

**Minutes of the Meeting of Milton Parish Council held on
Monday 1 October 2018 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), R Farrington (RF), A Horne (AH), Don Wildman (DW), T Leavens (TL), HM Smith (HMS), A Bradnam (AB) (arrived 8pm)

In Attendance: S Corder (SC) (Clerk)
J Barret (Office Support)
Judith Rippeth (District Councillor (arrived 8pm)
2 members of public

1 Apologies for absence

D Owen (personal), C Duff (personal)

2 To APPROVE the Minutes of the meeting held on Monday 3 September 2018

HMS Proposed and DW Seconded that the Minutes be signed as a true record. **AGREED (TL Abstained)**

3 Declarations of interest and dispensation

- a) To receive declarations of interest from councillors for items on agenda; AH (Payments) Item 20.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

Public Participation – members of the public are invited to speak

The owner of Rectory Farm raised concerns on the lack of work being carried out by SCDC on the award drain/ditch by the allotments. SCDC were due to repair the culvert that was damaged when the award drain flooded. At present the award drain is not fit for purpose and should a heavy rainfall occur the drain will flood again. Concerns were also raised by the lack of clearance of overhanging trees causing a further issue with the drain A10 side which leads back to Rectory Farm.
Clerk and HMS to chase up SCDC.

Tomkins Mead

DW, JEC, and AH to meet with Mick Woolhouse to discuss the agreement for Tomkins Mead. **Clerk to arrange a date.**

4 Clerk's/Chairman's report

From previous meeting:

- **Relocation of Deeds** – ongoing
- **Land at Old School Lane** - ongoing
- **Bus Stop Ely Road** – The developer is preparing plans to be submitted to Cambridgeshire County Council and MPC will be notified once received – Still waiting for plans. **Clerk to chase up.**
- **Bus Stops Cambridge Road graffiti** – graffiti has now been removed from all 3 bus stops and broken panel replaced.
- **Culvert at allotments** – awaiting works by SCDC. **Clerk to chase up.**
- **Local Highways Improvements applications** – awaiting Landbeach Road bus stop plans from Highways, other 3 projects in hand from A14 funding. **Clerk to chase up.**
- **Meeting with** - All Saints re old cemetery in Landbeach Rd – awaiting confirmation on who is responsible for the old part of the cemetery.
- **Defibrillator issue** – Now working.
- **War Memorial** – Maintenance work has now been carried out.
- **Signs for bund and play areas** – New signs have now been placed along the bund and dog path (land owned by MPC) as well as the 3 play parks (dog signs). Clerk asked if the spare sign to be placed on the new Coles Road park – **ALL AGREED. Providing MCC are happy – Clerk to consult.**

New:

- **Refitting on fitness equipment Sycamores rec** – Still awaiting work to go ahead through Anglian Water.
- **Temporary Traffic Order (TTR0)** – Outside of College of West Anglia, High Street, Milton, 12 November to 15 November 2018 9am to 5pm for carriageway patching work.
- **Freedom of Information request** – received from whatdotheyknow.com. Replied asking for formal request. CAPALC advised to reply with: Your request does not apply. We have no underused assets. We have no assets for sale. Under GDPR please remove us from your database.
- **Greater Cambridge Greenways Cycling Project** – To CONSIDER presentation at the next MPC meeting. **Clerk to invite them to the November meeting – AGREED.**
- **SCDC** – To CONSIDER whether to meet with new lead patch officer for the North area. **Clerk to decline meeting.**

- **Joint Mineral and Waste Local Plan** – Cambridgeshire County Council and Peterborough City Council submitted sites. MPC have been asked to submit comments on the sites submitted in the area for an adequate supply of minerals and waste management facilities over the period to 2036. Milton Landfill being one of them. RF commented that the landfill is due to end in 2020 if this goes ahead that would have to extend. JEC mentioned this area was promised to be returned to green field. **RF Proposed to OBJECT to further facilities at the landfill – JEC Seconded: 6 In Favour (AB Abstained) AGREED. Clerk to write and object with comments from AB.**
- **Invitation to participate** in a Community Forum for the Cambridge Northern Fringe Area action plan. **JEC, HMS and CD to attend.**
- **Alternative to the Cambridge-Bedford rail link** – Presentation feedback.

5 Presentation of Mobile Vehicle Activation Sign Data

John Halfpenny, who maintains the MVAS for the 3 villages, gave a presentation on the data collected from the MVAS whilst it was located on Ely Road. From the analysis report received the average speed was 25.43mph. 3.4% being recorded going over the speed limit and a single recording of a speed of 60mph. The MVAS does provide a lot of data and takes time to interpret it. Overtime with more data received this will show what areas could need further speed restrictions measures.

Due to the MVAS needing 2 people to take down and relocate there has been delays in the moving the MVAS to its next location. 3 Milton residents have come forward to help with this. AB and John Halfpenny to meet the helpers to discuss next location in Milton. JEC reminded AB that specific locations on lampposts need to be agreed with Balfour Beatty via the Clerk.

6 Planning

Decisions Received:

S/257/18/FL – 79 Coles Road, Milton, Cambridge CB24 6BL – Addition of 2no roof lights to dormer flat roof – **APPROVED with conditions.**

S/2399/18/FL – 11 High Street, Milton, Cambridge CB24 6AJ – (amended) Part 2-storey extension as planning consent S/0372/15/FL (partially implemented) with the following amendments: eaves design to NE boundary, vary windows to NE elevations, new dormer windows to NW & East elevations and amended rooflights to flat roof - **APPROVED with conditions.**

S/2365/18/FL – 7 Goding Way, Milton, Cambridge CB24 6AH – Ground floor front extension to form new entrance porch and boot room – **APPROVED with conditions**

S/2436/17/FL – Plots 1 to 21 Cambridge Science Park, Milton Road, Cambridge CB4 0WN – Demolition of existing buildings and erections of two four storey buildings for B1 use and a multi-storey car park including access and landscaping - **APPROVED with conditions**

S/2523/18/FL – Milton Chiropractic Clinic, 2 Ely Road, Milton, Cambridge CB24 6DD – Retrospective application of a new access – **APPROVED with conditions**

S/2848/18/FL – 21 Willow Crescent – Two storey side extension – **APPROVED**

New:

S/3475/18/NM – Land adjacent to Cambridge North Station, Milton Avenue, Cambridge CB4 0WZ – No Material amendments of planning permission S/2372/17/FL **FOR INFORMATION ONLY**

S/3340/18/DC – Plots 22 and 25, 22 Cambridge Science Park, Milton CB4 0FJ – Discharge of Conditions 3 (materials) & 4 (roof plan screening) of planning consent S/359/17/VC **FOR INFORMATION ONLY**

S/3240/18/DC – Land to west of Maurice Wilkes building, St John's Innovation Park, Cambridge – Discharge of Condition 3 (arboriculture implications assessment) of planning consent S/1596/18/FL for erection of new generator and associated enclosure – **FOR INFORMATION ONLY**

S/3168/18/DC – 9 Pryor Close, Milton, Cambridge CB24 6BU – Discharge of Condition 3 (materials) of planning permission S/1935/18/FL – **FOR INFORMATION ONLY**

S/3257/18/FL – Meadow Farm, Ely Road, Milton, Cambridge CB25 9NN – Change of use of domestic annex to holiday accommodation – **OBJECT to the change of use to holiday accommodation because it should remain a subsidiary use of the main building.**

S/3280/18/FL – The Black House, Chesterton Fen Road, Milton, Cambridge CB4 1UN – Replacement dwelling then rebuild house with a 2 storey extension - **SUPPORT**

S/3438/18/TP – 7 Knights Way, Milton, Cambridge CB24 6DE – Large Ash tree in garden. Requires reduction simply because of sheer size and branches hanging over public paths and road. Ash tree – raise crown to give 5 metre clearance below. Reduce and shape middle and lower crown by approx. 30% - **NO COMMENT**

7 Maintenance

The minutes of the meeting of 17 September 2018 were received.

