

# MILTON PARISH COUNCIL

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## TO ALL MEMBERS OF THE PARISH COUNCIL

**You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on  
Monday 1 October at 7.30pm  
Members of the Public and the Press are cordially invited to attend**

**Clerk's signature:** *Sarah Coder*  
**Date of issue:** 25 September 2018

## AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on 3 September 2018: (Pages 1-5)**
3. **Declarations of interest and dispensations:**
  - a) To receive declarations of interest from councillors on items on the agenda;
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
  - c) To grant any requests for dispensation as appropriate.

### **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.

**Tomkins Mead**  
Update by Mick Woolhouse

4. **Clerk's/Chairman's report:**

**From previous meetings:**

  - **Relocation of Deeds** – ongoing
  - **Land at Old School Lane** - ongoing
  - **Bus Stop Ely Road** – The developer is preparing plans to be submitted to Cambridgeshire County Council and MPC will be notified once received – Still waiting for plans.
  - **Bus Stops Cambridge Road graffiti** – graffiti has now been removed from all 3 bus stops and broken panel replaced.
  - **Culvert at allotments** – awaiting works by SCDC.
  - **Local Highways Improvements applications** – awaiting Landbeach Road bus stop plans from Highways, other 3 projects in hand from A14 funding.
  - **Meeting with** - All Saints re old cemetery in Landbeach Rd – awaiting confirmation on who is responsible for the old part of the cemetery.
  - **Defibrillator issue** – Now working.
  - **War Memorial** – awaiting work to be carried out.
  - **Signs for bund and play areas** – awaiting installation.

**New:**

  - **Temporary Traffic Order (TTRO)** – Outside of College of West Anglia, High Street, Milton, 12 November to 15 November 2018 9am to 5pm for carriageway patching work.
  - **Freedom of Information request** – received from whatdotheyknow.com. Replied asking for formal request. CAPALC advised to reply with: Your request does not apply. We have no underused assets. We have no assets for sale. Under GDPR please remove us from your database.
  - **Greater Cambridge Greenways Cycling Project**– To CONSIDER presentation at the next MPC meeting. (Page 6)
  - **SCDC** – To CONSIDER whether to meet with new lead patch officer for the North area. (Page 7-8)

- **Joint Mineral and Waste Local Plan** – Cambridgeshire County Council and Peterborough City Council submitted sites. (Page 9-10)
  - **Invitation to participate** in a Community Forum for the Cambridge Northern Fringe Area action plan. (Pages 11-14)
  - **Alternative to the Cambridge-Bedford rail link** – Presentation feedback.
5. **Presentation of Mobile Vehicle Activated Sign Data**  
Presentation by John Halfpenny  
To **AGREE** new locations of the MVAS – Email received (Page 15)
6. **Planning**  
**Decisions Received:**  
S/257/18/FL – 79 Coles Road, Milton, Cambridge CB24 6BL – Addition of 2no roof lights to dormer flat roof – **APPROVED with conditions.**  
S/2399/18/FL – 11 High Street, Milton, Cambridge CB24 6AJ – (amended) Part 2-storey extension as planning consent S/0372/15/FL (partially implemented) with the following amendments: eaves design to NE boundary, vary windows to NE elevations, new dormer windows to NW & East elevations and amended rooflights to flat roof - **APPROVED with conditions.**  
S/2365/18/FL – 7 Goding Way, Milton, Cambridge CB24 6AH – Ground floor front extension to form new entrance porch and boot room – **APPROVED with conditions**  
S/2436/17/FL – Plots 1 to 21 Cambridge Science Park, Milton Road, Cambridge CB4 0WN – Demolition of existing buildings and erections of two four storey buildings for B1 use and a multi-storey car park including access and landscaping - **APPROVED with conditions**  
S/2523/18/FL – Milton Chiropractic Clinic, 2 Ely Road, Milton, Cambridge CB24 6DD – Retrospective application of a new access – **APPROVED with conditions**  
S/2848/18/FL – 21 Willow Crescent – Two storey side extension – **APPROVED**
- New:**  
S/3475/18/NM – Land adjacent to Cambridge North Station, Milton Avenue, Cambridge CB4 0WZ – No Material amendments of planning permission S/2372/17/FL **FOR INFORMATION ONLY**  
S/3340/18/DC – Plots 22 and 25, 22 Cambridge Science Park, Milton CB4 0FJ – Discharge of Conditions 3 (materials) & 4 (roof plan screening) of planning consent S/359/17/VC **FOR INFORMATION ONLY**  
S/3240/18/DC – Land to west of Maurice Wilkes building, St John's Innovation Park, Cambridge – Discharge of Condition 3 (arboriculture implications assessment) of planning consent S/1596/18/FL for erection of new generator and associated enclosure – **FOR INFORMATION ONLY**  
S/3168/18/DC – 9 Pryor Close, Milton, Cambridge CB24 6BU – Discharge of Condition 3 (materials) of planning permission S/1935/18/FL – **FOR INFORMATION ONLY**  
S/3257/18/FL – Meadow Farm, Ely Road, Milton, Cambridge CB25 9NN – Change of use of domestic annex to holiday accommodation  
S/3280/18/FL – The Black House, Chesterton Fen Road, Milton, Cambridge CB4 1UN – Replacement dwelling then rebuild house with a 2 storey extension  
S/3438/18/TP – 7 Knights Way, Milton, Cambridge CB24 6DE – Large Ash tree in garden. Requires reduction simply because of sheer size and branches hanging over public paths and road. Ash tree – raise crown to give 5 metre clearance below. Reduce and shape middle and lower crown by approx. 30%
7. **Maintenance**  
To **RECEIVE** the minutes of the meeting of 17 September 2018 (Pages 16-17)  
To **CONSIDER** recommendations:  
To add following wording to the Allotment policy: Allotments rented to people who live in the village can be rented to them on a 12 months basis if they leave the village, at the discretion of the Parish Council, so long as plots are available for residents of Milton and there is no waiting list.  
To **ARRANGE** a date for Village Tour.
8. **Village Benches – Coles Road (Pages 18-21)**  
To **AGREE** to use the Arts budget to purchase metal art war memorial benches x 3 (lest we forget not, WW1 and WW2 bench) for Coles Road to replace the current wooden ones. Costing – David Ogilvie Engineering Ltd £2,724.00. Extra £45 + VAT for doves to be painted white. Awaiting quote from CJ Murfitt for installation of benches.
9. **A10 Trees (Pages 22)**  
Correspondence received from Cambridgeshire County Council.  
To **CONSIDER** a budget of up to £2,000 for employing a Surveyor on MPC behalf. JB to update.



10. **Parish Council Meeting Dates 2019 (Page 23)**  
To **AGREE** meeting dates for 2019
11. **Play Areas**  
To **AGREE** 'Playsafety' to carryout ROSPA inspections on all 3 play parks for £66.50 + VAT in addition to Fenland Leisure equipment inspections.
12. **Tree Work**  
AB - To **AGREE** request received from resident to crop a tree on the Bund due to loss of light
13. **Armistice Day Arrangements and Poppies**  
To **CONSIDER** to:
  - a. arrange the Armistice gathering for 11.00a.m. on 11 November at the War Memorial, Milton
  - b. order two poppy wreaths, one for a village representative who would speak and the other for the chairman to lay on behalf of the PC
  - c. to donate £50 to poppy appeal for wreaths.
  - d. invite the children from Milton Primary School
14. **Grants Request (Pages 24-27)**  
To **CONSIDER** grant request from Relate Cambridge for £300
15. **CAPALC General Data Protection Regulations Membership Scheme (Pages 28-31)**  
To **CONSIDER** CAPALC for GDPR for Milton Parish Council £50 per year membership
16. **MCC Report (Page 32)**
17. **County Councillor's Report (Pages 33-34)**
18. **District Councillors' Reports (Pages 35-38)**
19. **Bills for Payment and Money Received, Budget figures (Pages 39-40)**  
To **CONFIRM** and **AGREE** bills for payment.
20. **Correspondence**  
**From Milton residents – (Pages 41-43)**
  - AED at North Lodge Pavilion – request received for possibility of a AED to be installed at NLP.
  - Parking problems in The Oaks & The Rowans – To **CONSIDER** request for double yellow lines on one side of The Oaks and The Rowans.
  - Zebra Crossing – To **CONSIDER** request for a zebra crossing by the Tesco roundabout.**General – copies available on evening**
  - Community Gritting Volunteers Winter 2018/19 – volunteers required.
  - Gripfibre/micro asphalt 2019 – To be carried out on The Sycamores and The Rowans.
  - SCDC – Public Participation Waterbeach New Town Supplementary Planning Document. A six-weeks consultation period begins 5pm on 14 September to 5pm 26 October 2018 during which comments can be made.
  - Highways England- Plans for part of A14 upgrade to become a motorway news release.
  - Greater Cambridge Shared Planning – The Cambridge Local Plan will be discussed at a Policy and Transport Scrutiny Committee meeting on 2 October 2018 before final adoption on 18 October 2018.
21. **Dates of next meetings**  
10 October 2018 – Community Care 10:30am  
17 October 2018 - Planning 7pm, Finance 7:45pm  
5 November – Parish Council 7:30pm

Clerks Office

**Minutes of the Meeting of Milton Parish Council held on  
Monday 3 September 2018 at 7.30pm in the Bowls Pavilion**

**Present:** J E Coston (JEC) (Chair), R Farrington (RF), A Horne (AH), Don Wildman (DW), D Owen (DO), A Bradnam (AB), HM Smith (HMS), C Duff (CD)

**In Attendance:** S Corder (SC) (Clerk)  
J Barret (Office Support)  
8 members of public

**1 Apologies for absence**  
T Leavens (work)

**2 To APPROVE the Minutes of the meeting held on Monday 16 July 2018**  
**To APPROVE the Minutes of the Extraordinary meeting held on 30 July 2018**  
DW Proposed and AB Seconded that the Minutes be signed as a true record. **AGREED (AH Abstained)**

**3 Parish Councillors Vacancies**  
To CONSIDER application received from C Duff – A confidential vote was taken and JEC welcomed CD onto the Parish Council as a Councillor.

**4 Declarations of interest and dispensation**  
a) To receive declarations of interest from councillors for items on agenda; AH (Payments) Item 18.  
b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None  
c) To grant any requests for dispensation as appropriate; None

**Public Participation – members of the public are invited to speak**

2 residents attended to discuss the item for consideration for double yellow lines in The Oaks – constant ongoing parking issues with residents parking on bends in The Oaks causing issues when vehicles are passing. Double yellow lines would not help the situation just move the problem further down the road. JEC mentioned that this is an ongoing issue within the village and MPC does discuss this with the Village PCSO but not much can be done.

**4 Clerk's/Chairman's report**

**From previous meeting:**

- **Land at Old School Lane** – CCC notified MPC that it is not Highways land now passed to Ashtons to take forward.
- **Relocation of Deeds** – ongoing
- **A10 Trees** – CCC have informed MPC they are obtaining information and plans from Department of Transport regarding trees and boundary.
- **Bus Stop Ely Road** – The developer is preparing plans to be submitted to Cambridgeshire County Council and MPC will be notified once received.
- **Bus Stop Cambridge Road graffiti** – Now all 3 polycarbonate bus shelters now require removal of graffiti – awaiting quotes.
- **Broken panel** at Tesco bus stop to be replaced. Costing £500 call out/install £151.16 polycarbonate window - £651.16 **ALL AGREED**. If it becomes dangerous to ahead with the £1,000 call out.
- **Culvert at allotments** – awaiting works by SCDC.
- **LHI applications** – awaiting Landbeach Road bus stop plans from Highways. This and the other 3 projects in hand from A14 funding.
- **Resurfacing Work** – Cambridge Rd Roundabout – planned for 10<sup>th</sup> November & Fen Road resurfacing 26<sup>th</sup> September
- **Meeting request** from All Saints re old cemetery in Landbeach Rd – Clerk, JEC and DW to meet with Reverend Chamberlain to discuss ownership.

**New:**

- **Reduction of Councillors from 15 to 12** – Community Governance Review in progress – report received.
- **The Termly Report from Connections Bus Project** was received.
- **Alternative to the Cambridge-Bedford rail link** - Meeting arranged at Landbeach Village Hall 10<sup>th</sup> September at 7.30pm – All Councillors can attend. JEC and AB to inform residents along the A10 who would be affected about this meeting.
- **Brick bus shelters and bench** on top of Walking Way have now been repainted.
- **Coles Road play area** – now completed. Around 150 children and adults attended. The play equipment was crammed with happy, noisy children at the opening event. The Play Working Group jointly cut the ribbons to open the



new play park. 120 Ice lollies were handed out. Thanks must go to the Play Working Group for all their work on this successful project, our funders including grants from Wren, Amy and local people. Thanks also to Tesco for providing free of charge all the refreshments and lollies. Mike Elsome of Roger Driver Associates has been an asset – overseeing what turned out to be a very complicated project with a variety of problems. Work on site continues to complete a few areas. Parish Council noted their thanks.

- **SALTEX 2018** – Play Equipment event – free entry if any Councillors wish to attend.
- **Maypole** – now removed from Froment Way play park.
- **Defibrillator issues** – parts have been ordered.
- **Freedom of Information** request letter received from land owner Re: land on Fen Road, Milton – Information requested was sent to requester. Councillors agreed that they had nothing further to add.
- **Advice on Data Protection** – received August report from LCPAS
- **MPC Emergency Plan** request use of template by SCDC – Clerk to send template to SCDC

## 6 Planning

The draft Minutes of the meetings of 2 July 2018 and 13 August 2018 were received.

### Decisions Received:

**S/0904/18/FL** – Kingswater Lindum, Land North of Fen Road, Milton CB24 6AD – Erection of 36 affordable dwellings.

### REFUSED

### New:

**S/3094/18/NM** – 270 Cambridge Science Park, Milton, Cambridge CB4 0GQ – Non material amendment of planning permission S/3211/17/VC **FOR INFORMATION ONLY**

**S/3002/18/FL** – 66 Coles Road, Milton, Cambridge CB24 6BW – Single storey front porch extension (amended plans).

### HAS NO RECOMMENDATION

**S/2312/18/FL** – 20 The Rowans, Milton, Cambridge CB24 6YU – Demolition of existing single storey garage and kitchen/utility room. Construction of a two storey side extension and a rear and side single storey extension (amended plans). **HAS NO RECOMMENDATION - Comment: To be used for family use only**

**S/2932/18/FL** – Larch House, Coles Road, Milton, Cambridge CB24 6BL – Erection of a garage. **HAS NO RECOMMENDATION – Comment: Seek confirmation from officer that the applicant can demonstrate exiting in forward gear**

**S/2399/18/FL** – 11 High Street, Milton, Cambridge CB24 6AJ – Part 2-storey part single storey extension as planning consent S/0372/15/FL (partially implemented) with the following amendments: eaves design to NE boundary, vary windows to NE elevations, new dormer window to NW & east elevations and amended roof lights to flat roof. (Amended design: reduction in mass of rear extension, alterations to first floor window and addition of roof light to front extension).

### HAS NO RECOMMENDATION

**S/2814/18/FL** – Glassworld, Cambridge Road Industrial Estate, 6 Cambridge Road, Milton, Cambridge CB24 6AZ – Extension to industrial unit. **HAS NO RECOMMENDATION**

**S/3167/18/TP** - EACH, Church Lane, Milton, Cambridge CB24 6AB. – Prune 10 sycamore trees. **NO COMMENT**

## 7 Independent Auditor for 2018/19

To **CONSIDER** appointing Canalbs as Internal Auditors for the finance year 2018/19 – **AH Proposed to continue using Canalbs – AB Seconded ALL AGREED**

## 8 Finance

The draft minutes of the meeting of 9 July 2018 were received.

The budget to date was tabled and received – **Clerk to check when Tomkins Mead grant was paid.**

To **AGREE** recommendation to top up the Bailiffs budget back to £5k – **DW Proposed – HMS Seconded ALL AGREED**

To **AGREE** Clerk to register for CILCA with SLCC £250 – **DW Proposed – HMS Seconded ALL AGREED**

## 9 Community Care

The draft minutes of the meeting of 11 July 2018 were received.

## 10 Tomkins Mead

Deferred to October meeting.

## 11 Mobile Vehicle Activated Sign Locations

To **AGREE** effective locations on Cambridge Road, Landbeach Road and Ely Road, query received from resident on current proposed locations. **AB to meet with resident to discuss suitable locations – to be agreed at October meeting.**

## 12 War Memorial

To **AGREE** quote from Hibbitt & Sons £462.50 + VAT to carry out remedial repairs. – **AH Proposed to accept the quote as repairs need to be carried out before winter – DO Seconded ALL AGREED**



### 13 Signage

To **AGREE** quote of £984.00 + VAT from Algar Signs for supply of 10 signs and posts to be situated on The Bund, Froment Way, Humphries Way and The Rowans play areas.

To **AGREE** quote of £650 from PW Maintenance to erect 10 posts and fix signs

**AH Proposed to accept the quotes – DO Seconded ALL AGREED**

### 14 Time Banking

Update – Letter received from SCDC informed the Committee that funding from the 2019 precept would be needed to continue this project as well as time from the Clerk. JEC proposed that MPC withdraw support from this project. **RF**

**Proposed – DW Seconded ALL AGREED**

### 15 Milton Community Centre Update and Report September 2018

**Maintenance/Improvements:** The fluorescent lights in the Annexe have been replaced with LED's which are safer and should lead to a reduction in our electricity bill. The tyre swing on Coles Road rec has been condemned by Fenland Leisure Products as the wood appeared to be rotten. The swing has been removed to make it safe and the hardstanding will be removed at some point and replaced with top soil.

**Bookings:** All of our groups will start up again during September, apart from the Wednesday baby feeding group, which doesn't have sufficient volunteers.

**Youth Building:** Eddies Artworks are now well established and all appears to be going well.

**North Lodge:** Colts will start using the Pavilion every weekend from September, there will be both a Wednesday and Thursday morning French class starting during September and Inland Waterways will use the building on average once a month for their evening meetings.

To **AGREE** to reimburse MCC the cost for insuring the new play equipment of £290 and £320 for the new bin. JEC PROPOSED to reimburse MCC for the extra insurance cost involved and the purchase of a new bin as the previous one could not be reused - **4 in favour, 1 against, 3 abstain - AGREED**

Football Pitches – North Lodge – to **CONSIDER** costs of verti draining and re seeding of pitches from North Lodge Budget. JEC informed the Committee that a request had come in for work to be carried out on the football pitches at North Lodge and MCC would wish to use the Parish Council NLP budget of £5k towards this. MPC at year end might be required to refund MCC the overspend. To consider this in March.

RF reported that the burst water main at The Sycamores has now been repaired but Anglia Water still need to clear up the surrounding area. The piece of fitness equipment removed can now be reinstalled by Wicksteed. **AH Proposed that Anglia Water pay the invoice for reinstallation – DO Seconded ALL AGREED**

**(DO left the meeting 10pm)**

### 16 County Councillors Report – September 2018 Anna Bradnam

**Healthwatch: Advocacy for people navigating health services.**

For anyone having difficulty navigating health services, please contact Healthwatch. It is an advocacy service for health service users. You can reach her at [sandie.smith@healthwatchcambridgeshire.co.uk](mailto:sandie.smith@healthwatchcambridgeshire.co.uk). More about Healthwatch here <http://www.healthwatchcambridgeshire.co.uk/>

**Police:** The way police services are delivered in our villages has changed. In the past Police Community Support Officers (PCSOs) were often seen in the villages and the quarterly Neighbourhood Panel public meetings were an opportunity for residents to hear about what was going on and to ask questions directly. This visible presence has gone. We are advised that:

- Police priorities are domestic violence, modern slavery, sexual offences, child sexual exploitation and dwelling burglary. They focus on vulnerability and harm and shutting down criminal gangs.
- South Cambs has a large number of Neighbourhood Watch volunteers 'who want to do more'. It is hoped that 'community resilience' can develop through community groups.
- The Crime and Disorder Partnership is key to district-wide problem-solving and deals with hare-coursing, fly-tipping and 'nightmare neighbours'.

Police are working on:

- Better direct liaison with the parishes and councillors.
- A quarterly on-line survey to be introduced via eCops, Twitter, school student mail etc.
- You can report a crime online, at [Cambridgeshire Insight](#), anonymously if you prefer. (click 'Report a Crime' at the top of the page.) Subscribe to eCops via the website.

**Roads:** There has been a dramatic jump in numbers of pot holes reported and compensation claims made thus far in 2018.



#### **Buses Services Citi 2, 9/X9, Service 196 (now 19)**

AB arranged a meeting with Stagecoach and Cllr Daunton attended – Since 29 July the old 196 route is now being served by a number of different service numbers at different times of day. AB thanked Stagecoach for providing a bus service when Whippet pulled out at very short notice. We accepted that some confusion was to be expected in the first days of the new service but they acknowledged the inconvenience and distress this had caused passengers.

- It was agreed that Stagecoach would provide a new combined timetable that will include all the services covering the route and a map, so it is clear to passengers where the bus is going. These will be posted at all bus stops asap. The timetable will show the Stand Number for the return journey from Cambridge, to help plan the return journey.
- The Cambridge and Peterborough Combined Authority issue contracts for these services now (not the County Council) and they have only issued a contract until the end of March 2019.
- We emphasised that although only one or two people might get on the bus at any particular stop, or get off there in the evening – for those people, the bus is vital, to get to work or to appointments, or to school. So arguments about viability need to be balanced with the need to maintain a reliable public service.

Timetables can be found here <https://www.stagecoachbus.com/timetables>

**AB asked MPC if they would write to Stagecoach and complain about the cutting of buses – ALL AGREED.**

**Milton – (DC)** AB had a meeting with the River Manager and the Shared Waste Service at the end of August to discuss litter collection on the Haling Way.

#### **17 Joint District Councilor's Report - September 2018**

##### **Covering the following: Judith Rippeth**

**New Town:** JR has received an email from the office of the Police and Crime Commissioner in response to policing Waterbeach in the future with a potential 30 000 new residents in the new town. One PCSO covering Milton and Waterbeach wouldn't be enough. There was an understanding that resources would need to be increased apart from the proposal of a part-time office to report crime or seek help, in the community hub of the new town.

**Training:** JR has participated in a programme of new member training events made up of a mix of briefings and workshops on topics as diverse as Environmental Health, Chaining Skills and Safeguarding. JR also attended a day course in Chelmsford on 'Achieving Well Designed Places'.

##### **Covering the following: Hazel Smith**

**Bus improvement group:** HMS attended a meeting at Clay Farm where the Greater Cambridge Partnership's transport officer Peter Blake gave a presentation of his view on the way forward.

**Waterbeach planning:** All 3 local councillors met with RLW, the Developers, to go through their ideas in July.

**Housing tenants:** HMS attended her first Tenant Participation Group meeting at Denson Close, Waterbeach: The annual Best Kept Garden competition prize giving is coming up.

**New Housing developments:** HMS went with one of the housing development officers on the ACRE tour of exception sites in East Cambs, South Cambs and Hunts areas.

**Travellers:** Having responded to the consultation on stronger powers for the police to move Travellers on, HMS went with 3 officers to a Westminster Briefing where they had hoped to lobby ministers about more effective methods of dealing with itinerant Travellers.

**CamBedRailRoad:** Their "alternative" plans for the East-West rail route were unveiled in July and have received quite a bit of attention. The first draft shows a railway line skirting the southern end of Landbeach, North of the Milton Cemetery, and crossing the A10 near Penfold Farm to join the Kings Lynn railway line between Milton and Waterbeach. This section would be under ground.

**Fen Road Chesterton, sewage arrangements:** Anglian Water have now accepted HMS petition for a sewer on Fen Road and are again starting to assess the site. We are still waiting for a decision from Government (HIF bid for about £200m) on whether they will fund moving the sewage works – the final decision is now expected in February at the earliest but they are working on the business plan and it all looks positive so far.

#### **18 Bills for Payment and Money Received.**

To **CONFIRM** and **AGREE** bills for payment.

JEC Proposed to pay all 1 & 1 bills listed. DW Proposed – RF Seconded **AGREED (AH abstained)**

AB Proposed to pay all the other bills – AH Seconded **AGREED (CD abstained)**

#### **19 Correspondence**

##### **From Milton residents**

- Rubbish on Cambridge Road – Complaint received. **Decision: to ask AB and HMS to contact SCDC.**
- To **CONSIDER** request received from resident – To crop a tree along the Bund due to loss of sunlight. **AB to investigate further and bring back to October meeting.**
- Parking problems in the Oaks – To **CONSIDER** request for double yellow lines – **Clerk to write back: MPC cannot take further action as this is an ongoing problem in the village and currently does not have the support of the Police.**

- Changes to bus timetable from Milton – **agreed to write to complain**

**General – copies available on evening**

- Grant request of £300 from Relate Cambridge – **Defer to October meeting**
- Grant request – Cambridgeshire Hearing Help – **Defer to October meeting**
- Traffic Management Course – Cambridgeshire County Council – 19<sup>th</sup> & 26<sup>th</sup> Sept
- SCDC July 2018 E-bulletin
- NALC Newsletter – Conferences dates
- CAPALC – Councillor Training – 6<sup>th</sup> October 2018
- CAPALC AGM – 11<sup>th</sup> October 2018 7pm
- Government News - Weekly updates
- Waterbeach Energy from Waste update & Meeting – Cambridgeshire County Council
- Bags of Help – Tesco – Invitation to apply for a grant

**17 Dates of next meetings**

17 September 2018 7pm - Planning  
 17 September 2018 7:45pm – Maintenance  
 1 October 2018 7:30 – Parish Council  
 10 October 2018 2pm – Community Care

Meeting closed at 10:30pm    Signed: ..... Date: .....



## Clerk Milton Parish Council

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**From:** Cooke Charlie <Charlie.Cooke@cambridgeshire.gov.uk>  
**Sent:** 08 September 2018 14:14  
**To:** Clerk Milton Parish Council  
**Subject:** Greater Cambridge Greenways

Dear Sir/Madam,

I am working on the Greenways cycling project for the Greater Cambridge Partnership. We are developing a network of twelve separate routes into Cambridge from surrounding towns and villages. These routes are to be usable by pedestrians, cyclists and where possible equestrians.

The Greenways team has previously held early engagement events for the Waterbeach Greenway on the following dates and locations.

- 12th July 2017 – St Johns Church
- 19th July 2017 – Waterbeach Primary School

Since these events the team has been working hard to further develop full proposals for how each greenway may take shape. We are looking to go to public consultation on the Waterbeach Greenway later this autumn and would love to present our ideas to you at your next parish council meeting. Would it be possible to be added to the start of your next meeting where a member of Greenways team will present draft consultation ideas and material for your comment.

I look forward to your response,  
Kind Regards,

Charlie Cooke, Cycling Projects Officer  
Cambridgeshire County Council  
Tel: 01223 507179

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## Clerk Milton Parish Council

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**From:** Davy Elizabeth <Elizabeth.Davy@scambs.gov.uk>  
**Sent:** 10 September 2018 12:08  
**To:** Davy Elizabeth  
**Cc:** Donaldson Kirstin  
**Subject:** North Patch Officer  
**Attachments:** South Cambs locality working Areas Map (with Wards).pdf

Dear Parishes

I am writing to introduce myself as patch officer for the North of the district . I am the new lead officer for enquiries and projects for the North area. This work will also continue to be supported by Kirstin Donaldson, who you may well have already worked with. Together we support the wards in the North of South Cambridgeshire and now I am your primary contact for patch related queries. If you wish to familiarise yourself with our patch boundaries, please see the most up to date locality/ patch map attached.

We are part of the Sustainable Communities and Wellbeing team, led by Gemma Barron, which sits within the Health and Environmental Services and works to support new and existing communities in partnership with parish councils, the voluntary sector and public sector partners.

As your patch officer, I can assist with a range of community issues including:

- [accessing grants](#)
- [assets of community value](#)
- [community governance issues](#)
- [community transport](#)
- [setting up new 'Let's get moving' groups](#)
- [community led plans](#)
- setting up new projects and initiatives

I aim to work as closely as possible to support your district councillor(s) in their efforts also. I am taking the time to get to know the district councillors across the wards and similarly I would like to meet the all parish councils I am working to support in person. Please feel free to suggest some dates/times that would be convenient for me to drop by and introduce myself.

Kind regards

**Liz Davy** | Development Officer - Communities and Partnerships



South Cambridgeshire Hall | Cambourne Business Park | Cambourne | Cambridge | CB23 6EA  
t: 01954 713111 | e: [elizabeth.davy@scambs.gov.uk](mailto:elizabeth.davy@scambs.gov.uk)  
[www.scambs.gov.uk](http://www.scambs.gov.uk) | [facebook.com/south-cambridgeshire](https://facebook.com/south-cambridgeshire) | [twitter.com/SouthCambs](https://twitter.com/SouthCambs)

Disclaimer



# South Cambs Areas Map

## North Area



**Liz Davy**  
(Patch Lead)



**Kirstin Donaldson**

**North Area**  
north@scambs.gov.uk

## South West Area



**Cecilia Murphy-Roads**  
(Patch Lead)



**Jason Clarke**

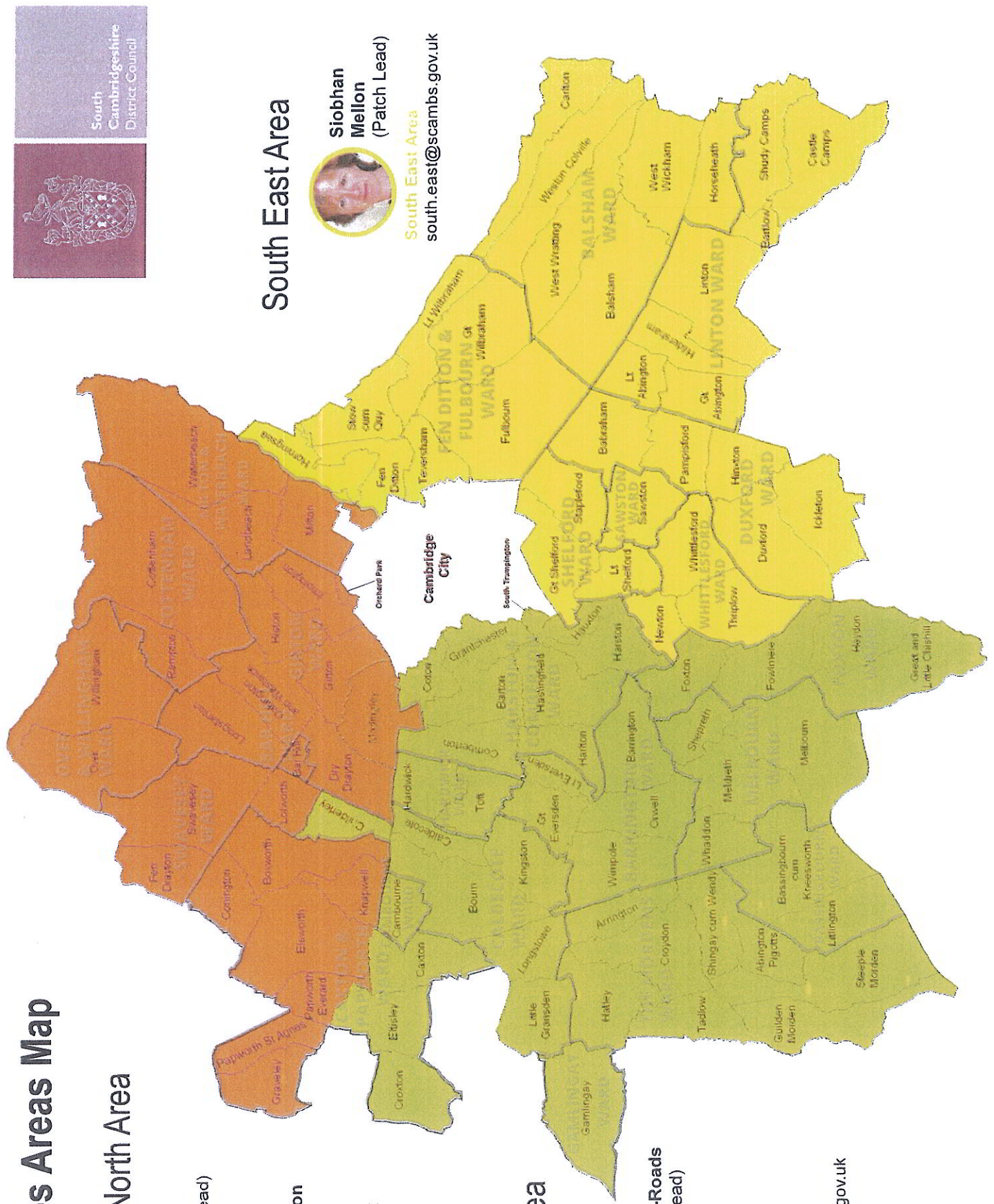
**South West Area**  
south.west@scambs.gov.uk

## South East Area



**Siobhan Mellon**  
(Patch Lead)

**South East Area**  
south.east@scambs.gov.uk





## Clerk Milton Parish Council

---

**From:** chris.stanek@peterborough.gov.uk on behalf of Planning Policy Mailbox  
<planningpolicy@peterborough.gov.uk>  
**Sent:** 05 September 2018 14:26  
**To:** Planning Policy Mailbox  
**Subject:** Joint Minerals and Waste Local Plan - Submitted Sites

Dear Parish Clerk,

As you may be aware, Cambridgeshire County Council and Peterborough City Council are in the process of writing a new Joint Minerals and Waste Local Plan. This Plan will seek to ensure an adequate supply of minerals and waste management facilities over the period to 2036, including the relevant policies needed by Officers and/or Councillors for determining planning applications for such development.

Over May and June this year, the councils consulted on a very early Preliminary Draft of the new Plan, seeking views on the proposed wording of these policies, and also asking landowners, agents and operators to submit their suggested sites for future mineral and waste management development. We received a number of such suggested sites.

As a Parish Council, your views on these suggested sites are very important to us. We appreciate that you will have particular knowledge of your local area, of the surrounding areas, and of how these sites and their potential after-use, may affect you, should they be allocated in the new Plan. An interactive map of the suggested sites can be viewed via [this link](#). Please zoom to your area and click on a site for more information. To view the full details of a site as it was submitted to us, visit the online consultation portal by clicking here for [minerals sites](#) or here for [waste sites](#), and select 'View Comments' in the top right corner. If you cannot access any link, please contact us and we will assist in providing the information by other means.

We would be grateful if you could send us any comments you have regarding the sites submitted in your area, or indeed any other area, by no later than **Wednesday 31 October 2018**. Please respond either by email ([planningpolicy@peterborough.gov.uk](mailto:planningpolicy@peterborough.gov.uk)) or in writing to the address below.

We would like to stress that *no assessment has been made by the councils of these suggested sites and the councils have not made any predetermination as to their suitability or otherwise*. The sites have been suggested to us, not by us. Your comments will feed into the process of considering each suggested site.

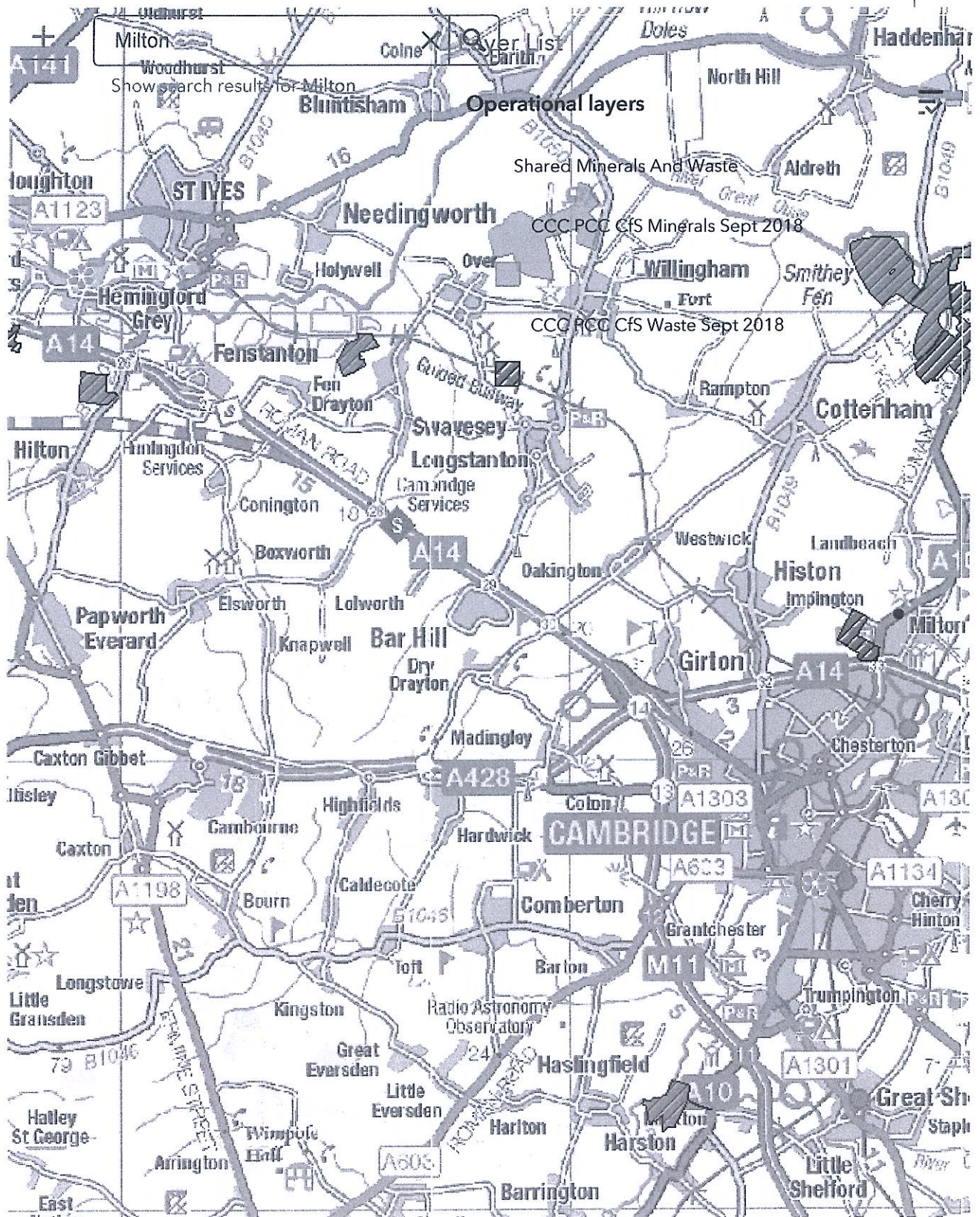
When we have considered your comments, along with those received at the Preliminary Draft stage, we will publish a Further Draft Local Plan for consultation in Spring next year. This Further Draft will include our preferred options for the Plan, and we will seek your comments again at that time.

Thank you in advance for your time. Should you require anything further, please do not hesitate to contact me.

Yours faithfully,

**Chris Stanek** BSc MSc PIEMA  
**Strategic Planning Officer**  
% Joint Minerals & Waste Planning Team  
Peterborough City Council  
Sand Martin House  
Bittern Way  
Fletton Quays  
Peterborough, PE2 8TY







## Clerk Milton Parish Council

---

**From:** Julian Sykes <Julian.Sykes@cambridge.gov.uk>  
**Sent:** 21 September 2018 16:39  
**Subject:** Invitation to Participate in a Community Forum for the Cambridge Northern Fringe Area Action Plan  
**Attachments:** Appendix 1 - Proposed CNF AAP Boundary.pdf; CNF APPENDIX 2 - Proposed TOR - Community Forum.docx

Dear Community Representative,

The City and South Cambridgeshire councils are working in collaboration to prepare an Area Action Plan (AAP) to govern the future redevelopment and regeneration of the Cambridge Northern Fringe area. The extent of the proposed plan area can be seen in Appendix 1. The planning officers are currently at the informal preparation stage, which seeks to draw out the opportunities and issues that need to be considered as we develop the AAP, including the commissioning of any necessary supporting evidence.

To ensure this process is effective, we are establishing three forums (Landowner/Developer, Community and Members – to meet in that order). The function of the forums is as a 'sounding board', enabling officers to air current matters and our thinking as to how we intend to approach these, and to get your views and advice. The forums will not have decision-making powers, but will play an important advisory role.

At this time we are hoping to hold forum meetings on a 4-6 week cycle. The first inception meeting for the Community Forum has been arranged for Thursday 4<sup>th</sup> October between 6.30pm and 8.30pm at the Shirley Centre on Nuffield Road in East Chesterton, Cambridge.

I would like to invite you to participate in the Community Forum, providing your knowledge of the wider area and its communities to progress the AAP. Your involvement is vital to helping the councils produce a successful document that is ambitious, deliverable and optimises the benefits from the regeneration of this strategically important area of the city.

The proposed agenda for the first meeting is:

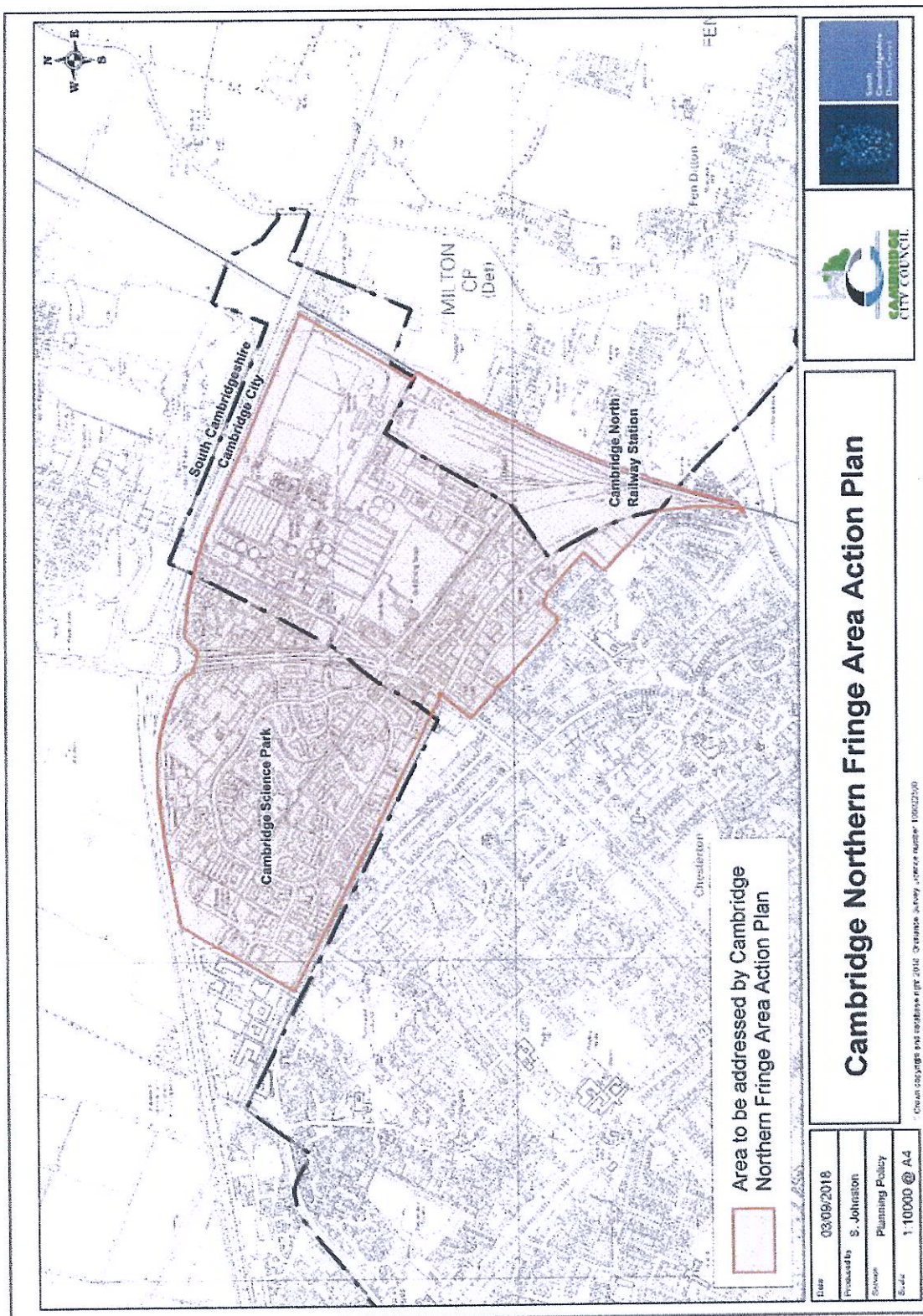
- Introductions
- Project description and objectives
- Progress to date
- The function of the Community Forum
- Appointment of a Forum Chair
- Forum Terms of Reference (a draft is attached at Appendix 2)
- Dates/Frequency of future meetings
- Agenda items for next meeting

I would appreciate it if you could confirm your attendance by email by Wednesday 26<sup>th</sup> September 2018.

Yours sincerely,

Julian Sykes  
Urban Extensions Project Manager  
Cambridge City Council  
01223 457384





## **APPENDIX 2: COMMUNITY FORUM – Draft Terms of Reference**

### **Purpose and Objectives**

The forum has be formed to provide support and advice on the preparation of the Cambridge Northern Fringe Area Action Plan (CNF AAP) and ensure that councils produce an appropriate ('fit for purpose') and successful document in accordance with the regulations.

### **Advise**

Provide advice on planning matters that need to be addressed through preparation of the CNF AAP, including identifying issues, challenges or opportunities for the planning officers to pick up.

Help to identify and create opportunities for meaningful collaborative working.

Provide advice on how best to approach and engage the local community and other stakeholders in public consultation on the draft CNF AAP.

### **Influence**

Champion the CNF AAP within the district.

### **Powers**

The Forum will have no formal powers of decision, but will act as an advisory body, and shall act in the capacity of key stakeholder in the pursuit of its objectives.

The Forum may request representation or presentation on matters that further the objectives of the Forum.

### **Membership & Meetings**

Membership of the Forum is open to representatives of the local community with an interest the future regeneration of the Cambridge Northern Fringe area.

Attendance at the meeting is by Membership only, with the exception of those presenting at the request of the forum with the aim of keeping the total numbers to a maximum of around 15 individuals at each meeting to aid the discussion.

The Forum shall meet on a four to six week cycle.

A Chairperson shall be nominated and elected by the Forum members.

The Chairperson shall be responsible for agreeing agendas and other related material. Planning officers will support the Chairperson in this function.



Officers of the councils will attend meetings as part of the Forum, and will provide information, briefings and take feedback.

Action points from each meeting will be taken and circulated for information/action to Forum members within 10 working days of each meeting.

Dear Sarah & Anna,

While crossing Cambridge Road this morning I was approached by a speeding vehicle making little attempt to slow down. So I feel compelled to write to the Parish Council again about the MVAS & the consideration of other traffic calming measures.

Please advise if any in the following is incorrect.

From the Parish Council meeting minutes I believe the MVAS has been available since Mar 18, during the approx 6 months the sign has been available it has not yet been positioned on Cambridge Road between Tesco & the shops to my knowledge. Based on my limited knowledge of traffic through the 3 villages sharing the MVAS, I suspect this location is one of the worst for volume & quantity of speeding vehicles.

Perhaps you do not consider speeding traffic through this part of Milton an issue (I believe it is), perhaps other issues are taking priority with the Parish Council or there have been delays with the MVAS I have not found in the minutes. I am sure that you care, despite the seemingly slow progress.

Again from the Parish Council minutes I believe a timetable for the use of the MVAS was agreed in Apr 18, however I have not found anything of substance in the minutes (nor received anything meaningful to my previous emails on this topic), **so please advise when you will provide the following:**

- 1, A clear schedule of all planned MVAS locations stating, dates & direction facing. The schedule should cover at least 1 (preferably 2) full set of all locations.**
- 2, For each location please state exact position (lamppost number is fine), confirm that the site has been checked to give adequate MVAS performance & that you have approval to use that location.**
- 3, The plan of action for the data collected by the MVAS (I believe from Anna's 5 Sep email to Simon Evans that data is being collected), including what thresholds & processes apply to the deployment of further speed reduction methods.**

I request that these actions are specifically minuted in the next Parish Council meeting.

Point 2 above is to allay my 2nd Aug 18 email where I raised some potential concerns with the locations previously advised. I have not received any response to this email so I assume all is okay (although the Sep Parish Council minutes state 'query received from resident on current proposed locations. AB to meet with resident to discuss suitable locations – to be agreed at October meeting' - but as no contact has been made with me so far then I assume someone else has also raised concerns).

If you need any help with the use of the MVAS then I am happy to discuss this with you to see if I can help.

Regards, Mike Price



**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on  
Monday 17 September 2018 at 7.45pm in the Bowls Pavilion**

**Present:** A Horne (AH) (Chair), JE Coston (JEC), T Leavens (TL), D Wildman (DW)

**In attendance:** S Corder (Clerk)  
P Adams (Village Cleaner)  
G Heaney (Advisory)

1. **Election of Chair**  
JEC Proposed AH for Chair of Maintenance – DW Seconded **ALL AGREED**
2. **Apologies for absence**  
None – All in attendance
3. **To APPROVE the minutes of the meeting held on Monday 19 March 2018**  
**To APPROVE the minutes of the meeting held on Monday 18 June 2018.**  
JEC Proposed to approve the minutes – AH Seconded **ALL AGREED**
4. **Declarations of interest and dispensations:**  
(a) **To receive declarations of interest from councillors on items on the agenda.** – AH and GH Item 6  
Allotments: Allotment tenants.  
(b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** - None  
(c) **To grant any requests for dispensation as appropriate.** – None
5. **Public Participation – members of the public are invited to speak.**  
No public attended.
6. **Allotments**  
Update - AH reported that some plots have been vacated recently and we currently have 13 vacant plots available to rent.  
  
The Clerk has received a request from 2 tenants who have recently moved out of the village if they can keep their plots on. AH mentioned that in the policy it states tenants have to be a Milton resident, but as we currently have quite a few vacant plots it would be of better use that the plots are maintained where possible until a time comes the plots are required back. **JEC Proposed the following wording to be added to the policy: Allotments rented to people who live in the village can be rented to them on a 12 months basis if they leave the village, at the discretion of the Parish Council, so long as plots are available for residents of Milton and there is no waiting list. DW Proposed to accept the policy change – JEC Seconded ALL AGREED.**  
  
AH reported that fly tipping has occurred in the culvert by the entrance gate to the allotment and the lock to the gate has had some minor damage to it but is in working order.
7. **Cemetery**  
Update AH/SC – All good.
8. **Play Areas**  
To **CONSIDER** 'Plasafety' to carryout ROSP inspections on all 3 play parks for £66.50 + VAT – Clerk to clarify what inspections Fenland Leisure carryout compared to a ROSPA inspection and confirm cost – To report back at October MPC meeting.
9. **Grass Cutting**  
To **DISCUSS** going out to tender for grass maintenance quotes – Clerk reported that a meeting has been arranged on 2 October 2018 with current contractor to confirm land maintained. Meeting to be arranged in November to take tender forward.
10. **Village Benches**  
To **CONSIDER** request to repairing the benches on Coles Road by War Memorial – JEC reported that it had been agreed at MPC to replace all wooden benches when the time came with metal ones. DW suggested the possibility of war memorial art benches that could be funded by the arts grant. Clerk to source quotes for the

benches and confirm with SCDC that the arts grant can be used for this project – To report back at October MPC meeting.

**11. Budget 2019/20**

To **CONSIDER** budget items and budget request for the next financial year

Proposed budget for agreement at Finance Committee:

• Grass cutting	£15,000
• Trees	£4,000
• Cemetery	£2,200
• Hedges/pathways	£2,000
• Allotments	£5,000
• Bus shelters	£1,000
• Seats & bins	£300
• Cleaning/sundries	£500
• Play areas/maintenance	£10,000
• Tomkins Mead	£1,500

**Capital Projects: £20,000 for replacing play equipment**

**12. Date of next meeting**

Monday 17 December 2018 at 7.45pm

The meeting closed at 9.35p.m.

Signed: .....

Date: .....



## Clerk Milton Parish Council

---

**From:** Aaron Catterick <aaron@davidogilvie.com>  
**Sent:** 18 September 2018 18:20  
**To:** Clerk Milton Parish Council  
**Subject:** RE: Website Enquiry from Sarah Corder

Good Afternoon Sarah,

Thank you for your website enquiry.

Price for our Lest We Forget bench seat is £695 +VAT +Delivery, painted white doves is an additional £45 +VAT.

Price for our WW1 bench seat is £695 +VAT +Delivery.

Price for our WW2 bench seat is £695 +VAT +Delivery.

Price for a stainless steel dedication plaque 120x80mm accommodating up to 45 words of engraving fitted to a bench is £49 +VAT.

Delivery of 1no to Milton, Cambridgeshire is £105 +VAT, delivery of 2no is £145 +VAT.

(We deliver with our own driver and very large articulated lorry and delivery address must be able to accommodate this size of vehicle).

PLEASE NOTE: Due to a significant demand on orders for our WW commemorative products, we can now no longer guarantee delivery in time for Armistice Day.

We manufacture all from steel, hot dip galvanize for weather and corrosion protection, then wet paint in our 2 pack acrylic paint system in your colour of choice.

They are virtually vandal proof, maintenance free and come with our 25 year guarantee.

Please let me know if you need any other information.

My Best,

Aaron Catterick  
Sales Director

David Ogilvie Engineering Ltd.  
[www.davidogilvie.com](http://www.davidogilvie.com)  
01563 570061  
07793 247728

-----Original Message-----

From: David Ogilvie Engineering <[enquiries@davidogilvie.com](mailto:enquiries@davidogilvie.com)>

Sent: 18 September 2018 10:27

To: Aaron Catterick <[aaron@davidogilvie.com](mailto:aaron@davidogilvie.com)>; Enquiries David Ogilvie Engineering Ltd  
<[enquiries@davidogilvie.com](mailto:enquiries@davidogilvie.com)>

Subject: Website Enquiry from Sarah Corder

You've received a new website enquiry.

Product Enquiry: Lest We Forget Bench Seat

Offer Enquiry:

Name: Sarah Corder

Email: [clerk@miltonvillage.org.uk](mailto:clerk@miltonvillage.org.uk)

Phone: 01223 861447

Product Categories

Select Language ▼

Bespoke Commissions  
(/products/bespoke-commissions)

Floral Displays (/products/floral-displays)

Gates & Railings (/products/gates-railings)

Litter Bins & Novelty Bins  
(/products/litter-bins-novelty-bins)

Memorial & Commemorative  
(/products/memorial-commemorative)

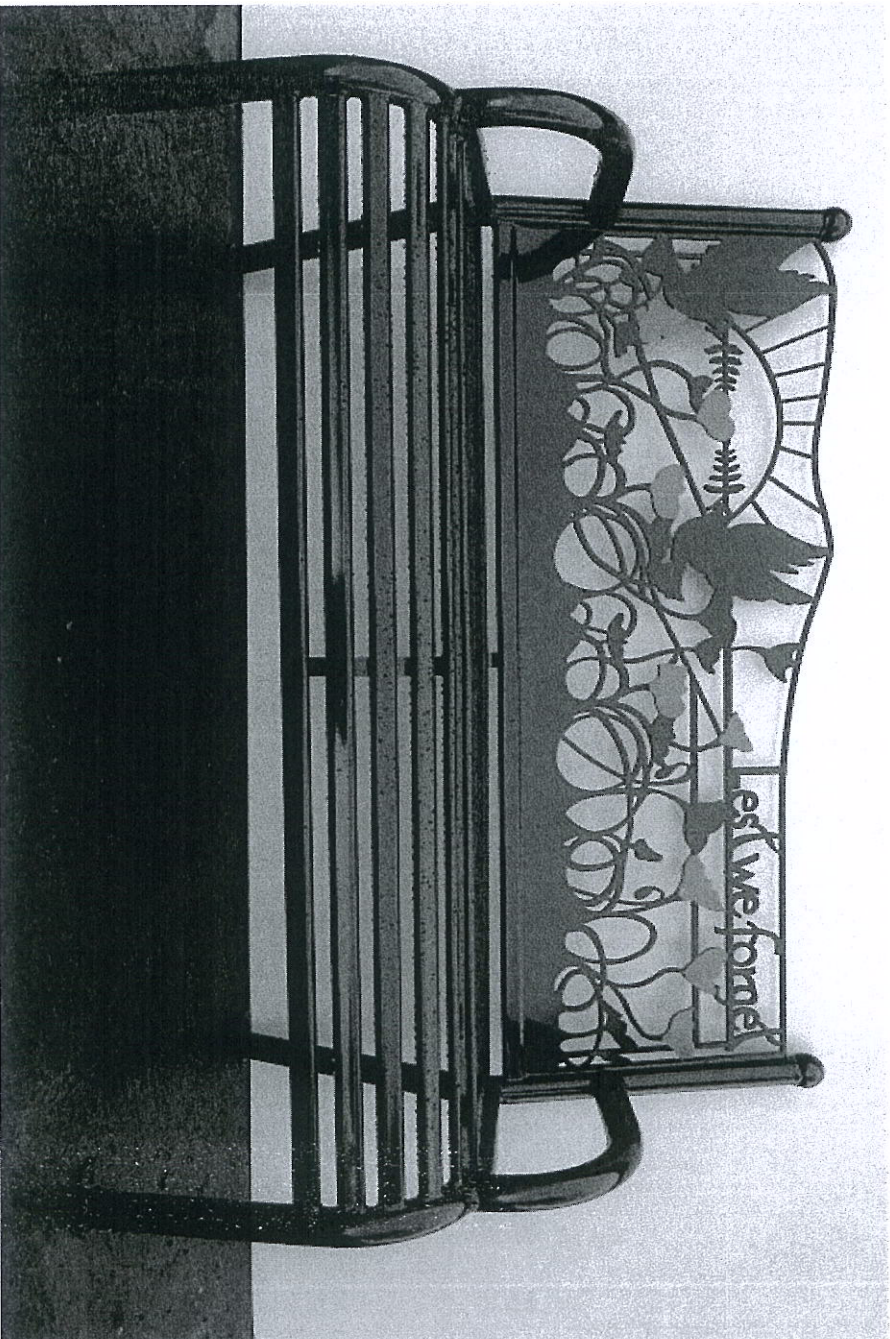
Picnic Furniture (/products/picnic-furniture)

Planters (/products/planters)

Play Area Furniture (/products/play-area-furniture)

Seats & Benches (/products/seats-benches)

Shelters & Bandstands  
(/products/shelters-bandstands)



## Lest We Forget Bench Seat

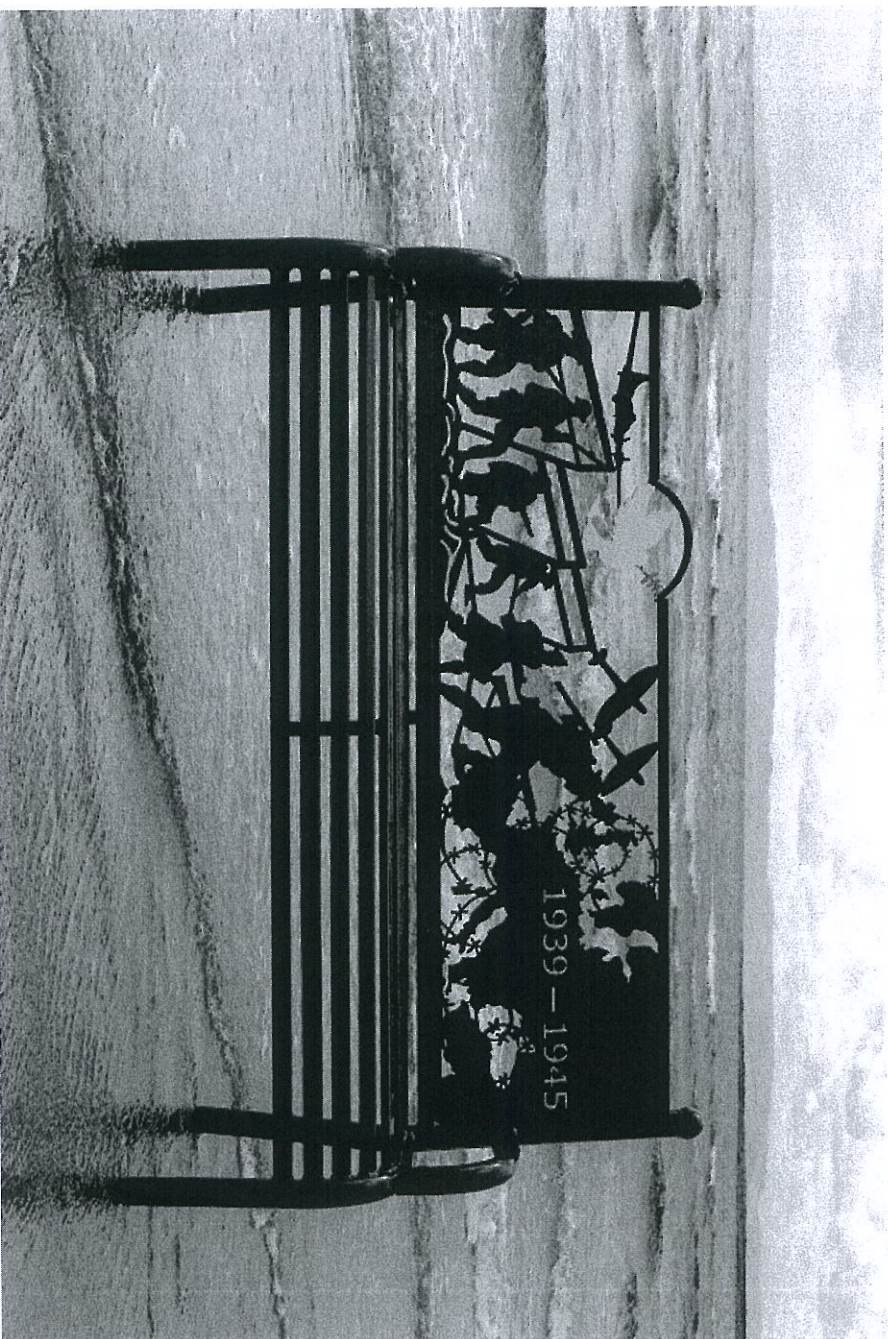
Virtually vandal proof, maintenance free and comes with our lifetime guarantee.

All made from steel, hot dipped galvanized for weather and corrosion protection, then painted in 2 pack acrylic paint in your colour of choice.

### Additional Information

Painted white Doves as an optional extra.





## WW2 Bench Seat

Our WW2 bench seat was designed and manufactured to commemorate the second world war.

Made from 6mm thick laser cut steel at a standard length of 1600mm, the design incorporates images of British Army, Royal Navy and Royal Air Force. Can also be supplied without

### Additional Information

Length: 1600mm

### Product Categories

Select Language ▼

**Bespoke Commissions**  
(/products/bespoke-commissions)

**Floral Displays** (/products/floral-displays)

**Gates & Railings** (/products/gates-railings)

**Litter Bins & Novelty Bins**  
(/products/litter-bins-novelty-bins)

**Memorial & Commemorative**  
(/products/memorial-commemorative)

**Picnic Furniture** (/products/picnic-furniture)

**Planters** (/products/planters)

**Play Area Furniture** (/products/play-area-furniture)

**Seats & Benches** (/products/seats-benches)

**Shelters & Bandstands**  
(/products/shelters-bandstands)





# WW1 Bench Seat

Our WW1 bench seat was designed and manufactured to commemorate the centenary of the first world war.

Made from 6mm thick laser cut steel at a standard length of 1600mm, the design incorporates the image of soldiers, crosses and poppies.

## Additional Information

Length: 1600mm

## Product Categories

Select Language ▼

**Bespoke Commissions**  
(/products/bespoke-commissions)

**Floral Displays** (/products/floral-displays)

**Gates & Railings** (/products/gates-railings)

**Litter Bins & Novelty Bins**  
(/products/litter-bins-novelty-bins)

**Memorial & Commemorative**  
(/products/memorial-commemorative)

**Picnic Furniture** (/products/picnic-furniture)

**Planters** (/products/planters)

**Play Area Furniture** (/products/play-area-furniture)

**Seats & Benches** (/products/seats-benches)

**Shelters & Bandstands**  
(/products/shelters-bandstands)



## Clerk Milton Parish Council

---

**From:** Ashman Daniel <Daniel.Ashman@cambridgeshire.gov.uk>  
**Sent:** 21 September 2018 16:51  
**To:** Clerk Milton Parish Council  
**Cc:** Jane Coston  
**Subject:** RE: Ownership Boundary -- Milton

Dear John

Thank you for your email.

I have liaised with my managers regarding this matter and have been advised that the position of the County Council Highways Service remains the same as you have been informed previously by myself and my colleague Ryan Baker.

Therefore the County Council does not accept liability for the trees on your property boundary and will be unable to pay any invoice you submit to us for works you have carried out.

We remain understanding that this is a costly matter for the parish council and are willing to consider any further evidence you are able to present to support your position that the trees are within the highway. However to date no evidence has been presented to change the County Council's position that the trees do not fall within the highway extent.

Kind regards,

**Daniel Ashman**  
**Asset Information Searches Manager**  
**Cambridgeshire County Council – Place & Economy**  
01223 699065

Box STA2101, Highways Depot, Stanton House, Stanton Way, Huntingdon, PE29 6PY

For information about Cambridgeshire's highway records, please see:  
<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/highway-records/>

To make an application for a CON29 search or for highway, public right of way, common land or town and village green information, please see:  
<https://www.cambridgeshire.gov.uk/business/highway-searches/>

For general enquiries, please email: [searches@cambridgeshire.gov.uk](mailto:searches@cambridgeshire.gov.uk)

### **Highways Service – Asset Information Searches Team: Data Protection Privacy Notice**

We collect and use information about you - such as your name, address, email address, telephone number, and payment details - so that we can provide you with our highway and CON29 searches services under the Local Land Charges Act 1975, Highways Act 1980, Freedom of Information Act 2000, and the Environmental Information Regulations 2004.

Full details about how we use this data and the rights you have around this can be found in our privacy notice at [www.cambridgeshire.gov.uk/privacy](http://www.cambridgeshire.gov.uk/privacy). If you have any queries, please contact the Data Protection Officer at [data.protection@cambridgeshire.gov.uk](mailto:data.protection@cambridgeshire.gov.uk). The national regulator for Data Protection is the Information Commissioner's Office: <https://ico.org.uk/>

**From:** Clerk Milton Parish Council [<mailto:clerk@miltonvillage.org.uk>]  
**Sent:** 18 September 2018 10:37  
**To:** Ashman Daniel <[Daniel.Ashman@cambridgeshire.gov.uk](mailto:Daniel.Ashman@cambridgeshire.gov.uk)>

22

Parish Council Office  
Coles Road  
Milton Cambridge.  
CB24 6BL



Tel: 01223 861447  
email:  
clerk@miltonvillage.org.uk

## PARISH COUNCIL

### PARISH COUNCIL MEETING DATES FOR 2019

ALL MEETINGS WILL COMMENCE AT 7:30PM, unless shown otherwise.  
VENUE FOR ALL MEETINGS: BOWLS PAVILION, COLES ROAD, MILTON.

#### **JANUARY**

Monday 7th - Parish Council  
Wednesday 16th - Community Care (11:30am)  
Monday 28th - Planning (7.00pm.); Finance & Administration Committee (7.45pm.)

#### **FEBRUARY**

Monday 4th - Parish Council  
Monday 25th - Planning Committee

#### **MARCH**

Monday 4th - Parish Council  
Monday 25th - Planning Committee (7.00pm); Maintenance Committee (7.45pm.)

#### **APRIL**

Monday 1st - Parish Council  
Wednesday 10th - Community Care (11.30am)  
Monday 29th - Planning Committee (7.00pm); Finance & Administration Committee (7.45pm.)

#### **MAY**

Monday 13th - Annual Parish Meeting  
Monday 20th - Annual Meeting of the Parish Council  
Tuesday 28th - Planning Committee

#### **JUNE**

Monday 3rd - Parish Council  
Monday 24th - Planning Committee (7.00pm); Maintenance Committee (7:45pm)

#### **JULY**

Monday 1st - Planning Committee (7.00pm); Finance & Administration Committee (7.45pm.)  
Wednesday 10th - Community Care (11.30am)  
Monday 22nd - Parish Council

#### **AUGUST**

Monday 12th - Planning Committee ( 7.30pm - if required)

#### **SEPTEMBER**

Monday 2nd - Parish Council  
Monday 16th - Planning Committee (7.00 pm); Maintenance Committee (7:45pm)

#### **OCTOBER**

Monday 7th - Parish Council  
Wednesday 9th - Community Care (11.30am)  
Monday 21st - Planning Committee (7.00pm); Finance & Administration Committee (7.45pm.)

#### **NOVEMBER**

Monday 4th - Parish Council  
Monday 25th - Planning Committee

#### **DECEMBER**

Monday 2nd - Parish Council  
Monday 16th - Planning Committee (7.00pm); Maintenance Committee (7:45pm)



## Community Centre Report – October 2018

### Maintenance/Improvements:

Insulation has been fitted in the loft space above rooms 1 and 2, which was funded by SCDC Community Energy Grant  
All the windows in the Annexe have been replaced as the old ones were rotten

### Bookings:

All of our groups continue as before, with the addition of Short Mat Bowls, which is played weekly on a Wednesday afternoon

### Youth Building:

All is going well with Eddies Artworks using the building daily and the Youth Club + Young Carers + Calvary Chapel continuing with their existing evening bookings

### North Lodge

Used by Colts at a weekend, French classes on a Wednesday morning and Inland Waterways for their monthly meeting

### Vandalism:

Nothing to report

Andy Gray  
Community Centre Manager  
24/09/2018

## County Councillor's Report for Parishes – October 2018

### Heritage Assets

I am very pleased that the County Planning Committee turned down the application from Amey for an **Energy from Waste** plant on Waterbeach Waste Management Park. The planning committee is only able to consider the use of the land, so the residents' heartfelt arguments about pollution, safety and competence of the operator could not be taken into account, as those matters are controlled by the Environment Agency permit.

The application was refused on grounds of harm to the landscape and residential amenity and harm to the heritage asset of Denny Abbey. The committee recognised that although there may be benefits in using residual waste from the Mechanical Biological Treatment Plant as a source of energy, those benefits were projected and estimated and did not outweigh the definite harm that would be caused to the open Fenland landscape and the setting of Denny Abbey. The proposed tree planting would have taken a very long time to grow and would only ever screen part of the building. Equally that screening itself would be unnatural in the landscape. Seven members voted against the officer recommendation of approval and one voted for it. However, I am sure that Amey will appeal the decision. I will be attending the next Amey Liaison Meeting.

In 2016 Milton were advised that a local developer was proposing a speculative application for 36 affordable houses outside the village framework, on **land north of Fen Road**. On the advice of the County Senior Archaeology Officer, I submitted an application to Historic England (HE), on behalf of the parish council, for the land to be designated as an ancient monument. A local archaeologist, had been involved in earlier exploratory digs, so we knew there was evidence of significant remains from Roman, Saxon and Medieval settlements in the field, which was almost certainly the historic centre of Milton. Initially HE made no determination, but as more evidence became available, they decided to re-consider the site. In spring 2018 HE recommended designation of the site and in June 2018 the Secretary of State designated the fields of Hill Close and Long Meadow, as an ancient monument. Long Meadow runs across the end of the football pitches at North Lodge Park. This means these fields are protected from development.

### Highways

Our Local Highways Officers (LHOs) are in an exhausting situation. In 'South' area, three Officers are covering the work of a fourth (vacancy) and at the next level up, there is just one District Manager in post where there should be four. Each LHO is having to cover their manager's work as well as their own work. Added to that, they have virtually no money left, six months into the financial year. LHOs are having to prioritise repairs on a 'danger of death' principle. I am disappointed that the siding-back the cycleway on the A10 has not been done and the pavements on High Street, Landbeach have not been deemed treacherous enough to repair.

In these straightened times I have been very pleased to see the B1047 repaired over the A14 bridge and more recently, substantial surface repairs on the A10 between Milton and Chittering.

**Waterbeach Greenway** – the proposal to run a cyclepath to Cambridge North Station, under the A14 between Milton Country Park and the railway line is being supported by Highways England and the developers of Waterbeach New Town. Plans are being drawn up by the Major Projects Delivery Team and they hope to start the public consultation on them in October, closing before Christmas. This group has also successfully bid for funding for "quick wins" – which will be used on two projects in Milton – to resurface Fen Road from the last house down to the river and from Tesco to the Country Park. Both of these routes are on Cycle National Network route 11.

**The Halingway – River Cam towpath** - I have arranged meetings between the Conservators of the Cam (CoC), City, SCDC and County to arrange for cutting of the grass and litter collection along the



towpath. The County is responsible, but for years, CoC have done the work, without being recompensed for it. The CoC can no longer afford to do this.

### **Mobile Vehicle Activated Sign**

The MVAS is now back in Landbeach for a couple of weeks. The sign appears to slow traffic down, which is very welcome. John Halfpenny will be making a short presentation of the data gathered so far, for the parishes in October. We have a team who move the sign but it is heavy and must be installed high, so offers of help from tall strong volunteers would be most welcome. Please contact the Clerks or Anna.

### **Buses**

I am very unhappy with the bus services through Milton, Landbeach, Waterbeach, Horningsea and Fen Ditton. I arranged a meeting with Stagecoach in August and Cllr Daunton and I protested about the reduction in service on 29 July. Stagecoach responded with a combined service timetable, which was helpful for passengers, but I was appalled when the service was revised again on 2 September and made even worse. I contacted Andy Campbell again and asked for resumption of the short-circuit 9 buses through Landbeach and an extra return through Horningsea after the 1215. I was told, "The service is tendered, so any addition journey would have to be requested by the Combined Authority." On requests for a more helpful helpline I was told, "Most visitors use technology to find information & tickets can be purchased by mobile phone or on bus using contactless."

In these circumstances you may find the Beaches Community Car Service helpful.

<http://www.horningsea.net/wp-content/uploads/2011/08/Beaches-Community-Car-Service.pdf>

Those needing to attend hospital or medical appointments are prioritised. They would very much welcome new volunteer drivers.

### **Library Charges**

Earlier this year the County Council decided to charge people for using the computers in libraries to access the internet. It was a part of its plan to make more money out of its library operations. It has failed on two counts. Firstly it hasn't raised any money. It was forecast to raise £108k but recent reports forecast an income of just £4k. Secondly it has also reduced computer usage by 54%, so users have cut their usage time. Usage for less than half hour (charging only starts after 30 minutes) is up 20% - so maybe more people are getting onto the internet but realising how little you can get done in 30 minutes.

### **Having a difficult time?**

Not many of us get through life without experiencing mental health problems be they mild or serious. If you are concerned for yourself, a family member or friend please take a look at the Keep your Head website. It brings together reliable information on mental health and wellbeing for children, young people and adults across Cambridgeshire & Peterborough

<https://www.keep-your-head.com>

AB 24/09/2018

*JK*

## **District Councillors' Report – October 2018 – Cllr Anna Bradnam**

**Changes to some bin collections proposed** – the changes should reduce the number of bin lorries on the road during the rush hour traffic on the A10 and generate savings. Residents in Cambridge City and South Cambs will receive the same high level of service wherever they live. If approved by both Councils, the changes would be:

- Monthly green bin collections in the City for three months in winter, matching South Cambs.
- Cambridge City crews to start their rounds from around 6:30am, as is already the case in South Cambs. This was trialled during the hot weather and the service received no complaints, so it makes sense to extend it to the City.
- A small fee payable for South Cambridgeshire residents if you want an extra green bin collected, as is the case in nearly all other Council areas including Cambridge City.

Since the Greater Cambridge Shared Waste Service began waste collections in February 2017, they have been tidying up policies and back-office functions to ensure it is as efficient as possible. The service recycles around 50% of all waste collected across Cambridge and South Cambs and, according to latest figures, collects 99.7% of all bins on-time.

### **Licensing**

The District is incorporating into policy, revisions from national guidance. This has gone out for consultation with the taxi companies. One aspect is the introduction of CCTV inside the cab and we have received some objections.

### **Waterbeach Supplementary Planning Document (SPD) – consultation**

There will be an exhibition and workshop on Monday 8 October from 12:30 in the Salvation Army Hall.

### **CamBedRailRoad**

This consortium presented their concept for a link in the West to East (heavy) rail network at Landbeach Village Hall on 10<sup>th</sup>. The residents of Landbeach are concerned that landholdings will be split by the rail line, which also seems to run straight through some houses and businesses in Milton parish. The concept allowed for the line to be sunk in engineered channels to go under roads. The connection to the N-S line from Ely to Cambridge is not easy to envisage. The consortium want an opportunity for their concept to be considered alongside other proposals for the line.

AB 24/09/2018



## **District Councillors Report – October 2018 – Hazel Smith**

### **Police Panel**

There were a number of "interesting" points from the Police Panel meeting with the Police and Crime Commissioner on 11<sup>th</sup> September:

If you did not know - and I didn't - the threat to close the Cambridge Magistrates Court has gone away for the moment (though the site on St Andrew's Street is very marketable so this is likely to return in a future proposal) - thanks to evidence including from the PCC and their extensive consultations.

Police Neighbourhood Panels have gone for good. The PCC's proposed alternative is a meeting for parish councillors probably once a year with him and his team, called a Parish Council Conference. The panel had been told that the South Cambs Crime and Disorder Reduction Partnership meetings at Cambourne (the next one is 17<sup>th</sup> Oct, 1:15) are seen by the police as the route to report things to them in person if we then want to discuss them. Otherwise, we should use the Cambs Police website to report it online (one way flow of information). And individual officers may attend Parish Council meetings occasionally if we invite them, and they have the time.

Dash-cam, helmet-cam and video evidence is a popular way to record problems but the public need to be aware that the police have to download it themselves from the original device for it to be used in evidence, so don't send them a snippet and delete the original. Also they currently rarely have time to do this, unfortunately, but they recognise will be important in future.

There is a new Victims and Witnesses website, offering them support:  
<https://www.cambsvictimservices.co.uk/>

Police work has traditionally been 60% non-criminal work and 40% criminal. In the last few years the 60% has increased to 80%. A lot of the non-criminal work now is due to members of the public with mental health issues. The PCC sees no sign that the option of dialling 111 option 2 for the mental health team has helped with this.

We sometimes feel a lot of information is given to the police and nothing is fed back. Often this is because they are building up a picture and hoping to arrest the whole gang. There were 38 arrests for drugs offences in Cambridge in early September – the culmination of a large piece of work.

### **South Cambs Local Plan**

The local plan inspectors declared the plan "sound" and have not made many changes. It landed at South Cambs in early September, and the required changes have been made, and the plan printed up for adoption by Council on 27<sup>th</sup> September. We can now formally make progress moving on with the Northern Fringe AAP and the Waterbeach SPD.

### **Cambridge Northern Fringe planning**

At an initial meeting with senior councillors, we were reminded that the AAP has gone through one round of consultation including 4 options on different sizes of Waste Water Treatment (WWT) plant. The new AAP will be developed in parallel with the Housing Infrastructure Fund bid for at least £193 million, which is now being worked up in consultation with government officers. The two processes dovetail together, and there seems to be an assumption that the HIF bid will be successful, provided the viability work does not turn up anything unforeseen. The new location for the WWT works will lie in a huge area of search from Cottenham across to Honey Hill. The next process would be a Development Consent Order for the move.

The first meeting of the Local Liaison Forum for CNF is on 4<sup>th</sup> October.

### **Waterbeach planning**

The SPD is now out for consultation. The local plan asks for 2,300 houses by 2031.

**Universal Credit**

We had a meeting with the DWP officers charged with introducing UC in South Cambs from mid-October. They had experience from doing the same last year in Peterborough and they have learnt some lessons from this: they will not expect people to wait for so long before getting their first payment, and there is also the possibility of payment up-front, as a loan to be repaid by deductions from future payments over the following year. Anyone thinking they may have financial difficulties because of going onto UC should contact Cambridge CAB or South Cambs DC sooner rather than later – they have experienced officers who can help. There will also be DWP advisors at the Job Centre.

**Tenant issues**

The annual Best Kept Garden competition prizegiving was a very pleasant evening at the Cancer Centre next to Scotsdales. Entries came from right across the district, including one from Denson Close, Waterbeach. There is a wide variety of categories to enter, and 20 prizes to be won. We have some very talented and dedicated gardeners in the district.

**Climate change action**

The Lib Dems have immediately stopped providing single-use plastic cups etc at Cambourne – a start. The new committee has looked at how we can influence further afield, discussing air pollution, single-use plastics and investments in green energy.

**A14(M)**

The new A14 from the M11 northwards to the A1(M) will be put forward to have motorway status. The time-lapse video of the Bar Hill bridge installation is here:

<https://www.youtube.com/watch?v=nvBryO0O6xA>

Hazel



## **District councillor's report – October 2018 – Judith Rippeth**

**Universal Credit** is being rolled out across South Cambs from 17<sup>th</sup> October. New claimants and those whose circumstances have changed will be put onto this new system of benefits. Universal Credit is a benefit for people of working age so pensioners will be unaffected. South Cambs have produced a helpful leaflet which explains how to get payments set up. I am in the process of distributing the leaflet to Waterbeach Library and pharmacy, doctor's surgeries and community hubs throughout the ward. The information is also available on the South Cambs website.

As a trustee of **Emmaus** I attended the September board meeting where we were updated on the building project and on a number of issues. Companions have moved into the new accommodation and new residents are gradually joining the community. By December, Emmaus will be helping 44 people get their lives back on track. As the companions live in temporary or supported accommodation the charity will still be able to claim housing benefit. The downside of being able to offer a home to more people and of higher footfall in the café is that the sewage system is collapsing and engineers are needing to be called out frequently. The community needs to raise £150 000 for a new Klargestor urgently. I will ask the Grants Committee to see if South Cambs can help in any way towards this much needed investment.

I met with the Cycling Projects Officer at County last week to establish the progress being made on the **Waterbeach Greenway**. The plan is to construct a new cycle path (with bridleway in sections) connecting Cambridge and Waterbeach Railway stations following a route which goes via Milton and runs just West of the railway line for much of the distance. This depends on a second tranche of funding expected from the Greater Cambridge Partnership in Spring 2019. All being well this route is due for completion in 2020. A consultation will be held in Waterbeach on Monday 12<sup>th</sup> November between 5:00 and 7:00pm.

As you know the **Waterbeach SPD** is out for public consultation (14<sup>th</sup> September – 28<sup>th</sup> October.) An event is being held at the Salvation Army Hall between 12:30 and 7:30pm specifically about the Waterbeach Railway Station.

Dear Parish Council

I'm a parent helper for Milton Ladies football U14's, and having recently completed the FA first aid training, I have become aware of exercise-induced Sudden Cardiac Arrest (SCA) and the importance of an Automatic External Defibrillator (or AED) in saving young people's lives in the event of an SCA. The FA's mandatory training courses mean that all the Milton football coaches and helpers are or will soon be trained in the correct and appropriate use of AED's (though AED's are usable even by untrained members of the public).

Football is a form of exercise which is well known to trigger SCA in susceptible young people. I understand that the nearest AED is some distance away at Coles Road. Given the advice that every minute lost before using an AED leads to a 10% reduction in survival of an SCA, and a likely round trip to fetch it would probably take 5-10 minutes, it seems to me vital that the Parish Council installs an AED at North Lodge Park (NLP).

Does the Parish council have plans to install an AED at NLP in the very near future ? If not, then assuming that the reason for not doing so is financial, then would they consider asking for donations to support the purchase and installation ? I would be willing to donate, if you were to do so.

Best regards,



Dear Sarah

I had a look on the county council website and it says the parish council can submit a report to the county council regarding parking problems. My suggestion would be for double yellow lines all along one side of the rowans and the oaks. If people parked on one side of the road only, and further away from the junctions, this would improve things.

Is this type of report something the parish council would consider?

Many thanks  
Susan

## Clerk Milton Parish Council

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**From:** Anna Bradnam <anna.bradnam@btinternet.com>  
**Sent:** 06 September 2018 20:51  
**To:** Clerk Milton Parish Council  
**Cc:** Hazel Smith (SCDC)  
**Subject:** Re: Zebra crossing

Dear Sarah

Thanks for passing this on but I'm not sure it would be possible to put a crossing close to the roundabout, as traffic on the roundabout would have to stop to allow people to cross.

If it were further up the slip road, I doubt if anyone would walk away from the roundabout to use it. We do have an island, so pedestrians can cross each carriageway separately and cars are usually driving fairly slowly going around the roundabout, which makes it slightly easier to cross.

If members of the parish council would like a crossing, I think they would have to follow the Local Highway Improvement process and find out if the parish would support a crossing and paying towards it. The webpage with information about how to make an application is here  
<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/local-highway-improvement-funding/> Grant applications for 2019/20 have closed.

"Schemes are delivered by the County Council on a jointly funded basis and applicants are able to apply for funding of up to £10,000 as a contribution to their scheme. The applicant is expected to provide a minimum contribution of 10% of the total scheme cost."

Kind regards  
Anna

Cllr Anna Bradnam  
District Councillor for Milton & Waterbeach Ward including Landbeach and Chittering  
County Councillor for Waterbeach Division including Milton, Landbeach, Chittering, Horningsea and Fen Ditton  
Tel: 01223 862364

**From:** Clerk Milton Parish Council  
**Sent:** Thursday, 6 September, 2018 1:06 PM  
**To:** Anna Bradnam  
**Subject:** Zebra crossing

Dear Anna

I have had a call from a concerned resident in regard to the crossing at the Tesco roundabout, where people cross from the Jane Coston Bridge to get to Tesco

He has spoken to Highways who then directed him to us as he would like to put in a request for a zebra crossing there so as to give the pedestrians a safer and better chance to cross the road. He did mention that he has seen many near misses.

Shall I raise this with Council and how would I find out what needs to be done?

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