

**Minutes of the Meeting of Milton Parish Council held on
Monday 29 October 2018 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), R Farrington (RF), A Horne (AH), Don Wildman (DW), T Leavens (TL), HM Smith (HMS), A Bradnam (AB), C Duff (CD)

In Attendance: S Corder (SC) (Clerk)
J Barret (Office Support)

1 Apologies for absence

D Owen (personal)

2 To APPROVE the Minutes of the meeting held on Monday 1 October 2018

DW Proposed and HMS Seconded that the Minutes be signed as a true record. **AGREED (CD Abstained)**

3 Declarations of interest and dispensation

- a) To receive declarations of interest from councillors for items on agenda; AH (Payments) Item 19.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; **To AGREE dispensation request received for Don Wildman, Tom Leavens and continuation of Rob Farrington, who are MCC Trustees. AH Proposed – HMS Seconded AGREED (3 abstain).**

Public Participation – members of the public are invited to speak

No public in attendance.

4 Clerk's/Chairman's report

From previous meeting:

- **Greater Cambridge Greenways Cycling Project**– Could not attend meeting - Event on Monday 12 November 2018, 7pm, Waterbeach Salvation Army, 7 Station Road, Waterbeach. Councillors and Public invited.
- **Cambridge Northern Fringe Community Forum** – JEC and CD attended as agreed.
- **Relocation of deeds** – Deeds are now with Ashton's Solicitors being recorded and listed.
- **Land at Old School Lane** – Land to be applied for by Ashton's.
- **Bus Stop Ely Road** – Update JB/AB: AB raised queries, some of which have been responded to by Bellway still awaiting CCC response. Site to be confirmed and precise location of the bus shelter. **Clerk to arrange meeting with John Finey and Mike Davies from CCC, DW, RF, JEC, AB, JB and AH to discuss works.**
- **Culvert at allotments** – Work to be completed 1st/2nd week of November.
- **Local Highways Improvements applications** – Update - The improvements to the Winship Road part of the scheme will be carried out when resurfacing work on Cambridge Road and the RAB, which is currently planned for 10th November for 3 days overnight.
- **Fitness equipment at The Sycamores Rec** – has now been re-installed. Costs covered by Anglian Water.
- **A10 Trees** – update: Ashton's Solicitors quoted £350 + Vat, King & Co Solicitors £250 + VAT to write to CCC Highways on behalf of MPC to dispute ownership of the A10 trees by the allotments. **AB Proposed to use Ashton's as they hold our deeds and if required a second letter to be sent – DW Seconded ALL AGREED.**

New:

- **Bus Stop Landbeach Road** – Costs incurred due to damage to bus stop £484.38 – emergency decision to go ahead with work by JEC and AH as company who repair the bus stops are going into liquidation in December and order needed to be placed.
- **CCTV Jane Coston Bridge** – Police have requested access to the CCTV on the Jane Coston Bridge. JEC has been trying to find out who has responsibility for the CCTV and has been informed it is out of action. **Proposal: Clerk to write to Shared City/HDC CCTV Services requesting the CCTV be reinstated and the Police have details for access. DW Proposed – AH Seconded ALL AGREED.**
- **Request to Share Illegal Encampments Policy** – To CONSIDER sharing policy with Hardwick Parish Council, less any confidential contacts. **DW Proposed to share our policy on the understanding it is kept confidential – AH Seconded ALL AGREED.**
- **Temporary Traffic Order (TTRO)** – Cambridge Road roundabout down to the Country Park resurfacing. 10 to 12 November 2018 8pm to 6am. Outside of College of West Anglia, High Street, Milton, 12 November to 15 November 2018 9am to 5pm for carriageway patching work.
- **Village Benches Coles Road** – On order for delivery end of November.
- **Armistice gathering** – 11am on 11 November 2018 at Coles Road War Memorial.

5 Planning

The minutes of the meeting on 15 October 2018 were received.

NEW:

S/0559/17/OL – Waterbeach Barracks and Airfield Site, Waterbeach - Outline application for up to 6,500 dwellings (Amended plans). **HAS NO RECOMMENDATIONS. (AB Abstained)**

6 Finance and Administration

The minutes of the meeting of 15 October 2018 were received.

To **CONSIDER** co-opting Colin Duff as a member of the Finance Committee. **DW Proposed to co-opt CD onto the Finance Committee – AH Seconded ALL AGREED.**

To **CONSIDER** recommendations:

- To **AGREE** to increase bus shelter budget by £1.5k (from £1,600 to £3,100).
- To **AGREE** to increase play area budget by £5k (from 4,000 to £9,000).

DW Proposed to accept the above increases – TL Seconded ALL AGREED.

7 Community Care

The minutes of the meeting of 10 October 2018 were received.

To **CONSIDER** referral:

- To **AGREE** request for purchase of a laptop for the Community Care Warden - £375 + VAT Lenovo 15.6” plus £106 + VAT for MS Office 2016 plus costs for setup.

DW suggested that we find out how, what for and where the laptop will be used and what security will be required.

DW offered to research laptops for the requirements needed and suitable Office packages.

HMS Proposed in principle to provide a laptop – AH Seconded 3 In Favour, 1 Against, 4 Abstain - AGREED

8 Maintenance

- **Tomkins Mead** – Meeting on 5 November at 11am to discuss works required. **JEC, DW and AH to attend.**
- To **AGREE** ongoing maintenance proposal accepted in 2013. **Defer to December meeting.**
- To **CONSIDER** Playsafety to carryout ROSPA inspections on all 3 play parks at £68.50 + VAT per park. (Not £66.50 total as recorded in 1 October 2018 minutes). Total £205.50 +VAT. **AH Proposed to accept the quote – DW Seconded ALL AGREED.**
- Village Tour report – **Due to wet weather tour was cancelled.**
To **CONSIDER** cropping of tree on the Bund to allow sunlight onto property in The Sycamores. **AH Proposed to leave the tree as is for the time being – ALL AGREED.**
- **Community Gritting** – To order a new grit bin for Butt Lane, £95 + VAT. **HMS informed the Committee that due to the surface of the A10 footbridge salt cannot be used. Clerk to check with Primary School if bin can be located near the school entrance on Butt Lane.**
- **Litter Pick** – arranged by HMS for 28 October 2018 – **15 volunteers attended. Clerk to order his-vis jacket for the volunteers.**

9 Milton Landfill FCC Liaison Meeting 15 October 2018

Minutes not available at present. Issues regarding recent fire were reported.

10 Replacement Office Laptop

To **AGREE** request for purchase of a laptop for the Office generally used for meetings - £375 + VAT Lenovo 15.6” plus £106 + VAT for MS Office 2016 plus costs for setup. **DW Proposed to upgrade the memory for the office laptop to help it perform more efficiently and this could be passed to the Community Care Warden. DW and AH to source quotes for an efficient laptop for office use and the cost of subscription to Office 365. To come back to December meeting.**

11 Mapping Software

To **CONSIDER** subscription of £100 per year from Ordnance on-line Service to record land and property we own or maintain to be used mainly for maintenance contracts. **JB informed the Committee that the cost is £200 per calculated by Milton’s population. To be discussed at Maintenance meeting.**

12 Christmas Tree Lights

To **CONSIDER** paying up to £200 for Town and Country to put up Christmas lights on the tree at the junction of High Street/Ely Road and take down after Christmas. Offer from resident to cover costs again. **RF Proposed – AH Seconded ALL AGREED. Clerk to confirm dates with Town and Country.**

13 Parish Council Dates 2019

Planning meeting dates have been amended. **DW Proposed to accept the changes – TL Seconded ALL AGREED.**

14 Zebra Crossing

To CONSIDER request for a zebra crossing by the Tesco roundabout. **Awaiting response from County Highways of cost, viability and funding. Defer to December meeting.**

15 Mobile Vehicle Activated Speed Sign

The notes of the meeting on 8 October 2018 were received and the notes of the meeting of 24 October 2018 were tabled. To CONSIDER position of Milton Parish Council in relation to this group. **JEC Proposed the set-up of the Joint MWAS Working Party Group with Waterbeach and Landbeach and AB as the Milton Parish Council representative. TL Proposed – CD Seconded ALL AGREED.**

16 Milton Community Centre Report November 2018

Bookings: We now have Qigong (Chinese relaxation and energy) in the main hall on a Monday at 6.00pm

Youth Building: All is going well with Eddies Artworks using the building daily and the Youth Club + Young Carers + Calvary Chapel continuing with their existing evening bookings.

North Lodge: Used by Colts at a weekend, French classes on a Wednesday morning and Inland Waterways for their monthly meeting.

Joint meeting with MCC to discuss security of all recreation grounds held on 22 October 2018 – discussed MCC adding a mounded area and gate between car park and sports pitches at North Lodge Pavilion.

To CONSIDER request for purchasing an AED unit for NLP Pavilion £1,595 + VAT from Cardio Cabinet and agree future responsibility. **JEC Proposed that the Clerk applies for the Tesco Bags of Life grant to fund the AED and check with MCC they are happy to be responsible for the unit – CD Seconded ALL AGREED.**

17 County Councillors Report – November 2018 Anna Bradnam (Full report on website)

Covering the following:

The County Council Budget overspends.

At Full Council in October - Recognising the risks of air pollution on human health, Council agreed to support Clean Air Day 2019. The Monitoring Officer was brought back under the employ of the Council.

Cambridgeshire and Peterborough Joint Minerals and Waste Local Plan 2018 - Parish Councils have been contacted by Peterborough City Council, which is leading a review of the Plan. Milton PC is strongly objecting to any of the proposed new allocations at the Butt Lane site being carried forward into the new plan (including waste transfer, a materials recovery facility and in-vessel composting). We were told it would be closed by 2020 and the landscape restored by 2026. Parish Councils need to respond by 31 October.

Buses and Transport - Poor service in Landbeach, Horningsea and Fen Ditton.

If you drive and have some free time, the Beaches Community Car Service welcomes volunteer drivers.

<http://www.horningsea.net/wp-content/uploads/2011/08/Beaches-Community-Car-Service.pdf>.

Mental Health Matters – Contact The Samaritans (free call 116 123) or CPSL Mind (01223 311 320).

DW raised concerns over the bus service to Milton which again has been cut.

18 Joint District Councillor's Report - October 2018 (Full reports on website)

Covering the following: Judith Rippeth

Waterbeach SPD: JR is working hard to ensure a new settlement is brought forward that prioritises walking and cycling over the use of private cars for short journeys. The delivery of sustainable public transport options – such as a relocated railway station and frequent and affordable bus services is key to this. JR also attended a briefing on Healthy New Towns which covers areas such as public health and the need to encourage exercise and looking at the issues of air pollution.

Waterbeach Greenway: This is now out for public consultation and is a really positive step towards cycle connectivity between Cambridge, Milton and Waterbeach. The consultation closes on **Monday 3rd December**. There will also be an event where you can look at the plans and ask questions at the Waterbeach Salvation Army Hall on **Monday 12th November** between 5pm and 7pm.

Recycling: JR is hoping to get into Milton and Waterbeach primary schools before Christmas to promote better recycling and ways in which we can all reduce our consumptions of single use plastics.

Covering the following: Hazel Smith

Cambridge Northern Fringe community forum: Council Officers are expecting an answer on whether the sewage works will move in February 2019. In the meantime they are working on all the different strands of planning for the case that it does move, Urban design, Strategic vision, Transport, Environment, Housing, Employment, and Retail and commercial facilities. They have commissioned studies on visual impact, landscape and transport (though the most important aspect of this, the future for the A10, is being decided elsewhere under the Combined Authority). If the sewage works move goes ahead they expect development will start in 2024. The Science Park is an important part of this planning as Trinity intend it

to be much more intensively developed in future, and the planners in the joint planning team are now talking with Trinity College and Bidwells about their plans.

Greater Cambridge Partnership briefing: The main projects that affect us are the Waterbeach Greenways and Milton Road proposals.

Milton Road proposals: The latest ideas have now been fully worked up, and the exhibition in Milton showed extended bus lanes and a segregated route for bicycles most of the way in to Mitcham's Corner.

Amey liaison meeting: The company staff were clearly unhappy that their incinerator application had been rejected: they will go ahead with the Environmental Permit application which had already been submitted to the EA. So it is likely that they will appeal the planning decision.

Milton Landfill (FCC) Liaison meeting: The Fire Authority is writing a report on the cause of the fire. There had been a 'Gold Command' set up, and the councils and relevant authorities were all communicating about the response to it. Schools and known vulnerable people were given advice, but there was a criticism in the village that for those not on Twitter, Facebook, Parentmail, Milton Chat and unable to access the Fire and Rescue Service website there was little information.

Covering the following: Anna Bradnam

South Cambridgeshire Crime and Disorder Reduction Partnership

The recent Police Review in April 2018 generated many changes – from six divisions down to two (north and south) with a consolidated 'command hub' at HQ, emphasis on continuity of leadership, service differentiation between threat, harm and risk and a switch to neighbourhood policing (being able to deploy a force at short notice), They also aimed to increase cooperation between Cambridgeshire, Bedfordshire and Hertfordshire. Previous priorities had been hare coursing and associated violence, cyber-crime, dwelling burglaries and theft. At this meeting those priorities were revised to domestic abuse, child abuse, modern slavery and dwelling burglaries.

Milton Air Quality Working Party

Since the last liaison meeting there had been a number of odour incidents reported by. Following reports from the EA about their reporting system, we are advised to report odour incidents directly to the FCC weighbridge, instead of to EA.

19 Bills for Payment and Money Received.

To **CONFIRM** and **AGREE** bills for payment.

JEC Proposed to pay all 1 & 1 bills listed. HMS Proposed – DW Seconded **AGREED (AH abstained)**

HMS Proposed to pay all the other bills – AH Seconded **ALL AGREED**

20 Correspondence

From Milton residents

- Letter received to ask that the tree height be lowered and cut back by 47 The Sycamores – **Clerk and AB to investigate and add to Town and Country tree work.**
- Email received parking issue in Lander Close – cars parking on the footpath. **AB to inform resident to contact 101 when this occurs.**

22 Dates of next meetings

Monday 19 November 2018 – Planning

Monday 3 December 2018 – Parish Council

Meeting closed at 10:17pm Signed: Date: