

**Minutes of the Meeting of Milton Parish Council held on
Monday 4 June 2018 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), A Horne (AH), R Farrington (RF), T Leavens (TL), Don Wildman (DW), D Owen (DO), A Bradnam (AB) (arrived 8:42pm) HM Smith (HMS) (arrived 8:42pm)

In Attendance: S Corder (SC) (Clerk)
J Barret (Office Support)
1 member of public
Judith Rippeth (New District Councillor)

1 Apologies for absence
All in attendance

- 2 To APPROVE the Minutes of the meeting held on Monday 30 April 2018**
To APPROVE the Minutes of the meeting held 8 May 2018
To APPROVE the Confidential Minutes of the meeting held on Monday 8 May 2018
Amendment to 8 May 2018 Minutes: To remove staff names and amend to total payroll.
DW Proposed and AH Seconded that the Minutes be signed as a true record. **ALL AGREED.**

3 Declarations of interest and dispensation

- a) To receive declarations of interest from councillors for items on agenda; AH - Bills for payment Item 16.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

Public Participation – members of the public are invited to speak

4 Clerk's/Chairman's report

Red phone box Coles Road – Now installed a cashless phone.
Milton Country Park-Tomkins Mead agreement – MCP to make amendments. Invite to July MPC meeting – **ALL AGREED**
Skier at The Sycamores – Has now been replaced.
Country Park – Letter responded to and delivered by JEC
Letter to CCC refuting ownership of land by A10 – delivered by hand and email. Response received by CCC still in dispute – MPC to continue to respond refuting ownership.
Responded to access over land – 55 Cambridge Road to confirm Minutes and continued refusal of access – Further contact has been made at the office since the last meeting offering £60,000 and to route services through the garden. Councillors AGREED to ask for a formal letter detailing the proposal.
Reducing number of Councillors 15 to 12 - Proposal put forward to SCDC with explanation (could take a while to be done).
New:
Richard Summerfield – presentation 24 May 2018 of framed certificate and flowers were delivered by JEC and HMS marking almost 50 years as a Parish Councillor.
A10 Trees – Surveyors quotes – awaiting responses. 2 trees removed by Town & Country on the basis they were unsafe. Council hopes to re-cope costs from CCC at some stage.
Humphries Way Play Park – Damage has been caused to one of the supporting posts on the wooden trim trial.

5 Planning

The draft Minutes of the meeting on 21 May 2018 were received.

Decisions Received:

S/1289/16/FL – 13 High Street, Milton, Cambridge CB24 6AJ – Erection of three dwellings comprising one, 2 x bed house and 2, 3 x bed house following demolition of existing bungalow on site - **WITHDRAWN**

New:

S/0559/17/OL – Urban & Civic PLC – Waterbeach Barracks and Airfield Site, Waterbeach – Outline Planning Application for up to 6,500 dwellings (revised plans). **OBJECT: Previous comments sent in still stand.**

S/1344/18/FL – Camside View, Fen Road, Milton, Chesterton, Cambridge CB4 1TU – Erection of a replacement bungalow. **OBJECT: Was there planning permission for the original bungalow. Has there been planning permission for demolition of the bungalow. Is this a replacement of a current temporary building with a permanent building. To be referred to the District Planning Committee.**

S/0700/18/FL – 7 High Street, Milton, Cambridge CB24 6AJ – Demolish existing dwelling and replace with

3no dwellings **Amended Plans. HAS NO RECOMMENDATIONS to amended plans for Highways safety reasons.**

Trees: S/1931/18/TC – Milton Hall, Ely Road, Cambridge CB24 6WZ – T68 Norway Maple – Deterioration of this tree has happened due to it being infected with Sooty Bark disease. Its removal is therefore recommended. **NO COMMENTS – other than to replace tree.**

6 Finance and Administration

The budget to date was received and accepted.

The report from the Internal Auditor was received. JEC reported that we received positive feedback from the Internal Auditor with a pleasing report.

7 Maintenance

To **CONFIRM** additional costs for the play park on Coles Road £2,117.89. AH Proposed TL Seconded – **ALL AGREED**

To **AGREE** quote for CJ Murfitt £1,500 + VAT to lay tarmac tracks and install hand rails either side of the culvert. TL Proposed DO Seconded – **ALL AGREED**

To **AGREE** to SCDC carrying out work on the Culvert – MPC to purchase a 6m plastic pipe £346.33 + VAT and a lockable bollard around £75. DW Proposed AH Seconded **ALL AGREED**

8 Section S106 Parish Council Requirements - SCDC

To **CONSIDER** S106 provision for Fen Road Development – Requirements considered necessary to support the development: Money towards play equipment, for future purchase of open spaces, improvements to the allotments and Doctors surgery.

9 Local Highways Improvements 2019/20

To **CONSIDER** LHI applications – It was **AGREED** to reapply with the same 3 projects as previously applied for – extra bollards along the A14 slip road grass verge, new short footpath alongside muddy path towards Tesco from Jane Coston Bridge, extra hard surface by Landbeach Road bus stop.

10 Emergency Plan

General Data Protection Regulations – To **AGREE** who receives a copy

AH Proposed to go into Confidential Session TL Seconded **ALL AGREED – meeting closed 8:38pm**

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 10. Emergency Plan

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

AH Proposed to change the telephone tree contacts to Councillors and Staff – RF Seconded ALL AGREED. Due to the new data protection rules – no personal contact information on the Emergency Plan will be shared with others outside of the Parish Council except South Cambs District Council who are required to hold a copy.

11 Website Private Policy

To **CONFIRM** privacy policy for website – AH has produced an amended privacy policy for MPC to be used on the website. DW Proposed to accept the new policy – AH Seconded **ALL AGREED**

12 Storage of Deeds

RF Proposed to moving MPC deeds from Howes Percival to Aston Legal – AH Seconded **ALL AGREED**

13 Milton Community Centre Update and Report June 2018

Maintenance/Improvements: It has recently been discovered that one of the windows at the front of the Annexe is rotten and needs to be replaced. As these are now over 26 years old, we are obtaining quotes for all of the windows to be renewed.

Youth Building: Edmund Trust have confirmed that they will use the Youth Building during the day, Monday to Friday, from Monday 11th June.

Vandalism: The Annexe was recently broken into twice in the space of a fortnight and the intruders forced open the same window – hence, why we are looking to have all the windows replaced!

We have not experienced any vandalism worth mentioning, although the warmer weather has led to an increase in litter on the recreation grounds.

RF update: The Sycamores - MCC requested that the play area be looked at by the Playground Working Party.

JEC congratulated AB on being elected for the Vice-Chairman for SCDC and HMS being elected for Housing Portfolio holder.

14 County Councillors Report – June 2018 Anna Bradnam

Covering the following:

Location of the new County Council Headquarters to Alconbury.

The Register Office will retain a presence in Cambridge and the Archives are in the process of moving to Ely.

Committee Memberships– AB continues to sit on Planning (Minerals and Waste), Joint Development Control Committee, Children and Young People's Committee and the Corporate Parenting Sub-Committee. The Council has called for a review of Home to School transport funding. Government eligibility for home to school transport has been undermined by government funding reducing and the council's refusal to make gradual increases in Council Tax over the years. The Council is seeking a review of funding under the [#Fairdeal4Cambs campaign](#).

Around the parishes: AB continues to assist Milton Parish Council in discussions with the County Council about the ownership of land beside the A10.

AB has met with the new River Manager, Tom Larnach and hopes to meet officers from the SCDC and City Single Shared Waste Service to discuss formalisation of arrangements for litter picking on the Cam towpath.

15 Joint District Councilor's Report - June 2018

Judith Rippeth introduced herself to the Councilors as the new District Councilor.

Covering the following: Judith Rippeth

Waterbeach – New Town

Waterbeach Community Forum on 21st June - Urban and Civic, Royal London Waterbeach, SCDC planners and Greenways will be present to update the community.

Community Chest

This grant scheme has been suspended as the new council wants to review the criteria for awarding funds and to ensure that those most in need are prioritised.

MHCLG's Design Quality Fund (Ministry of Housing, Communities and Local Govt)

SCDC was awarded some money whereby village communities will have input into new "Village Design Statements." The aim of these is for villages to be able to articulate their priorities in terms of landscaping and design in new developments, and for them to become adopted planning documents. The launch event of this project will take place on 26th June from 6-8pm at South Cambridgeshire Hall.

Covering the following: Hazel Smith

HMS has decided to resign from trusteeship of Emmaus Cambridge, after 14 years, as this could be considered a conflict of interest, and JR has been nominated to their Board by South Cambs Council. Both AB and HMS will be on the Waterbeach Level IDB.

5 year housing land supply achieved

The Director of Joint Planning announced on Monday that South Cambs finally has an adequate housing land supply, so the planning committee will no longer be forced to allow development outside the areas identified in the adopted local plan.

Housing review, new council houses and self-build

Amey incinerator

Conservators of the Cam

S101a Fen Road sewage connection

A14 consultation

Tree-felling round the A14 junctions - the contractors have accepted that they should have let people know what to expect for the road to be widened.

Fen Road Chesterton level crossing and other issues

At a meeting in Chesterton about the ASB on Fen Road Travellers were asking for more police presence in that area. AB is reminding the County Council about a link to the off-ramp of the Abbey-Chesterton bridge from Fen Road. They are soon to start a consultation to choose the name of the bridge. The 'lift' into place across the river has been put back to April 2019.

Fire Authority to fight back

To seek a Judicial Review of the government's decision to change the Fire Service governance arrangements and combine them under the Police and Crime Commissioner.

Covering the following: Anna Bradnam

The jointly-purchased Mobile Vehicle Activated Sign has been out and about – outside the school in Waterbeach for its first outing. Once the data has been downloaded, it will be moved to one of the other villages. Whilst some drivers ignore it, most do slowdown in response to the speed warning. Meantime we are gathering data about traffic volumes and speed.

Milton Air Quality Working Party

HMS and AB attended the Anglian Water Liaison Meeting in May. The incidents of odour we all experienced in April and May had been caused by warm dry weather followed by periods of heavy rain.

16 Bills for Payment and Money Received.

To **AGREE** yearly subscription to SLCC - £147.00 – **ALL AGREED**

To **CONFIRM** and **AGREE** bills for payment.

JEC Proposed to pay the bills apart from voucher 55 – HMS Seconded **ALL AGREED**

JEC Proposed to pay voucher 55 - DW Seconded – **ALL AGREED (AH abstained from voting – declared an interest).**

17 Correspondence

From Milton residents

Email received - "Please thank the MPC for arranging the clean-up of the memorial. The whole area looks well cared for".

Historic England - Multi Phased Settlement East of Milton: Invitation to comment on Consultation Report – AB drafted a response on behalf of MPC – DO Proposed to accept AB's proposed response - HMS Seconded **ALL AGREED.**

General – copies available on evening

SCDC – Five Year Housing Land Supply Briefing Note.

Cambridgeshire and Peterborough Mineral and Waste Local Plan - To **CONSIDER** consultation process.

SCDC – Invitation to launch of Village Design Statements Project Tuesday 26 June 6-8pm South Cambs Hall, Council Chamber.

A14 Action Group for Histon, Impington and Orchard Park – To help campaign for a speed restriction on the Cambridge Northern Bypass to 50mph.

CAPALC – May news bulletin.

SCDC – May 2018 Parish E-bulletin

Greater Cambridge Partnership – Histon Road consultation launch

CBWIN – Incinerator proposals – objections

18 Dates of next meetings

Monday 18 June 2018 – Planning 7pm

Monday 18 June 2018 – Maintenance 7:45pm

Monday 2 July 2018 – Planning

Monday 9 July 2018 Finance and Administration

Wednesday 11 July 2018 – Community Care 2pm

Monday 16 July 2018 – Parish Council

Meeting closed at 9:21pm Signed: Date:

Community Centre Report – June 2018

Maintenance/Improvements:

It has recently been discovered that one of the windows at the front of the Annexe is rotten and needs to be replaced. As these are now over 26 years old, we are obtaining quotes for all of the windows to be renewed

Bookings:

These continue very much the same as normal

Youth Building:

Edmund Trust have confirmed that they will use the Youth Building during the day, Monday to Friday, from Monday 11th June.

North Lodge

Nothing to report

Vandalism:

The Annexe was recently broken into twice in the space of a fortnight and the intruders forced open the same window – hence, why we are looking to have all the windows replaced!

We have not experienced any vandalism worth mentioning, although the warmer weather has led to an increase in litter on the recreation grounds

Andy Gray
Community Centre Manager
23/05/2018

County Councillor's Report – for June 2018 – Anna Bradnam

Update from the Annual Council Meeting 15 May 2018

Location of the new County Council Headquarters.

Alconbury, just north of Huntingdon, has been chosen as the preferred site officers and members have been authorised to take necessary steps to buy the site. Some of us would have preferred the Northstowe option, or indeed renting a building in Cambridge, since it is the current transport hub. Specific concerns were expressed about the Transport Assessment which underpins the decision, being flawed, that it is wrong time to invest in a new building, when Cambridgeshire and Peterborough may transform into Unitary Authority(ies) before very long. We were concerned about access for existing staff (by car, in the absence of rail or good bus services) and implications for jobs. We were assured that the Register Office (Births Marriages and Deaths) will retain a presence in Cambridge, the historic site on which Shire Hall stands will be protected and that the Archives are in the process of moving to Ely.

New Committee Memberships were agreed – I continue to sit on Planning (Minerals and Waste), Joint Development Control Committee (looks at developments on the City boundary), Children and Young People's Committee and the Corporate Parenting Sub-Committee (we have around 730 Looked after Children in the County). I was appointed to the Board of the Conservators of the Cam.

Nominations from the County Council were made to the Greater Cambridge Partnership (GCP) Executive Board and Joint Assembly, as well as to the Cambridgeshire and Peterborough Combined Authority, its Audit and Governance Committee and its Overview and Scrutiny Committee. The Combined Authority is seeking consent from constituent councils to levy a Business Rates Supplement and to transfer the Adult Education Budget to the Combined Authority. The Council has called for a review of Home to School transport funding, which currently costs the Cambridgeshire around £8 million/year at £114 per head, compared to just £15 per head in an urban area like Luton. Government eligibility for home to school transport has been undermined by government funding reducing and the council's refusal to make gradual increases in Council Tax over the years. The Council is seeking a review of funding under the #Fairdeal4Cambs campaign.

Around the parishes: I continue to assist **Milton** Parish Council in discussions with the County Council about the ownership of land beside the A10.

The Conservators of the Cam are responsible for management of the river from the Mill to Bottisham Lock. I have met with the new River Manager, Tom Larnach and we hope to meet officers from the SCDC and City Single Shared Waste Service to discuss formalisation of arrangements for litter picking on the Cam towpath. I have recently been appointed to the Board of the Conservators of the Cam.

My requests to the Local Highway Officer for cutting of overgrown verges and footpaths in **Landbeach, Waterbeach and Horningsea** have had mixed success. Visibility is much improved by grass cutting at Waterbeach station car park entrance and along the B1047 (but they have missed the southbound approach to the 30mph sign at Horningsea). Grass cutting along 'The Backstiles' footpath in Waterbeach has made access a little easier but I think the parish council may need to ask the landowner to trim back the hedge beside the path. I sent our thanks to Nicola Burdon for responding quickly. She forwarded them to the Highway Depot Manager and the crews. Horningsea PC have asked for trees to be cut back along the B1047 between Clayhithe and Waterbeach but I suspect I will be told it is a landowner responsibility. I note that the verges have not yet been cut opposite Bollywood Spice junction, so I hope that major roads will be done soon.

Joint District Councillors Report – June 2018

Judith Rippeth

I feel both honoured and privileged to be representing you as one of your district councillors in this new multi member ward. As I mentioned at the Waterbeach APCM I am currently on a steep learning curve and I promise to work hard for the ward. I also look forward to meeting the members of both the Landbeach and Milton parish councils on 4th June.

Waterbeach – New Town

I met yesterday (24th May) with Liz Davey and Kirstin Donaldson from the Sustainable Communities Team at South Cambs. We discussed the upcoming Waterbeach Community Forum on 21st June and they confirmed that Urban and Civic, Royal London Waterbeach, SCDC planners and Greenways will be present to update the community. The agenda will be circulated a week prior to the meeting. Any unanswered questions would have been minuted from the meeting on 14th March and will be addressed.

Longstanton parish council are keen to meet WPC to share their experiences of the ongoing development of Northstowe and how to avoid pitfalls. Liz Davey was keen to facilitate the meeting and asked if the clerks of both parishes could email her possible dates so she could set up the event either at Cambourne or at a suitable venue in Longstanton or Waterbeach.

Community Chest

This grant scheme has been suspended as the new council wants to review the criteria for awarding funds and to ensure that those most in need are prioritised. The current system will run until 31st May and any applications received before that date will be assessed under the old criteria. For example, Waterbeach Action for Youth's (WAY) request for funds to purchase music equipment will be assessed in June, along with any other backdated applications.

MHCLG's Design Quality Fund (Ministry of Housing, Communities and Local Govt)

As you may be aware the council was awarded some money whereby village communities will have input into new "Village Design Statements." The aim of these is for villages to be able to articulate their priorities in terms of landscaping and design in new developments, and for them to become adopted planning documents. These could work alongside Neighbourhood plans or stand alone. The launch event of this project will take place on 26th June from 6-8pm at South Cambridgeshire Hall. Any interested parties, please get in touch with Hana Loftus (Special Projects Officer) at South Cambs.

Hazel Smith

Liberal Democrats now in control of South Cambs District Council

This has to be mentioned – even though we try to keep our reports non-political. The election was a spectacular landslide for the Lib Dems, and the council now comprises 30 Lib Dems (20 of whom are new councillors), with 11 Conservatives (2 new) and 2 Labour (1 new) and 2 Independents.

The scene at the count was very emotional, as we gradually realised we were going to take control of the council for the first time ever. We had our first council meeting on 23rd May, and our leader Bridget Smith gave a passionate speech laying out our priorities, which you can see on Youtube, or read here <https://cldravidjenkinscom.files.wordpress.com/2018/05/leader-speech-as-delivered.pdf>

Anna has become Vice-Chairman of the Council and Chair of the Licensing Committee, and Hazel is now the Housing portfolio-holder. Judith has a place on the Planning Committee. We are very excited that we can bring a fresh look to the way services are run in South Cambs, and we started by reorganising the council chamber into a less confrontational seating arrangement. The new Chairman of Council is Cllr Douglas de Lacey, an Independent member.

Hazel has decided to resign from trusteeship of Emmaus Cambridge, after 14 years, as this could be considered a conflict of interest, and Judith has been nominated to their Board by South Cambs Council. Both Anna and Hazel will be on the Waterbeach Level IDB.

5 year housing land supply achieved

The Director of Joint Planning announced on Monday that South Cambs finally has an adequate housing land supply, so the planning committee will no longer be forced to allow development outside the areas identified in the adopted local plan. This is too late to help Waterbeach.

Housing review

South Cambs has a very well qualified and experienced group of housing officers, and is piloting many new initiatives in housing. We have over 5,700 council houses, and work in partnership with a number of Housing Associations in the area to deliver affordable housing on new developments. New council houses are being built. These have to be funded from any spare Housing money that has come from development (under S106), or from the sale of council houses under Right to Buy. The new flats in Harvey Way, Waterbeach, for example, are owned by the council. We are also allowed to borrow a little, but this is strictly limited. As with the council-house garden plot at Benet Close, Milton, the council is promoting Self-Build: this is a government initiative for which we are a Vanguard authority, and coordinating for a number of councils in this area. It does not count as affordable housing but is an option for people who have a strong idea of the house they wish to build, and organise it themselves. These will often be Passiv-haus or eco-homes. Another exciting initiative is the co-housing development at Orchard Park – a community coming together and building their road with a communal ethos.

Amey incinerator

There was another open session of consultation at Landbeach where the experts from the waste authority, Environment Agency and Public Health were available to explain the new technical responses to the application on the County Council website. (I expressed concern that people were being worried by the sometimes inaccurate information from protesters.)

Conservators of the Cam

Hazel and Anna both attended the April meeting. The Scudamores punting operations are being remodelled to allow for easier disabled access to punts. Someone is asking to use the Conservators Field in Fen Road Chesterton, offering to keep it tidier than it is at present (very littered). We urged caution, as this is a sensitive area.

S101a Fen Road sewage connection

Since the election Hazel has been chasing up the application to Anglian Water. Their S101a panel has yet to meet to discuss it. The initial response, after months, was that they thought nothing had changed since the application in 2007. They had clearly not read the information sent to them. Hazel has also asked South Cambs District Council to write in support.

A14 consultation

Many people were surprised at the extent of the tree-felling round the A14 junctions, and the appearance of the compound off the Milton Tesco roundabout. The contractors have accepted that they should have consulted more with villagers to let them know what to expect, but the outcome would have been the same in any case: the trees had to come down for the road to be widened. Some of our residents have lost their only screening from the noise and pollution of the A14, and the contractors are now more aware of the need to work quietly at night. The narrow lanes and lane closures are certainly causing congestion: this seems to be worse when the Felixstowe ferry comes in late and lorries are approaching Cambridge in large numbers during the 8:30 to 9:30 period, and pretty much all the time from the West.

Fen Road Chesterton level crossing and other issues

Anna visited the signal box with Ian Litterick (from Fen Road). We have not heard whether the new timetable has reduced the hugely long down-times of the crossing gates. There was a meeting in Chesterton about the ASB on Fen Road. Travellers are themselves asking for more police presence in that area. Anna is not letting the County Council forget that we want a link to the off-ramp of the Abbey-Chesterton bridge from Fen Road. They are soon to start a consultation to choose the name of the bridge. The 'lift' into place across the river has been put back from November 2018 to April 2019 (Easter weekend), when they also hope to slide the new underpass into place under Newmarket Road (just beside the railway).

Fire Authority to fight back

The Cambs and Peterborough Fire Authority is to seek a Judicial Review of the government's decision to change the Fire Service governance arrangements and combine them under the Police and Crime Commissioner. There was no evidence presented to show this would be a better arrangement, and they intend to fight the decision.

Anna Bradnam

Thank you to those who voted Hazel, Judith and me back into – and newly into – our roles as District Councillors in Milton and Waterbeach ward. Whichever way people voted, we look forward to working with you as individuals, with our parish councils and with the officers at South Cambs - on your behalf.

The jointly-purchased Mobile Vehicle Activated Sign has been out and about – outside the school in Waterbeach for its first outing. Once the data has been downloaded, it will be moved to one of the other villages – but who knows where.....? Whilst some drivers ignore it, most do slow down in response to the speed warning. Meantime we are gathering data about traffic volumes and speed.

As members of the Milton Air Quality Working Party, Hazel and I attended the Anglian Water Liaison Meeting in May. The incidents of odour we all experienced in April and May had been caused by warm dry weather followed by periods of heavy rain. Water volumes scour the strong residues out of the sewers and into the water treatment centre, which in turn generate strong odours which carry over the village. Anglian Water said they would consider using their mobile deodoriser units on days when the Country Park is hosting important events. We have advised them of the dates of Parklife and the Autumn Festival.