

# MILTON PARISH COUNCIL

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## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on  
Monday 5 March 2018 at 7.30pm

Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coker*

Date of issue: 27 February 2018

## AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on 5 February 2018: (Pages 1-5)**
3. **Declarations of interest and dispensations:**
  - a) To receive declarations of interest from councillors on items on the agenda;
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
  - c) To grant any requests for dispensation as appropriate.

4. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.

5. **Clerk's/Chairman's report:**

From previous meetings:

**Red phone box Coles Road** – BT informed MPC that a query into adopting the phone box had been received by a member of the public putting the replacement phone on hold.

**Froment Way play area** – swings have been removed from Maypole.

**Humphries Way play area** – maintenance work/repairs have been carried out.

**Expressions of Interest for Cleaner Communities** – new pilot scheme. Milton has been selected 1 of the 6 villages to try out the pilot scheme.

**Trees fallen (A10 side) into paddock** - JC, AB and AH met with County Highways Officer to explain why the fallen trees on the A10 side and into MPC paddock were not the Parish Councils responsibility. The PC deeds state that the paddock fence is the boundary. A further meeting was to be had with the Land Mapping Department.

**Jaguar Cars on The Rowans** – AB looked into this. Cars have now been removed. Enforcement Officer has been involved.

New:

**Coles Road play park project update** - MPC have been awarded a grant of £70,697.49 from Wren towards the £100,000 new play park project.

**Milton Village Welcome Pack** – To be reviewed.

6. **Planning**

To **RECEIVE** the minutes of the meeting on 19 February 2018 (**Page 6**)

New:

**S/0572/18/FL** – 145 The Rowans, Milton, Cambridge CB4 6YZ – To erect a white PVCU framed conservatory to the rear of the property

**S/4537/17/FL** – Unit 306 Cambridge Science Park, Milton Road, Cambridge CB4 0WG – Two storey entrance extension. External repairs to existing hard and soft landscaping. Erection of bin store and cycle shelter. Internal and external alterations. **FOR INFORMATION ONLY**

7. **To CONSIDER Clerks pay review & recommendation from Staffing Group**

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that

publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 7. namely: To Consider Clerks pay review

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

**8. Coles Road Play Park**

Update from Playground Working Party.

To **AGREE** to the 11% CTP for the Wren grant awarded - £7,599.98.

To **AGREE** a signatory for the Wren Funding Agreement.

To **CONSIDER** the funding gap of £23,200 if not allocated the Amey Cespa grant. £14k has previously been agreed of this amount.

To **PLAN** to install June/July 2018

To **NOTIFY** agreed Surveyor, Mike Elsome, of planned work and appraise him. Check what stage he wants to be involved.

To **CONSIDER** placing the order for 1<sup>st</sup> part of play park for £76,697.49 subject to Mike Elsome agreeing the play equipment company, Elbe, terms, plans and details are acceptable – or **CONSIDER** placing order for £100,00 for the complete project (subject to work being completed on site by mid July 2018).

**9. To AGREE Polices and Risk Assessments (Pages 7-33)**

Investment Policy

Risk Management

Allotment Tenancy Agreement

Tree Policy

Cemetery Policy

Risk Assessments – Allotments, Erecting village Christmas decorations, litter picking, play areas, cemeteries, use of contractors, maintenance of bus shelters, opens spaces and parks, tree maintenance

**10. Defibrillator Training (Page 34)**

To **AGREE** to the provisional booking of AED Training on 24 March 2018 11-1pm £370.00 plus VAT (for up to 12 people) 4 Councillors, Clerk, 3 Bowls Club Members, 2 each from Senior Tennis and Football clubs.

**11. District Councillor Engagement with Parish Councillors (Pages 35-36)**

To feed back to SCDC 'What Parish Councils expect from their District Councillors'.

**12. Improvements to the Village Entrance (AB)**

To **CONSIDER** suggestion of a new welcome sculpture/art work, which could be funded by the Public Arts budget.

**13. Big Things – Parish Councils We Need You (Pages 37-38) (AB)**

To **CONSIDER** being involved in a new programme for funding of a public art project voted in by residents.

**14. Community Fridge (Pages 39-40)**

To **CONSIDER** suggestion received of a Community Fridge located in the village.

**15. MCC Report (Page 42)**

North Lodge Pavilion Lease Update – JEC

**16. County Councillor's Report (Pages 42-43)**

**17. District Councillors' Reports (Page 44-45)**

**18. Bills for Payment and Money Received, Budget figures (Pages 46-47)**  
To **AGREE** bills for payment.

**19. Dates of next meetings**

Monday 15 March 2018 – Planning 7pm

Monday 15 March 2018 – Maintenance 7:45pm

Monday April 9 2018 – Parish Council 7:30pm

Clerks Office



## Community Centre Report – March 2018

### Maintenance/Improvements:

Nothing to report

### Bookings:

These continue very much the same as normal

### Youth Building:

We are still waiting to hear from Edmund Trust whether they will definitely be using the building every day from April, although this seems very likely. The computers and associated equipment have all been removed and the computer room is currently being decorated

### North Lodge

Nothing to report

### Vandalism:

Nothing to report

Andy Gray  
Community Centre Manager  
23/02/2018

## **County Councillor's Report for Parishes – March 2018 – Anna Bradnam for Milton, Landbeach, Waterbeach, Chittering, Horningsea and Fen Ditton**

### **Council Tax**

The County Council voted to increase Council Tax by 2.99% on top of the 2% increase for Adult Social Care. This will raise nearly £8 million. All parties agreed the increase and that the first £4.3 million should be used to plug the budget gap. Parties differed on how they thought the remaining money should be spent. The Lib Dems wanted the remaining £3.7 million to be used to reverse the cuts to Libraries and Children's Centres that the leading party proposes and a bus pass for 16-18 year olds but the Council majority voted to put the remainder into a 'smoothing reserve'.

### **Waterbeach New Town**

South Cambs District Council has arranged a Waterbeach Community Forum on Wednesday 14 March, which replaces the previous Joint Parishes Meetings. It will be at St Johns Church Room, a drop-in session from 6-6.45pm and a meeting 7-9pm.

### **Amey's application for an Energy from Waste plant (incinerator)**

Responding to the concerns expressed by residents, Cllr Tregging arranged a public meeting in Waterbeach on 29<sup>th</sup> January. The meeting was chaired by the Chair of Horningsea PC and included representatives from Amey, County Council Planning Minerals and Waste, an independent air quality consultant, the Environment Agency, a representative of Public Health England, and members of the County Planning Committee, namely Cllr Connor and myself. MP Lucy Fraser was unable to attend. Following a presentation by Amey, written and verbal questions were taken from audience. Many questions were of a technical nature, some of which Amey were not able to answer. Although Amey had undertaken the necessary formal public consultation, many residents were unaware of the application and felt they had insufficient time to respond to the 120 documents submitted, especially as representations had to be submitted by 7 February.

After the meeting I asked Amey directly, and through the County Planning Manager, to undertake a further round of consultation, with advance warning by door-to-door leafletting and an exhibition in Waterbeach. I also requested a more extensive FAQs to be published on the Amey website. Amey agreed to the additional consultation period. This means it is unlikely that the application will come before the County Planning Committee before May. You can see the application here <http://planning.cambridgeshire.gov.uk/swift/apas/run/wphappcriteria.display>

Planning reference S/3372/17/CW.

A local group has arranged another public meeting but they have been advised that the proposed date falls within the 'purdah' period of SCDC elections. During this period public officers, who might otherwise be able to answer questions, will be limited in what they can say about the application. To avoid purdah, I have suggested they hold the meeting before 27 March.

### **Mobile Vehicle Activated Sign**

The parish Clerks have obtained permission from Balfour Beatty to attach the clamps to specific street lamps and I collected the sign today.



### **Key Clamp Rail on Milton Road**

Some time ago a parish councillor alerted me to a dangerous section of footpath along Milton Road. For cyclists coming north along the Guided Busway path, at the junction with Milton Road, there was an enticing section of footpath apparently leading northwards toward the Cambridge Business Park. This section of path unexpectedly narrows to nothing as you go further north. I alerted County Highways and they have installed a 'key clamp rail' as a barrier to prevent pedestrians and cyclists from starting out on this dangerous route.

### **Shared use foot/cycle path to Cambridge North**

I am trying to find out which authority is responsible for sweeping and gritting the path from Milton Road towards the station. Milton residents cycling through to Moss Bank have slipped on the path in frosty weather and on wet leaves. Currently County, City, Network Rail and Greater Anglia are all denying responsibility.

### **Network Rail proposed Level Crossing Closures**

Throughout the country, Network Rail have proposed level crossing closures, to improve safety on the rail network. Currently Network Rail are proposing some 100 closures throughout Cambridgeshire, Suffolk and Essex. This means that numerous crossings on footpaths and on agricultural land have been threatened with closure. I attended a site visit to a local farming business, who own and work over 3,500 ha on both sides of the railway between Waterbeach and Stretham, who are faced with the possible closure of two of the three crossings linking their land. The public hearing took evidence in the autumn and closed on 23 February. The Inspector will now consider evidence but has said when she hopes to produce a report.

### **I attended the Fen Line Station Review Meeting**

Greater Anglia may be asked to pay to extend the canopies at Cam North. There is no GN timetable on display boards

### **Fen Road Level Crossing**

I continue to seek meetings with County Transport Officers to find a pedestrian route around the Fen Rd crossing, as down times have increased since Cam North opened.

### **Local Highways Improvement Panel**

I spent two days assessing parish bids for LHI funding. It gave me an insight into the work required to submit a successful bid and an understanding of the kinds of bids that appear more likely to win funding.

### **Land in parish ownership**

Old Poplars beside the A10 have fallen into the paddock north of the allotments. Highways said the trees belong to the parish, but Deeds show parish land is bounded by the fence. I arranged a site meeting with County Highways and the parish to clarify responsibilities. This matter is ongoing with the County.

### **An introduction to local government and the County Council**

I was invited to speak to the Landbeach Society and was delighted to give a talk, explaining the work of a County Councillor.  
AB 26/02/2018

## District Councillor's Report for Milton PC March 2018 – Anna Bradnam

### **South Cambs District Council**

SCDC has revised its Hackney Carriage and Private Hire Licensing Policy to include a requirement to fit CCTV by 2020, that all new Hackney Carriages must be wheelchair accessible, that all new licence applicants must take a knowledge test and that under certain circumstances Private Hire vehicles may apply for plate exemption. Adjustments have been made to the maximum age of vehicles.

The Council's Corporate Plan "Your Place Our Plan" was approved despite some wry observations about "Whose Place?" and the lack of policies to protect the environment or the character of our villages. The Council's Budget was voted through with a Parish precept of £71.21 for a Band D home in Milton.

As the time approaches when we hope to receive the Report of the Local Plan Inspector (and she has not indicated recently that there is anything wildly wrong with the proposed joint trajectories of SCDC and Cambridge City for our 5 year supply of land for housing) we are advised by our Local Plan Barrister we can begin to have more confidence that they will be adopted. It's a subtle point but where speculative applications for large number of houses outside the village framework have already been approved, we may have the beginnings of a case to justify refusal of any similar new applications, on the grounds of cumulative impact. Not everywhere – but the balance appears to be tipping in favour of Melbourn and Swavesey. Roll on the Inspector's decision.....

### **Milton Air Quality Working Party**

We have scheduled meetings with FCC Environment on 20 March and with Anglian Water on 14 May.

### **Litter Pick**

Hazel and I led a very successful Litter Pick with some regular and some new volunteers. One new volunteer aged six worked hard for the full two hours with her Dad. The rubbish we bagged up was collected by SCDC waste services the next day – along with some large items (tyres, metal frames, bikes, broken fishing stools) found behind the doctor's surgery. Thank you to everyone who gave their time to help.

### **General Data Protection Regulations**

Hazel and I undertook some training on these Regulations, which put new responsibilities on all of us concerning our responsibilities if we collect, hold or use personal data.

AB 26/02/2018



## **District Councillors Report – March 2018 – Hazel Smith**

### **Chisholm Trail and Abbey-Chesterton Bridge**

We are told that the collapse of Carillion will not jeopardise the timetable and plans for the bridge.

### **Incinerator planning application at Amey**

The meeting in Waterbeach on Monday 29<sup>th</sup> was unsatisfactory. Many questions were raised and the answers from Amey were not convincing. Their scientific expert was not at the meeting, but was in attendance the following weekend when Amey ran several tours of their site for local parish councillors. They have realised they will need to engage more fully with local people, perhaps leafleting the village before another period of consultation that Anna requested. The protesters have organised another meeting on 28<sup>th</sup> March. Unfortunately this is within the Purdah Period for the SCDC elections, so they are unlikely to get council officers or other public servants to attend to allow for an informed discussion.

South Cambs DC Planning Committee recommended to the County Planning Committee that they refuse the application largely because of the affect on Denny Abbey.

### **Chesterton Fen**

I was asked to visit Chesterton Fen to show two officers from the Environment Agency the various package treatment plants in that area and to introduce them to the owners. They are responding to a report from October (!) of pollution, from the Cam Conservators.

### **Emmaus**

The work to build 10 new rooms at Emmaus started in January, and is progressing well. The coffee shop there is going from strength to strength and now also has a range of vegan food.

### **SCDC Magazine**

This is due for delivery in the next week. Please let me know if you have not had the magazine before the council meeting.

### **Wellbeing portfolio**

A grant of £2155 was agreed for Milton community care scheme. This was judged on a combination of other funding available, the amount requested, historic funding and number of clients/price they pay.

### **Full council**

The SCDC representative on the Combined Authority, the Leader of Council Cllr Topping, has lost his post as portfolio holder for Housing on the Combined Authority. The Lib Dems proposed a motion of no confidence in the CA's ability to deliver the affordable homes needed close to Cambridge that the £100m from government was supposed to deliver. So far more help has been given to East Cambs than to South Cambs, but it is early days yet (only 2% spent so far).

### **GDPR**

The parish council will need to be aware of its responsibilities under the new regulations. Whereas all district councillors now have to be registered as data controllers, parish councils are treated differently and most responsibility lies with the clerk on behalf of the council as a whole.

### **Waterbeach Community Forum 14<sup>th</sup> March, St Johns Parish Rooms, Waterbeach**

All local councillors are invited to find out more about the Waterbeach development from both developers, and the plans for the A10.

Hazel