To **CONSIDER** recommendations:

To add following wording to the Allotment policy: Allotments rented to people who live in the village can be rented to them on a 12 months basis if they leave the village, at the discretion of the Parish Council, so long as plots are available for

residents of Milton and there is no waiting list. **RF Proposed to accept the extra wording to the policy AH Seconded – ALL AGREED.**

To ARRANGE a date for Village Tour. **AH to provide dates.**

8 Village Benches – Coles Road

To **AGREE** to use the Arts budget to purchase metal art war memorial benches x 3 (lest we forget not, WW1 and WW2 bench) for Coles Road to replace the current wooden ones. Costing – David Ogilvie Engineering Ltd £2,724.00. Extra £45 + VAT for doves to be painted white. Quote received from CJ Murfitt for installation of benches £1250.00 + VAT. To agree to spend up to £3,000 for the installation and laying of new slabs for the seating area.

SCDC have confirmed the Arts Budget can be used to fund this project. AH Proposed to accept the quote and not paint the Doves white and to spend up to £3k preparing the area – DW Seconded ALL AGREED.

9 A10 Trees

Correspondence received from Cambridgeshire County Council disputing ownership of trees on A10 allotment boundary. To **CONSIDER** a budget of up to £2,000 for employing a Surveyor on MPC behalf. **JEC suggested that we employ a Solicitor to write a legal letter to CCC refuting ownership of the trees and if required a surveyor to look into this further on MPC behalf and agree budget of up to £2,000. TL Proposed – RF Seconded ALL AGREED.**

10 Parish Council Meeting Dates 2019

Dates for meetings 2019 received. It was noted that the Planning meetings need to be 2 weeks after the PC meetings. **Clerk to amend calendar to be approved at November MPC meeting.**

11 Play Areas

To **AGREE** 'Playsafety' to carryout ROSPA inspections on all 3 play parks for £66.50 + VAT in addition to Fenland Leisure equipment inspections. **AH Proposed to accept the quote – TL Seconded ALL AGREED.**

12 Tree Work

AB - To **AGREE** request received from resident to crop a tree on the Bund due to loss of light. **To be assessed on Village Tour.**

13 Armistice Day Arrangements and Poppies

To **CONSIDER** to:

- a. arrange the Armistice gathering for 11.00a.m. on 11 November at the War Memorial, Milton
- b. order two poppy wreaths, one for a village representative who would speak and the other for the chairman to lay on behalf of the PC
- c. to donate £50 to poppy appeal for wreaths.
- d. invite the children from Milton Primary School

It was mentioned that Armistice Day falls on Sunday so school children will be attending with their parents.

ALL AGREED to A, B and C above.

14 Grants Request

To **CONSIDER** grant request from Relate Cambridge for £300

JEC commented that the MPC had in the past not given grants to outside bodies on the basis is that residents could give to these if they wish. Relate is not based in Milton, but if in the future extends to Milton they can reapply. **RF Proposed to refuse the request on the basis Relate is not Milton based – TL Seconded: 6 In Favour (AB Abstained) AGREED.**

15 CAPALC General Data Protection Regulations Membership Scheme

To **CONSIDER** CAPALC for GDPR for Milton Parish Council £50 per year membership

Clerk is currently responsible for Data Protection in the office and has attended 2 courses on the subject. It was felt that the membership was therefore not required. SCDC could advise should a breach occur.

16 Milton Community Centre Update and Report October 2018

Maintenance/Improvements: Insulation has been fitted in the loft space above rooms 1 and 2, which was funded by SCDC Community Energy Grant. All the windows in the Annexe have been replaced as the old ones were rotten.

Bookings: All of our groups continue as before, with the addition of Short Mat Bowls, which is played weekly on a Wednesday afternoon.

Youth Building: All is going well with Eddies Artworks using the building daily and the Youth Club + Young Careers + Calvary Chapel continuing with their existing evening bookings.

North Lodge: Used by Colts at a weekend, French classes on a Wednesday morning and Inland Waterways for their monthly meeting.

17 County Councillors Report – October 2018 Anna Bradnam (Full report on website)

Heritage Assets: AB is very pleased that the County Planning Committee turned down the application from Amey for an Energy from Waste plant on Waterbeach Waste Management Park. The planning committee is only able to consider the use of the land, so the residents' heartfelt arguments about pollution, safety and competence of the operator could not be taken into account, as those matters are controlled by the Environment Agency permit.

The application was refused on grounds of harm to the landscape and residential amenity and harm to the heritage asset of Denny Abbey. The committee recognised that although there may be benefits in using residual waste from the Mechanical Biological Treatment Plant as a source of energy, those benefits were projected and estimated and did not outweigh the definite harm that would be caused to the open Fenland landscape and the setting of Denny Abbey. The proposed tree planting would have taken a very long time to grow and would only ever screen part of the building. Equally that screening itself would be unnatural in the landscape. Seven members voted against the officer recommendation of approval and one voted for it.

Land north of Fen Road: In spring 2018 Historic England recommended designation of the site and in June 2018 the Secretary of State designated the fields of Hill Close and Long Meadow, as an ancient monument. Long Meadow runs across the end of the football pitches at North Lodge Park. This means these fields are protected from development.

Highways: Due to staffing shortages Local Highways Officers are having to prioritise repairs on a 'danger of death' principle.

Waterbeach Greenway: the proposal to run a cycle path to Cambridge North Station, under the A14 between Milton Country Park and the railway line is being supported by Highways England and the developers of Waterbeach New Town. Plans are being drawn up by the Major Projects Delivery Team and they hope to start the public consultation on them in October, closing before Christmas. This group has also successfully bid for funding for "quick wins" – which will be used on two projects in Milton – to resurface Fen Road from the last house down to the river and from Tesco to the Country Park. Both of these routes are on Cycle National Network route 11.

The Halingway – River Cam towpath: AB has arranged meetings between the Conservators of the Cam (CoC), City, SCDC and County to arrange for cutting of the grass and litter collection along the towpath. The County is responsible, but for years, CoC have done the work, without being recompensed for it. The CoC can no longer afford to do this.

Mobile Vehicle Activated Sign: The MVAS is now back in Landbeach for a couple of weeks. The sign appears to slow traffic down, which is very welcome.

Buses: AB had a meeting with Stagecoach in August regarding the reduction in buses in the area. Bus information & tickets can be purchased by mobile phone or on bus using contactless." In these circumstances you may find the Beaches Community Car Service helpful. <http://www.horningsea.net/wp-content/uploads/2011/08/Beaches-Community-Car-Service.pdf>. Those needing to attend hospital or medical appointments are prioritised. They would very much welcome new volunteer drivers.

Library Charges: For internet use now in force in Libraries.

Having a difficult time? Mental Health issues website: <https://www.keep-your-head.com>

18 Joint District Councillor's Report - October 2018 (Full reports on website)

Covering the following: Judith Rippeth

Universal Credit: is being rolled out across South Cambs from 17th October. New claimants and those whose circumstances have changed will be put onto this new system of benefits. Universal Credit is a benefit for people of working age so pensioners will be unaffected. South Cambs have produced a helpful leaflet which explains how to get payments set up. The information is also available on the South Cambs website.

Emmaus: By December, Emmaus will be helping 44 people get their lives back on track. As the companions live in temporary or supported accommodation the charity will still be able to claim housing benefit. The downside of being able to offer a home to more people and of higher footfall in the café is that the sewage system is collapsing and engineers are needing to be called out frequently. The community needs to raise £150,000 for a new Klargesterg urgently.

Covering the following: Hazel Smith

Police Panel: Police Neighbourhood Panels have gone for good. The PCC's proposed alternative is a meeting for parish councillors probably once a year with him and his team, called a Parish Council Conference. The panel had been told that the South Cambs Crime and Disorder Reduction Partnership meetings at Cambourne (the next one is 17th Oct, 1:15) are seen by the police as the route to report things to them in person if we then want to discuss them. Otherwise, we should use the Cambs Police website to report it online (one way flow of information). And individual officers may attend Parish Council meetings occasionally if we invite them, and they have the time.

Dash-cam, helmet-cam and video evidence is a popular way to record problems but the public need to be aware that the police have to download it themselves from the original device for it to be used in evidence, so don't send them a snippet and delete the original. Also they currently rarely have time to do this, unfortunately, but they recognise will be important in future. There is a new Victims and Witnesses website, offering them support: <https://www.cambsvictimservices.co.uk/> Police work has traditionally been 60% non-criminal work and 40% criminal. In the last few years the 60% has increased to 80%. A lot of the non-criminal work now is due to members of the public with mental health issues. The PCC sees no sign that the option of dialling 111 option 2 for the mental health team has helped with this.

South Cambs Local Plan: The local plan inspectors declared the plan “sound” and is now to be adopted. We can now formally make progress moving on with the Northern Fringe AAP and the Waterbeach SPD.

Cambridge Northern Fringe planning: The AAP has gone through one round of consultation including 4 options on different sizes of Waste Water Treatment (WWT) plant. The new AAP will be developed in parallel with the Housing Infrastructure Fund bid for at least £193 million, which is now being worked up in consultation with government officers. The two processes dovetail together, and there seems to be an assumption that the HIF bid will be successful, provided the viability work does not turn up anything unforeseen. The new location for the WWT works will lie in a huge area of search from Cottenham across to Honey Hill. The next process would be a Development Consent Order for the move. The first meeting of the Local Liaison Forum for CNF is on 4th October.

Covering the following: Anna Bradnam

Changes to some bin collections proposed – the changes should reduce the number of bin lorries on the road during the rush hour traffic on the A10 and generate savings. Residents in Cambridge City and South Cambs will receive the same high level of service wherever they live. If approved by both Councils, the changes would be:

- Monthly green bin collections in the City for three months in winter, matching South Cambs.
- Cambridge City crews to start their rounds from around 6:30am, as is already the case in South Cambs. This was trialled during the hot weather and the service received no complaints, so it makes sense to extend it to the City.
- A small fee payable for South Cambridgeshire residents if you want an extra green bin collected, as is the case in nearly all other Council areas including Cambridge City.

Licensing: One aspect is the introduction of CCTV inside the cab and we have received some objections.

CamBedRailRoad: This consortium presented their concept for a link in the West to East (heavy) rail network at Landbeach Village Hall on 10th. The residents of Landbeach are concerned that landholdings will be split by the rail line, which also seems to run straight through some houses and businesses in Milton parish. The concept allowed for the line to be sunk in engineered channels to go under roads. The connection to the N-S line from Ely to Cambridge is not easy to envisage. The consortium want an opportunity for their concept to be considered alongside other proposals for the line.

19 Review of Budget to Date

The budget to date was tabled.

20 Bills for Payment and Money Received.

To CONFIRM and AGREE bills for payment.

JEC Proposed to pay all 1 & 1 bills listed. HMS Proposed – AB Seconded **AGREED (AH abstained)**

DW Proposed to pay all the other bills – RF Seconded **AGREED**

21 Correspondence

From Milton residents

- AED at North Lodge Pavilion – request received for possibility of an AED to be installed at NLP. **Clerk to look into cost and ask MCC for permission to install an AED at NLP.**
- Parking problems in The Oaks & The Rowans – To **CONSIDER** request for double yellow lines on one side of The Oaks and The Rowans. **Due to lack of PCSOs in the area there would be no-one to enforce parking on double yellow lines. MPC AGREED this would not solve the issue.**
- Zebra Crossing – To **CONSIDER** request for a zebra crossing by the Tesco roundabout. **A previous request was objected to by Highways due to distance from the roundabout which is why the crossing is by The Rowans junction. A zebra crossing as the Tesco roundabout would not be viable. To discuss further at next MPC meeting.**
- **General – copies available on evening**
- Community Gritting Volunteers Winter 2018/19 – volunteers required. **Clerk to advertise/find volunteers.**
- Gripfibre/micro asphalt 2019 – To be carried out on The Sycamores and The Rowans.
- SCDC – Public Participation Waterbeach New Town Supplementary Planning Document. A six-weeks consultation period begins 5pm on 14 September to 5pm 26 October 2018 during which comments can be made.
- Highways England- Plans for part of A14 upgrade to become a motorway news release.
- Greater Cambridge Shared Planning – The Cambridge Local Plan will be discussed at a Policy and Transport Scrutiny Committee meeting on 2 October 2018 before final adoption on 18 October 2018.

22 Dates of next meetings

10 October 2018 – Community Care 10:30am

17 October 2018 - Planning 7pm, Finance 7:45pm

5 November 2018 – Parish Council 7:30pm (**Note: Date changed to 29 October 2018**)

Meeting closed at 10:30pm Signed: Date: