

**Minutes of the Meeting of Milton Parish Council held on
Monday 3 September 2018 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), R Farrington (RF), A Horne (AH), Don Wildman (DW), D Owen (DO), A Bradnam (AB), HM Smith (HMS), C Duff (CD)

In Attendance: S Corder (SC) (Clerk)
J Barret (Office Support)
8 members of public

1 Apologies for absence

T Leavens (work)

2 To APPROVE the Minutes of the meeting held on Monday 16 July 2018

To APPROVE the Minutes of the Extraordinary meeting held on 30 July 2018

DW Proposed and AB Seconded that the Minutes be signed as a true record. **AGREED (AH Abstained)**

3 Parish Councillors Vacancies

To CONSIDER application received from C Duff – A confidential vote was taken and JEC welcomed CD onto the Parish Council as a Councillor.

4 Declarations of interest and dispensation

- a) To receive declarations of interest from councillors for items on agenda; AH (Payments) Item 18.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

Public Participation – members of the public are invited to speak

2 residents attended to discuss the item for consideration for double yellow lines in The Oaks – constant ongoing parking issues with residents parking on bends in The Oaks causing issues when vehicles are passing. Double yellow lines would not help the situation just move the problem further down the road. JEC mentioned that this is an ongoing issue within the village and MPC does discuss this with the Village PCSO but not much can be done.

4 Clerk's/Chairman's report

From previous meeting:

- **Land at Old School Lane** – CCC notified MPC that it is not Highways land now passed to Ashtons to take forward.
- **Relocation of Deeds** – ongoing
- **A10 Trees** – CCC have informed MPC they are obtaining information and plans from Department of Transport regarding trees and boundary.
- **Bus Stop Ely Road** – The developer is preparing plans to be submitted to Cambridgeshire County Council and MPC will be notified once received.
- **Bus Stop Cambridge Road graffiti** – Now all 3 polycarbonate bus shelters now require removal of graffiti – awaiting quotes.
- **Broken panel** at Tesco bus stop to be replaced. Costing £500 call out/install £151.16 polycarbonate window - £651.16 **ALL AGREED**. If it becomes dangerous to ahead with the £1,000 call out.
- **Culvert at allotments** – awaiting works by SCDC.
- **LHI applications** – awaiting Landbeach Road bus stop plans from Highways. This and the other 3 projects in hand from A14 funding.
- **Resurfacing Work** – Cambridge Rd Roundabout – planned for 10th November & Fen Road resurfacing 26th September
- **Meeting request** from All Saints re old cemetery in Landbeach Rd – Clerk, JEC and DW to meet with Reverend Chamberlain to discuss ownership.

New:

- **Reduction of Councillors from 15 to 12** – Community Governance Review in progress – report received.
- **The Termly Report from Connections Bus Project** was received.
- **Alternative to the Cambridge-Bedford rail link** - Meeting arranged at Landbeach Village Hall 10th September at 7.30pm – All Councillors can attend. JEC and AB to inform residents along the A10 who would be affected about this meeting.
- **Brick bus shelters and bench** on top of Walking Way have now been repainted.
- **Coles Road play area** – now completed. Around 150 children and adults attended. The play equipment was crammed with happy, noisy children at the opening event. The Play Working Group jointly cut the ribbons to open the

new play park. 120 Ice lollies were handed out. Thanks must go to the Play Working Group for all their work on this successful project, our funders including grants from Wren, Amy and local people. Thanks also to Tesco for providing free of charge all the refreshments and lollies. Mike Elsome of Roger Driver Associates has been an asset – overseeing what turned out to be a very complicated project with a variety of problems. Work on site continues to complete a few areas. Parish Council noted their thanks.

- **SALTEX 2018** – Play Equipment event – free entry if any Councillors wish to attend.
- **Maypole** – now removed from Froment Way play park.
- **Defibrillator issues** – parts have been ordered.
- **Freedom of Information** request letter received from land owner Re: land on Fen Road, Milton – Information requested was sent to requester. Councillors agreed that they had nothing further to add.
- **Advice on Data Protection** – received August report from LCPAS
- **MPC Emergency Plan** request use of template by SCDC – Clerk to send template to SCDC

6 Planning

The draft Minutes of the meetings of 2 July 2018 and 13 August 2018 were received.

Decisions Received:

S/0904/18/FL – Kingswater Lindum, Land North of Fen Road, Milton CB24 6AD – Erection of 36 affordable dwellings. **REFUSED**

New:

S/3094/18/NM – 270 Cambridge Science Park, Milton, Cambridge CB4 0GQ – Non material amendment of planning permission S/3211/17/VC **FOR INFORMATION ONLY**

S/3002/18/FL – 66 Coles Road, Milton, Cambridge CB24 6BW – Single storey front porch extension (amended plans).

HAS NO RECOMMENDATION

S/2312/18/FL – 20 The Rowans, Milton, Cambridge CB24 6YU – Demolition of existing single storey garage and kitchen/utility room. Construction of a two storey side extension and a rear and side single storey extension (amended plans). **HAS NO RECOMMENDATION - Comment: To be used for family use only**

S/2932/18/FL – Larch House, Coles Road, Milton, Cambridge CB24 6BL – Erection of a garage. **HAS NO RECOMMENDATION – Comment: Seek confirmation from officer that the applicant can demonstrate exiting in forward gear**

S/2399/18/FL – 11 High Street, Milton, Cambridge CB24 6AJ – Part 2-storey part single storey extension as planning consent S/0372/15/FL (partially implemented) with the following amendments: eaves design to NE boundary, vary windows to NE elevations, new dormer window to NW & east elevations and amended roof lights to flat roof. (Amended design: reduction in mass of rear extension, alterations to first floor window and addition of roof light to front extension).

HAS NO RECOMMENDATION

S/2814/18/FL – Glassworld, Cambridge Road Industrial Estate, 6 Cambridge Road, Milton, Cambridge CB24 6AZ – Extension to industrial unit. **HAS NO RECOMMENDATION**

S/3167/18/TP - EACH, Church Lane, Milton, Cambridge CB24 6AB. – Prune 10 sycamore trees. **NO COMMENT**

7 Independent Auditor for 2018/19

To **CONSIDER** appointing Canalbs as Internal Auditors for the finance year 2018/19 – **AH Proposed to continue using Canalbs – AB Seconded ALL AGREED**

8 Finance

The draft minutes of the meeting of 9 July 2018 were received.

The budget to date was tabled and received – **Clerk to check when Tomkins Mead grant was paid.**

To **AGREE** recommendation to top up the Bailiffs budget back to £5k – **DW Proposed – HMS Seconded ALL AGREED**

To **AGREE** Clerk to register for CILCA with SLCC £250 – **DW Proposed – HMS Seconded ALL AGREED**

9 Community Care

The draft minutes of the meeting of 11 July 2018 were received.

10 Tomkins Mead

Deferred to October meeting.

11 Mobile Vehicle Activated Sign Locations

To **AGREE** effective locations on Cambridge Road, Landbeach Road and Ely Road, query received from resident on current proposed locations. **AB to meet with resident to discuss suitable locations – to be agreed at October meeting.**

12 War Memorial

To **AGREE** quote from Hibbitt & Sons £462.50 + VAT to carry out remedial repairs. – **AH Proposed to accept the quote as repairs need to be carried out before winter – DO Seconded ALL AGREED**

13 Signage

To **AGREE** quote of £984.00 + VAT from Algar Signs for supply of 10 signs and posts to be situated on The Bund, Froment Way, Humphries Way and The Rowans play areas.

To **AGREE** quote of £650 from PW Maintenance to erect 10 posts and fix signs

AH Proposed to accept the quotes – DO Seconded ALL AGREED

14 Time Banking

Update – Letter received from SCDC informed the Committee that funding from the 2019 precept would be needed to continue this project as well as time from the Clerk. JEC proposed that MPC withdraw support from this project. **RF**

Proposed – DW Seconded ALL AGREED

15 Milton Community Centre Update and Report September 2018

Maintenance/Improvements: The fluorescent lights in the Annexe have been replaced with LED's which are safer and should lead to a reduction in our electricity bill. The tyre swing on Coles Road rec has been condemned by Fenland Leisure Products as the wood appeared to be rotten. The swing has been removed to make it safe and the hardstanding will be removed at some point and replaced with top soil.

Bookings: All of our groups will start up again during September, apart from the Wednesday baby feeding group, which doesn't have sufficient volunteers.

Youth Building: Eddies Artworks are now well established and all appears to be going well.

North Lodge: Colts will start using the Pavilion every weekend from September, there will be both a Wednesday and Thursday morning French class starting during September and Inland Waterways will use the building on average once a month for their evening meetings.

To **AGREE** to reimburse MCC the cost for insuring the new play equipment of £290 and £320 for the new bin. JEC **PROPOSED** to reimburse MCC for the extra insurance cost involved and the purchase of a new bin as the previous one could not be reused - **4 in favour, 1 against, 3 abstain - AGREED**

Football Pitches – North Lodge – to **CONSIDER** costs of verti draining and re seeding of pitches from North Lodge Budget. JEC informed the Committee that a request had come in for work to be carried out on the football pitches at North Lodge and MCC would wish to use the Parish Council NLP budget of £5k towards this. MPC at year end might be required to refund MCC the overspend. To consider this in March.

RF reported that the burst water main at The Sycamores has now been repaired but Anglia Water still need to clear up the surrounding area. The piece of fitness equipment removed can now be reinstalled by Wicksteed. **AH Proposed that Anglia Water pay the invoice for reinstallation – DO Seconded ALL AGREED**

(DO left the meeting 10pm)

16 County Councillors Report – September 2018 Anna Bradnam

Healthwatch: Advocacy for people navigating health services.

For anyone having difficulty navigating health services, please contact Healthwatch. It is an advocacy service for health service users. You can reach her at sandie.smith@healthwatchcambridgeshire.co.uk. More about Healthwatch here <http://www.healthwatchcambridgeshire.co.uk/>

Police: The way police services are delivered in our villages has changed. In the past Police Community Support Officers (PCSOs) were often seen in the villages and the quarterly Neighbourhood Panel public meetings were an opportunity for residents to hear about what was going on and to ask questions directly. This visible presence has gone. We are advised that:

- Police priorities are domestic violence, modern slavery, sexual offences, child sexual exploitation and dwelling burglary. They focus on vulnerability and harm and shutting down criminal gangs.
- South Cambs has a large number of Neighbourhood Watch volunteers 'who want to do more'. It is hoped that 'community resilience' can develop through community groups.
- The Crime and Disorder Partnership is key to district-wide problem-solving and deals with hare-coursing, fly-tipping and 'nightmare neighbours'.

Police are working on:

- Better direct liaison with the parishes and councillors.
- A quarterly on-line survey to be introduced via eCops, Twitter, school student mail etc.
- You can report a crime online, at [Cambridgeshire Insight](#), anonymously if you prefer. (click 'Report a Crime' at the top of the page.) Subscribe to eCops via the website.

Roads: There has been a dramatic jump in numbers of pot holes reported and compensation claims made thus far in 2018.

Buses Services Citi 2, 9/X9, Service 196 (now 19)

AB arranged a meeting with Stagecoach and Cllr Daunton attended – Since 29 July the old 196 route is now being served by a number of different service numbers at different times of day. AB thanked Stagecoach for providing a bus service when Whippet pulled out at very short notice. We accepted that some confusion was to be expected in the first days of the new service but they acknowledged the inconvenience and distress this had caused passengers.

- It was agreed that Stagecoach would provide a new combined timetable that will include all the services covering the route and a map, so it is clear to passengers where the bus is going. These will be posted at all bus stops asap. The timetable will show the Stand Number for the return journey from Cambridge, to help plan the return journey.
- The Cambridge and Peterborough Combined Authority issue contracts for these services now (not the County Council) and they have only issued a contract until the end of March 2019.
- We emphasised that although only one or two people might get on the bus at any particular stop, or get off there in the evening - for those people, the bus is vital, to get to work or to appointments, or to school. So arguments about viability need to be balanced with the need to maintain a reliable public service.

Timetables can be found here <https://www.stagecoachbus.com/timetables>

AB asked MPC if they would write to Stagecoach and complain about the cutting of buses – ALL AGREED.

Milton – (DC) AB had a meeting with the River Manager and the Shared Waste Service at the end of August to discuss litter collection on the Haling Way.

17 Joint District Councillor's Report - September 2018

Covering the following: Judith Rippeth

New Town: JR has received an email from the office of the Police and Crime Commissioner in response to policing Waterbeach in the future with a potential 30 000 new residents in the new town. One PCSO covering Milton and Waterbeach wouldn't be enough. There was an understanding that resources would need to be increased apart from the proposal of a part-time office to report crime or seek help, in the community hub of the new town.

Training: JR has participated in a programme of new member training events made up of a mix of briefings and workshops on topics as diverse as Environmental Health, Chairing Skills and Safeguarding. JR also attended a day course in Chelmsford on 'Achieving Well Designed Places'.

Covering the following: Hazel Smith

Bus improvement group: HMS attended a meeting at Clay Farm where the Greater Cambridge Partnership's transport officer Peter Blake gave a presentation of his view on the way forward.

Waterbeach planning: All 3 local councillors met with RLW, the Developers, to go through their ideas in July.

Housing tenants: HMS attended her first Tenant Participation Group meeting at Denson Close, Waterbeach: The annual Best Kept Garden competition prize giving is coming up.

New Housing developments: HMS went with one of the housing development officers on the ACRE tour of exception sites in East Cambs, South Cambs and Hunts areas.

Travellers: Having responded to the consultation on stronger powers for the police to move Travellers on, HMS went with 3 officers to a Westminster Briefing where they had hoped to lobby ministers about more effective methods of dealing with itinerant Travellers.

CamBedRailRoad: Their "alternative" plans for the East-West rail route were unveiled in July and have received quite a bit of attention. The first draft shows a railway line skirting the southern end of Landbeach, North of the Milton Cemetery, and crossing the A10 near Penfold Farm to join the Kings Lynn railway line between Milton and Waterbeach. This section would be under ground.

Fen Road Chesterton, sewage arrangements: Anglian Water have now accepted HMS petition for a sewer on Fen Road and are again starting to assess the site. We are still waiting for a decision from Government (HIF bid for about £200m) on whether they will fund moving the sewage works – the final decision is now expected in February at the earliest but they are working on the business plan and it all looks positive so far.

18 Bills for Payment and Money Received.

To **CONFIRM** and **AGREE** bills for payment.

JEC Proposed to pay all 1 & 1 bills listed. DW Proposed – RF Seconded **AGREED (AH abstained)**

AB Proposed to pay all the other bills – AH Seconded **AGREED (CD abstained)**

19 Correspondence

From Milton residents

- Rubbish on Cambridge Road – Complaint received. **Decision: to ask AB and HMS to contact SCDC.**
- To **CONSIDER** request received from resident – To crop a tree along the Bund due to loss of sunlight. **AB to investigate further and bring back to October meeting.**
- Parking problems in the Oaks – To **CONSIDER** request for double yellow lines – **Clerk to write back: MPC cannot take further action as this is an ongoing problem in the village and currently does not have the support of the Police.**

- Changes to bus timetable from Milton – **agreed to write to complain**

General – copies available on evening

- Grant request of £300 from Relate Cambridge – **Defer to October meeting**
- Grant request – Cambridgeshire Hearing Help – **Defer to October meeting**
- Traffic Management Course – Cambridgeshire County Council – 19th & 26th Sept
- SCDC July 2018 E-bulletin
- NALC Newsletter – Conferences dates
- CAPALC – Councillor Training – 6th October 2018
- CAPALC AGM – 11th October 2018 7pm
- Government News - Weekly updates
- Waterbeach Energy from Waste update & Meeting – Cambridgeshire County Council
- Bags of Help – Tesco – Invitation to apply for a grant

17 Dates of next meetings

- 17 September 2018 7pm - Planning
- 17 September 2018 7:45pm – Maintenance
- 1 October 2018 7:30 – Parish Council
- 10 October 2018 2pm – Community Care

Meeting closed at 10:30pm Signed: Date: