

**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on  
Monday 17 September 2018 at 7.45pm in the Bowls Pavilion**

**Present:** A Horne (AH) (Chair), JE Coston (JEC), T Leavens (TL), D Wildman (DW)

**In attendance:** S Corder (Clerk)  
P Adams (Village Cleaner)  
G Heaney (Advisory)

**1. Election of Chair**

JEC Proposed AH for Chair of Maintenance – DW Seconded **ALL AGREED**

**2. Apologies for absence**

None – All in attendance

**3. To APPROVE the minutes of the meeting held on Monday 19 March 2018**

**To APPROVE the minutes of the meeting held on Monday 18 June 2018.**

JEC Proposed to approve the minutes – AH Seconded **ALL AGREED**

**4. Declarations of interest and dispensations:**

(a) **To receive declarations of interest from councillors on items on the agenda.** – AH and GH Item 6  
Allotments: Allotment tenants.

(b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** - None

(c) **To grant any requests for dispensation as appropriate.** – None

**5. Public Participation – members of the public are invited to speak.**

No public attended.

**6. Allotments**

Update - AH reported that some plots have been vacated recently and we currently have 13 vacant plots available to rent.

The Clerk has received a request from 2 tenants who have recently moved out of the village if they can keep their plots on. AH mentioned that in the policy it states tenants have to be a Milton resident, but as we currently have quite a few vacant plots it would be of better use that the plots are maintained where possible until a time comes the plots are required back. **JEC Proposed the following wording to be added to the policy: Allotments rented to people who live in the village can be rented to them on a 12 months basis if they leave the village, at the discretion of the Parish Council, so long as plots are available for residents of Milton and there is no waiting list. DW Proposed to accept the policy change – JEC Seconded ALL AGREED.**

AH reported that fly tipping has occurred in the culvert by the entrance gate to the allotment and the lock to the gate has had some minor damage to it but is in working order.

**7. Cemetery**

Update AH/SC – All good.

**8. Play Areas**

To **CONSIDER** 'Plasafety' to carryout ROSP inspections on all 3 play parks for £66.50 + VAT – **Clerk to clarify what inspections Fenland Leisure carryout compared to a ROSPA inspection and confirm cost – To report back at October MPC meeting.**

**9. Grass Cutting**

To **DISCUSS** going out to tender for grass maintenance quotes – Clerk reported that a meeting has been arranged on 2 October 2018 with current contractor to confirm land maintained. Meeting to be arranged in November to take tender forward.

**10. Village Benches**

To **CONSIDER** request to repairing the benches on Coles Road by War Memorial – JEC reported that it had been agreed at MPC to replace all wooden benches when the time came with metal ones. DW suggested the possibility of war memorial art benches that could be funded by the arts grant. **Clerk to source quotes for the**

**benches and confirm with SCDC that the arts grant can be used for this project – To report back at October MPC meeting.**

**11. Budget 2019/20**

To **CONSIDER** budget items and budget request for the next financial year

Proposed budget for agreement at Finance Committee:

- Grass cutting                    £15,000
- Trees                                £4,000
- Cemetery                         £2,200
- Hedges/pathways               £2,000
- Allotments                        £5,000
- Bus shelters                      £1,000
- Seats & bins                      £300
- Cleaning/sundries              £500
- Play areas/maintenance      £10,000
- Tomkins Mead                  £1,500

**Capital Projects: £20,000 for replacing play equipment**

**12. Date of next meeting**

Monday 17 December 2018 at 7.45pm

The meeting closed at 9.35p.m.

Signed: .....

Date: .....