

**Minutes of the Meeting of Milton Parish Council held on
Monday 6 November 2017 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), A Horne (AH), R Farrington (RF), HM Smith (HMS),
D Burch (DB), T Leavens (TL), G Heaney (GH), A Bradnam (AB), (arrived 8:50pm)

In Attendance: S Corder (SC) (Clerk)

1 Apologies for absence

R Summerfield (personal), G Menon (personal), D Owen (personal)

2 Resignation of Councillor

V Chang has resigned as Parish Councillor.

3 To APPROVE the minutes of the meeting held on Monday 2 October 2017

To APPROVE the Confidential minutes of the meeting held on 2 October 2017

TL Proposed and HMS Seconded that the minutes and confidential minutes of 2 October 2017 be approved and signed as a true record. **ALL AGREED.**

4 Declarations of interest and dispensation

a) To receive declarations of interest from councillors on items on the agenda; AH Planning Item 7, Bills for payment Item 22 and Item 8 Maintenance (allotment holder). GH Item 8 Maintenance (allotment holder).

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate; None

5 Public Participation – members of the public are invited to speak

No public attended.

6 Clerk's/Chairman's report

From previous meeting:

Playground Working Group update– Clerk has applied for Amey Cespa and Wren grants for the Coles Road play area and awaiting outcome.

Cambridge Sport Lakes Trust update – Awaiting signature from Mick Woolhouse on the CSLT and Milton Parish Council (MPC) agreement for Tomkins Mead.

Emergency Plan update – AB is confirming updates.

Improve Your Local Highways grant – JEC has submitted applications for 4 schemes, (extra bollards alongside Tesco slip road, extend footpath by the crossing at Jane Coston Bridge to Tesco, improve cycle provision from Winship Road to Jane Coston Bridge and to extend the standing area at Landbeach Road bus stop) but due to the deadline date has been informed that all 4 schemes will be merged into one application.

Policies – Being updated and will be circulated to Committees shortly.

New:

Emergency tree work carried out on Saturday 21 October on Ely Road by the allotments. Due to high winds part of a tree snapped and emergency tree contractors were called to remove the other part of the tree to make it safe.

Armistice Day arranged for 11 November at 11am at War Memorial.

Horse Paddock – now leased.

JEC reported that travellers had appeared at NLP on Friday afternoon. The NLP Residents Association and JEC worked with DJC the Management Group of NLP and the CCC Enforcement Officer to have an eviction notice served on the same day. The travellers had moved on by Sunday morning. South Cambs have been to clear up. JEC looking at an Action Plan for Travellers in the future.

7 Planning

The draft Planning minutes of the meeting of 16 October 2017 were received.

Decisions Received:

S/0831/17/FL – Longacre Farm, Chesterton Fen Road, Milton, Cambridge – Change of use from a waste recycling centre to a residential caravan site for 16 mobile homes. **REFUSE**

New:

S/3589/17/FL – 8 Old School Lane, Milton, Cambridge CB24 6BS – RETROSPECTIVE: 6 foot feathered edged fence with a 6 inch gravel board made out of wood. **OBJECT. Loss of all parking space. The fence too far forward beyond building line. Effects visibility. Fence too high for surrounding area.**

S/2955/17/FL – 34 Froment Way Milton, Cambridge CB24 6DT – RETROSPECTIVE: two storey side extension to form annex. **REFUSE. Awaiting outcome of SCDC Enforcement Officer. If SCDC accept a condition to be added – has to be ancillary to main house.**

S/3590/17/VC – Trinity College, 25 Cambridge Science Park, Milton, Cambridge CB4 0FJ – Variation of condition 2 (Approved plans) of planning permission. **HAS NO RECOMMENDATIONS**

S/3793/17/DC – Vinci Construction UK Ltd, St John’s Innovation Park, Cowley Road, Milton, Cambridge CB4 0WS – Discharge of condition 23 (Positioning of proposed solar photovoltaic array) of planning permission S/0343/16/FL. **FOR INFORMATION ONLY**

S/3806/17/DC – 21 Old School lane, Milton, Cambridge CB24 6BS – Discharge of condition 4 (Vehicle parking layout) of planning permission S/3229/15/FL. **FOR INFORMATION ONLY**

Kingswater Lindum Ltd Fen Road Consultation (Page 8a)– Email received. Traffic survey carried out:

An automatic traffic count on Fen Road from 12/10/2017 to 19/10/2017.

A manual turning movement survey covering the morning and evening peak hours on 11/10/2017 at the Fen Road / High Street / Ely Road junction.

JEC and AB have arranged a meeting with County archaeologist.

8 Maintenance

Village Tour. It was noted that fly tipping has occurred along the Bund to The Sycamores play area and fence panels have been removed to gain access. **Clerk to write to residents.** Other issues were Butt Lane fence, allotment entrance, High Street and Knight’s Way potholes, siding back of cycle/footpath along Ely Road. These will be raised with County Highways. Other issues will be discussed at Maintenance.

To **AGREE** to source quotes for the repair of the entrance to the allotments and install barriers to either side of the culvert. **To be discussed at December Maintenance meeting.**

To **AGREE** to source quotes to replace the noticeboard at the allotments. **To be discussed at December Maintenance meeting.**

To **CONSIDER** Buchans to cut back shrubbery along the bund behind 111 The Sycamores – complaint of damage caused to fence. **AH Proposed this work to be carried out – TL Seconded ALL AGREED.**

Rowans play area and fencing - To **AGREE** quotes received for replacing the fencing at The Rowans play area. C J Mufitt £2,990.00 plus VAT, Fenland Leisure £7,195.68 plus VAT. **JEC spoke with the Playground Working Group and it was proposed to take the fence down alongside the grass/hill area. It was felt that the fence was not needed as the children love to run up and down the hill and currently there is no dog issue on this area. It was AGREED to ask C J Mufitt to quote for removal of the fence.**

To **AGREE** to purchase 6 bags of play bark (£70 +VAT per bag) – The Rowans and Froment Way. **JEC Proposed D Burch Seconded – ALL AGREED.**

To **CONSIDER** request from MCC to treat mole issue at NLP playing field – Command Pest Control £250 + VAT for 2-3 weeks treatment. **AH Proposed this work – RF Seconded – 7 In Favour, 1 Abstain (DB). AGREED.**

To **CONSIDER** Town & Country quoting to remove the tree on Old School Lane and Buchans to clear the strip of land. **AH reported that the strip of land does not belong to MPC. AB to contact CCC to confirm who owns the land CCC or the house owners.**

AH reported that an allotment meeting was held chaired by GH. There was a good turnout of allotment holders and it was felt that issues raised were dealt with at the meeting and further work to be carried out at the allotments will be discussed at December Maintenance meeting.

9 Community Care

The draft Community Care minutes of the meeting of 12 October 2017 were received.

The Confidential notes of 12 October 2017 were received. TE is handling a sensitive issue at the moment with the support of the Community Care Committee.

10 Finance and Administration

To draft minutes of the Finance and Administration meeting of 9 October 2017 were received.

The Confidential minutes of the Finance and Administration meeting of 9 October 2017 were received.

To **AGREE** to top up the Shawbrook Bond to £85k – Matures 21 November 2017 and top up the United Trust Bond to £85k from Unity Bank. **HMS Proposed to top up both the Shawbrook Bond and United Trust Bond to £85k – AH Seconded ALL AGREED. HMS suggested to transfer the CBS S106 money into a virgin account and leave £1 in the account to keep it open and add £1 to new account from Unity to make up S106 to correct amount on the new Virgin account. HMS Proposed – AH Seconded ALL AGREED.**

To **AGREE** payment of staff pay due.

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Items 10, To AGREE payment of staff pay due.

11, Enquiry to acquire Parish Land

and 12, To AGREE to register parcels of land in Milton.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

Meeting to go into confidential session – HMS Proposed JEC Seconded – **ALL AGREED**
(meeting closed 9.12pm and reopened 9.38pm)

11 Enquiry to acquire Parish Land

AGREED – to invite enquirer to December MPC meeting.

12 To AGREE to register parcels of land in Milton

AGREED – to go ahead with 1 area.

13 Christmas Tree Lights

To AGREE to accept a resident's donation of up to £200 to sponsor the Christmas tree lights.

A Milton resident has offered to fund the putting up of Christmas tree lights by the Waggon Horses. **AH Proposed to accept this kind donation – TL Seconded ALL AGREED. Clerk to write to resident and thank them for their donation.**

14 South Cambs Community Chest Grant

To AGREE to apply for the Community Chest Grant for up to £1,000 to professionally clean the War Memorial. **AB to seek advice on how to have the War Memorial cleaned without causing any damage to the structure.**

15 Ely Road Bus Stop

Update AB – On a chance site visit, it became apparent that the intention was to site the bus shelter across the existing shared cycle and footpath. There are regulatory reasons, including height-clearance for cyclists, why this is not ideal. AB is trying to negotiate a more satisfactory arrangement and will suggest the bus stop moves further back towards the hedge and a tarmac path installed over the grass verge to the kerb. **AB to arrange a meeting with the Officer to discuss location, design and seating.**

To CONSIDER spending up to £500 to add seating. **AB informed the Council that seating was in the original plan agreed to previously, Bellway (?) are querying this. AB Proposed to a request to spend up to £500 on seating if required – JEC Seconded. 4 in favour 4 against – Chair used casting vote to vote against. REFUSED. (4 in favour 5 against).**

16 Broadband Update

AH update the Council that the BT phone line has now been upgraded, just awaiting installation of the broadband. JEC thanked AH for all his work on this.

17 Mobile Speed Sign Update

AB updated the Council that all 3 parishes, Milton, Waterbeach and Landbeach have now signed the Memorandum of Understanding for Mobile Vehicle Activated Signs and Speed Indicator Devices and are awaiting for a deal to be agreed.

18 Youth Building

To AGREE to help Eddies secure some of the funding required for the extension to the Youth Building. **Eddies cannot help in grant funding for property they do not own. Eddies to contact MCCC to hire building anyway.**

19 MCC Report October 2017

Maintenance/Improvements: Nothing to report.

Bookings: Recent new regular bookings include Children's Yoga, Children's French and Children's Martial Arts.

Youth Building: Nothing to report, other than the situation with Edmund Trust using the building on a daily basis is still ongoing.

North Lodge: There has been 3 false alarms relating to the fire alarm, although hopefully this issue has now been resolved. The procedure whereby the Fire Brigade automatically attend whenever the alarm goes off has been suspended to avoid any future call out fees.

Vandalism: Nothing to report, although the damaged wall by the bins and the damaged garage door at The Sycamores (both reported last month) are still awaiting repair.

20 County Councillors Report – October 2017 Anna Bradnam

Covering the following:

County Council Budget

Over the last six years Cambridgeshire County Council has delivered £215 million of savings while still providing “good quality services” and over the next five years face a further £100m of pressure on budgets. Plans to make £31m of savings for 2017/18 are on track, and the Council is now working to deliver further savings in 2018/19. The Budget process has started with a £37.5 million gap between the money it receives from the government, from council tax, business rates and the income it makes – and the amount it needs to spend on services. The County is facing a sharp increase in the number of older people needing care, increasing numbers of children needing home to school transport and increased numbers of vulnerable children needing protection. For the last two years the Council has not taken the Council Tax increase permitted by Government of 2% which would have delivered £10m into front line services this year.

Schools National Funding Formula

Historically Cambridgeshire schools have been badly underfunded. For Cambridgeshire funding for schools increases in total cash terms as more pupils enter the system (i.e. they have protected the cash value of the per pupil unit) but they have not increased the cash amount per pupil to allow for inflation in school costs.

A14 Community Grants

The A14 Community Fund has been launched by Highways England, offering up to £10,000 to not-for-profit organisations.

Greater Cambridge Partnership (was City Deal)

There is a new website <https://www.greatercambridge.org.uk/>. The LLFs, are working up the plans for improvements to Milton Road and Histon Road. The proposals to put a busway along the M11 are currently on hold.

Are you paying Council Tax when you don't have to?

If you or another person in your house is suffering from a mental impairment then you should not be paying any Council Tax. This can include learning difficulties, mental illness or dementia. The affected person must be living alone or with one or 2 other people. There is a straightforward form which you can get from South Cambs, fill it in and ask your doctor to sign it.

Greater Cambridge Partnership Greenways project

Is looking at potential routes from Waterbeach to Cambridge. The project has two years' worth of funding for route development and consultation and they aim to build in 2019/20.

Waterbeach New Town

RLW will be holding exhibitions in Waterbeach on 24-25 November and hope to bring forward an application for the new railway station site in early 2018.

21 District Councillor's Report - Anna Bradnam October 2017

The following are an extract of topics from the reports provided.

Tree Safety on Parish Land –AB attended a Tree Safety Seminar arranged by Huntingdon District Council with Bob Waters (Parish Tree Warden) in August, Bob, Adam and Anna walked the north of the village identifying trees which might be a risk.

RTPI opposite Tesco – now working again.

Barrier across dangerous path and dangerous kerb, Cam North Station – ongoing.

Highways Depot Open Day - AB attended the annual Open Day.

South Cambridgeshire Police Command Area Meeting

South Cambridgeshire now has just 3 dedicated Police Constables and 13 Police Community Safety Officers.

Land north of Fen Road

Kingswater Lindum held an exhibition which launched the public consultation on the proposed development at Hill Close, Fen Road, Milton. The presentation is available here:

<http://lindumgroup.com/consultations/downloads/JV350147%20-%20PC%20Boards%20-%20web%20version.pdf> and you can comment on the proposals here:
<http://lindumgroup.com/consultations/milton>,

District Councillor's Report – Hazel Smith October 2017

Joint Parishes Meeting

This is a really useful forum for Parish Councillors from all the nearby villages to be briefed about the latest news on the planning for the Waterbeach new settlement. People are well informed and can take back to their villages authoritative information about the 2 applications. The Urban & Civic one is being considered by the planning dept already. In the meantime, the report on the future of the A10 is now due to be published at the end of this year – but will not be a proposal for a route to get a wider road to the A14. They are suggesting

that the RLW application may be submitted before the final answer for the A10 is known, and that the U&C application may well get outline permission in the same timeframe, the first half of next year. This will be before the Supplementary Planning Document for Waterbeach is finalised. This leaves us with a lot of questions.

Sewage connection for Chesterton Fen

HMS is continuing to collect signatures of residents of Fen Road on a petition. It would be helpful if the Parish Council would write to Anglian Water as they did before, to support the request for a sewer down there. Ian Litterick, who has attended this council meeting several times recently, but lives just in the City, and who owns a business in Milton's part of Fen Road Chesterton, is starting a petition to Network Rail for a review of the crossing down time. This is an issue that everyone living down there is finding unacceptable since the change of timetable that accompanied the opening of Cambridge North station.

Kingswater Lindum consultation

A lot of Fen Road residents attended the consultation afternoon in the Community Centre last week, and also a fair number of local people who would like to become tenants and leaseholders to get onto the housing ladder. The attenuation pond that they spoke about last month at Parish Council is in a sensible place at the North edge and further downstream of the site.

22 Bills for Payment and Money Received.

To **CONFIRM** and **AGREE** bills for payment. **JEC Proposed DB Seconded – ALL AGREED (AH abstained from voting).**

23 Correspondence.

From Milton residents

Parking and speeding concerns at North Lodge Park. **All issues of speeding to be reported to the police.**

The Colts have been asked by MCC to arrange sensible parking for matches.

Complaint received from farmer – Footballs going into the field and damage being caused. **Clerk to write to the regular users of NLP football pitches in regard to ball collections and signs will be erected by the fence line informing users/dog walkers the field behind is “private land” and to let land owner know by letter.**

General – copies available on evening

Over Day Centre Annual Report 2017

Doddington Parish Council – Outreach Councillor Training on 18, 25 January and 1 Feb 6:30-9:30pm

South Cambs District Council – September 2017 e-b-bulletin

23 Dates of next meetings

Monday 20 November – Planning 7:30pm

Monday 4 December – Parish Council 7:30pm

Monday 18 December – Planning 7:00pm – Maintenance 7:45pm

Meeting closed at 10:30pm

Signed:

Date: