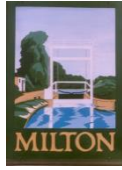


# MILTON PARISH COUNCIL

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## MAINTENANCE COMMITTEE

To all members of Milton Parish Council Maintenance Committee

For information to all members of Milton Parish Council

You are summoned to the next meeting of Milton Parish Council Maintenance Committee

to be held in the Bowls Pavilion on Monday 18 December 2017 at 7.45pm

Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coe*

Date of issue: 12 December 2017

## AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. To **APPROVE** the minutes of the meeting held on 18 September 2017 : (Appendix 1)
3. **Declarations of interest and dispensations:**
  - a) To receive declarations of interest from councillors on items on the agenda;
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
  - c) To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman
5. **Allotments**

To **AGREE** to source quotes for the repair of the entrance to the allotments and install barriers to either side of the culvert.  
To **AGREE** to source quotes to replace and relocate noticeboard.  
To **CONSIDER** installing a bore hole pump in the region of plot D7. (Asked by a allotment holder)  
To **CONSIDER** ideas for Plot B10.  
To **CONSIDER** Plot A1 being a Community Allotment.  
Labelling of plots ideas being sourced.
6. **Cemetery**
7. **Grass Cutting and General Maintenance**

To **DISCUSS** Village Maintenance contract – tender for quotes  
To **CONSIDER** what areas we grass cut for Cambridgeshire County Council and amount invoiced.  
Strip of land under Parish Council noticeboard – Update
8. **Village Tour**

Fly tipping along The Bund.  
Fence removal along The Bund.
9. **Play Areas (Appendix 2)**

To **CONSIDER** quote for Safety Rubber Grass Matting for football goals from All Play £650.65 + VAT
10. **Village Map (Appendix 3)**

Update – Clerk

**11. Review of Maintenance Policies (Appendix 4-7)**

Terms of Reference – Maintenance Committee  
Allotment Tenancy Agreement  
Cemetery Policy  
Tree Policy

**12. Review of Risk Assessments (Appendix 8-16)**

Tree Maintenance  
Opens Spaces & Parks  
Maintenance of Bus Shelters  
Use of Contractors  
Cemeteries  
Play Areas  
Litter Picking  
Erecting Village Christmas Decorations  
Allotments

**13. Consider budget for next financial year**

**14. Dates of next meeting**

19 March 2018 at 7:45pm

Clerks Office

The full agenda papers are available on the website [www.miltonvillage.org.uk](http://www.miltonvillage.org.uk) and at the Parish Council office.