

MILTON PARISH COUNCIL

Parish Council Office
Coles Road
Milton
Cambridge
CB24 6BL



Office: Tel: 01223 861447

Email: clerk@miltonvillage.org.uk

Web: www:miltonvillage.org.uk

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on
Monday 3 September 2018 at 7.30pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coder*
Date of issue: 28 August 2018

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on 16 July 2018: (Page 1)**
To APPROVE the minutes of the Extraordinary meeting held on 30 July 2018: (Page 6)
3. **Parish Councillors Vacancies**
To CONSIDER application received C Duff.
4. **Declarations of interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - c) To grant any requests for dispensation as appropriate.

Public Participation – members of the public are invited to speak.

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.

5. **Clerk's/Chairman's report:**
From previous meetings:
Land at Old School Lane – CCC notified MPC that it is not Highways land now passed to Ashtons to take forward.
Relocation of Deeds – ongoing
A10 – CCC have informed MPC they are obtaining information and plans from Department of Transport regarding trees and boundary.
Bus Stop Ely Road – The developer is preparing plans to be submitted to Cambridgeshire County Council and MPC will be notified once received.
Bus Stop Cambridge Road graffiti - arrangements in hand to remove graffiti – 2nd bus stop at Tesco also now has graffiti – removal to be arranged.
Culvert at allotments – awaiting works by SCDC.
LHI applications – awaiting Landbeach Road bus stop plans from Highways other 3 projects in hand from A14 funding.
Resurfacing Work – Cambridge Rd Roundabout – planned for 10th November & Fen Road resurfacing 26th September (**Page 7**)
Meeting request from All Saints re old cemetery in Landbeach Rd (**Page 9**)

New:

Reduction of Councillors from 15 to 12 – Community Governance Review (**Page10**)
To RECEIVE Termly Report from Connections Bus Project (**Page14**)
Alternative to the Cambridge-Bedford rail link - Meeting arranged at Landbeach Village Hall 10th September at 7.30pm – All Councillors can attend. Update – JEC (**Page 15**)
Brick bus shelters and bench on top of Walking Way have now been repainted.

Coles Road play area – now completed. Around 150 children and adults attended. The play equipment was crammed with happy noisy children at the opening event. The Play Working Group jointly cut the ribbons to open the new play park. 120 Ice lollies were handed out. Thanks must go to the Play Working Group for all their work on this successful project, our funders including grants from Wren, Amy and local people. Thanks also to Tesco for providing free of charge all the refreshments and lollies. Mike Elsome of Roger Driver Associates has been an asset – overseeing what turned out to be a very complicated project with a variety of problems. Work on site continues to complete a few areas.

SALTEX 2018 – Play Equipment event – free entry

Maypole – now removed from Froment Way play park.

Defibrillator issues – parts have been ordered.

Trees on bund near property of Sycamores resident – request to have cut back – for info. **(Page 24)**

Freedom of Information request received from land owner Re: land on Fen Road, Milton – Information requested was sent to requester. **(Page 25)**

Advice re Freedom of information requests. **(Page 28)**

MPC Emergency Plan request use of template by SCDC

6. Planning

To **RECEIVE** the minutes of the meeting on 2 July 2018. **(Page 29)**

To **RECEIVE** the minutes of the meeting on 13 August 2018. **(Page 30)**

Decisions Received:

New:

S/3094/18/NM – 270 Cambridge Science Park, Milton, Cambridge CB4 0GQ – Non material amendment of planning permission S/3211/17/VC **FOR INFORMATION ONLY**

S/3002/18/FL – 66 Coles Road, Milton, Cambridge CB24 6BW – Single storey front porch extension (amended plans).

S/2312/18/FL – 20 The Rowans, Milton, Cambridge CB24 6YU – Demolition of existing single storey garage and kitchen/utility room. Construction of a two storey side extension and a rear and side single storey extension (amended plans).

S/2932/18/FL – Larch House, Coles Road, Milton, Cambridge CB24 6BL – Erection of a garage.

S/2399/18/FL – 11 High Street, Milton, Cambridge CB24 6AJ – Part 2-storey part single storey extension as planning consent S/0372/15/FL (partially implemented) with the following amendments: eaves design to NE boundary, vary windows to NE elevations, new dormer window to NW & east elevations and amended roof lights to flat roof. (Amended design: reduction in mass of rear extension, alterations to first floor window and addition of roof light to front extension).

S/2814/18/FL – Glassworld, Cambridge Road Industrial Estate, 6 Cambridge Road, Milton, Cambridge CB24 6AZ – Extension to industrial unit.

S/3167/18/TP - EACH, Church Lane, Milton, Cambridge CB24 6AB. – Prune 10 sycamore trees. NB: This is a notification only, unless MPC wish to make comment.

7. Independent Auditor - To consider appoint Canalbs as internal Auditors for financial year 2018/19

8. Finance and Administration (Page 31)

To **RECEIVE** the minutes of the meeting of 9 July 2018

To **RECEIVE** the budget to date (to be tabled)

To **AGREE** to top up the Bailiffs budget back to £5k

To **AGREE** Clerk to register for CILCA with SLCC £250

9. Community Care (Page 32)

To **RECEIVE** the minutes of the meeting on 11 July 2018

10. Tomkins Mead

Update from Mick Woolhouse

11. Mobile Vehicle Activated Sign Locations (Page 34)

Query received from resident on locations for MVAS. To **AGREE** effective locations on Cambridge Road, Landbeach Road and Ely Road.

12. War Memorial (Page 35)

To **AGREE** quote from Hibbitt & Sons £462.50 + VAT to carry out remedial repairs.

- 13. Signage (Page 40)**
 To **AGREE** quote of £984.00 + VAT from Algar Signs for supply of 10 signs and posts to be situated on The Bund, Froment Way, Humphries Way and The Rowans play areas.
 To **AGREE** quote of £650 from PW Maintenance to erect 10 posts and fix signs.
- 14. Time Banking (Pages 43)**
 Update – funding for 2019
- 15. MCC Report (Page 45)**
 To **AGREE** to reimburse MCC the cost for insuring the new play equipment of £290 and £320 for the new bin.
 Football Pitches – North Lodge – to **Consider** costs of verti draining and re seeding of pitches from North Lodge Budget.
- 16. County Councillor’s Report (Page 47)**
- 17. District Councillors’ Reports (Page 49)**
- 18. Bills for Payment and Money Received, Budget figures (Page 52)**
 To **CONFIRM** and **AGREE** bills for payment.
- 19. Correspondence**
From Milton residents – (Page)
 To **CONSIDER** request received from resident – To crop a tree along the Bund due to loss of sunlight
 Parking problems in the Oaks – To **CONSIDER** request for double yellow lines
 Changes to bus timetable from Milton (**Page 56**)
- General – copies available on evening**
 Grant request of £300 from Relate Cambridge
 Grant request – Cambridgeshire Hearing Help
 Traffic Management Course – Cambridgeshire County Council – 19th & 26th Sept
 SCDC July 2018 E-bulletin
NALC Newsletter – Conferences dates
 CAPALC – Councillor Training – 6th October 2018
 CAPALC AGM – 11th October 2018 7pm
Government News - Weekly updates
 Waterbeach Energy from Waste update & Meeting – Cambridgeshire County Council
 Bags of Help – Tesco – Invitation to apply for a grant
- 20. Dates of next meetings**
 17 September 2018 7pm - Planning
 17 September 2018 7:45pm – Maintenance
 1 October 2018 7:30 – Parish Council
 10 October 2018 2pm – Community Care

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.