees in financial difficulties. For information, a 1.2% cut for councillors saves the County Council £12,000 on a budget of nearly £500 million. Difficult work is under way to find ways of maintaining services with continuing reductions in funding. In 2014 the County Council received a grant from central government of £70 million; this has been reduced stepwise over the last four years and in the coming year, the grant will be £0. The Council is permitted by central government to increase council tax by up to 2% for Adult Social Care and up to a further 3% for all the other services (Children and Young People, Highways, Waste disposal, Libraries, Public transport and Public health). Every 1% increase generates £2.75 million and costs the Band D taxpayer 25p per week. The various service committees will be meeting in January to look at detailed proposals and a decision will be made at the Council meeting on 5 February.

The County Council has decided to split responsibility for the **Shire Hall move** into two; Commercial & Investment Committee to remain in charge of the HQ aspect, while Communities & Partnership Committee should be responsible for the 'spokes', i.e. the local satellites. Opposition groups opposed this for lack of clear guidance about how the two Committees should liaise but it was voted through.

**Special Educational Needs and Disability (SEND) Funding** Many local councils are facing a huge over-spend in their Special Needs funding. In Cambridgeshire, the over-spend for SEND this year is expected to be £8.9 million. That is £1.5 million overspend on transport to Special Schools and the £800k overspend on special education provision. This is because the number of children being taught in special schools has risen by 20% between 2017 and 2018, with a 13% increase in the number of children with an Education Health and Care Plan. The remaining £6.6 million of the SEND deficit in Cambridgeshire is currently being met from the Dedicated Schools Grant, which is in effect the County Council top-slicing the money which otherwise would go directly to schools.

There was some relief from Councils in December when the government announced an additional £125 million nationally to support SEND spending, although this was unlikely to be enough. However it now appears that national government is going to demand that in return for additional money, Councils must stop top-slicing the schools budget. If Councils are instructed that they may no longer support SEND spending by top-slicing school budgets it will leave Cambridgeshire County Council's budget, which is already looking extremely tight, in an even more difficult position for the coming year.

May I wish all **Parish councillors** a Happy New Year for 2019. The country is facing great uncertainty. The financial repercussions of the European Union vote will almost certainly affect local services in ways which we cannot predict but what is already apparent is that local councillors will be expected to encourage even more community involvement - to plug the gaps which will inevitably open up in Council services.

The **Waterbeach** New Town Community Forum will be on Wed 9 January 2019 at Waterbeach Baptist Church – with a drop-in session for **anyone interested** from 6pm and the Forum from 7pm. There will be updates from RLW, U&C, SCDC and the County Council on Transport, the Supplementary Planning Document and Education.

**Horningsea** I'm pleased to see the eastern crash barrier has been completed on the B1047 bridge over the A14.



**Fen Ditton**

I am pleased that so much progress has been made to improve the Ditton Lane car park. Contrary to requests from Cllr Daunton and I to retain the hedge around the car park but trim it, the hedge has been removed, which is a shame – but what's is done, Let us hope this opening up will improve public observation of the car park and thus deter anti-social behaviour.

I hope that the proposed meeting with County Officers about forthcoming Cycle path works on Ditton Lane has been arranged.

**Milton Fen** The resurfacing of Fen Road has been completed down to the river. A huge improvement.

AB 01/01/2019

## **District Councillors' Report for Parishes – January 2019 – Cllr Anna Bradnam**

### **Waterbeach New Town Supplementary Planning Document**

In December Nick Dines and Chris Callaghan of RLW briefed Hazel, Judith and myself on their proposals and concerns for Waterbeach New Town. They are keen that the development is planned holistically and that the Supplementary Planning Document lays down guidelines which ensure that the development is undertaken comprehensively. They feel that any ransom strip (against them) will defeat the aims of intended phasing and will depress viability and reduce the amount of affordable housing that will be delivered. RLW would like to build across tenure and affordability at each phase, and to build at pace, rather than allow developers to dictate the speed to delivery. I think my DC colleagues and I feel that, whilst U&C's first phase is planned close to the Cambridge Research Park, ideally we would prefer the initial development to grow organically from the edge of the existing village, so the first phase feels part of Waterbeach village, rather than a remote enclave.

### **Cambridge Northern Fringe East (CNFE)**

The first proposals for this area were considered in early 2015 but at that time it seemed impractical to consider developing the site because of the proximity of the Wastewater Treatment Centre. More recently a bid was made to the Housing Infrastructure Fund, set up to enable development of housing on sites previously deemed to be too difficult to develop. This bid has passed the first stage and the next stage is to prepare a new Issues and Options Report, which will review and respond to the main points raised during the consultation on the first Issues and Options Report in 2015, the adoption of the Cambridge (City) and South Cambridgeshire Local Plans and consider any additional evidence. It is anticipated that the draft Area Action Plan will be available for public consultation in Spring 2019. There will be many benefits to developing a residential area within walking distance of employment areas, Cambridge Regional College and public transport but as the development will focus on public transport and car-free living, I am concerned that in Milton we will be afforded some protection from displacement parking.

### **Homes for our future**

People are being asked to comment on Homes for our future: The Greater Cambridge housing strategy, a new draft document published jointly by Cambridge City and South Cambridgeshire District Councils. It details how the two authorities will aim to meet housing challenges for the next five years. It is a collaborative document to reflect the linked economy and housing market across the areas. A public consultation is being run until Friday 25 January 2019 to help residents have their say, giving them an opportunity to shape and influence the draft strategy before it is finalised next year. You can comment here <https://www.scambs.gov.uk/consultations/>

### **Bin collections**

Following adjustments during the Christmas period, collections will return to their regularly scheduled days from Monday 7 January.

AB 31/12/2018



# Milton Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
292 Postage	06/12/2018		Cash		Postage	Post Office Ltd	E	1.26	0.00	1.26
293 Capital Schemes	10/12/2018		Unity Trust Bank		Coles Road Play Park	Elbe Play Ltd	S	2,507.30	501.46	3,008.76
294 Play areas	10/12/2018		Unity Trust Bank		Play Inspection	Fenland Leisure Product	S	285.00	57.00	342.00
295 Cemetery Maintenance	04/12/2018	DD	Unity Trust Bank	DD	Cemetery Pest Control	Command Pest Control	S	70.00	14.00	84.00
296 MCC cleaning	01/12/2018	SO	Unity Trust Bank	SO	MCC Grant Paid	Atkins Gregory (The Cle	S	1,028.52	205.70	1,224.22
297 Website	07/12/2018		Unity Trust Bank		Website hosting	1 and 1 Internet Ltd	S	2.99	0.60	3.59
298 Website	08/12/2018		Unity Trust Bank		Website hosting	1 and 1 Internet Ltd	S	6.99	1.40	8.39
299 Subscriptions	06/12/2018		Unity Trust Bank		Scribe	Scribe 2000 Ltd	S	385.00	77.00	462.00
300 Capital Schemes	10/12/2018		Unity Trust Bank		Laptop and Office 365	World of Computers	S	338.00	67.60	405.60
301 Allotment Maintenance	03/12/2018		Unity Trust Bank		Allotments	Buchans Landscaping &	S	262.19	52.44	314.63
302 Cemetery Maintenance	03/12/2018		Unity Trust Bank		Cemetery	Buchans Landscaping &	S	152.46	30.49	182.95
303 Grass Cutting	03/12/2018		Unity Trust Bank		Grass Cutting	Buchans Landscaping &	S	686.44	137.29	823.73
304 MCC grounds maintenai	03/12/2018		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping &	S	939.49	187.90	1,127.39
305 MCC-NLP grass cutting	03/12/2018		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping &	S	182.71	36.54	219.25
306 MCC grounds maintenai	03/12/2018		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping &	S	1,436.00	287.20	1,723.20
307 MCC grounds maintenai	03/12/2018		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping &	S	320.00	64.00	384.00
308 Payroll Pension (Employ	12/12/2018	DD	Unity Trust Bank		Pension payment	Smart Pension	E	31.62	0.00	31.62
309 Payroll Pension (Employ	12/12/2018	DD	Unity Trust Bank	DD	Pension payment	Smart Pension	E	52.70	0.00	52.70
310 S137 Warden's Pension	12/12/2018	DD	Unity Trust Bank	DD	Pension payment	Smart Pension	E	33.38	0.00	33.38
311 S137 Warden's Pension	12/12/2018	DD	Unity Trust Bank	DD	Pension payment	Smart Pension	E	55.63	0.00	55.63
312 Legal/Land/Survey Solic	10/12/2018		Unity Trust Bank		Professional Services	The Roger Driver Partne	S	1,000.00	200.00	1,200.00
313 Capital Schemes	13/12/2018	Chq	Unity Trust Bank		Amey Grant CTP	AmeyCespa (East) Ltd	E	2,552.00	0.00	2,552.00
314 GJK - RFO	10/12/2018		Unity Trust Bank		Professional Services	GJK Accountancy Ltd	E	150.00	0.00	150.00
315 Payroll Highways	21/12/2018		Unity Trust Bank		Salary	Phillip Adams	E	250.40	0.00	250.40
316 S137 Payroll Warden	21/12/2018		Unity Trust Bank		Salary	Tracey Ebdon	E	872.73	0.00	872.73
317 Payroll Clerk	21/12/2018		Unity Trust Bank		Salary	Sarah Corder	E	1,014.53	0.00	1,014.53
318 Payroll Asst Clerk	21/12/2018		Unity Trust Bank		Salary	John Barrett	E	179.80	0.00	179.80
319 S 137- Warden's Phone	01/12/2018	DD	Unity Trust Bank		Mobile phone (Warden)	Tesco Mobile	S	13.91	1.99	15.90
320 Youth Workers/Courses	30/12/2018		Unity Trust Bank		Youth Club Sessions	The Connections Bus Pr	E	1,508.40	0.00	1,508.40
321 Tomkins Mead	19/12/2018		Unity Trust Bank		Grant Paid	Cambridge Sport Lakes	E	1,000.00	0.00	1,000.00
322 S106 Arts	18/12/2018		Unity Trust Bank		War Memorial benches	C J Murfitt	S	1,640.00	328.00	1,968.00
323 Website	18/12/2018		Unity Trust Bank		Website hosting	1 and 1 Internet Ltd	S	6.99	1.40	8.39
324 Bank charges	31/12/2018		Unity Trust Bank		Bank Charge	Unity Trust Bank	E	10.30	0.00	10.30
325 Bank charges	31/12/2018		Unity Trust Bank		Bank Charge	Unity Trust Bank	E	38.40	0.00	38.40
326 Electricity	31/12/2018	SO	Unity Trust Bank		Electricity	Utilita	S	88.73	17.74	106.47
327 Capital Schemes	21/12/2018		Unity Trust Bank		Coles Road Play Park	AmeyCespa (East) Ltd	E	-23,200.00	0.00	-23,200.00

07

Milton Parish Council  
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Total								-4,096.13	2,269.75	-1,826.38

41



# Milton Parish Council

## RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
145 Community Care	23/11/2018		Community Care £		Community Care Fee	T W	E	90.00	0.00	90.00
146 Cemetery Fees	27/11/2018		Unity Trust Bank		Interment of ashes	Soutgate of Newmarket	E	40.00	0.00	40.00
147 VAT	26/11/2018		Unity Trust Bank		VAT refund	HMRC	R	0.00	10,109.13	10,109.13
148 Community Care	03/12/2018		Community Care £		Community Care Fee	N F	E	78.00	0.00	78.00
149 Allotments Rents	13/12/2018		Unity Trust Bank		Allotment Rent	Hayhoe	E	20.00	0.00	20.00
150 Horse Grazing	14/12/2018		Unity Trust Bank	SO	Horse paddock	James	E	80.00	0.00	80.00
151 Community Care	13/12/2018		Community Care £		Community Care Fee	D C	E	18.00	0.00	18.00
152 Interest Shawbrook	29/11/2018		Shawbrook 1 year		Interest	Shawbrook Bank	E	1,066.33	0.00	1,066.33
153 Interest Shawbrook	03/12/2018		Shawbrook 1 year		Interest	Shawbrook Bank	E	5.35	0.00	5.35
<b>Total</b>								<b>1,397.68</b>	<b>10,109.13</b>	<b>11,506.81</b>

27