

MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on
Monday 29 October 2018 at 7.30pm

Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coker*
Date of issue: 23 October 2018

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on 1 October 2018: (Pages 1-5)**
3. **Declarations of interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - c) To grant any requests for dispensation as appropriate. **To AGREE dispensation request received for Don Wildman, Tom Leavens and continuation of Rob Farrington, who are MCC Guardian Trustees.**

Public Participation – members of the public are invited to speak.

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.

4. **Clerk's/Chairman's report:**

From previous meetings:

- **Greater Cambridge Greenways Cycling Project**– Could not attend meeting - Event on Monday 12 November 2018, 7pm, Waterbeach Salvation Army, 7 Station Road, Waterbeach. Councillors and Public invited.
- **Cambridge Northern Fringe Community Forum** – JEC and CD attended as agreed.
- **Relocation of deeds** – on going.
- **Land at Old School Lane** – on going.
- **Bus Stop Ely Road** – update JB.
- **Culvert at allotments** – Work to be completed 1st/2nd week of November.
- **Local Highways Improvements applications** – Update - The improvements to the Winship Road part of the scheme will be carried out when resurfacing work on Cambridge Road and the RAB, which is currently planned for 10th November for 3 days overnight.
- **Fitness equipment at The Sycamores Rec** – has now been re-installed. Costs covered by Anglian Water.
- **A10 Trees** - update

New:

- **CCTV Jane Coston Bridge**
- **Request to Share Illegal Encampments Policy** – To CONSIDER sharing policy with Hardwick Parish Council, less any confidential contacts. **(Pages 6-7)**
- **Temporary Traffic Order (TTRO)** – Cambridge Road roundabout down to the Country Park resurfacing. 10 to 12 November 2018 8pm to 6am. Outside of College of West Anglia, High Street, Milton, 12 November to 15 November 2018 9am to 5pm for carriageway patching work.
- **Village Benches Coles Road** – On order for delivery end of November.
- **Armistice gathering** – 11am on 11 November 2018 at Coles Road War Memorial.

5. Planning (Page 8)

To **RECEIVE** the minutes of the meeting on 15 October 2018.

S/0559/17/OL – Waterbeach Barracks and Airfield Site, Waterbeach - Outline application for up to 6,500 dwellings (Amended plans)

6. Finance and Administration (Page 9)

To **RECEIVE** the minutes of the meeting of 15 October 2018.

To **CONSIDER** co-opting Colin Duff as a member of the Finance Committee.

To **CONSIDER** recommendations:

- To **AGREE** to increase bus shelter budget by £1.5k
- To **AGREE** to increase play area budget by £5k

7. Community Care (Pages 10-11)

To **RECEIVE** the minutes of the meeting of 10 October 2018.

To **CONSIDER** recommendations:

- To **AGREE** request for purchase of a laptop for the Community Care Warden - £375 + VAT Lenovo 15.6" plus £106 + VAT for MS Office 2016 plus costs for setup.

8. Maintenance (Pages 12-15)

- **Tomkins Mead** – Meeting on 5 November at 11am to discuss works required.
- To **AGREE** ongoing maintenance proposal accepted in 2013.
- To **CONSIDER** Playsafety to carryout ROSPA inspections on all 3 play parks at £68.50 + VAT per park. (Not £66.50 total as recorded in 1 October 2018 minutes). Total £205.50 +VAT.
- Village Tour report - AH
To **CONSIDER** cropping of tree on the Bund to allow sunlight onto property in The Sycamores.
- **Community Gritting** – To order a new grit bin for Butt Lane, £95 + VAT.
- **Litter Pick** – arranged by HMS for 28 October 2018 at 2pm

9. Milton Landfill FCC Liaison Meeting 15 October 2018

Minutes to be tabled/when available.

Update.

10. Replacement Office Laptop (Pages 16-17)

To **AGREE** request for purchase of a laptop for the Office generally used for meetings - £375 + VAT Lenovo 15.6" plus £106 + VAT for MS Office 2016 plus costs for setup.

11. Mapping Software

To **CONSIDER** subscription of £100 per year from Ordnance on-line Service to record land and property we own or maintain to be used mainly for maintenance contracts.

12. Christmas Tree Lights

To **CONSIDER** paying up to £200 for Town and Country to put up Christmas lights on the tree at the junction of High Street/Ely Road and take down after Christmas. Offer from resident to cover costs again.

13. Parish Council Meeting Dates 2019 (Page 18)

14. Zebra Crossing

To **CONSIDER** request for a zebra crossing by the Tesco roundabout.

15. Mobile Vehicle Activated Speed Sign (Pages 19-20)

To **RECEIVE** the notes of the meeting on 8 October 2018.

To **CONSIDER** position of Milton Parish Council in relation to this group.

16. Milton Community Centre Report (Pages 21-22)

Joint meeting with MCC to discuss security of all recreation grounds held on 22 October 2018 – discussed MCC adding a mounded area and gate between car park and sports pitches at North Lodge Pavilion.

To **CONSIDER** request for purchasing an AED unit for NLP Pavilion £1,595 + VAT from Cardio Cabinet and agree future responsibility.

17. County Councillor's Report (Page 23)

18. District Councillors' Reports (Pages 24-26)

19. Bills for Payment and Money Received, Budget figures (27-28)

To **CONFIRM** and **AGREE** bills for payment.

20. Correspondence

SDCD – Monthly Planning Updates

21. Dates of next meetings

Monday 19 November 2018 - Planning

Monday 3 December 2018 – Parish Council

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.
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**Minutes of the Meeting of Milton Parish Council held on
Monday 1 October 2018 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), R Farrington (RF), A Horne (AH), Don Wildman (DW), T Leavens (TL), HM Smith (HMS), A Bradnam (AB) (arrived 8pm)

In Attendance: S Corder (SC) (Clerk)
J Barret (Office Support)
Judith Rippeth (District Councillor (arrived 8pm)
2 members of public

1 Apologies for absence

D Owen (personal), C Duff (personal)

2 To APPROVE the Minutes of the meeting held on Monday 3 September 2018

HMS Proposed and DW Seconded that the Minutes be signed as a true record. **AGREED (TL Abstained)**

3 Declarations of interest and dispensation

- a) To receive declarations of interest from councillors for items on agenda; AH (Payments) Item 20.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

Public Participation – members of the public are invited to speak

The owner of Rectory Farm raised concerns on the lack of work being carried out by SCDC on the award drain/ditch by the allotments. SCDC were due to repair the culvert that was damaged when the award drain flooded. At present the award drain is not fit for purpose and should a heavy rainfall occur the drain will flood again. Concerns were also raised by the lack of clearance of overhanging trees causing a further issue with the drain A10 side which leads back to Rectory Farm.
Clerk and HMS to chase up SCDC.

Tomkins Mead

DW, JEC, and AH to meet with Mick Woolhouse to discuss the agreement for Tomkins Mead. **Clerk to arrange a date.**

4 Clerk's/Chairman's report

From previous meeting:

- **Relocation of Deeds** – ongoing
- **Land at Old School Lane** - ongoing
- **Bus Stop Ely Road** – The developer is preparing plans to be submitted to Cambridgeshire County Council and MPC will be notified once received – Still waiting for plans. **Clerk to chase up.**
- **Bus Stops Cambridge Road graffiti** – graffiti has now been removed from all 3 bus stops and broken panel replaced.
- **Culvert at allotments** – awaiting works by SCDC. **Clerk to chase up.**
- **Local Highways Improvements applications** – awaiting Landbeach Road bus stop plans from Highways, other 3 projects in hand from A14 funding. **Clerk to chase up.**
- **Meeting with** - All Saints re old cemetery in Landbeach Rd – awaiting confirmation on who is responsible for the old part of the cemetery.
- **Defibrillator issue** – Now working.
- **War Memorial** – Maintenance work has now been carried out.
- **Signs for bund and play areas** – New signs have now been placed along the bund and dog path (land owned by MPC) as well as the 3 play parks (dog signs). Clerk asked if the spare sign to be placed on the new Coles Road park – **ALL AGREED. Providing MCC are happy – Clerk to consult.**

New:

- **Refitting on fitness equipment Sycamores rec** – Still awaiting work to go ahead through Anglian Water.
- **Temporary Traffic Order (TTRO)** – Outside of College of West Anglia, High Street, Milton, 12 November to 15 November 2018 9am to 5pm for carriageway patching work.
- **Freedom of Information request** – received from whatdotheyknow.com. Replied asking for formal request. CAPALC advised to reply with: Your request does not apply. We have no underused assets. We have no assets for sale. Under GDPR please remove us from your database.
- **Greater Cambridge Greenways Cycling Project** – To CONSIDER presentation at the next MPC meeting. **Clerk to invite them to the November meeting – AGREED.**
- **SCDC** – To CONSIDER whether to meet with new lead patch officer for the North area. **Clerk to decline meeting.**

- **Joint Mineral and Waste Local Plan** – Cambridgeshire County Council and Peterborough City Council submitted sites. MPC have been asked to submit comments on the sites submitted in the area for an adequate supply of minerals and waste management facilities over the period to 2036. Milton Landfill being one of them. RF commented that the landfill is due to end in 2020 if this goes ahead that would have to extend. JEC mentioned this area was promised to be returned to green field. **RF Proposed to OBJECT to further facilities at the landfill – JEC Seconded: 6 In Favour (AB Abstained) AGREED. Clerk to write and object with comments from AB.**
- **Invitation to participate** in a Community Forum for the Cambridge Northern Fringe Area action plan. **JEC, HMS and CD to attend.**
- **Alternative to the Cambridge-Bedford rail link** – Presentation feedback.

5 Presentation of Mobile Vehicle Activation Sign Data

John Halfpenny, who maintains the MVAS for the 3 villages, gave a presentation on the data collected from the MVAS whilst it was located on Ely Road. From the analysis report received the average speed was 25.43mph. 3.4% being recorded going over the speed limit and a single recording of a speed of 60mph. The MVAS does provide a lot of data and takes time to interpret it. Overtime with more data received this will show what areas could need further speed restrictions measures.

Due to the MVAS needing 2 people to take down and relocate there has been delays in the moving the MVAS to its next location. 3 Milton residents have come forward to help with this. AB and John Halfpenny to meet the helpers to discuss next location in Milton. JEC reminded AB that specific locations on lampposts need to be agreed with Balfour Beatty via the Clerk.

6 Planning

Decisions Received:

S/257/18/FL – 79 Coles Road, Milton, Cambridge CB24 6BL – Addition of 2no roof lights to dormer flat roof – **APPROVED with conditions.**

S/2399/18/FL – 11 High Street, Milton, Cambridge CB24 6AJ – (amended) Part 2-storey extension as planning consent S/0372/15/FL (partially implemented) with the following amendments: eaves design to NE boundary, vary windows to NE elevations, new dormer windows to NW & East elevations and amended rooflights to flat roof - **APPROVED with conditions.**

S/2365/18/FL – 7 Goding Way, Milton, Cambridge CB24 6AH – Ground floor front extension to form new entrance porch and boot room – **APPROVED with conditions**

S/2436/17/FL – Plots 1 to 21 Cambridge Science Park, Milton Road, Cambridge CB4 0WN – Demolition of existing buildings and erections of two four storey buildings for B1 use and a multi-storey car park including access and landscaping - **APPROVED with conditions**

S/2523/18/FL – Milton Chiropractic Clinic, 2 Ely Road, Milton, Cambridge CB24 6DD – Retrospective application of a new access – **APPROVED with conditions**

S/2848/18/FL – 21 Willow Crescent – Two storey side extension – **APPROVED**

New:

S/3475/18/NM – Land adjacent to Cambridge North Station, Milton Avenue, Cambridge CB4 0WZ – No Material amendments of planning permission S/2372/17/FL **FOR INFORMATION ONLY**

S/3340/18/DC – Plots 22 and 25, 22 Cambridge Science Park, Milton CB4 0FJ – Discharge of Conditions 3 (materials) & 4 (roof plan screening) of planning consent S/359/17/VC **FOR INFORMATION ONLY**

S/3240/18/DC – Land to west of Maurice Wilkes building, St John's Innovation Park, Cambridge – Discharge of Condition 3 (arboriculture implications assessment) of planning consent S/1596/18/FL for erection of new generator and associated enclosure – **FOR INFORMATION ONLY**

S/3168/18/DC – 9 Pryor Close, Milton, Cambridge CB24 6BU – Discharge of Condition 3 (materials) of planning permission S/1935/18/FL – **FOR INFORMATION ONLY**

S/3257/18/FL – Meadow Farm, Ely Road, Milton, Cambridge CB25 9NN – Change of use of domestic annex to holiday accommodation – **OBJECT to the change of use to holiday accommodation because it should remain a subsidiary use of the main building.**

S/3280/18/FL – The Black House, Chesterton Fen Road, Milton, Cambridge CB4 1UN – Replacement dwelling then rebuild house with a 2 storey extension - **SUPPORT**

S/3438/18/TP – 7 Knights Way, Milton, Cambridge CB24 6DE – Large Ash tree in garden. Requires reduction simply because of sheer size and branches hanging over public paths and road. Ash tree – raise crown to give 5 metre clearance below. Reduce and shape middle and lower crown by approx. 30% - **NO COMMENT**

7 Maintenance

The minutes of the meeting of 17 September 2018 were received.

To **CONSIDER** recommendations:

To add following wording to the Allotment policy: Allotments rented to people who live in the village can be rented to them on a 12 months basis if they leave the village, at the discretion of the Parish Council, so long as plots are available for

residents of Milton and there is no waiting list. RF Proposed to accept the extra wording to the policy AH Seconded – ALL AGREED.

To ARRANGE a date for Village Tour. AH to provide dates.

8 Village Benches – Coles Road

To AGREE to use the Arts budget to purchase metal art war memorial benches x 3 (lest we forget not, WW1 and WW2 bench) for Coles Road to replace the current wooden ones. Costing – David Ogilvie Engineering Ltd £2,724.00. Extra £45 + VAT for doves to be painted white. Quote received from CJ Murfitt for installation of benches £1250.00 + VAT. To agree to spend up to £3,000 for the installation and laying of new slabs for the seating area.

SCDC have confirmed the Arts Budget can be used to fund this project. AH Proposed to accept the quote and not paint the Doves white and to spend up to £3k preparing the area – DW Seconded ALL AGREED.

9 A10 Trees

Correspondence received from Cambridgeshire County Council disputing ownership of trees on A10 allotment boundary. To CONSIDER a budget of up to £2,000 for employing a Surveyor on MPC behalf. JEC suggested that we employ a Solicitor to write a legal letter to CCC refuting ownership of the trees and if required a surveyor to look into this further on MPC behalf and agree budget of up to £2,000. TL Proposed – RF Seconded ALL AGREED.

10 Parish Council Meeting Dates 2019

Dates for meetings 2019 received. It was noted that the Planning meetings need to be 2 weeks after the PC meetings. Clerk to amend calendar to be approved at November MPC meeting.

11 Play Areas

To AGREE 'Playsafety' to carryout ROSPA inspections on all 3 play parks for £66.50 + VAT in addition to Fenland Leisure equipment inspections. AH Proposed to accept the quote – TL Seconded ALL AGREED.

12 Tree Work

AB - To AGREE request received from resident to crop a tree on the Bund due to loss of light. To be assessed on Village Tour.

13 Armistice Day Arrangements and Poppies

To CONSIDER to:

- a. arrange the Armistice gathering for 11.00a.m. on 11 November at the War Memorial, Milton
- b. order two poppy wreaths, one for a village representative who would speak and the other for the chairman to lay on behalf of the PC
- c. to donate £50 to poppy appeal for wreaths.
- d. invite the children from Milton Primary School

It was mentioned that Armistice Day falls on Sunday so school children will be attending with their parents.

ALL AGREED to A, B and C above.

14 Grants Request

To CONSIDER grant request from Relate Cambridge for £300

JEC commented that the MPC had in the past not given grants to outside bodies on the basis is that residents could give to these if they wish. Relate is not based in Milton, but if in the future extends to Milton they can reapply. RF Proposed to refuse the request on the basis Relate is not Milton based – TL Seconded: 6 In Favour (AB Abstained) AGREED.

15 CAPALC General Data Protection Regulations Membership Scheme

To CONSIDER CAPALC for GDPR for Milton Parish Council £50 per year membership

Clerk is currently responsible for Data Protection in the office and has attended 2 courses on the subject. It was felt that the membership was therefore not required. SCDC could advise should a breach occur.

16 Milton Community Centre Update and Report October 2018

Maintenance/Improvements: Insulation has been fitted in the loft space above rooms 1 and 2, which was funded by SCDC Community Energy Grant. All the windows in the Annexe have been replaced as the old ones were rotten.

Bookings: All of our groups continue as before, with the addition of Short Mat Bowls, which is played weekly on a Wednesday afternoon.

Youth Building: All is going well with Eddies Artworks using the building daily and the Youth Club + Young Careers + Calvary Chapel continuing with their existing evening bookings.

North Lodge: Used by Colts at a weekend, French classes on a Wednesday morning and Inland Waterways for their monthly meeting.

17 County Councillors Report – October 2018 Anna Bradnam (Full report on website)

Heritage Assets: AB is very pleased that the County Planning Committee turned down the application from Amey for an Energy from Waste plant on Waterbeach Waste Management Park. The planning committee is only able to consider the use of the land, so the residents' heartfelt arguments about pollution, safety and competence of the operator could not be taken into account, as those matters are controlled by the Environment Agency permit.

The application was refused on grounds of harm to the landscape and residential amenity and harm to the heritage asset of Denny Abbey. The committee recognised that although there may be benefits in using residual waste from the Mechanical Biological Treatment Plant as a source of energy, those benefits were projected and estimated and did not outweigh the definite harm that would be caused to the open Fenland landscape and the setting of Denny Abbey. The proposed tree planting would have taken a very long time to grow and would only ever screen part of the building. Equally that screening itself would be unnatural in the landscape. Seven members voted against the officer recommendation of approval and one voted for it.

Land north of Fen Road: In spring 2018 Historic England recommended designation of the site and in June 2018 the Secretary of State designated the fields of Hill Close and Long Meadow, as an ancient monument. Long Meadow runs across the end of the football pitches at North Lodge Park. This means these fields are protected from development.

Highways: Due to staffing shortages Local Highways Officers are having to prioritise repairs on a 'danger of death' principle.

Waterbeach Greenway: the proposal to run a cycle path to Cambridge North Station, under the A14 between Milton Country Park and the railway line is being supported by Highways England and the developers of Waterbeach New Town. Plans are being drawn up by the Major Projects Delivery Team and they hope to start the public consultation on them in October, closing before Christmas. This group has also successfully bid for funding for "quick wins" – which will be used on two projects in Milton – to resurface Fen Road from the last house down to the river and from Tesco to the Country Park. Both of these routes are on Cycle National Network route 11.

The Halingway – River Cam towpath: AB has arranged meetings between the Conservators of the Cam (CoC), City, SCDC and County to arrange for cutting of the grass and litter collection along the towpath. The County is responsible, but for years, CoC have done the work, without being recompensed for it. The CoC can no longer afford to do this.

Mobile Vehicle Activated Sign: The MVAS is now back in Landbeach for a couple of weeks. The sign appears to slow traffic down, which is very welcome.

Buses: AB had a meeting with Stagecoach in August regarding the reduction in buses in the area. Bus information & tickets can be purchased by mobile phone or on bus using contactless." In these circumstances you may find the Beaches Community Car Service helpful. <http://www.horningsea.net/wp-content/uploads/2011/08/Beaches-Community-Car-Service.pdf>. Those needing to attend hospital or medical appointments are prioritised. They would very much welcome new volunteer drivers.

Library Charges: For internet use now in force in Libraries.

Having a difficult time? Mental Health issues website: <https://www.keep-your-head.com>

18 Joint District Councilor's Report - October 2018 (Full reports on website)

Covering the following: Judith Rippeth

Universal Credit: is being rolled out across South Cambs from 17th October. New claimants and those whose circumstances have changed will be put onto this new system of benefits. Universal Credit is a benefit for people of working age so pensioners will be unaffected. South Cambs have produced a helpful leaflet which explains how to get payments set up. The information is also available on the South Cambs website.

Emmaus: By December, Emmaus will be helping 44 people get their lives back on track. As the companions live in temporary or supported accommodation the charity will still be able to claim housing benefit. The downside of being able to offer a home to more people and of higher footfall in the café is that the sewage system is collapsing and engineers are needing to be called out frequently. The community needs to raise £150,000 for a new Klargestar urgently.

Covering the following: Hazel Smith

Police Panel: Police Neighbourhood Panels have gone for good. The PCC's proposed alternative is a meeting for parish councillors probably once a year with him and his team, called a Parish Council Conference. The panel had been told that the South Cambs Crime and Disorder Reduction Partnership meetings at Cambourne (the next one is 17th Oct, 1:15) are seen by the police as the route to report things to them in person if we then want to discuss them. Otherwise, we should use the Cambs Police website to report it online (one way flow of information). And individual officers may attend Parish Council meetings occasionally if we invite them, and they have the time.

Dash-cam, helmet-cam and video evidence is a popular way to record problems but the public need to be aware that the police have to download it themselves from the original device for it to be used in evidence, so don't send them a snippet and delete the original. Also they currently rarely have time to do this, unfortunately, but they recognise will be important in future. There is a new Victims and Witnesses website, offering them support: <https://www.cambsvictimservices.co.uk/> Police work has traditionally been 60% non-criminal work and 40% criminal. In the last few years the 60% has increased to 80%. A lot of the non-criminal work now is due to members of the public with mental health issues. The PCC sees no sign that the option of dialling 111 option 2 for the mental health team has helped with this.

South Cambs Local Plan: The local plan inspectors declared the plan “sound” and is now to be adopted. We can now formally make progress moving on with the Northern Fringe AAP and the Waterbeach SPD.

Cambridge Northern Fringe planning: The AAP has gone through one round of consultation including 4 options on different sizes of Waste Water Treatment (WWT) plant. The new AAP will be developed in parallel with the Housing Infrastructure Fund bid for at least £193 million, which is now being worked up in consultation with government officers. The two processes dovetail together, and there seems to be an assumption that the HIF bid will be successful, provided the viability work does not turn up anything unforeseen. The new location for the WWT works will lie in a huge area of search from Cottenham across to Honey Hill. The next process would be a Development Consent Order for the move.

The first meeting of the Local Liaison Forum for CNF is on 4th October.

Covering the following: Anna Bradnam

Changes to some bin collections proposed – the changes should reduce the number of bin lorries on the road during the rush hour traffic on the A10 and generate savings. Residents in Cambridge City and South Cambs will receive the same high level of service wherever they live. If approved by both Councils, the changes would be:

- Monthly green bin collections in the City for three months in winter, matching South Cambs.
- Cambridge City crews to start their rounds from around 6:30am, as is already the case in South Cambs. This was trialled during the hot weather and the service received no complaints, so it makes sense to extend it to the City.
- A small fee payable for South Cambridgeshire residents if you want an extra green bin collected, as is the case in nearly all other Council areas including Cambridge City.

Licensing: One aspect is the introduction of CCTV inside the cab and we have received some objections.

CamBedRailRoad: This consortium presented their concept for a link in the West to East (heavy) rail network at Landbeach Village Hall on 10th. The residents of Landbeach are concerned that landholdings will be split by the rail line, which also seems to run straight through some houses and businesses in Milton parish. The concept allowed for the line to be sunk in engineered channels to go under roads. The connection to the N-S line from Ely to Cambridge is not easy to envisage. The consortium want an opportunity for their concept to be considered alongside other proposals for the line.

19 Review of Budget to Date

The budget to date was tabled.

20 Bills for Payment and Money Received.

To **CONFIRM** and **AGREE** bills for payment.

JEC Proposed to pay all 1 & 1 bills listed. HMS Proposed – AB Seconded **AGREED (AH abstained)**

DW Proposed to pay all the other bills – RF Seconded **AGREED**

21 Correspondence

From Milton residents

- AED at North Lodge Pavilion – request received for possibility of an AED to be installed at NLP. **Clerk to look into cost and ask MCC for permission to install an AED at NLP.**
- Parking problems in The Oaks & The Rowans – To **CONSIDER** request for double yellow lines on one side of The Oaks and The Rowans. **Due to lack of PCSOs in the area there would be no-one to enforce parking on double yellow lines. MPC AGREED this would not solve the issue.**
- Zebra Crossing – To **CONSIDER** request for a zebra crossing by the Tesco roundabout. **A previous request was objected to by Highways due to distance from the roundabout which is why the crossing is by The Rowans junction. A zebra crossing as the Tesco roundabout would not be viable. To discuss further at next MPC meeting.**
- **General – copies available on evening**
- Community Gritting Volunteers Winter 2018/19 – volunteers required. **Clerk to advertise/find volunteers.**
- Gripfibre/micro asphalt 2019 – To be carried out on The Sycamores and The Rowans.
- SCDC – Public Participation Waterbeach New Town Supplementary Planning Document. A six-weeks consultation period begins 5pm on 14 September to 5pm 26 October 2018 during which comments can be made.
- Highways England- Plans for part of A14 upgrade to become a motorway news release.
- Greater Cambridge Shared Planning – The Cambridge Local Plan will be discussed at a Policy and Transport Scrutiny Committee meeting on 2 October 2018 before final adoption on 18 October 2018.

22 Dates of next meetings

10 October 2018 – Community Care 10:30am

15 October 2018 - Planning 7pm, Finance 7:45pm

5 November 2018 – Parish Council 7:30pm (**Note: Date changed to 29 October 2018**)

Meeting closed at 10:30pm Signed: Date:

**Minutes of the Planning Committee Meeting of Milton Parish Council held on Monday 15th October 2018
at 7.00pm in the Bowls Pavilion**

Present: R J Farrington (Chair) (RJF), D Owen (DO), T Leavens (TL)

In attendance: S Corder (Clerk), J Barrett (Office Assistant)

Members of the public: None

1. Accept Apologies for absence:

J Coston (Council meeting), H Smith (Council meeting)

2. Approve the minutes of the Planning Meeting held on 13th August 2018:

RF Proposed and DO Seconded that the Minutes of 13th August 2018 be signed as a true record. **ALL AGREED.**

3. Declarations of interest and dispensations:

None.

4. Decisions Received:

S/2932/18/FL – Larch House, Coles Road, Milton, Cambridge CB24 6BL – Erection of a garage **APPROVED**

5. New:

S/3269/18/FL – 436 Cambridge Science Park, Milton, Cambridge CB4 0QA – Extension to the building, extension to an external plant compound, new generator compound, extension to existing cycle parking and new bin enclosure. **HAS NO RECOMMENDATION**

S/3104/18/FL – Camside View, Chesterton Fen Road, Milton, Cambridge CB4 1TU – Erection of a park home and dayroom with garage. **WITHDRAWN**

6. Date of next meeting

Monday 19th November 2018 at 7:30pm.

Meeting closed 7:15pm

Signed:

Date:

**Minutes of the Meeting of Milton Parish Council Finance and Administration Committee held on
Monday 15 October 2018 at 7.30p.m. in Bowls Club**

Present: H M Smith (HMS), Don Wildman (DW), R Farrington (RF) T Leavens (TL), J Coston (JEC)

In attendance: G Kinsman (RFO), C Duff (Councillor non-voting), S Corder (Clerk), J Barrett (Assistant Clerk)

1. **To accept and approve apologies for absence**
None all in attendance.
2. **Approval of Finance and Administration Minutes of 9 July 2018**
The Minutes of the meeting 9 July 2018 were received - **AGREED** (JEC Abstained)
3. **Declarations of interest and dispensation:**
(a) To receive declarations of interest from councillors on items on the agenda.
There were no declarations of interest to agenda items.
(b) To receive written requests for dispensations for disclosable pecuniary interests (if any). – None.
(c) To grant any requests for dispensation as appropriate.
All Councillors resident in Milton Parish have been granted a dispensation to discuss and vote on finance and the precept. DW has now been elected a Trustee on MCC and will request dispensation at the next MPC meeting.
4. **Bank Statements and Bank Reconciliations**
To review balance sheet - DW has checked the bank totals from Scribe against the bank statements. All the banks were reconciled.
5. **Review of debtors and creditors at year end**
All in order.
6. **Review of Budget and Year to Date Actuals**
DW to review overspent budget codes with the Clerk. DW explained that the overspend on the bus shelters is due to extra work that needed to be carried out (graffiti removal and a replacement panel). DW Proposed to up the budget to £1.5k to cover any future works. **AGREED.**
JEC reported that the £5k budget for emergency tree work, previously agreed, is not showing in the budget column – GK to add £5k into Scribe budget code.
7. **To consider reinvesting the Shawbrook Bond: the bond matures 29 November 2018. The current quote for reinvestment is 2.01%. HMS Proposed to reinvest £85k at 2.01% - TL Seconded ALL AGREED**
8. **To consider reinvesting the Cambridge and Counties Bond which matures 17 October 2018. The balance after interest on maturity is £86,108.06. If reinvested the interest rate will be 1.60% for a one year period. HMS Proposed to reinvest £85k at 1.86% offered for a 13 month bond – RF Seconded ALL AGREED**
9. **To confirm the update on the 2018 Play Area Budget, to include the additional expenditure agreed in previous meetings.** DW – As agreed to in previous meetings the repair work needed to be carried out on the play parks has currently put us over budget. DW Proposed to up the budget for any future work that will need to be done. JEC Proposed to up the budget by £5k – DW Seconded **ALL AGREED**
10. **Finance Officer**
GK – VAT return to September due to be submitted. Adjustment will be made for the VAT claim for the second part of the Eibe payment made as invoice was dated for previous quarter but paid in this quarter.
11. **Dates of next meeting**
Monday 21 January 2019 at 7.45pm

**Minutes of the Community Care Committee meeting held on Wednesday 10 October 2018
at 10:30am.**

Present: H M Smith (HMS) (Chair), T Ebbon (TE) Warden, Community Care Scheme, A Bradnam (AB), T Leavens (TL), Rob Farrington (RF)

In attendance: S Corder – Clerk

1. Election of Community Care Chairman

AB nominated HMS for Chair – RF Seconded **ALL AGREED**

2. Apologies for absence

None – All in attendance

3. Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda; None received.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.
- c) To grant any requests for dispensation as appropriate. None received.

4. Approval of the Minutes of the Community Care meeting held on 11 April 2018.

Approval of the Minutes of the Community Care meeting held 11 July 2018

It was Proposed by HMS that the minutes of the meetings be approved and signed as a true record – **ALL AGREED.**

Arising: AB informed the Committee that SCDC are looking into who they award grants to in the future - Clerk to send feedback questioners to SCDC to show principle support of the Community Care Scheme for future grant applications.

5. Community Care Warden list of courses attended

None attended.

6. Mobile Warden Scheme Update – Report from Mobile Warden

TE tabled her report and gave an update on her clients. It was **AGREED** that this report should be marked up as “Confidential” and dated.

To CONSIDER using the Information Sharing Consent Form

ALL AGREED with amendment added: *I understand information about me will be shared with the Community Care Committee and full names will not be used.*

7. Client Care Waiting List

TE update – Currently 3 clients on the waiting list. TE to prioritise client needs of service rather than order on the waiting list.

To CONSIDER making the scheme bigger and **CONSIDER** budget for next year – The Community Care Scheme is helped by grants from MPC, SCDC and Milton Charities as well as the income from clients. TE feels that the scheme does not need to be made bigger and is happy with 20 clients and working her 25 hours per week. Budget to be discussed at January meeting.

TE to confirm holiday dates with Clerk.

8. Policies

To **AGREE** changes made to Safeguarding Adults Policy

Clerk to check previous policy wording added to new policy – Review at January meeting.

9. To AGREE request for purchase of a laptop for the Community Care Warden

Quote from World of Computers £450.00 plus £106 for MS Office 2016 – **To be agreed at October MPC meeting.**

10. Community Navigator Report

Nothing to report.

11. To AGREE extra budget for staff cover due to work constraints

TE to record busy periods and to record any overtime worked.

12. Barnabas Court Update

Nothing to report.

13. Complaint Received

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 13. namely: Complaint received

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

HMS briefed Committee on the complaint received – Clerk to write to the complaint with the outcome of this discussion and to amended Complaints Procedure – All complaints to be made in writing to the Clerk.

14. Any Other Business

Nothing to report

15. Date of Next Meeting

16 January 2019 at 11:30am.

Meeting closed 12:30pm

Signed: Dated:

Clerk Milton Parish Council

From: Mick Woolhouse <mick.woolhouse@cambridgesportlakes.org.uk>
Sent: 01 October 2018 15:38
To: Clerk Milton Parish Council
Subject: Re: MPC Meeting 1 October
Attachments: Tomkins Mead Agreement 2008.pdf; CSLT AGREEMENT 2017 (1).doc; CSLT Tomkins Mead Proposal April 2013.doc

Hi Sarah

I think that's the whole point...I am not looking to make any changes to the agreement !

I am just looking to continue on the basis as currently agreed, including meeting monthly in @spring & autumn.

I'm not quite sure what has happened with 'chinese whispers' with different people involved at your end to get us to where we are now over the passage of time, but what I think has happened is this;

- The agreement you have sent through to me with the date July 2017 on it is erroneous at this stage I think. This draft is based on an 'original' agreement we made with the PC when we took on MCP in 2008. A signed copy of this from my file is attached for reference.
- In 2011 & again in 2013 we (CSLT & PC) had further discussions that reflected on / were informed by the working practice's & needs of both parties that had evolved since the transfer of MCP in 2008.
- The basis of our agreement since 2013 is as set out in the attached paper headed "**Proposal for ongoing Maintenance and Patrol of Tomkins Mead, April 2013**".
- This revised 'arrangement' was agreed at the time & to the best of my knowledge no further written agreement was suggested or initiated by either party after that date. The received wisdom / custom & practice therefore being that the proposal was the basis for the agreement.
- We have proceeded from there & are still content to do so.
- So since 2011/13 the document you have sent through was effectively redundant & void.
- I'm not sure where the suggestion has come from that I'm looking to change the agreement?, but as I say I am not.
- I suspect what's happened is it has been noted / said in passing that "we need to look at the agreement for Tomkin's Mead" at that end, meaning 'bear it in mind' and 'pay CSLT accordingly....' & the discussion has 'morphed' in the wrong direction from there. I might be wrong in my thought process, but that is how it looks to me.
- Please report this to the meeting & assuming the Parish Council are not looking to change the agreement ? (which I'm assuming isn't the case as you've said it was me looking to change!) please can we fix up the 6 monthly site visit soon.

Best wishes

Mick

On Wed, Sep 26, 2018 at 10:30 AM Clerk Milton Parish Council <clerk@miltonvillage.org.uk> wrote:

Dear Mike

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Cambridge Sport Lakes Trust

Proposal for ongoing Maintenance and Patrol of Tomkins Mead, April 2013

From April 2008 to March 2011 the Trust carried out routine maintenance tasks in Tomkins Mead free of charge on a goodwill basis.

The issues that are faced when dealing with the maintenance of Tomkins Mead were discussed with the Parish Council in February 2011.

Routine Patrols

Each day of the year the Duty Ranger from Milton Country Park (MCP) carries out a basic patrol of the site. This patrol checks that all of the essential water safety signage and lifelines are in place and not impeded or unavailable. The Patrol also looks for anything untoward and provides an opportunity to assess the changing condition of the site on a daily basis.

This patrol includes the main path through Tomkins Mead. A daily check record is kept in the MCP office. This has been deemed to be good practice from previous inspection visits by The Royal Society for the Prevention of Accidents (ROSPA).

It is estimated that on average this patrol involves 1 full hour of staff time (dependant on what is found/action taken) for each full week of the year as follows;

1hr / week

X 52 weeks of the year = 52 hrs /a year

Depending who is on duty this costs approximately **£598 a year** (excluding on costs) to perform this function.

Grounds Maintenance

Through half of the year there is very little grounds maintenance to do in Tomkins Mead.

Between approximately April to September (and normally longer depending on the seasons) we spend an average of 1 hr a week in Tomkins Mead either mowing and/or cutting back along the main path edges.

It is estimated that on average the 1hr a week over 26 weeks of the year costs **£286** of direct Ranger staff cost (including on-costs & a pass through of full cost, excluding any profit or 'risk pricing').

In addition to this we spend approximately £5 a month on mower fuel & oil during the season. This equates to **£30 a year**.

Each winter the mower will go in for a service. This is an expensive piece of equipment to maintain but as the machine does the much of its work elsewhere in MCP it is difficult to apportion a cost element to Tomkins Mead.

Periodically we carry out an inspection walk with representatives from MPC to determine what work needs to be completed in the following period, including any off the ground tree works for which MPC needs to source the services of an appropriate Tree Surgeon.

Insurance

Following discussions in 2011 Tomkins Mead was added to the scope of the CSLT Public & Employers Liability Insurances as a 'named' area. For the reasons discussed at the time the underwriters simply view this as a continuation of the wider risks insured so we do not have a discrete or 'ring fenced' cost for this cover.

Conservation Work & Habitat Maintenance in Tomkins Mead

During the course of the last 2 years we have continued to work on the central wetland area of Tomkins Mead. This is an important task that needs to be done on a 'rolling basis'. The central area is a bit of a hidden gem in terms of the valuable nature of the habitat provided and its role in the local ecosystem. It is sensible that this area continues to be managed as such.

It is estimated that we have so far contributed 300 hours of voluntary labour with approximately 15 hours of paid staff support into this project.

The paid Ranger staff element to support an average of 150 hours per year is therefore 7.5 Ranger staff hours, or **£86.25 of direct cost**.

This excludes any management time to source volunteers and provide risk assessments etc to partner organisations.

The Wider Value of MCP to the Village of Milton

Whilst the purpose of this paper is to consider the specific issue of Tomkins Mead as opposed to the wider value of the Country Park, it is right that any considerations are placed in context.

Under the current operating model residents of the village (and others) enjoy unlimited free access to MCP, 24/7 and for every day of the year.

Whilst this is a wider cost to the operation of MCP (as opposed to specifically Tomkins Mead) it is increasingly evident that the provision of this 'service' has a very positive consequential impact on the quality of life within the village of Milton.

From discussions with local residents, people looking to buy property in the village and local estate agents it is clear that the presence and continued success of the Country Park has a direct impact on property values within the village. In general terms this has been estimated at an average of 10% but obviously varies, mainly in relation to proximity to the Country Park.

There are many strong ideological views regarding the provision of the Country Park but the reality is that the current (and indeed historic) operating model whereby the Country Park remains free to use from a number of entrances every day of the year is a privilege not a right.

The viability of the Country Park is now being sustained for everyone's benefit by, amongst other factors, the visitors who arrive by car and make a contribution for the use of the facilities.

By and large this is to the advantage of those visitors who use the park on a 'free to use' basis. This is not an equitable or sustainable arrangement in the long term, either by the Trust or any successor organisation.

This 'balance' in terms of who supports the Country Park and who gains a benefit or value from its continued existence is fragile and has to be faced up to.

During the last year we have introduced the opportunity for individuals to make donations to MCP under the Gift Aid scheme.

We hope that this method will provide a route for the many people who live locally and value the benefit that MCP brings to their quality of life to make a discretionary contribution to its upkeep.

It is vitally important that this opportunity is taken up and contributions from the community are increased as without a shift in the business model for the Country Park the Trust is compelled to consider means to enable greater control/restriction over access to the facilities.

Summary

The total direct costs the Trust incurs by providing a routine level of maintenance/management of Tomkins Mead on behalf of MPC (as set out above) are currently @ **£1,000.25 per annum**.

In reality these costs do vary from week to week and season to season, but over the course of the year I believe the figure of **@£1k** to be a true and fair reflection of the direct value of the work the Trust contributes to the Parish Council in this regard.

In February 2011 we originally asked MPC to provide a revenue budget of **£900 per annum** (indexed) specifically to support our partnership to manage Tomkins Mead.

MPC kindly provided **£500** for 2011/12 and **£750** for 2012/13.

Mick Woolhouse
April 2013

World of Computers 
Everything for the PC

Milton Parish Council Office
Coles Road
Milton
Cambridge
CB24 6BL

Date	25/07/2018 13:56
Number	679769
Customer Order	
Terms	
Prepared by	gabrielle
Date Required	

[illegible]

World of Computers Ltd, 133 Cambridge Road, Milton, CAMBRIDGE CB24 6AZ
Registered in England: No. 2888152 VAT No. 479 8742 72
Account details for BACS : Sort code 80-73-31 Account 00358356

All goods remain the property of World of Computers until paid for in full.

World of Computers

Everything for the PC

Milton Parish Council Office
Coles Road
Milton
Cambridge
CB24 6BL

Date	25/07/2018 13:58
Number	679771
Customer Order	
Terms	
Prepared by	gabrielle
Date Required	

20.0%

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MILTON PARISH COUNCIL

PARISH COUNCIL MEETING DATES FOR 2019

ALL MEETINGS WILL COMMENCE AT 7:30PM,
in the Bowls Pavilion, Coles Road, unless shown otherwise.

JANUARY

Monday 7th - Parish Council

Wednesday 16th - Community Care (11:30am)

Monday 21st - Planning (7.00pm.); Finance & Administration Committee (7.45pm.)

FEBRUARY

Monday 4th - Parish Council

Monday 18th - Planning Committee

MARCH

Monday 4th - Parish Council

Monday 18th - Planning Committee (7.00pm); Maintenance Committee (7.45pm.)

APRIL

Monday 1st - Parish Council

Wednesday 10th - Community Care (11.30am)

Monday 15th - Planning Committee (7.00pm); Finance & Administration Committee (7.45pm.)

Monday 29th – Planning Committee (7:00pm); Annual Parish Meeting (7:30pm)

MAY

Monday 13th – Parish Council – To approve accounts (7:00pm) Annual Meeting of the Parish Council (7:30pm)

Tuesday 27th - Planning Committee

JUNE

Monday 3rd - Parish Council

Monday 17th - Planning Committee (7.00pm); Maintenance Committee (7:45pm)

JULY

Monday 1st - Planning Committee (7.00pm); Finance & Administration Committee (7.45pm.)

Wednesday 10th – Community Care (11.30am)

Monday 15th - Parish Council

Monday 29th – Planning Committee

AUGUST

Monday 12th - Planning Committee (7.30pm - if required)

SEPTEMBER

Monday 2nd - Parish Council

Monday 16th - Planning Committee (7.00 pm); Maintenance Committee (7:45pm)

OCTOBER

Monday 7th - Parish Council

Wednesday 9th - Community Care (11.30am)

Monday 21st - Planning Committee (7.00pm); Finance & Administration Committee (7.45pm.)

NOVEMBER

Monday 4th - Parish Council

Monday 18th - Planning Committee

DECEMBER

Monday 2nd - Parish Council

Monday 16th - Planning Committee (7.00pm); Maintenance Committee (7:45pm)

MVAS Working Party Meeting Notes – 8 October 2018, 7.30pm, The White Horse, Milton

Attendees:

John Halfpenny - Landbeach
Ivan Gilzean - Waterbeach
Mike Price - Milton
Simon Evans - Milton
Stuart Murray - Milton
Joe McWilliams - Landbeach
Anna Bradnam – County Councillor

1) JH gave an update of Mobile Vehicle Activated Sign usage so far – it has been deployed in six locations:

- High Street Waterbeach
- Green End Landbeach
- School Lane Chittering (Waterbeach)
- Ely Road Milton
- High Street Landbeach
- Cambridge Road Milton

We aim to move to a new location after 2 weeks but the batteries last for about 3 weeks. Minimum of two people required to move the MVAS (and ideally two ladders strapped to the lamp post). The MVAS slows the traffic wherever it is located. Most people are driving within the speed limit but occasional drivers significantly exceed the limit. The MVAS raises awareness. The data gathered so far suggests it might be useful to have one in each village.

2) Roles

- a. Chair – to liaise with parishes – agreed John Halfpenny
- b. Data Manager – to analyse and review data, provide regular reports for parishes - John Halfpenny and Simon Evans
- c. Moving Team Leader – battery charging, Ivan Gilzean
- d. Rota Manager – Mike Price – aim to move on Sunday
- e. Moving Team – all
- f. Liaison with County Highways – Anna Bradnam

3) Next steps

- a. AB to circulate a list of contact details
- b. AB to send a list of all street lamp numbers approved by Balfour Beatty
- c. AB to circulate details of MoU and Procedure Document
- d. AB to seek advice from Josh Rutherford (County Highways Engineer) on additional clamps, additional signs (only if PCs approve). Order 4 more clamps via Waterbeach pc?
- e. AB check with Milton PC re holding a set of batteries/key check days of office opening, signing out/in book for tools and keys.
- f. JH – to write Procedure Document.
- g. JH – to share details of software

4) Date of next meeting – Wed 24 October, 7.30 pm, The White Horse, Milton.

Useful information

See <https://my.cambridgeshire.gov.uk/mycambridgeshire.aspx> and select the 'Street lamps' layer on the left hand side. If you click on the green blob for a street lamp, it will give you the details of the street lamp.

RISK ASSESSMENT FOR MOBILE VEHICLE ACTIVATED SPEED SIGN

Risk	Severity	Precautions/Actions
At risk from passing cars when accessing data or changing battery	High	Wear high visibility jackets; work in pairs so that one person acts as look out for passing cars
Movement of MVAS to another location	Med	Wear high visibility jackets; minimum two to move the MVAS Lead installer must be trained
A car will be required to move the post and MVAS	Med	Parking of the user's car near the Mvas existing location and new location so as to access it but at the same time parked in a location so that it is not a danger to traffic. Maintenance of awareness of passing traffic.
Damage to MVAS in moving it	Low	Care to be taken in moving MVAS - Installation instructions to be followed carefully. Move dates to be postponed if weather conditions unfavourable
Damage or vandalism to the MVAS in situ	Med	Installation instructions to be followed carefully. Use Parish communication channels to publicise details of who the public should notify if there is a problem. Cllrs and employees to keep a look out as they go about their business
Battery being overcharged	Low	Ensure that when charging the battery this is charged no longer than the recommended maximum charging time.
Corruption of data on the Mvas	Low	Regularly check data to ensure that it is working correctly
Loss of sign or battery	Low	Sign and/or Battery not to be kept in any vehicle unless being transported for the purposes of moving between sites or (for battery) taken to premises for recharging

Community Centre Report – November 2018

Maintenance/Improvements:

Nothing to report

Bookings:

We now have Qigong (Chinese relaxation and energy) in the main hall on a Monday at 6.00pm

Youth Building:

All is going well with Eddies Artworks using the building daily and the Youth Club + Young Carers + Calvary Chapel continuing with their existing evening bookings

North Lodge

Used by Colts at a weekend, French classes on a Wednesday morning and Inland Waterways for their monthly meeting

Vandalism:

Nothing to report

Andy Gray
Community Centre Manager
19/10/2018

Our ecoPAD + SP1 Defibrillator Package

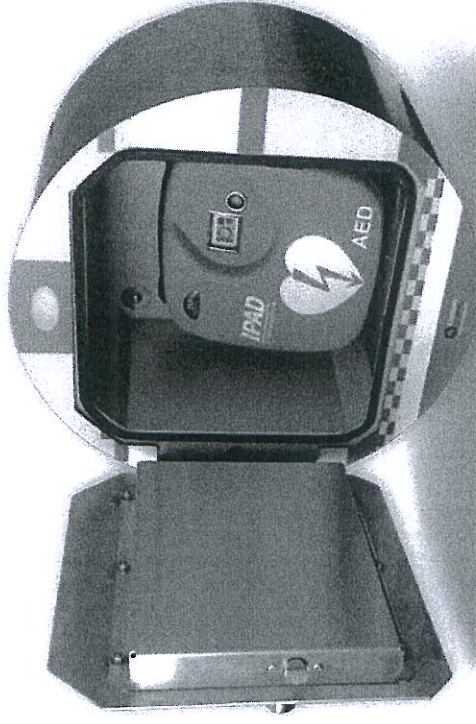
We've put together a package deal designed especially for Parish Councils and villages. By bundling the ecoPAD cabinet together with the AED (in this case the IPAD SP1 from Wel Medical) we're able to offer significant savings.

We know that this appeals to parish councils who recognise the need for robust, high-quality equipment but at the same time are conscious of cost.

This package includes:

- ecoPAD Stainless Steel Heated Defibrillator Cabinet with externally visible 'AED Present' indicator
- Wel Medical SP1 IPAD Automated External Defibrillator
- 2 Year Comprehensive Warranty on the Cabinet (Can be extended to 5 years)
- 10 Year Structural Warranty on the Cabinet
- 7 Year Comprehensive Warranty on the SP1 Defibrillator (Extended to 10 years when registered online)

We've carefully tailored this offer for Parish Councils, and we believe that this package is the most competitive available anywhere. If you have any questions, or your requirement is slightly different, please feel free to give us a call on 01768 210 111 or email info@cardiocabinet.com



ecoPAD™ with SP1 External
Automated Defibrillator
**Special Package
for Parish Councils**
Limited Time Offer

£1,595
+ VAT

Why ecoPAD™

For an AED to be usable, it must be protected from extreme temperatures, adverse weather, vandalism and even theft. ecoPAD™ has been designed to safely house the AED at a stable temperature, secured against outside threats and waterproof to IP65. ecoPAD™ also features a high-performance locking mechanism that's easy to use and won't stop working in the event of a power cut. ecoPAD™ ensures your AED is easily available when needed, but protected when it isn't.

Stainless Steel Construction

Highly resistant to corrosion and highly robust, ecoPAD is designed to protect the life-saving equipment even in the harshest of climates.

Internally Heated

ecoPAD incorporates a microprocessor-controlled heating system to protect the AED from exposure to damaging temperatures extremes.

"Defibrillator Present" Indicator

Externally visible indicator allows users to see at a glance if there is a defibrillator in the cabinet.

The High-Resilience Cabinet

During the recent flooding in Cumbria, several ecoPAD™ Cabinets were completely submerged for days. When the floodwater receded, they proved to be undamaged.

Extreme circumstances such as these test a cabinet's resilience, and ecoPAD™ has proved time and again to be highly robust, protecting the life-saving AED from the harshest of conditions.

AEDs protect lives, and ecoPAD™ protects AEDs.



Cabinet Only
£795
+ VAT

County Councillor's Report for Milton – end of October 2018

The County Council is struggling to make its books balance. The budget covering Adults and Safeguarding, Children, Education and Communities, was already £6.2 million overspent in August 2018 and Children's Services have requested an injection of £3.413 million from the 'Smoothing fund' to prop it up. Shire Hall will be shut for three days over Christmas 2018, like many businesses, to save money, but the Council will be requiring all but the lowest paid staff to take unpaid leave for those three days. Not a very welcome Christmas 'present'.

In Children and Young People's Committee it was depressing to see a list of five school developments identified for removal from the improvement programme, to save money in 2018/19. We voted to keep Spring Common Special School in Huntingdon in the programme, as the buildings desperately need to be improved. Cambridgeshire has received more unaccompanied asylum seeking children than forecast and the Home Office Grant funding does not fully cover the costs. The Eastern Region scheme is writing to the Home Office stating the need for additional funding.

At **Full Council** in October, a motion to support the People's Vote, was lost. Likewise a motion to seek Council Tax exemption for care-leavers was deemed too complicated for now. Recognising the risks of air pollution on human health, Council agreed to support Clean Air Day 2019. The Monitoring Officer was brought back under the employ of the Council and the procedure for whistle-blowers was adjusted. The Audit and Accounts Committee reported on work done towards safer recruitment in schools, proactive risk management and on Community Transport Schemes.

Cambridgeshire and Peterborough Joint Minerals and Waste Local Plan 2018

Parish Councils have been contacted by Peterborough City Council, which is leading a review of the Plan. Milton PC is strongly objecting to any of the proposed new allocations at the Butt Lane site being carried forward into the new plan (including waste transfer, a materials recovery facility and in-vessel composting). We were told it would be closed by 2020 and the landscape restored by 2026. Parish Councils need to respond by 31 October.

Mobile Vehicle Activated Sign - The MVAS is back in Waterbeach for a couple of weeks. John Halfpenny made a presentation to the three parish council meetings last month and explained the initial findings – mainly that the MVAS does slow most drivers down, which is a huge benefit. Fastest speeds were recorded on Green End, Landbeach and on Ely Road, Milton. Since the presentation, more volunteers have offered help and a rota of moves drawn up. Some lampposts approved in Dec 2017, are now obscured by vegetation, so we need to select others or ask house owners nicely, to if they might prune their shrubs to improve visibility. Data download is not straightforward but we are collecting useful information. The MVAS is heavy and must be installed high, so offers of help from tall strong volunteers from Waterbeach (to keep the number even) would be most welcome. Please contact the Clerks or Anna on 01223 862364.

Buses and Transport - Thank you for forwarding would-be passengers' complaints about the buses. I am very unhappy about the poor service in Landbeach, Horningsea and Fen Ditton. When Mayor James Palmer came to South Cambs District Council, I raised our concerns about the buses and asked how he planned to improve the service to necklace villages. He said that in due course the Metro would serve Waterbeach. We live in hope. I continue to raise your concerns with Stagecoach.

If you drive and have some free time, the **Beaches Community Car Service** welcomes volunteer drivers. <http://www.horningsea.net/wp-content/uploads/2011/08/Beaches-Community-Car-Service.pdf>. Could you help? Drivers are paid mileage and passengers make a small contribution for their journey. Those needing to attend hospital or medical appointments are given priority. Telephone 0780 7875878

Mental Health Matters – good mental health enables you to reach your own potential and cope with the normal stresses of life, work productively and fruitfully and make a contribution to your community. But if you feel as if pressure is flowing into your life with no way of releasing it, then you might need some help. Contact The Samaritans (free call 116 123) or CPSL Mind (01223 311 320).

Anna Bradnam - County Councillor for Waterbeach Division - including Milton, Landbeach, Chittering, Horningsea and Fen Ditton 01223 862364 anna.bradnam@cambridgeshire.gov.uk

22/10/2018

District Councillors' Report to Milton PC – end October 2018 – Cllr Anna Bradnam

South Cambridgeshire Crime and Disorder Reduction Partnership

Cllr Daunton (Fen Ditton and Fulbourn) and I represent South Cambridgeshire District Council on this partnership organisation. We attended a stakeholder event on 17 October with the Deputy Police and Crime Commissioner and representatives from Cambridge City Council, Cambridgeshire County Council, Police, Fire and Rescue and Community Safety Partnerships and Voluntary organisations. The partnership meets twice a year (Feb and Oct) to set priorities and share best practice.

The recent Police Review in April 2018 generated many changes – from six divisions down to two (north and south) with a consolidated 'command hub' at HQ, emphasis on continuity of leadership, service differentiation between threat, harm and risk and a switch to neighbourhood policing (being able to deploy a force at short notice). They also aimed to increase cooperation between Cambridgeshire, Bedfordshire and Hertfordshire.

Previous priorities had been hare coursing and associated violence, cyber-crime, dwelling burglaries and theft. At this meeting those priorities were revised to domestic abuse, child abuse, modern slavery and dwelling burglaries.

Having still not been formally briefed in the Milton Landfill fire, I took the opportunity to ask the Fire and Rescue representative for an update. He advised there were no defects in plant or machinery, there had been no-one on site at the time and there was no evidence of fire-starting. They believed the source of ignition was probably chemical and most likely a lithium battery or mobile phone that ignited spontaneously. The fire was extinguished by 4 October.

Milton Air Quality Working Party

At the Liaison meeting on 15 October, we received an update on the recent fire at the site (1-4 Oct. FCC advised us that on the Monday 1 October when the fire started the wind was from the north east (unusual) and this could have blown into the tipping face and fanned the fire.

FCC staff reported that landfill fires are normally spotted by site operatives and quickly extinguished with specialist equipment on site, but this took place on a Sunday night/Monday morning, so the fire brigade were first on the scene and took time to undertake a risk assessment and secure a water supply.

It was noted that the public had been updated via social media.

Since the last liaison meeting there had been a number of odour incidents reported by residents but the EA Officer did not have the data to hand to compare with Village Log reports. As a result it was not possible to determine the likely source of odour.

Following reports from the EA about their reporting system, we were advised to report odour incidents directly to the FCC weighbridge, instead of to EA. This contradicts previous advice about how best to report to the EA. This seemed very retrograde step. When the Minutes have been approved by FCC they will be submitted to the parish council for approval, as normal.

AB 22/10/2018

District councillor's report – November 2018

Waterbeach SPD:

Following on from the Waterbeach Cycling Campaign's meeting on 15th October regarding the SPD, I have set up a meeting between one of their members, planning and highways officers (County) and others involved with the delivery of the new town. I am working hard to ensure a new settlement is brought forward that prioritises walking and cycling over the use of private cars for short journeys. The delivery of sustainable public transport options – such as a relocated railway station and frequent and affordable bus services is key to this.

I have also attended a briefing on Healthy New Towns which covers areas such as public health and the need to encourage exercise and looking at the issues of air pollution. There are many innovative ways of mitigating against this, such as the use of paint on curbs that absorbs nitrous oxide from the air (particulates from diesel engines) and tree screening from main roads but also ensuring that residents are encouraged to make fewer journeys by car.

Waterbeach Greenway:

This is now out for public consultation and is a really positive step towards cycle connectivity between Cambridge, Milton and Waterbeach. The consultation closes on **Monday 3rd December**. There will also be an event where you can look at the plans and ask questions at the Waterbeach Salvation Army Hall on **Monday 12th November** between 5pm and 7pm. Households should have received leaflets explaining the plans with a number of means of getting in touch with your comments. The online questionnaire link is www.greatercambridge.org.uk/greenwaysconsultation. It is really important that as many residents comment as possible because it would be all too easy not to comment on a positive change and then the opposite message can go back of disinterest. This piece of infrastructure is simply too important to fall by the wayside. We are awaiting the next tranche of funding from the Greater Cambridge Partnership for this greenway to get off the ground.

Recycling:

I am hoping to get into Milton and Waterbeach primary schools before Christmas to promote better recycling and ways in which we can all reduce our consumptions of single use plastics and why this is so important for the health of the planet.

Cllr. Judith Rippeth

District Councillors Report – end of October 2018 – Hazel Smith

Cambridge Northern Fringe community forum

Jane, Anna and I both attended, and there were several residents from the City and 2 from Chesterton Fen. The officers expect an answer on whether the sewage works will move in February 2019. In the meantime they are working on all the different strands of planning for the case that it does move ... Urban design, Strategic vision, Transport, Environment, Housing, Employment, and Retail and commercial facilities. They have commissioned studies on visual impact, landscape and transport (though the most important aspect of this, the future for the A10, is being decided elsewhere under the Combined Authority). If the sewage works move goes ahead they expect development will start in 2024. The Science Park is an important part of this planning as Trinity intend it to be much more intensively developed in future, and the planners in the joint planning team are now talking with Trinity College and Bidwells about their plans.

Greater Cambridge Partnership briefing

The main projects that affect us are the Waterbeach Greenways and Milton Road proposals. The Local Liaison Forums which have worked well allowing local people to feed ideas in to road project teams will not be used to consult on the greenways: they will have "Place-based Forums" instead.

Milton Road proposals

The latest ideas have now been fully worked up, and the exhibition in Milton showed extended bus lanes and a segregated route for bicycles most of the way in to Mitcham's Corner. There are short bits of shared use cycle/pedestrian path, particularly near the Hurst Park Ave roundabout, where the pavement is rather narrow. All the trees will be taken out but will be replaced with more suitable semi-mature trees all the way down on both sides of the road. Apparently planting Lime trees reduces pollution because the harmful particles stick to their leaves.

Amey liaison meeting

The company staff were clearly unhappy that their incinerator application had been rejected: as I understand it, they will go ahead with the Environmental Permit application which had already been submitted to the EA. So it is likely that they will appeal the planning decision.

Milton Landfill (FCC) Liaison meeting

This went ahead although it was only a week after the fire on the tip. They told us that the Fire Authority is writing a report on the cause of the fire: we may never know what caused it, but it started about 6am on Monday 1st October. There had been a 'Gold Command' set up, and the councils and relevant authorities were all communicating about the response to it. We were told that schools and known vulnerable people were given advice, but there was a criticism in the village that for those not on Twitter, Facebook, Parentmail, Milton Chat and unable to access the Fire and Rescue Service website there was little information. I asked about loud hailer vans: apparently the councils no longer have these. Perhaps we should add loud-hailers to our equipment list in the Milton Emergency Plan, if we know where people in the village have them.

Good news for Age UK

South Cambs Housing had commissioned gas supply work through EEM (Efficiency East Midlands, similar to ESPO), and this is a charitable organisation that gives away its profits to charities nominated by its customers. So I was in the happy position of facilitating a cheque for over £650 to Age UK, to help local older people with heating problems through the winter.

Litter pick

Anna and I are planning to organise this on the Sunday at the end of half-term, 28th October, starting from the Parish Office at 2pm. We would be pleased to see anyone who feels moved to join us.

Hazel

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Milton Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
224 Electricity	01/10/2018		Unity Trust Bank	DD	Electricity	Utilita	S	88.72	17.75	106.47
225 Cemetery Maintenance	02/10/2018		Unity Trust Bank		Cemetery Pest Control	Command Pest Control	S	30.00	6.00	36.00
226 MCC grounds maintenai	06/10/2018		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping &	S	500.00	100.00	600.00
227 Trolley Bus	03/10/2018		Unity Trust Bank		Dial-a-Ride	Cambridge Dial-a-Ride	E	100.00	0.00	100.00
228 Training	30/09/2018		Unity Trust Bank		Training	LCPAS	E	40.00	0.00	40.00
229 General Maintenance	09/10/2018		Unity Trust Bank		Sign for play area and bu	P W Maintenance	E	650.00	0.00	650.00
230 Website	07/10/2018		Unity Trust Bank		Website hosting	1 and 1 Internet Ltd	S	2.99	0.60	3.59
231 Website	08/10/2018		Unity Trust Bank		Website hosting	1 and 1 Internet Ltd	S	6.99	1.40	8.39
232 Payroll Pension (Employ	11/10/2018	DD	Unity Trust Bank		Pension payment	Smart Pension	E	31.62	0.00	31.62
233 Payroll Pension (Employ	11/10/2018	DD	Unity Trust Bank		Pension payment	Smart Pension	E	52.70	0.00	52.70
234 S137 Warden's Pension	11/10/2018	DD	Unity Trust Bank		Pension payment	Smart Pension	E	33.38	0.00	33.38
235 S137 Warden's Pension	11/10/2018	DD	Unity Trust Bank		Pension payment	Smart Pension	E	55.63	0.00	55.63
236 Legal/Land/Survey Solic	02/10/2018		Unity Trust Bank		NLP Lease to MCC	Howes Percival	S	309.00	61.80	370.80
237 Legal/Land/Survey Solic	02/10/2018		Unity Trust Bank		land registry	Howes Percival	E	40.00	0.00	40.00
238 Allotment Maintenance	03/10/2018		Unity Trust Bank		Allotments	Buchans Landscaping &	S	262.19	52.44	314.63
239 Cemetery Maintenance	03/10/2018		Unity Trust Bank		Cemetery	Buchans Landscaping &	S	152.46	30.49	182.95
240 Grass Cutting	03/10/2018		Unity Trust Bank		Grass Cutting	Buchans Landscaping &	S	869.15	173.83	1,042.98
241 MCC grounds maintenai	03/10/2018		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping &	S	939.49	187.90	1,127.39
242 Tree Maintenance	03/10/2018		Unity Trust Bank		Shrub clearing	Buchans Landscaping &	S	357.00	71.40	428.40
243 Tree Maintenance	03/10/2018		Unity Trust Bank		Shrub clearing	Buchans Landscaping &	S	351.90	70.38	422.28
244 Cemetery Maintenance	04/10/2018		Unity Trust Bank		Cemetery Pest Control	Command Pest Control	S	-30.00	-6.00	-36.00
245 S 137: Warden's Phone	01/10/2018	DD	Unity Trust Bank	02	Mobile phone (Warden)	Tesco Mobile	S	12.55	1.79	14.34
246 Website	18/10/2018	SO	Unity Trust Bank	SO	Website hosting	1 and 1 Internet Ltd	S	6.99	1.40	8.39
247 MCC cleaning	10/10/2018	SO	Unity Trust Bank	SO	MCC Grant Paid	Atkins Gregory (The Cle	S	1,028.52	205.70	1,234.22
248 Stationery	04/10/2018		Unity Trust Bank		Stationery	ESPO	S	15.75	3.15	18.90
249 Capital Schemes	22/10/2018		Unity Trust Bank		Coles Road Play Park	Elbe Play Ltd	S	23,396.77	4,679.35	28,076.12
250 Payroll Highways	24/10/2018		Unity Trust Bank		Salary	Philip Adams	E	256.83	0.00	256.83
251 S137 Payroll Warden	24/10/2018		Unity Trust Bank		Salary	Tracey Ebbon	E	872.73	0.00	872.73
252 Payroll Clerk	24/10/2018		Unity Trust Bank		Salary	Sarah Corder	E	1,097.34	0.00	1,097.34
253 Payroll Asst Clerk	24/10/2018		Unity Trust Bank		Salary	John Barrett	E	206.92	0.00	206.92
Total									5,659.38	37,397.00

Milton Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
83 Interest United Trust Bc	31/07/2018		Bond - United Tru		Interest	United Trust Bank	E	1,150.60	0.00	1,150.60
84 Allotments Rents	01/10/2018		Unity Trust Bank		Allotment Rent	Moriarty	E	22.00	0.00	22.00
85 Allotments Rents	01/10/2018		Unity Trust Bank		Allotment Rent	Wu	E	30.00	0.00	30.00
86 Allotments Rents	01/10/2018		Unity Trust Bank		Allotment Rent	Alexander	E	20.00	0.00	20.00
87 Allotments Rents	02/10/2018		Unity Trust Bank		Allotment Rent	Howes	E	20.00	0.00	20.00
88 Allotments Rents	03/10/2018		Unity Trust Bank		Allotment Rent	Leavens	E	22.00	0.00	22.00
89 Allotments Rents	03/10/2018		Unity Trust Bank		Allotment Rent	Bennett	E	30.00	0.00	30.00
90 Allotments Rents	03/10/2018		Unity Trust Bank		Allotment Rent	upton	E	20.00	0.00	20.00
91 Allotments Rents	03/10/2018		Unity Trust Bank		Allotment Rent	Richardson	E	30.00	0.00	30.00
92 Interest	03/09/2018		Santander S106 A		Interest	Santander	E	15.02	0.00	15.02
93 Interest	02/10/2018		Santander S106 A		Interest	Santander	E	18.42	0.00	18.42
94 Allotments Rents	06/10/2018		Unity Trust Bank		Allotment Rent	Adams	E	22.00	0.00	22.00
95 Allotments Rents	06/10/2018		Unity Trust Bank		Allotment Rent	Nowak	E	50.00	0.00	50.00
96 Allotments Rents	08/10/2018		Unity Trust Bank		Allotment Rent	Merritt	E	30.00	0.00	30.00
97 Allotments Rents	02/10/2018		Unity Trust Bank		Allotment Rent	Halford	E	30.00	0.00	30.00
98 Allotments Rents	01/10/2018		Unity Trust Bank		Allotment Rent	Chironi	E	30.00	0.00	30.00
99 Allotments Rents	03/10/2018		Unity Trust Bank		Allotment Rent	Morrissey	E	20.00	0.00	20.00
100 Allotments Rents	04/10/2018		Unity Trust Bank		Allotment Rent	Rotor	E	80.00	0.00	80.00
101 Allotments Rents	30/09/2018		Unity Trust Bank		Allotment Rent	Merriman	E	20.00	0.00	20.00
102 Allotments Rents	01/10/2018		Unity Trust Bank		Allotment Rent	Wallman	E	60.00	0.00	60.00
103 Allotments Rents	08/10/2018		Unity Trust Bank		Allotment Rent	Bailey	E	30.00	0.00	30.00
104 Allotments Rents	09/10/2018		Unity Trust Bank		Allotment Rent	Copeland	E	30.00	0.00	30.00
105 Allotments Rents	11/10/2018		Unity Trust Bank		Allotment Rent	Robertson	E	20.00	0.00	20.00
106 Allotments Rents	15/10/2018		Unity Trust Bank		Allotment Rent	Clark	E	40.00	0.00	40.00
107 Horse Grazing	15/10/2018	SO	Unity Trust Bank		Horse paddock	K James	E	80.00	0.00	80.00
108 Allotments Rents	08/10/2018		Unity Trust Bank		Allotment Rent	Horne	E	30.00	0.00	30.00
109 Allotments Rents	10/10/2018		Unity Trust Bank		Allotment Rent	Osler	E	50.00	0.00	50.00
110 Community Care	12/10/2018		Community Care s		Community Care Fee	Felton	E	78.00	0.00	78.00
111 Allotments Rents	18/10/2018		Unity Trust Bank		Allotment Rent	Oakman	E	60.00	0.00	60.00
Total								2,138.04	0.00	2,138.04