

**Minutes of the Meeting of Milton Parish Council held on
Monday 8 January 2018 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), A Horne (AH), R Farrington (RF), HM Smith (HMS),
D Owen (DO), T Leavens (TL), Don Wildman (DW), G Menon (GM), A Bradnam (AB), (arrived
8:45pm)

In Attendance: S Corder (SC) (Clerk)

1 Apologies for absence

R Summerfield (personal)

2 To APPROVE the minutes of the meeting held on Monday 4 December 2017

To APPROVE the Confidential minutes of the meeting held on 4 December 2017

HMS Proposed and DO Seconded that the minutes of 4 December 2017 be approved and signed as a true record. **ALL AGREED.**

Changes to the confidential minutes were suggested. DW Proposed to signing the minutes after the amendments are made – RF Seconded **ALL AGREED.**

3 Casual Vacancies – Parish Councillors

We are currently 10 out of 15 Councillors. Any ideas to recruit new Councillors please advise the Clerk or JEC.

4 Declarations of interest and dispensation

a) To receive declarations of interest from councillors on items on the agenda; AH - Bills for payment Item 16.

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate; None

5 Public Participation – members of the public are invited to speak

No public attended.

6 Clerk's/Chairman's report

From previous meeting:

Emergency Plan Update - AB has finalised changes – Clerk to update the Emergency Plan (To be agreed at February meeting)

Signing of CSLT Agreement Update – To be signed this week.

The Rowans Play Area fence has now been removed.

The office computers are in the process of being upgraded.

Play bark will be ordered for The Rowans and Humphries Way play areas – Previous delivery not up to standard (plank with nail in found in bag). MPC to ask for refund – replacement bag was offered.

JEC thanked AH for all the work carried out in arranging for BT to install broadband to the office.

New:

The Clerk has reported some village issues to Cambridgeshire County Highway – bollard down on Coles Road, Hedge over footpath on Old School Lane, bushes overhanging the footpath in The Rowans. These reports have now been closed – AB to investigate as to why work has not been carried out.

To **CONSIDER** SCDC Cleaner Communities new pilot scheme – With Council cuts it is falling onto Parish Councils to carry out certain jobs. The pilot scheme allows villages to borrow ride-on road sweepers, leaf & litter vacuums as well as litter pick equipment giving the opportunity to clean up the paths/streets. DW and HMS to oversee the pilot scheme – AH Proposed RF Seconded – **ALL AGREED.**

It was **AGREED** to renew the MPC membership with Cambridge ACRE for another year, - £55.

It was **AGREED** to renew the Data Protection subscription - £35.

Chairman and Councillor Training – CAPALC – 10 or 17 February 2018 9:30am to 3:30pm at Hemingford Abbots Village Hall – **DW to attend – ALL AGREED.**

JEC thanked RF for overseeing the Christmas lights being put up and also Mr & Mrs Waggett for their kind donation to fund them.

The photocopier in the office has come to its end and requires an upgrade – HMS Proposed to accept the quote for a 3 month rolling contract of £15 per month plus 0.016 per mono and 0.06 per colour from CBS DW Seconded – **ALL AGREED.**

Over the Christmas holiday's the Clerk was made aware the Defibrillator cabinet on the wall of the Bowls

Pavilion was flashing red. On examination it was found that the cabinet was not heating the unit inside. This has now been rectified and is now working. The flashing red light informs us the cabinet is heating the unit. It was **AGREED** to replace the pads in the unit as now required £27 + VAT. Refresh training on how to operate the Defibrillator will be arranged and open to Milton residents to attend.
Play Area Coles Road Update – Awaiting decision of grants applied for.

The Connection Bus Project Youth report was tabled Sept-Dec 2107:
There have been 10 youth club sessions this term and 28 young people attended.

Activities included: quizzes, making rockets, chess, cooking snacks, alphabet games, colouring, discussion on general effect of drugs and bullying, making muffins, pool, Xbox, table tennis, indoor archery, carving pumpkins, joint trip to Extreme 360 with Histon, jacket potatoes, man hunt and air hockey.

7 Planning

The draft minutes of the meeting of 18 December 2017 were received.

Decisions received:

S/2955/17/FL – 34 Froment Way, Milton, Cambridge CB24 6DT – Retrospective – Two storey side extension to form annex **APPROVED with conditions – to be ancillary to main dwelling**

New:

S/2436/17/FL – Plots 1 to 21 Cambridge Science Park, Milton Road, Cambridge CB4 0WN – Demolition of existing building and erection of two four storey buildings for B1 use and a multi-storey car park, including access and landscaping **FOR INFORMATION ONLY**

8 Maintenance

The Draft minutes of the meeting of 18 December 2017 were received.

Copies of the Fenland Leisure Inspection reports and recommendations were received.

To **CONSIDER** recommendations from FLP to go ahead with repairs to play equipment – £2,713.06 + VAT. JEC has asked that some of the low risk items also be repaired such as worn shackles. AH Proposed to spend up to £3k to include the extra repairs RF Seconded – **ALL AGREED.**

The Skier at The Sycamores – Quote received to replace The Skier as parts no longer manufactured for the current unit – **To be agreed at next MPC meeting.**

Hawthorn Hedge – property boundaries – **To be discussed further at the Maintenance meeting in March.**

9 Internal Audit Report

The report from Canalbs Ltd has been received. JEC reported that we received a pleasing report with a few recommendations to be undertaken. Risk Management: To keep all records of play inspections for 21 years – Clerk to complete action column in all cases. Check the policy for Cemetery: copy of grave diggers risk assessments, public liability and other policies. Policies: review to be completed. Old Registration of Interest forms to be destroyed. Web Site: To place a caveat for all official Council documents such as Agendas and Minutes, Accounts, etc to state (along the lines of) that “if anyone wishes to confirm the official information in these documents they may make an appointment to see them in the Council Office.”

10 War Memorial Cleaning

To **CONSIDER** whether to have the War Memorial cleaned - JEC informed the Council that the War Memorial was cleaned around 15 years ago and the letters were recut. JEC was concerned as she has been told that cleaning too often would cause damage to the stone. HMS Proposed to have it cleaned AB Seconded – **4 In Favour 3 Against (including JEC) 2 Abstain – AGREED.**

To **CONSIDER** quotes received from: Hibbitt & Sons £1650.00 ex VAT, IMI Independent Memorial Inspection £1,600 + VAT, Ivett and Reed £1,212 + VAT – AB suggested using IMI as they use steam to clean the memorials. DW Proposed to accept IMI quote RF Seconded **5 In Favour 4 Against (including JEC) – AGREED.**

11 Unity Trust Signatories

TL, AH, DW, GM and DO to become signatories. JEC Proposed HMS Seconded – **ALL AGREED**

12 Enquiry to acquire Parish Council Land

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Items 12, Enquiry to acquire Parish Land

Meeting to go into confidential session – AH Proposed RF Seconded – **ALL AGREED**

(Meeting closed 8.46pm and reopened 9.16pm)

13 Milton Community Centre Update and Report January 2018

Maintenance/Improvements: The main hall and lounge have been decorated during the Christmas holiday period

Bookings: All regular bookings will continue into 2018, apart from a Wednesday afternoon children's dance class, that has been cancelled due to lack of numbers.

Youth Building: Nothing further has been heard from Edmund Trust about hiring the facilities on a daily basis.

RF confirmed the lease for MCC/NLP has been signed and sent back. Awaiting receipt of signed MPC copy for MCC to sign and vice versa. **Clerk to check progress with Solicitor.**

DW offered to meet with MCC along with RF to discuss the issues of footpaths going over to private property and damage to the fence, parking and encampment issues at NLP.

14 County Councillors Report – January 2018 Anna Bradnam

Covering the following:

Cambridgeshire County Council aims to make savings in 2018-19 of £35 million on top of the £215 million saved since 2011. There have been County Council budget cuts and savings of £900,000 in Children Services.

Street lighting.

Cambridge City Transport.

Waterbeach New Town Supplementary Planning Document and A10 Study Including Joint Parishes Meeting.

Litter picking on the Cam towpath – AB is trying to arrange meetings with the Conservators of the Cam to discuss a proper Agreement with the SCDC/City Shared Waste Service and for collection of the rubbish.

Planning:

Office Block Cambridge North Station - Proposal to shift the whole office block back from the edge of the curtilage and slightly further north, which should provide a 2m corridor between the cycle path and the office doors.

Gritting.

Rail – Seeking possibilities for achieving a pedestrian exit from Fen Road down to the River towpath, when the barriers are down.

Mobile Vehicle Activated Sign – Locations

Milton – Ely Road Bus Stop

15 District Councillor's Report - Anna Bradnam January 2018

The following is an extract of topics from the reports provided.

Local Plan –

For more information see the detail here <https://www.scambs.gov.uk/localplan>

Consultation on modifications to the Local Plan – open 5 Jan until 16 Feb 2018.

More information see the councils' websites:

www.cambridge.gov.uk/mainmods and www.scambs.gov.uk/mainmods

Bin collections: Noted a number of the bins near bus stops around the village have not been emptied and AB has raised this with Environmental Services.

Ending Loneliness in Cambridgeshire. AB and HMS attended an excellent Seminar on this subject. 10% of people over 65 are chronically lonely and 76% of GPs report 1 to 5 people coming to their surgery because they are lonely.

District Councillor's Report – Hazel Smith January 2018

The following is an extract of topics from the reports provided.

Communal Rooms review

South Cambs has 43 sheltered housing schemes and 41 of them have communal facilities attached. Our own Barnabas Court is not one of these – it is operated by Cambridge Housing Society, but Denson Close in Waterbeach is one of them. Residents of these schemes no longer come under the care of a warden as they used to, and in many of the schemes the communal rooms have become little used and an expensive white-elephant for which the residents have to pay for the upkeep – a significant amount for people on a fixed income. HMS is involved in a working group that is reviewing their use, and where they do not add to the facilities available in a village and the residents want them to close they may be reused for something else. This will be a case-by-case recommendation with a lot of consultation.

Campaign to End Loneliness

HMS and AB attended the South Cambs launch of initiatives to provide more support to lonely people in the

community, including those recently bereaved and living alone. Many agencies are working on this, and our own Community Care Warden is an important support in this village. Many lonely people are not older or infirm: some foreign young mums, for example, can find living at home with a baby very isolating. HMS persuaded the portfolio holder at SCDC to give a Community Chest grant to a club for English learning, exercise and first aid to help such people get out and socialise.

South Cambridgeshire Local Plan and Cambridge Local Plan Modifications Consultation – will run from 5 January until 16 February 2018. HMS searched for Milton and found a proposal for more space for houseboats to moor on the River Cam. Where other villages' areas designated in the plan as green space had been deleted, ours north of North Lodge playing field was retained.

No further updates on Fen Road proposal or Historical England.

16 Bills for Payment and Money Received.

To **CONFIRM** and **AGREE** bills for payment. HMS Proposed to pay the bills apart from Howes Percival until the MCC/NLP lease has been confirmed DO Seconded – **ALL AGREED (AH abstained from voting – declared an interest).**

17 Correspondence.

From Milton Residents

Anti-social parking in The Rowans and The Oaks – AB advised to report any anti-social parking to the police with a picture of the cars number plate. Clerk to respond.

Jaguar Cars on The Rowans – Is this a legitimate business? MPC to investigate.

It has been reported that in certain parts of Milton people are sleeping in camper vans – is this allowed? MPC to investigate.

18 Dates of next meetings

10 January 2018 – Community Care 2pm

22 January 2018 – Planning 7pm

22 January 2018 – Finance & Administration 7:45pm

5 February 2018 – Parish Council 7:30pm

Meeting closed at 10:05pm

Signed:

Date: