

**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on  
Monday 18 September 2017 at 7.45pm in the Bowls Pavilion**

**Present:** A Horne (AH) (Chair), A Bradnam (AB), D Burch (DB),

**In attendance:** S Corder (Clerk)  
P Adams (PA) (Village Cleaner)

**1. Apologies for absence**

JE Coston (Personal), D Owen (personal), G Heaney (personal), H Smith (personal)

**2. To APPROVE the minutes of the meeting held on Monday 19 June 2017**

It was Proposed by AH that the minutes for the meeting of the Maintenance Committee of 19 June 2017 be approved as being a true record and signed by the Chairman DB Seconded - **ALL AGREED.**

**3. Declarations of interest and dispensations:**

**(a) To receive declarations of interest from councillors on items on the agenda.**

A Horne – (Item 7 - Allotment holder)

**(b) To receive written requests for dispensations for disclosable pecuniary interests (if any).** - None

**(c) To grant any requests for dispensation as appropriate.** – None

**4. Public Participation – members of the public are invited to speak. – None**

**5. Matters arising from previous minutes - Clerks' review**

**Items still need attending to:**

To fix the village map opposite One Stop – update – **Clerk to contact Landbeach Parish Council to see who designed their Village Map.**

**New:**

A complaint has been received regarding the grass cutting by the War Memorial and under the Parish Council noticeboard. **Clerk to check what strip of land should be cut and who is responsible for it. AB suggested a plan to be drawn up for who cuts what part.**

**6. Tomkins Mead**

To CONSIDER letter received regarding bollards being placed at entrance to Tomkins Mead. **To be discussed at October village walk around.**

**7. Allotments**

Update - GH reported that the allotments are neat and tidy apart from 2 that need maintenance and 4 to be monitored. **Clerk to write to the allotment holders.**

An idea was put forward on ways to label each individual allotment plot to help the Clerk and Contractors locate and identify each plot. **Clerk to look into labelling ideas and how to attach them to the allotment gates.**

To CONSIDER maintenance work on the allotment entrance. **AB reported that the entrance/exit to the allotment is in need of resurfacing and the need for installation of barriers to either side of the culvert is required for safety. AB to check with Highways for who is responsible for the strip of land in front of the gate.**

To CONSIDER replacing or mending the current allotment noticeboard. **AH to check the state of repair of the noticeboard and to look into repair solutions.**

To arrange a meeting with all allotment holders. **Clerk to email all allotment holders to arrange a date and possible agenda items to be discussed.**

**8. Paddock**

To CONSIDER a suitable rent for the use of the paddock to graze ponies. **The previous rent has been £80 per month. AB suggested that due to the state of the paddock £80 is reasonable. Clerk to write back with suggested rent cost.**

**9. Cemetery**

A request for a “ruby red” memorial has been replaced and a colour sample has now been received. **AB asked if there were any colours like this already at the Cemetery as MPC policy states “The colour of headstones to be restricted to colours already being used”. Clerk to check colours of current memorials.**

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**10. Play Areas**

To CONSIDER fence replacement options for The Rowans Play Area. **Clerk to source 3 quotes for the whole fence to be replaced.**

PA asked that the Rowans play area has more play bark laid. **Clerk to place order.**

**11. Date of Next Meeting**

Monday 18 December 2017 at 7.45pm

AB reported that Bob Waters and she attended a Tree Safety Management course. In relation to maintenance of village trees, safety and potential weakness is regard to the footfall nearby, AB, AH and BW will be doing a tree walk around the village to identify any potential dangers.

The meeting closed at 9.00p.m.

Signed: .....

Date: .....