

**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on
Monday 18 June 2017 at 7.45pm in the Bowls Pavilion**

Present: A Horne (AH) (Chair), JE Coston (JEC),

In attendance: S Corder (Clerk)
J Barrett (Office Support)
P Adams (Village Cleaner)
G Heaney (Advisory)

1. Election of Chair

Due to the meeting not being quorate Election of Chair deferred to September meeting.

2. Apologies for absence

T Leavens (Personal), D Wildman (Personal)

3. To APPROVE the minutes of the meeting held on Monday 19 March 2018

Due to the meeting not being quorate approval of the minutes deferred to September meeting.

4. Declarations of interest and dispensations:

(a) **To receive declarations of interest from councillors on items on the agenda.** - None

(b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** - None

(c) **To grant any requests for dispensation as appropriate.** – None

5. Public Participation – members of the public are invited to speak.

No public attended.

6. Allotments

Update - AH reported that the allotments are neat and tidy apart from 6 that need maintenance– Letters were sent out to allotment holders concerned. 2 plots have been taken back by MPC and 2 handed back due to moving out of Milton.

To **CONSIDER** installing a secure lockable shed on plot B10 to store communal/shared allotment equipment – To defer this agenda item after the communal allotment plot is up and running – to consider security and risk assessments involved.

To **DISCUSS** complaint received from allotment tenant. - GH to meet with tenant to discuss a solution to complaint received in regard to safety issues.

7. Cemetery

Update AH/SC – 1 new headstone to be erected shortly.

JEC Proposed to seek suitable land options for a woodland burial area for Milton residents. – To go to full Council for suggested area.

To **AGREE** cost of interment of ashes in purchased grave. – JEC Proposed £40 per interment – To go to full Council for approval.

To **AGREE** double plot for ashes interment. – Update: ashes interments can be double depth if requested or side by side for a family member if space available.

8. Play Areas

To **CONSIDER** quote received from Wicksteed £14,960.02 to replace/upgrade Froment Way Play park.

To **CONSIDER** suggestions received from the Play Ground Working Party for improvements to The Rowans, Faulkner Close and The Sycamores play areas. **Defer above projects until Coles Road play park project installed.**

To **CONSIDER** Fenland Leisure inspections reports: No maintenance work required at The Rowans and Froment Way – AH asked for a quote for removal of the Maypole. Maintenance repairs required at Humphries Way to go to full Council in July for approval.

9. Bus Shelters

To **AGREE** painting of the brick bus shelter Cambridge Road – AH Proposed to source quotes to paint inside both Cambridge Road and High Street bus shelters and to repair the benches. To be agreed at full Council in July.

- 10. Grass Cutting and General Maintenance**
To **DISCUSS** going out to tender for grass cutting maintenance quotes – Clerk to arrange a date for September to meet with current contractor and Working Party to confirm areas maintained.
- 11. War Memorial**
To **CONSIDER** remedial work to the War Memorial cracks. – Clerk to contact Stone Masons for advice and to quote on any maintenance work required.
- 12. Christmas Tree Lights**
To **DISCUSS** location of the Christmas tree lights and to **CONSIDER** solar-powered tree lights – JEC project proposal: To revamp MPC land on Cambridge Road (next to antiques shop), clear the area and install benches or to be used for Christmas festivities. To go to full Council in July for approval.
- 13. Signage for the Bund and Play Parks**
To **CONSIDER** quotes from Algar Signs for land owned by MPC and dog signs £1,906.08 – To be placed at either end of the bunds and the 4 play areas. AH asked for a quote for 8 signs in A4 size. To go to full Council in July for approval.
- 14. Village Benches**
To **CONSIDER** request to repairing the bench at top of Walking Way.
JEC proposed to get in quotes to repair the current bench and a quote for a metal replacement – To go to full Council for approval.
- 15. Date of next meeting**
Monday 17 September 2018 at 7.45pm

The meeting closed at 10p.m.

Signed: Date: