

**Minutes of the Meeting of Milton Parish Council held on
Monday 9 April 2018 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), A Horne (AH), R Farrington (RF), HM Smith (HMS),
T Leavens (TL), Don Wildman (DW), D Owen (DO), A Bradnam (AB)

In Attendance: S Corder (SC) (Clerk)
3 members of public

1 Apologies for absence

R Summerfield (personal),

2 To APPROVE the Minutes of the meeting held on Monday 5 March 2018

To APPROVE the Confidential Minutes of the meeting held on Monday 5 March 2018

DW Proposed and AH Seconded that the Minutes 5 March 2018 be signed as a true record. **ALL AGREED.**

3 Declarations of interest and dispensation

- a) To receive declarations of interest from councillors for items on agenda; AH - Bills for payment Item 18.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

Public Participation – members of the public are invited to speak

A resident offered help to clean and repaint the brick bus shelter on Cambridge Road, white or pale blue, in time for the Queen's 65th Celebration in June. It was also reported that the bin is overflowing and there is broken glass around the bus shelter. **AH to meet with the resident to discuss the proposal further and bring suggestions back to the next MPC meeting.**

4 Clerk's/Chairman's report

From previous meetings:

Defibrillator First Aid course - Clerk, 3 Councillors, 3 members of the Bowls Club and 3 Senior Tennis members attended a defibrillator course.

Coles Road Playground update – Letter of intent sent to Eibe.

Red phone box Coles Road – awaiting replacement telephone.

Milton Country Park – Tomkins Mead agreement – to be signed. AB suggested inviting MCP to a meeting to discuss the Rowing Lake proposal along with Rebecca Ward from South Cambs Planning.

New:

Coles Road Play Area – A letter was received regarding concerns of conflict of use between 2 new play areas in Milton. JEC to respond on MPC behalf 'long overdue upgrade for a well-used play park'.

Staffing update. Interviews have been carried out for the ad-hoc Assistant Clerk – appointment to be made shortly.

Annual Parish Meeting – agenda items/suggestions to Clerk of Chairman.

Data Protection seminar - Clerk attended a CAPALC Data Protection seminar – new regulations coming in 25 May 2018 on how Parish Councils hold and use personal data.

Flooding Ely Road - JEC updated the Committee on a drainage issue that has occurred by the allotments which is affecting Rectory Farm and the Farm College. The award ditches along Ely Road are blocked up causing flooding in some of the surrounding fields. JEC and AH met with Frances Cook at the College of West Anglia to discuss drainage issues. HMS contacted SCDC who have been out to clear an area in front of the allotments (fallen tree). Due to the vehicles used this has caused one of the Parish Council culverts to collapse. The Drainage Engineer reported that this will be repaired in the autumn. Councillors suggested further work should be carried out before autumn. **To be discussed further at May's MPC meeting.**

5 Planning

The draft Minutes of the meeting on 19 March 2018 were received.

Decisions Received:

S/0278/18/FL – Edmund Trust 2 Cambridge Road, Milton, Cambridge CB24 6AW – Conversion of residential building to provide 5 units of accommodation **APPROVED**

(Standing Orders suspended at 8:32pm so public can speak)

New:

S/0904/18/FL - Land north of Fen Road, Milton, Cambridge CB24 6AD – Erection of 36 affordable dwellings. Concerns were raised by Fen Road residents on the following: the entrance seems to be in a different location, Fen Road was not built for extra traffic (too narrow), issues with the current pumping station (cannot cope current flow), lack of research carried out for alternative sites, land is currently green belt land and has archaeological history and damage caused to the road due to contraction traffic.

OBJECT: Archaeology – Parish Council would wish the decision on this application to be delayed until after the report from Historical England's on possible designation has been received by SCDC. MPC are concerned about the increased traffic flow on this narrow road and are concerned that the traffic assessment monitor used to calculate current traffic flow was placed further east of proposed location so lighter traffic use would have been recorded when in fact there is a higher traffic flow and the transport report includes the school bus which is not necessarily secure and a public transport timetable that is out of date as there are now less buses running. There is no proposed footpath to join the current footpath on the North side of Fen Road to the site. Drainage cannot cope adequately with current situation in some of the properties and the drains will rely on a pumped system which the residents will pay for. Village envelope green belt – this site is outside of the village envelope and the Parish Council considers the research into alternative sites could have produced possible other sites. Fen Road is not built to a standard to cope with construction traffic. Should this application be passed we would want to see the footways and roads to an adoptable standard with raised kerbing on the footways. A new footpath to be provided to adjoin the existing footpath in Fen Road. The drainage to be built to a standard that does not need pumping and does not interfere with existing drainage issues on Fen Road. **ALL AGREED**

(Reinstate Standing Orders 8:42pm)

S/0968/18/FL - 28 Cambridge Science Park, Milton, Cambridge CB4 0FP – Construction of a lean-to extension to the existing building for storage purposes and extension of current fence line to expand storage space on site. Relocation bike shed. **ALL AGREED - HAS NO RECOMMENDATION**

S/0919/18/FL - Access road leading to Jeffrey's Building, St John's Innovation Park, Cowley Road, Cambridge – Proposed road realignment with associated works including landscaping. **ALL AGREED - HAS NO RECOMMENDATION**

S/0885/18/FL - 13 Pearson Close, Milton, Cambridge CB24 6YS – single storey rear extension. **ALL AGREED - HAS NO RECOMMENDATION**

S/1110/18/DC – Land at Chesterton Sidings, Cowley Road, Cambridge – Discharge of conditions of 5 (Landscaping), 7 (Signage), 10 (Ecological Design), 11 (LEMP), 27 (Traffic Management Plan) and condition 39 (Footways) of Planning consent S/3102/15/FL. **ALL AGREED - HAS NO RECOMMENDATION**

S/1084/18/VC – Land at Chesterton Sidings, Cowley Road, Cambridge – Removal of condition 38 (2.5 metre footway along Cowley Road) from Planning consent S/3102/15/FL. **OBJECT: Current footpath unlit, only lighting available comes from business site if they are still on. Personal safety issues due to length of route with no exit routes over ditch and overgrowth. There needs to be an alternative route due to these issues for those who travel in hours of darkness in particular or quiet times when the route is lonely. These are the concerns of current users and why the route is not used by everyone. The Cowley Road footway would be an alternative. ALL AGREED**

6 Maintenance

The draft Minutes of the meeting of 19 March 2018 were received.

To **CONSIDER** recommendations to accept CJ Muffitt quote £1,500 + VAT for tarmac tracks to be laid and rails installed each side of the culvert at the entrance to the allotments. **Clerk to obtain clarification from SCDC Drainage on work/repairs that can be done to the culvert.**

To **CONSIDER** recommendations to accept the 10% allotment rent increases (whole £30 to £33, ¾ £22 to £24 half £20 to £22, quarter £10 to £11). **RF Proposed to accept increase DW Seconded – ALL AGREED (for October 2019 rent)**

To **CONSIDER** recommendations to accept Fenland Leisure quote £630 + VAT to lay safety rubber grass matting for football goals at Humphries Way and Froment Way. **AH Proposed to accept quote and get confirmation that the surface will be made flat before installation – HMS Seconded ALL AGREED**

Update on Paddock and fallen tree – land ownership. AB and JEC meet with the Assets Manager at County Highways to confirm who owns the land between the fence and A10. AB reported that from the deeds it shows County Highways responsibility. AB and JEC to meet with the Definitive Map Officer for confirmation. JEC Proposed and AH Seconded to reimburse 75% of the rent paid by the tenant from the time the tree fell and broke the fence, as the field is unusable at present. **ALL AGREED**

JEC suggested the next stage would be to employ a surveyor to act on behalf of both parties to provide the answer.

The report from Independent Memorial Inspection for works carried out on the War Memorial was received. **Clerk to confirm what coating was used.**

(AB left 9pm)

7 Milton Parish Air Quality Working Party

The Minutes of the 6th liaison meeting between Anglian Water and Milton Parish Air Quality Working Party were received.

8 A14 Community Fund

Local Improvements – MPC applied for four projects to be considered. CCC advised that all four projects would be combined into one project and that they would contact MPC in early 2018. No further contact was received by MPC and only the Winship Road project for cycle improvements from Winship Road to the Jane Coston Bridge went forward. CCC did not approve the Winship Road improvements. This application has now been forwarded to the A14 upgrade Community Fund for further discussion. **HMS/Clerk to obtain clarification.**

HMS informed the Committee that the field opposite Tesco is being used by the Highways Agency for the A14 upgrade and the works being carried out is permitted development. This is on a 2 year lease and the field will be returned to its original state.

9 General Data Protection

To **DISUCSS** Data Protection Officer roles and responsibilities – With the new Data Protection rules coming into action in May 2018 an DPO needs to be agreed as the Clerk cannot carry this role out as they are the data controllers. HMS suggested using MPC Internal Auditor to carry out this role. **Clerk to enquire.**

10 Anglian Water Pumping Station – Barnabas Court

To **AGREE** to give consent to UK Power Network to lay a new electricity supply for the upgrade of the pumping station at Barnabas Court – It was **AGREED** for JEC to sign the consent form on behalf of MPC as land owner once clarification from Barnabas Court was received, as the lease holders, that permission from them has been granted.

(AB arrived 9:45pm)

11 Mobile Vehicle Activated Speed Sign

To **CONSIDER** proposed timetable from Waterbeach Parish Council for when/where the MVAS sign will be situated in Milton. **ALL AGREED**

12 AED (Defibrillator) & CPR Training Community Event

To **CONSIDER** suggestion received from AG First Aid Training to provide a free community AED training session and to encourage the community to support raising funds for an extra AED at North Lodge Pavilion. The Committee **AGREED** this was a good idea and will support AG First Aid Training organising a first aid event but will not be involved in the fund raising aspect. To be discussed with MCC. **Clerk to contact AG First Aid Training.**

13 Milton Primary School – Parking Issues

To **CONSIDER** request for a member of MPC to be part of a Working Group to tackle parking issues around school pick up/drop off times. **TL put himself forward. ALL AGREED**

14 Improvements to the Village Entrance

To **CONSIDER** suggestion of a new sculpture/art work, which could be funded by the Public Arts budget, to be situated at the entrance to the village. **Move to next meeting - May**

15 Milton Community Centre Update and Report April 2018

Maintenance/Improvements: Mysteriously, one of the concrete bollards in the Sycamores car park has been knocked over. A new bollard has now been installed. Over the Easter weekend, the children's toilets in the Annexe will be replaced with full sized toilets. Now that Cygnets Pre-School no longer use the Annexe, the smaller toilets are not necessary.

Bookings: These continue very much the same as normal

Youth Building: Edmund Trust have confirmed that they would like to use the Youth Building during the day, Monday to Friday, starting sometime in May. We have agreed a slightly reduced rate of £9.50 per hour

RF update – At the weekend (7/8) a break-in occurred at the annexe. Damage was caused to one of the windows but nothing was taken

North Lodge Pavilion Lease Update – both original signed copies have been received by both parties

16 County Councillors Report – April 2018 Anna Bradnam

Covering the following:

Feedback from Amey Community Liaison Group - 8 March 2018

The County Planning Authority has received several hundred questions from the public consultation. Matters raised will be collated and submitted to Amey. Once Amey has responded, this will be publicised on the County website and emailed to parish councils. There will be a further 21-days in which to comment on the new information provided by Amey only. Previous comments will stand. The application is unlikely to go before Committee until July 2018.

Amey drop-in session Landbeach 19 March 2018

AB asked three questions:

Transport (Andrew Bell) - would the EFW plant attract waste from outside Cambridgeshire and additional lorry movements on the A10? AB was told that with the developments planned in the area (NW Cambridge, City, Darwin Green, Northstowe, Cambourne West, Bourn Airfield, Waterbeach) it is very unlikely that they would need to import waste from outside the county. The plant has been scaled to match the projected local supply of waste.

Particulates (Rosalind Flavell, Fichter Consulting Engineers and the Environment Agency) – how are the fine particulates monitored and would there be any risk from them? AB was told that there is almost continuous monitoring of dust, NOx, acid gases and metals. The burn temperature required to destroy dioxins is monitored continuously. For particulates, they are so fine, that they have to sample continuously for 8 hours at a time, to capture an amount that is measurable. The EA requires quarterly reporting of data but the emissions themselves are monitored almost continuously.

Risk to Human Health (Adrienne, Public Health England and Rosalind Flavell, as above) Is there any risk to human health from the emissions from this sort of Energy from Waste Plant? Fichter modelled Human Health Risk Assessments and PHE have reviewed and commented on their report. PHE agree with the general recommendation that, when properly run, EFW incinerators produce no measurable risk to human health. The amount of contamination is exceedingly small and represents a very small additional risk when compared to other sources of emission. This means that emissions of NOx from lorries on local roads and our case the A10, present a greater concern than the emissions from incinerators of this type.

Waterbeach Community Forum (SCDC) on 14 March, which replaced the previous Joint Parishes Meetings. The modifications requested by the Inspector to the Local Plan were submitted in February and we await her decision. The Supplementary Planning Document (SPD) will consider the phasing of the development, the number of dwellings, the impact of the Ely to Cambridge Corridor Study (now being handled by the Combined Authority) and the S106 contributions needed from the developers and will be considered in September.

Sales of County Council assets to This Land (was CHIC)

In June 2016 the County Council set up the Cambridgeshire Housing and Investment Company (CHIC) to develop land and raise income for the council. CHIC was a wholly owned subsidiary of the council. The original intention was that the Council could ensure that land was developed in line with the council's wider objectives, including providing more affordable housing and more life-time homes etc. In February 2018 the name of the company was changed to 'This Land'. AB was recently informed about planned disposals of County Estate land deemed surplus, in the parishes of Landbeach and Horningsea, to 'This Land'. The detail was held in a confidential appendix. Having protested about poor member engagement at the following Commercial and Investment Committee meeting, AB has been advised she may show you the plots, subject to removal of commercially sensitive information in April.

Waterbeach Independent Primary School – Exhibition of proposed improvements

Cyclepath signage - AB met Clare Rankin, County Cycling Officer at the Milton Road/Science Park junction to suggest improvements to the signage for cycles at this complicated junction and in particular towards Milton via the Jane Coston Bridge.

Meetings regarding pedestrian access from Fen Road Chesterton

AB is still working with local residents, employers and county officers to incorporate a pedestrian access, which would link to the proposed bridge off-ramp.

17 District Councillor's Report - Anna Bradnam April 2018

Covering the following:

Ely Road Bus Stop: AB met with Jon Finney who reassured AB that funding to lay the electricity supply for the RTP1 would still be available but the application might need to be refreshed (by County Officers).

Risk Assessments

Litter Pick Briefing – AB has re-worded the briefing to reflect the advice of the parish insurance company, with regard to children being accompanied by an adult. **(Clerk's note: to go to Maintenance for Approval)**

Milton Air Quality Working Party : AB had a meeting with FCC Environment on 20th March 2018. If there are any odour reports or news from the Highways Agency about the A14 slip-road to the A10 they will meet on **25 June at 4pm**, otherwise the next meeting will be **8 October at 4pm**.

AB met Anglian Water on **24th January** and the next meeting is scheduled for **14 May, 5pm**.

Litter Pick: The next one will be on Sunday 3 June.

District Councilor's Report – Hazel Smith April 2018

Covering the following:

Waterbeach Community Forum had its first meeting on 14th March. A10 study - confirmation that the route will be chosen by the end of next year. The Cambridge Sport Lakes Trust were there showing their plans but didn't speak. On the platform we heard about the new town and moving the station.

Amey incinerator

The following week was Amey's with displays at Landbeach, Cottenham and Waterbeach. They have so far studiously ignored Milton. They had a large number of specialist consultants available to answer questions, so it was disappointing that the turn-out from the public was rather low. HMS attended the meeting on the same day in Waterbeach organised by CBWIN (Cambridge without Incineration). HMS was upset that they seemed unable to give equal time to the "case for" and the "case against" the incinerator, and the chairman in introducing himself as impartial then stated that local elected politicians were in favour of it. I think he was trying to make the point that people need to make their voice heard if they feel strongly about it, and the people at that meeting did do that. However in HMS canvassing round the villages we haven't found that strength of feeling about it elsewhere. HMS opinion is that this is a very complicated issue with local implications whether or not the incinerator is built. The overarching government policy on incineration of plastic seems to be changing towards favouring landfill. HMS is studying the information and still asking questions. What is the composition of what would be burnt?

Emmaus - HMS met Lucy Fraser our MP at Emmaus; she agreed to press the case for regarding Emmaus communities (and their way of helping formerly homeless people through voluntary work in the Emmaus social enterprise) as a special case when introducing Universal Credit. The general model of Universal Credit if applied rigorously would wipe out all Emmaus communities, because in order to get housing benefit the companions would have to be available for paid work 37 hours a week. There needs to be recognition that not everyone is able to hold down a full-time paid job, and that these people need a lot of support with accommodation, life skills, budgeting and getting their addictions under control. She has promised to try to help.

18 Bills for Payment and Money Received.

To **CONFIRM** and **AGREE** bills for payment. **DO** Proposed to pay the bills - **DW** Seconded – **ALL AGREED (AH abstained from voting – declared an interest).**

19 Correspondence

General – copies available on evening

Invitation to Councillors from Cambridge Sea and Royal Marines Cadets – Open Afternoon on the occasion of premises refurbishment. Saturday 28th April 2:30pm to 4:30pm. **JEC and DW to attend**

South Cambridgeshire – Your Place Our Plan 2018-19.

South Cambs District Council – March 2018 Parish Bulletin.

Cambridgeshire Fire and Rescue – Business Engagement Bulletin.

UK Power Networks Councillor Newsletter Spring 2018

20 Dates of next meetings

11 April 2018 – Community Care (2pm)

23 April 2018 – Planning (7pm)

23 April 2018 – Finance and Administration (7:45pm)

30 April 2018 - Full Council to approval annual accounts (7:00pm)

30 April 2018 – Annual Parish Meeting (7:30pm)

8 May 2018 – Annual Meeting of the Parish Council

21 May 2018 – Planning

Meeting closed at 10:03pm Signed: Date: