

**Minutes of the Meeting of Milton Parish Council held on  
Monday 2 October 2017 at 7.30pm in the Bowls Pavilion**

**Present:** J E Coston (JEC) (Chair), D Owen (DO), A Horne (AH), R Farrington (RF), HM Smith (HMS),  
V Chang (VC), D Burch (DB), G Menon (GM), A Bradnam (AB)

**In Attendance:** S Corder (SC) (Clerk)  
A Ahmed – Cross Keys Housing and B Richardson – Saunders Boston

**Members of the Public:** 15

**1 Apologies for absence.**

R Summerfield (personal), T Leavens (work), G Heaney (personal)

**2 To APPROVE the minutes of the meeting held on Monday 4 September 2017.**

AH Proposed and DB Seconded that the minutes of 4 September 2017 be approved and signed as a true record. **ALL AGREED.**

**3 Declarations of interest and dispensations.**

a) To receive declarations of interest from councillors on items on the agenda; AH Planning Item 8 and Bills for payment Item 20. DB Item 22 Correspondence NLP.

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate; None

**4 Public Participation – members of the public are invited to speak.**

15 members of the public attended to listen to the Fen Road development proposal. Item 5.

**5 Kingswater Lindum Ltd – Fen Road Development**

Azhar Ahmed of Cross Keys Housing and Ben Richardson of Saunders Boston (Architect) attended the meeting to present the pre-application proposal for the development on Fen Road that was presented to South Cambs Planning Department hearing. Unfortunately an archeologically report was not forthcoming. BR informed MPC that South Cambs reported a need of affordable housing in Milton and have had positive feedback about the development.

The proposed development is for 36 units 100% affordable. 24 units will be affordable rent and 12 shared ownership. The landscaping of the development will be maintained by Cross Keys Holmes and will be an open plan design. The only loss of vegetation will be to clear the way for the new access road. Each property will be allocated car parking spaces with the possibility of an extra 60 cars using Fen Road. The impact and acceptability of extra traffic in Fen Road has been considered at SCDC and Cambs County Highways.

Kingswater Lindum are currently planning to have a public consultation on 26 October 2.30pm to 7pm at the Milton Community Centre for residents to see the plans and voice concerns or suggestions.

**6 Clerk's/Chairman's report.**

**From previous meeting:**

Playground Working Group – Clerk in the process of re-applying for Amey Cespa and Wren grants for the Coles Road play area.

Cambridge Sport Lakes Trust update – Awaiting signature from Mick Woolhouse on the CSLT and Milton Parish Council (MPC) agreement for Tomkins Mead.

**New:**

CCTV in the MPC Office is now in operation and records both sound and images.

Dates of meetings for 2018 – Changes in May made due to the Parish Council elections being held on May 3 2018.

Emergency Plan – Being amended. To come back to MPC at future date.

**7 “Improve Your Local Highways” grant**

It was agreed to apply for the “Improve your local highways” grants with the following suggestions:

Extend pathed area at bottom of Jane Coston Bridge to Tesco.

Extra bollards to be added on slip road to Milton roundabout to stop lorries parking on the verge.

Cycle improvements on Cambridge Road from Winship Road to Jane Coston Bridge.

Hard standing area to the right (east) of the bus stop on Landbeach Road.  
**Clerk to submit suggestions by 15 October 2017– ALL AGREED**

**(AB left meeting 8.30pm)**

## **8 Planning.**

The draft Planning minutes of the meeting of 18 September 2017 were received.

### **Decisions Received:**

**S/2340/17/FL** – 8 Old School Lane, Milton, Cambridge CB24 6BS – To build a 6 foot high wooden feather board edge fence. **REFUSED.**

### **New:**

**S/3203/17/E2** – LDA Design – EIA Scoping opinion, Waterbeach New Town, Waterbeach Barracks and Airfield Site, Waterbeach, Cambridge. **HAS NO RECOMMENDATION**

**S/2897/17/FL** – Astex Therapeutics Ltd – New external services plant on an existing rooftop plant deck and a new ground level plant compound. **HAS NO RECOMMENDATION**

**S/3190/17/DC** – Trinity College, Cambridge – Proposed erection of two three storey buildings for B1 use, 25 Cambridge Science Park, Milton CB4 0FJ. Discharge of conditions 7 (Bat mitigation), 8 (Bird and mammal boxes), 12 (Carbon reduction), 20 (CTMP), 22 (Drainage), 24 (Tree survey and protection), pursuant to planning permission S/2599/16/FL (Erection of two three storey buildings for B1 use). **FOR INFORMATION ONLY.**

**S/2424/17/FL Amended Plans** - 19 Old School Lane, Milton, Cambridge CB24 6BS – Single storey front extension, two storey side and rear extensions with associated internal alterations. **OBJECTS:**

**1) Overdevelopment of site. 2) Not in keeping of area. 3) Loss of garden. 4) Overshadowing of neighbours as rear extension right up to the boundary.**

**S/3250/17/AD** – Tesco Stores Ltd – Superstore, Cambridge Road, Milton, Cambridge CB24 6AY – Erection of an Xpress Centres unit at the existing Tesco Store. **OBJECT: 1) Unsuitable operations for site. 2) Distraction on the bend of the road. 3) Loss parking. 4) Noise and fumes coming from the site.**

**S/3211/17/NC** – Trustees of Dorset Pension Fund – 270 Cambridge Science Park, Milton, Cambridge CB4 0WE – Variation of conditions 5 (Approved plans), 7 (Sustainable drainage scheme). 13 (Scheme for the siting and design of the screened storage of refuse), 14 (scheme for parking, turning, loading & unloading space), 15 (scheme for covered & secure cycle parking) & 16 (Surface water drainage scheme) of hybrid planning permission S/0630/15/FL for phased demolition of office buildings and phased redevelopment of plots 250-289 with three office/R&D (B1a/B1b) buildings (17,219m sq) & decked car park and associated development. **HAS NO RECOMMENDATION**

**S/3289/17/LB** – 48 Fen Road, Milton, Cambridge CB24 6AD – Internal alterations to listed cottage including formation of first floor bathroom and relocation of kitchen area to ground floor. **HAS NO RECOMMENDATION**

**S/3273/17/FL** – 48 Fen Road, Milton, Cambridge CB24 6AD – Erection of replacement freestanding shed and vehicular and pedestrian gates. **HAS NO RECOMMENDATION**

**S/3249/17/PA** – 37 Butt Lane, Milton, Cambridge CB24 6DG – Single storey extension to rear – **FOR INFORMATION ONLY**

## **9 Maintenance.**

The draft Maintenance minutes of the meeting on 18 September 2017 were received.

To **AGREE** £80 per month for renting the Paddock to graze 2 ponies. It was suggested that due to the state of the paddock to charge the first 2 months at £40 and £80 per month onwards. **HMS Proposed – AH Seconded ALL AGREED. Clerk to draw up lease.**

To **AGREE** the request for a “ruby red” memorial to be erected in the Cemetery. **It was noted that there are a couple of memorials of similar colour at the cemetery. RF Proposed to accept the request – AH Seconded ALL AGREED.**

To **AGREE** to spray off and lay grass seed on the strip of land going under the Parish noticeboard. **JEC proposed for this work to go ahead – AH Seconded ALL AGREED.**

To **CONSIDER** installing bollards to the edge of the path in the small car park at North Lodge Pavilion. **To be looked at on village tour.**

To **CONSIDER** resurfacing and installing bollards to the entrance/exit of the allotments. **AB to confirm who owns the land – report back at next MPC meeting.**

## **10 Finance and Administration.**

To **AGREE** to sign the S106 agreement for £4,258.90 and £703.84 for Development of Land adj 8 High Street, Milton – Payment of Public Open Space and Community Facilities Contribution. **AH Proposed - RF Seconded ALL AGREED. JEC and HMS to sign S106 agreements.**

To **AGREE** to sign the S106 agreement for £4,258.90 and £703.84 for Development of Land R/O 53 Cambridge Road, Milton – Payment of Public Open Space and Community Facilities Contribution. **AH Proposed - RF Seconded ALL AGREED. JEC and HMS to sign S106 agreements.**

To **CONSIDER** request of donation of £50-£100 for archiving of original Minutes with Cambridgeshire County Council

Archives. **HMS Proposed £75 donation towards the cost of archiving MPC Minutes – DO Seconded ALL AGREED.**

**11 Broadband Update.**

AH updated the Committee that BT is our best way forward as we currently hold a phone line with them and our address is recognised. Virgin could not locate the MPC office address so cannot provide broadband to us. **AH Proposed that MPC go with BT to provide a better and faster broadband – DO Seconded ALL AGREED.**

**12 Mobile Speed Sign Update.**

The VAT issue regarding the purchase of the speed sign has now been confirmed. Waterbeach will purchase the sign and claim back the VAT and will invoice the other 2 Parishes at net cost without VAT.

To **CONSIDER** writing a formal approval for purchase letter. MPC has been asked to write a formal confirmation letter to the purchase of the speed sign. **AH Proposed – VC Seconded ALL AGREED.**

To **AGREE** to signing the Memorandum of Understanding for Mobile Vehicle Activated Signs and Speed Indicator Devices before the Mobile Vehicle Activated Sign could be used. **AB has confirmed an amendment to the MOU in regard to insurance. HMS confirmed that MPC's insurance covers this activity and had had confirmation from the insurance company. AB Proposed to sign the agreement DB Seconded ALL AGREED. JEC to sign as Chairman.**

**13 Land Owed by Milton Parish Council**

To **AGREE** to the proposal to register land in 2 areas of Milton costing in the region of £750-£1000 + VAT.

**Motion to exclude public and press**

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 13 namely:

To **AGREE** proposal to register land in 2 areas of Milton.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

Meeting to go into confidential session – HMS Proposed DO Seconded – **ALL AGREED (Meeting closed at 9:51pm and opened at 9:56pm)**

**It was AGREED to look further at this matter at the November Parish Council meeting after the village tour.**

**14 Village Tour**

The date for the Village tour is Saturday 14<sup>th</sup> October at 2pm.

**15 Youth Building.**

To **CONSIDER** approximate budget cost of between £55,000 and £60,000 + VAT (Murfit) for a possible extension to the Youth Building requested by Edmund Trust. **Clerk to contact Eddies and advise of the costing and enquire if grant funding could be sourced for this project.**

**16 Armistice Day Arrangements and Poppies.**

To **CONSIDER** to:

- a. arrange the Armistice gathering for 11.00a.m. on Saturday 11 November at the War Memorial, Milton
- b. to consider representative to speak – “They shall not grow old” – JEC to ask Len Proctor.
- c. order two poppy wreaths, one for a village representative who would speak and the other for the chairman to lay on behalf of the PC
- d. to donate £50 to poppy appeal for wreaths.
- e. invite the children from Milton Primary School

**JEC Proposed to accept all the above – HMS Seconded ALL AGREED.**

**17 Christmas Tree Lights**

To **CONSIDER** paying up to £200 for Town and Country to put up Christmas lights on the tree at the junction of High Street/Ely Road and take down after Christmas. **DO Proposed we pay up to £200 for the Christmas lights to be put up in the horse chestnut tree opposite the Waggon and Horses – AH Seconded ALL AGREED.**

**18 MCC Report October 2017**

Maintenance/Improvements: The footpath alongside the Bowls Green hedge has been installed.

Bookings: There are two Saturday night bookings during October.

Youth Building: Nothing to report, other than the situation with Edmund Trust using the building on a daily basis is still ongoing.

North Lodge: Colts use the facilities every Saturday and Sunday and the Pavilion is hired occasionally during the week.

Vandalism: Not actually vandalism, but there have been 2 incidents worth mentioning this month: 1) The brick wall surrounding our industrial bins was partially knocked down during the first weekend in September, presumably by a large vehicle. 2) There was an attempted break in between the 16<sup>th</sup> and 19<sup>th</sup> September at the garage on the Sycamores Rec and although the perpetrators did not manage to get in, the damage they caused means that a new door is required. The garage contains cricket and football equipment of very little value. Both incidents have been reported to the Police and are now in the hands of our Insurance Company.

## **19 County Councillors Report – October 2017 Anna Bradnam**

Covering the following:

### **Planning**

New northern boundary of the Waterbeach strategic site. If RLW's proposal for 5,000 houses is accepted, the total for the site will amount to 11,500, so 1,500 more than SCDC approved in Autumn 2016.

### **Cambridgeshire and Peterborough Combined Authority (and the Mayor)**

A key function of the Cambridgeshire and Peterborough Combined Authority is to attract investment into the area and the Mayor is preparing to bid for money from the government's Housing Infrastructure Fund whose purpose is to 'unlock' otherwise difficult sites, where housing is in greatest demand. This £193m funding would enable the relocation of the Anglian Water Cambridge Water Recycling Centre which in turn would free up 40 hectares of land for development for an estimated 7,600 new homes on the land around Cambridge North Station. The Mayor is also proposing to dissolve the County Council.

### **How much does a Mayor cost?**

When the Combined Authority was originally proposed, the costs of the Mayor's office were estimated to be around £800,000 pa, at least initially using officers seconded from the County Council. The actual costs (so far) are £1.8 million and climbing, with more new staff appointments.

### **Local Governance**

The County Council has not only created two new service Committees (Commercial & Investment and Communities & Partnerships) with their attendant scale of remuneration for the Chair and Vice-Chair but in addition, the C&P Committee has created five new roles (attracting additional allowances) with responsibilities to "liaise with the Parish, Town, District/City and County Councillors to understand the needs of local communities at District level." These roles, which cover geographic areas larger than County Divisions will be practically impossible to deliver and will unnecessarily duplicate the roles of existing County and District Councillors.

### **Children's Centres**

The County's consultation on Children's Centres has now closed.

### **Libraries**

The Council is seeking ways of ensuring the Library service can meet the challenges of a growing population, new developments and tight public finances. There will be public consultation in the future on this.

### **Items to update**

RTPI opp. Tesco still chasing as to why it has not been fixed.

AB has asked for a seat to be installed in the new bus shelter to be erected on Ely Road.

There is a joint Parish meeting on Wednesday 11 October at NLP to further discuss the Waterbeach project.

Cambs County Council is to spend up to £50k reviewing the bus services.

## **20 District Councillor's Report - Anna Bradnam October 2017**

The following are an extract of topics from the reports provided.

### **Rubbish**

The Council has decided to dispense with paper caddies in the recycling bins. This is partly because the price paid for clean paper has dropped and partly because the 'split-back' lorries in which paper is collected separately, are often empty on the paper side. Equally the paper can be very effectively sorted out of the rest of the recycleables at the Amey plant. Amey propose to build an energy from waste plant at their site in Ely Road and they held some open days for residents at which the process, building and landscaping were explained. The County Council's adopted minerals and waste plan made an allocation for an energy from waste plant at the site. So this sort of development is in accordance with the development plan but any application would be considered afresh at the time of submission.

### **Milton Air Quality Working Party**

The scheduled Liaison meeting with FCC Environment was postponed until March 2018, as FCC have not accepted any new waste onto the site whilst the police investigation has been ongoing. The Anglian Water site still awaits the installation of the new gas holder.

**Benefits payments - delayed**

AB was advised that due to an administrative error, 1,100 benefits payments from SCDC were not made. Staff worked hard to resolve the problem. They are also reimbursing any bank charges incurred as a result of the error. The teams are apologising unreservedly for the mistake and working to ensure it doesn't happen again.

**District Councilor's Report – Hazel Smith October 2017**

**South Cambs Magazine**

Summer issue not delivered to most homes in Milton. If you know of anyone who missed the copy with the new station on the cover, let HMS know. It is also available online at [www.scambs.gov.uk/news](http://www.scambs.gov.uk/news).

**Bid to move the sewage works**

The Combined Authority on Wednesday 27th September is to discuss a bid to the National Infrastructure Fund for £193m which is to help with making development for housing on the Sewage Works site (in the City) and Chesterton Sidings (in Milton), near Cambridge North Station viable. We are told that secret discussions have been going on for a couple of years and they are now ready to bid. The site for the new Works is not mentioned in the document but is now unlikely to be Honey Hill.

**Social Isolation report**

This is to be presented to Cabinet in November and we hope some of the conclusions may then be implemented. As more of our residents live in their own homes till later in life, keeping people in touch with services and social events near them will become more and more crucial for people's wellbeing.

**Amey open day**

The display of the plans for Energy from Waste at Amey's plant beyond Waterbeach was very interesting. There is a 'hope' that the heat produced could be used in the houses in Phase 1 of the new development, which is just across the road. Electricity will be fed into the National Grid, but direct use of the heat produced is far more efficient.

**Fen Road, Chesterton**

HMS has spent some hours recently going door-to-door again with a petition asking Anglian Water to evaluate whether the residents qualify for a sewage connection to the Works just the other side of the railway. HMS last tried this 10 years ago and since the appeal failed has pushed for a change to the guidance or the law via our MP and in the House of Lords: South Cambs now has a new officer in Environmental Health who has promised to help and was encouraged to get a letter from Therese Coffey MP suggesting we should try again (but not promising anything). The decision hinged on the technical point that Caravans are not included in the definition of Buildings for this purpose. The law in Wales has been changed, but DEFRA have been dragging their feet over having a similar review for English cases, which we were promised several times by different ministers.

The other issue on Fen Road is the length of time that the crossing gates are now down, and in the morning, particularly. To get children to school in Nuffield Road parents who drive have to leave at 8:10. The crossing gate is regularly down for 4 trains in a row, 20 minutes, and one lady said on one occasion it was 35 minutes wait (6 trains). Often the barrier is raised and then comes down again before the long queue has all got through. HMS had raised this issue in the consultation on the new station and was told that it would be no worse than before! HMS has have now raised it with Network Rail but there is unlikely to be much they can do unless the Level Crossings Manager can change something in the timings allowed. The walking by-pass that took pedestrians down past the pink bungalow to the towpath is no longer open, so parents have no alternative route.

**21 Bills for Payment and Money Received.**

To **CONFIRM** and **AGREE** bills for payment. **JEC Proposed DB Seconded – ALL AGREED (AH abstained from voting).**

**22 Correspondence.**

**From Milton residents**

Complaint received from farmer – Footballs going into the field and damage being caused. **To be considered at November MPC meeting.**

**General – copies available on evening**

Cambridgeshire Highway Depot Open Day– Monday 16 October 2017 10-4 at Whittlesford Highways Depot for all Town and Parish Council representatives

**23 Dates of next meetings**

Monday 9 October – Finance & Administration  
Wednesday 11 October – Community Care (2pm)  
Monday 16 October – Planning  
Monday 6 November – Parish Council

Meeting closed at 10:35pm

Signed: .....

Date: .....

DRAFT