

**Minutes of the Meeting of Milton Parish Council held on  
Monday 4 December 2017 at 7.30pm in the Bowls Pavilion**

**Present:** J E Coston (JEC) (Chair), A Horne (AH), R Farrington (RF), HM Smith (HMS),  
D Owen (DO), T Leavens (TL), A Bradnam (AB), (arrived 8:10pm)

**In Attendance:** S Corder (SC) (Clerk)  
Bob Waters (Tree Warden)  
Don Wildman

**1 Apologies for absence**

R Summerfield (personal), G Menon (personal),

**2 To APPROVE the minutes of the meeting held on Monday 6 November 2017**

**To APPROVE the Confidential minutes of the meeting held on 6 November 2017**

RF Proposed and AH Seconded that the minutes and confidential minutes of 6 November 2017 be approved and signed as a true record. **ALL AGREED.**

**3 Casual Vacancies – Parish Councillors**

An application to become a Parish Councillor was received from Don Wildman. A Confidential vote was taken and DW was co-opted in as a Parish Councillor. JEC welcomed Don onto the Parish Council.

JEC informed the Committee of the death of ex Parish Councillor Jo Snaith, who became a Councillor in 1989 and served for 10 years. A minute silence was held in respect of the work Jo she did for Milton including her work as Tree Warden and helping with litter picks until 2016.

**4 Declarations of interest and dispensation**

a) To receive declarations of interest from councillors on items on the agenda; AH - Bills for payment Item 18.

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate; None

**5 Public Participation – members of the public are invited to speak**

No public attended.

**6 Clerk's/Chairman's report**

**From previous meeting:**

CSLT – Signing of agreement – **Clerk to arrange signing of agreement.**

Emergency Plan – **To be raised at January 2018 meeting.**

Policies – to be circulated at next committee meetings

New Broadband is now installed.

Mobile vehicle activated sign – The order was placed on 09/11/17 and it will arrive in 6-8 weeks' time.

**New:**

To ARRANGE a date for Belgrave to brief the Parish Council on about how the Waterbeach New Town plans are progressing. **It was agreed to postpone the briefing until February/March 2018 MPC meeting.**

**7 Planning**

**Decisions received:**

**S/2897/17/FL** – 436 Cambridge Science Park, Milton, Cambridge CB4 0QA – New external services plant on an existing rooftop plant deck and a new ground level plant compound. **APPROVED**

**S/3273/17/FL** – 48 Fen Road, Milton, Cambridge CB24 6AD – Erection of replacement freestanding shed and vehicular and pedestrian gates. **APPROVED**

**S/3342/17/FL** – 7 Lander Close, Milton, Cambridge CB24 6EB – Two storey side extension and part two storey rear extension with first floor extension to front elevation. **APPROVED**

**S/3392/17/FL** – 63A Cambridge Road, Milton, Cambridge CB24 6AW – Single storey annex to existing house. **APPROVED WITH CONDITIONS (To be ancillary to main house)**

**New:**

**S/3975/17/FL** – 7 High Street, Milton, Cambridge CB24 6AJ – Demolish existing dwelling and replace with 3no traditional town houses and associated access. **OBJECT – Traffic and highway safety, parking, design, layout and density, loss of light and privacy, listed building. MPC support the objections sent to SCDC Planning.**

**S/4038/17/NM** – The Black House, Fen Road, Chesterton Fen Road, Milton, Cambridge CB4 1UN – Non material

amendment of planning permission S/0692/17/FL – **FOR INFORMATION ONLY**

**S/2989/17/OL** – Land to rear of 1 Benet Close, Milton – Outline permission for development of 1No. detached house – **Application be considered at the SCDC Planning Committee on 6<sup>th</sup> December.**

An objection letter has been received from a Milton resident for the Fen Road development.

## **8 Maintenance**

To AGREE quote to take fencing down at The Rowans play area. C J Muffitt quoted £375.00 + VAT but will not quote to take out concrete foundations, P W Maintenance £150.00 per day (for 2 men) including taking out the concrete foundations. **AB Proposed to accept P W Maintenance quote – DO Seconded ALL AGREED**

To AGREE quote to install 2 bollards at North Lodge Park Pavilion small car park. – C J Muffitt £517.50 + VAT **AH Proposed to accept quote TL Seconded 7 In Favour – 1 Abstain AGREED Exact siting to be agreed with C J Muffitt.**

### **Annual Tree and Shrub Maintenance Review**

To AGREE quote from Town and Country for: £1,399.00 + VAT to reduce height of 4no poplar trees by 50% Coles Road recreation ground, £120.00 + VAT to fell 1no cypress tree Old School Lane, £80.00 + VAT to remove lateral branches over road on 3no maple trees to clear street lights Coulson Close. **AH Proposed to accept quote for the above work – DO Seconded ALL AGREED.**

Bob Waters informed the Committee that he will be stepping down as Tree Warden in May 2018. JEC thanked Bob for all the work and help he has given to the Parish Council. **(Bob Waters left 8pm)**

## **9 Finance and Administration**

To AGREE to apply to Milton Charities Jean Gallagher Trust for a further £400 towards the running costs of the Community Care Scheme 2017 and £1,000 towards running costs for Community Care Scheme and £900 towards the running costs of the Trolley Bus for 2018.

To AGREE to apply to Milton Parochial Charities for £500 towards the Community Care Scheme and £1500 towards tree work/grounds maintenance around the village for 2018. **RF Proposed to apply for the grants – DW Seconded ALL AGREED**

Local Government Finance Act 1992 – Parish Precepts. **It was agreed that HMS and Clerk to fill in questionnaire on behalf of MPC.**

## **10 Youth Club**

To AGREE fees for the Connections Bus Project to run the Youth Club from 1 April 2018 at £167.60 per session (represents a 1% increase). **HMS reported the Youth Club has been running well and Proposed to accept the fees for 2018 – AB Seconded ALL AGREED**

## **11 Renewal of Utilities**

To AGREE Electricity supplier and tariff from January 2018. **HMS to look into usage for last year. AB Proposed to delegate choosing a supplier to HMS and Clerk – TL Seconded ALL AGREED**

## **12 Enquiry to acquire Parish Council Land**

Enquirer was invited to the meeting to give an outline of their interest to acquire Parish Council land.

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Items 12, Enquiry to acquire Parish Land and 13, To agree to spend up to £3k for the eviction of unlawful campers. And to consider policy for Unlawful Encampment.

Meeting to go into confidential session – AH Proposed RF Seconded – **ALL AGREED**

**(Meeting closed 8.34pm and reopened 9.30pm)**

**Agreed to discuss the proposal at the January meeting**

## **13 Unlawful Encampment on Parish Council Land (Discussion in Closed Session)**

To AGREE to spend up to £3k for the eviction of unlawful campers.

To CONSIDER policy for Unlawful Encampment. **RF Proposed to accept both items – AH Seconded ALL AGREED. Policy to be put in place and reviewed in June 2018.**

**Tent on The Rowans play area: occupant has now left and tent has been cleared.**

**14 To CONSIDER** making an application to Historic England for listing of land north of Fen Road which may be developed by Kingswater Lindum. **RF Proposed to give authority to AB to apply on behalf of MPC subject to agreement with County Council – DB Seconded ALL AGREED**

**15 MCC Update and Report December 2017**

Bookings: As you would expect, December is a busy month with a number of Christmas parties taking place  
Youth Building: Nothing to report, other than consideration of the request from Edmund Trust to use the building on a daily basis is still ongoing.

North Lodge: Nothing to report, the facilities continue to be used by Colts on Saturday and Sunday mornings, IVC French on a Wednesday morning, Edmund Trust usually a couple of times a month for training and occasionally different groups in the evenings for various meetings.

Christmas Closing: The Community Centre will be closed on Friday 22<sup>nd</sup> December, re-opening on Tuesday 2<sup>nd</sup> January 2018.

Report of 4 people on 2 quad bikes entering NLP football pitch on Saturday 11 November whilst a game was in progress – police called.

To DISCUSS retrieval of footballs and cricket balls from the adjoining field, car parking on match days and travellers gaining access to the site. **To arrange a meeting in January and attendees.**

To AGREE signatories of North Lodge Park Pavilion and Recreation Lease to MCC. **AB Proposed that JEC and HMS sign the lease – AH Seconded ALL AGREED (1 Abstained as trustee of MCC)**

**16 County Councillors Report – December 2017 Anna Bradnam**

Covering the following:

**U&C and Waterbeach Cycling Campaign** - AB attended a meeting, guidance is still awaited.

**RLW Exhibition 24-25 Nov**

AB attended an exhibition by RLW, who are presenting concepts for the Waterbeach New Town site, not just the land in their ownership.

**Joint Parishes Meeting - Waterbeach New Town** – the meeting scheduled for 28 November is being re-scheduled as neither the Ely to Cambridge Study (A10 Corridor Study), nor the Supplementary Planning Document being prepared by ARUP are ready.

**Waterbeach Station** – AB attended the Fenline Users Association AGM and their Station Report meeting and learned that Network Rail are committed to the 8-car lengthening of the station platforms at the existing site by Autumn 2018 even though this will become redundant when the new station is built.

**Waterbeach New Station** - They are at GRIP 3, site selection stage now. (Governance for Railway Investment Projects). They are proposing a high tech station with good canopies, better car parking and safe access to all platforms. The initial car park will be accessible from the village and as the development builds out, they will build new car parks to the north, leaving the original as a disabled car park. Long term, more and longer trains will be required, so eventually platforms will accommodate 12-car trains. No date yet.

**Cambridge North Station** – Brookgate’s plans for a hotel were approved by the Joint Development Control Committee but those for the office building were refused, for not allowing enough room between the building and the pre-existing, approved and well-used cycle path towards Moss Bank. The proposal created major conflict between pedestrians and cyclists on the existing path because Brookgate propose building to the edge of the curtilage.

**Improved train services when Thameslink opens**

Govia Thameslink Railway (GTR) have advised us about future timetable changes over the next two years as Thameslink comes into use and connects to Cambridge from May 2018. GTR operate in our area as Great Northern and run the trains into Kings Cross on the King’s Lynn – Ely - Cambridge, and Peterborough – Huntingdon-St Neots routes. From May 2018 there will be services from Cambridge to Brighton and Peterborough to Horsham, both serving Gatwick Airport. From 2019 there will be Cambridge to Maidstone East services as well. Details are yet to be finalised around stopping patterns and frequencies.

**Highways** - The **A10/A14 roundabout** was being re-surfaced overnight, at the end of November. The gaping seams between lanes of tarmac are being sealed and the road markings re-painted.

**Litter on the River Cam towpath** – The Haling Way is a public highway, so a County responsibility; the Conservators are responsible for the waterway, paid for by boaters licences. For many years the Conservators have collected litter semi-voluntarily, whilst mowing on behalf of the County. AB is trying to arrange meetings to discuss a proper Agreement with the SCDC/City Shared Waste Service and for collection of the rubbish.

**‘Be Well Cambridgeshire’** - This new Cambridgeshire County Council website provides information to help people be healthier. The website [www.bewellcambridgeshire.co.uk](http://www.bewellcambridgeshire.co.uk) provides information and tips for your mental health, active living, a healthy diet, sexual health, alcohol, drugs and smoking.

**Milton** - I have been seeking estimates for cleaning the War Memorial from reputable stonemasons. **To be discussed at January's meeting.**

I am seeking confirmation from County Highways regarding the adoption of North Lodge Park road, and what is standing in the way of its adoption. A Section 78 Agreement has been signed. Following the statutory 12 month maintenance period, there will be a final inspection, after which any minor remedial repairs will be completed and the road will be adopted on 17 May 2018.

There will be an additional 50 police officers covering the district, but a reduction in the numbers of PSCOs. AB will be attending a workshop on Ending Loneliness in Cambridgeshire.

The "Give Way" sign at the Waggon and Horses has been replaced.

AB has alerted County Highways to the need for repairs to the cycle path along Cowley Road (in front of Cambs Water/Mick George).

#### **17 District Councilor's Report - Anna Bradnam December 2017**

The following is an extract of topics from the reports provided.

**Ely Rd Bus Stop** The feeder pillar for the RTPI was to have been installed but AB's protest about the location of the bus stop in relation to the existing cycle path seems to have called things to a halt for the time being. There are all sorts of regulatory reasons, including height-clearance for cyclists. AB is trying to negotiate a more satisfactory arrangement.

##### **Highways**

Residents brought to AB's attention the traffic control on **Landbeach Road, Milton** which enabled a water leak to be repaired – but which remained in place for days without the hole being filled in or the road surface repaired. AB has researched the **ownership of 2 strips of land** in the village, on behalf of the Parish Council.

##### **Streetlights**

A resident reported street lights not working at the southern end of Coles Road, which they and AB reported to Balfour Beatty. **These have now been fixed.**

##### **Land north of Fen Road**

The public consultation on the proposed development by Kingswater Lindum at Hill Close, Fen Road, Milton has now closed. The presentation is available here:

<http://lindumgroup.com/consultations/downloads/JV350147%20-%20PC%20Boards%20-%20web%20version.pdf>

**Hoarding** - Hoarding is a serious and complex issue that goes far beyond simple untidiness. It is a recognised mental health condition requiring careful treatment. Hoarding is a widespread issue affecting between 2% and 3% of the population - approximately 1.2 million people in the UK. If you discover someone displaying hoarding behaviours, you can find help and practical advice at [www.helpforhoarders.co.uk](http://www.helpforhoarders.co.uk) or contact South Cambridgeshire District Council on 03450 450 063. Alternatively you can contact the Cambridgeshire Fire and Rescue Service on 0800 917 9994 or <http://www.cambsfire.gov.uk> and visit the 'home safety' pages.

#### **District Councilor's Report – Hazel Smith December 2017**

The following is an extract of topics from the reports provided.

##### **Chesterton Fen – railway crossing problems**

Since Cambridge North Station was opened there has been a big change in the amount of time that the crossing gates are down on Fen Road, Chesterton. The 'down time' for each train passing has always been longer there than for example on our own Fen Road rail crossing – because of the signalling, we are told, and now also because of the station. We will continue to use whatever means we can to get Network Rail to consider the needs of the residents when putting the timetable together. A road bridge will have to be the ultimate aim, but of course no-one has the money for that.

##### **Sewage connection for Chesterton Fen**

HMS is continuing to collect signatures from residents of Fen Road on a petition.

**Local Plan – South Cambs leader told off by the Inspector!** In November, the Leader of South Cambs put a very optimistic gloss on the facts and published in the local press an up-beat press-release saying the Plan was largely there and the Inspector had no problems with it. He also published all the emails that had gone to and fro between the Council and the Inspector recently – but failed to warn them in advance that this was going to happen. For these actions the Inspector has sent a letter giving him quite a dressing-down. They are really upset – and so far he has not personally apologised, although he has instructed officers to do so on his behalf.

##### **Greater Cambridge Partnership**

They are trying hard to collect ideas for the next 5 years (2020-2025) in case they get the second tranche of funding (£200m) for innovative traffic-busting suggestions. The current plans for Milton Road are not very similar to the ones the Local Liaison Forum worked so hard on, as those would have been better for residents but would not have speeded up buses heading through to the City Centre.

**18 Bills for Payment and Money Received.**

To **CONFIRM** and **AGREE** bills for payment. **RF Proposed DB Seconded – ALL AGREED (AH abstained from voting).**

**19 Correspondence.**

Gary Heaney and David Burch have resigned as Parish Councillors.

**General – copies available on evening**

Cambridgeshire Annual Public Health Report 2017

SCDC November 2017 Parish e-bulletin

3 letters received of a ‘confidential’ nature and as no addresses were supplied – agreed no response to be sent

**20 Dates of next meetings**

18 December 2017 – Planning (7pm)

18 December 2017– Maintenance (7:45pm)

8 January 2018 – Parish Council

10 January 2018 – Community Care

Christmas Closing: The Parish Council Office will be closed on Friday 22<sup>nd</sup> December, re-opening on Tuesday 2<sup>nd</sup> January 2018.

Meeting closed at 10:05pm

Signed: .....

Date: .....