

**Minutes of the Meeting of Milton Parish Council held on
Monday 4 September 2017 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), D Owen (DO), A Horne (AH), G Heaney (GH), R Farrington (RF), HM Smith (HMS), V Chang (VC), D Burch (DB), G Menon (GM), A Bradnam (AB) (arrived 8.50pm)

In Attendance: S Corder (SC) (Clerk)

Members of the Public: 2

1 Apologies for absence.

R Summerfield (personal), T Leavens (work),

2 To APPROVE the minutes of the meeting held on Monday 17 July 2017.

To APPROVE the Confidential minutes of the meeting held on Monday 17 July 2017.

DB Proposed and DO Seconded that the minutes of 17 July 2017 and the confidential minutes of 17 July 2017 be approved and signed as a true record. **ALL AGREED.**

3 Declarations of interest and dispensations.

- a) To receive declarations of interest from councillors on items on the agenda; AH Bills for payment Item 20.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

Public Participation – members of the public are invited to speak.

Two Milton residents attended the meeting to discuss Planning Item 6.

4 Clerk's/Chairman's report.

From previous meeting:

Agreement between Milton parish Council and Cambridge Sport Lakes Trust- Clerk updated agreement, waiting to be signed. **Clerk to meet with CSLT.**

New:

JEC suggested that Mick Woolhouse form Milton Country Park be invited to attend Parish Council meetings at the beginning of a meeting 2 times a year – **ALL AGREED.**

To **CONSIDER** applying for the 'Improve Your Local Highways' grant.

JEC asked Councillors if we should apply for this grant and to put forward any suggestions to the Clerk for discussion at the October meeting. Suggestions were to "improve the verge by the Tesco roundabout", lay a new path and add extra bollards or to lay extra hardstanding at bus stop on Landbeach Road.

Adhoc Administrative Support Assistant has now left the Parish Council.

To **CONSIDER** request received for leasing the paddock. – **Clerk to arrange a meeting to discuss plans for the paddock and report at October's meeting.**

5 Playground Working Group.

JEC updated the Committee on the situation the Playground Working Party are currently at. They will be reapplying for 2 grants of £40k each and have received some personal donation pledges from residents and a Milton business. Unfortunately there will be a shortfall of £14k for the £100k project. The Playground Working Party asked MPC to consider additional funds of £14k for the project so grant applications can be submitted. HMS Proposed to the additional funds of £14k to come from Capital Projects Fund– DO Seconded **ALL AGREED.** HMS to check reclaiming of VAT on this project.

It was previously agreed that Mike Elsome would oversee the project on MPC behalf. Cost (£1,000)

6 Planning.

The draft Planning minutes of the meeting of 14 August 2017 were received.

Decisions Received:

S/2234/17/FL – 17 Fen Road, Milton, Cambridge CB24 6AD – Internal refurbishment of existing property with new windows throughout. Demolition of existing outbuilding to rear of the property and construction of a new ground floor extension. The proposal also includes for a first floor extension building over the existing footprint. **APPROVED.**

S/0245/17/CM – Chesterton Sidings, Cowley Road, Cambridge CB4 0DL – Use of lane as a rail depot for aggregates. **APPROVED.**

S/1474/17/FL – 97 Cambridge Road, Milton, Cambridge CB24 6AT – Proposed change of use from Class B1(c) light industrial to D1 for use as a church and meeting place. **APPROVED with restrictions.**

S/0692/17/FL – The Black House, Chesterton Fen Road, Milton, Cambridge CB4 1UN – Two storey rear extension. **APPROVED**

New:

S/2955/17/FL – 34 Froment Way, Milton, Cambridge CB24 6DT – Retrospective-Inclusion of additional annex.

OBJECTS

Planning reasons:

- 1) **Over-development of the site (from originally a family house) to a 4-bed house, a 1-bed annexe and a 1-bed (potentially 2-bed) extension.**
- 2) **Lack of parking. The site has space for 2 (-3) car, having lost two parking spaces when the original garage was converted to an annexe. There is insufficient parking for the cars that are likely to be generated by dwellings with a total of 6 (-7) bedrooms on this site.**
- 3) **Does not fit in with the street scene.**
- 4) **Too close to the boundary of Froment Way footpath.**
- 5) **Neighbouring amenity - too close to 32 Froment Way on the southern corner.**
- 6) **Obstructs the view for vehicles coming out of Butcher Close.**
- 7) **Already had change of use of garage.**

Comments:

MPC notes that the approval for S/2283/15/F said, “The annexe (garage) shall not be occupied at any time other than for purposes ancillary to the residential use of the dwelling known as 34 Froment Way, Milton, Cambridge, CB24 6DT. (Reason - To protect the amenities of adjoining residents in accordance with Policy DP/3 of the adopted Local Development Framework 2007.”

If SCDC are minded to approve this application, MPC requests that the extension must also not be occupied at any time other than for purposes ancillary to the main house at 34 Froment Way.

S/2989/17/OL – Land to rear of 1 Benet Close, Milton – Development of 1 no detached house as part of the SCDC Right to Build Vanguard. **HAS NO RECOMMENDATION**

S/0345/17/DC – 29 Cambridge Science Park, Milton – Discharge of conditions 4 (Hard and Soft landscaping), 9 (External Lighting) and 14 (Travel Plan and car Park Management Plan) of planning permission S/1405/16/FL. **HAS NO RECOMMENDATION**

S/2840/17/RM – Plot 420 Phase VI, Cambridge Science Park, Cambridge CB4 0PE – Application for approval of reserved matters (Access, appearance, landscaping, layout and scale) following outline planning permission S/0179/13/OL for the development of 5,387 sq.m GEA (including covered roof plant) B1b research and development building access, landscaping and car and cycle parking. The outline application was not an environment impact assessment application. **HAS NO RECOMMENDATION**

S/2994/17/NM – Plot 270 Cambridge Science Park, Milton, Cambridge CB4 0WE – Non-material amendment to planning permission S/2709/16/VC for phased redevelopment of plots 250-289 with three office/R&D (B1a/B1b) buildings (7,219m sq) & decked car park and associated development to add a new condition to control the external lighting details associated with the proposal. **FOR INFORMATION ONLY**

Correspondence has been received from Kingswater Lindum Ltd asking to attend the October meeting of the Parish Council to discuss their proposals for land in Fen Road. Parish Council agreed to invite Chris Callaghan from Kingswater Lindum Ltd to their meeting on 2 October at 7pm.

7 Finance and Administration.

The draft minutes of the meeting of 11 July 2017 were received.

To AGREE request from CSLT to release the annual funds of £1,000.00 towards the running costs of Tomkins Mead. GH Proposed that the yearly grant of £1,000 be paid to CSLT – AH Seconded **ALL AGREED.**

To AGREE to sign the S106 agreement for £4,258.90 and £703.84 for Development of Land adj 8 High Street Milton – Payment of Public Open Space and Community Facilities Contribution. **AGREED** that any 2 of the following members of the Council to be signatories on future S106 agreements: Hazel Smith, Jane Coston and Anna Bradnam. AH Proposed DB Seconded **ALL AGREED.**

8 Community Care.

The draft minutes of the meeting of 12 July 2017 were received.

9 Cemetery.

A request for a “ruby red” granite memorial to be erected in MPC cemetery has been received. Clerk to contact Funeral Director for a colour sample to check that the colour of the headstone is the same/similar colour as other headstones already being used.

10 Youth Building.

A request has been received from Eddies/Edmund Trust, who are looking at renting the Youth Building, for a possible extension to the Youth Building of between 5 and 7.5m to provide more space for their activities. MPC agreed that a quote for the extension needs to be supplied by the original builders before a decision can be made.

11 Lease of NLP to MCC.

RF updated the Committee that the lease will be taken to the next MCC meeting following their AGM for signing.

12 Milton Parish Council Emergency Plan

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 12 namely:

To AGREE amended Emergency Plan.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith.

Meeting to go into confidential session – AH proposed AB seconded – **ALL AGREED**

Councillors requested that the Emergency Plan be checked and revised by the Clerk and to come back to Council at a future date.

(Meeting closed to press and public at 9.35pm and reopened at 9.45pm)

13 Village Website.

AH reported that the new MPC website is live with a few tweaks still to be made. JEC commented that AH had spent much time and effort in finalising the website with the help of GH and TL. JEC thanked AH for all his time and effort in this project.

AH to look into BT broadband and report back at October meeting with costings.

14 Ely Road Bus Stop.

AB updated the Committee to the progress of the new bus stop. The work is currently with Bellway Contractors then to County Highways for agreement. The RTPI by Tesco roundabout is still not working. The reason why this occurred is when the street lights were replaced the RTPI stopped working. This is now with UK Power Network to quote to rectify the problem. Awaiting confirmation. AB to chase up the work.

15 Speedwatch.

AB updated the Committee on the purchase of a mobile speed watch sign to be shared with Waterbeach and Landbeach. Waterbeach will purchase the sign and the invoice split equally between the 3 parishes. AB to meet with local police to discuss best locations for the sign. Councillors were concerned that Waterbeach could not recharge the VAT to Milton Parish Council and Landbeach and requested that the invoice be sent from the supplier one third to each Parish Council. This needs to be checked with Waterbeach.

A letter received from a Milton resident with concerns of speeding within the village and possible solutions to tackle this ongoing issue was discussed. Other speed issues will be discussed at a later date once the speed sign is in operation. Clerk to write to resident informing them of the outcome.

(GH left 10.03pm)

16 Milton Parish Policies.

The amended policies will be circulated to the relevant Chairman and Committees for agreement before coming back to Parish Council for final agreement.

17 MCC Report September 2017

Maintenance/Improvements: The floors in the main hall and lounge have been refurbished. Work to the footpath alongside the Bowls Green hedge will commence on Tuesday 29th August. Bookings: There are two Saturday night bookings during September. Youth Building: Nothing to report, other than Edmund Trust are still interested in hiring the building on a daily basis and emails regarding this have been forwarded to the Parish Council. North Lodge. Unfortunately, Edmund Trust are now carrying out most of their training

online, so will not be using the North Lodge Pavilion on a regular basis. Vandalism: Nothing of any relevance to report.

RF reported that there has been extensive damage to the retaining wall outside the Community Centre. The damage occurred sometime on Saturday 9 September in the evening.

18 County Councillors Report – September 2017 Anna Bradnam

Covering the following:

Waterbeach Barracks development

The Local Plan identified the land allocated for this development and SCDC has contracted ARUP to draw up a Supplementary Planning Document (SPD) for the site. On 15 August we had a second Joint Parishes meeting, to enable all the neighbouring villages to contribute their views to the SCDC Case Officers. Paul Mumford, SCDC Case Officer confirmed that there will be an ongoing need to consult with the villages as the development progresses and that SCDC will use the Joint Parishes forum for this purpose.

Children's Centres

The County Council has reviewed Children's Centres provision and is planning to save £1 million by in some cases delivering services from existing community buildings, like Libraries and Community Centres and closing some dedicated Children's Centres. Anyone who wishes to comment can visit:

<https://www.cambridgeshire.gov.uk/residents/children-and-families/children-s-centres/children-s-centres-consultation/> until Friday 22 September 2017.

Buses and Local Transport Milton P&R

AB has recently received correspondence from Shaun Harrison-Fuller, the County Park and Ride and Guided Busway Team leader that he received a request to use the Milton P&R for a car meet. He confirmed to the applicant that, Cambridgeshire County Council has confirmed to AB that "Under no circumstances will Cambridgeshire County Council, as owner of the Park & Ride sites, grant permission for this type of event to be held at any of its Park & Ride sites.

Libraries – communities are invited to help shape the future of the service

Cambridgeshire is reviewing the library service and has started a series of workshops. They aim to use technology to help meet library user's needs.

Highways

The deadline for LHI applications has been extended to **15th October 2017**, following which you will be contacted to look at the feasibility of your application in more detail. Final application will then be presented to the LHI Member Advisory Panel in February 2018. The fee to apply is a non-refundable payment of £500.

County Planning applications

Phase 1 of the Chisholm Trail (the section from Cambridge North Railway Station to Coldhams Lane) was approved by the Joint Development Control Committee in July. This includes the underpass under Newmarket Road, near to the Grade 1 Listed Leper Chapel, a bridge across Coldhams Brook, replacing a culvert with a bridge on Coldhams Common and new paths and improvements.

JEC raised the issue of a resident of Milton being charged for a school bus to Impington. AB advised that even though the resident has a Milton address they were not in the Impington Village College catchment area so had to pay for a school bus pass.

19 District Councilor's Report - Anna Bradnam

The following are an extract of topics from the reports provided.

Environmental Services and Rubbish Collection

AB was looking to see who is responsible for clearing litter and mess from the River Cam. HMS reported that this is the responsibility of the Conservators as land owner of the Halingway, and on occasion, but not as a matter of course, SCDC has made a contribution towards paying for it. Cambridge City Council are more forthcoming, as the litter problem is greater there and more obvious. The Cam Cleanup litter pick along the Cam is usually in March. We have tried to join them and extend the area covered through Milton in the past.

South Cambs Magazine

Royal Mail failed to deliver the Summer issue of South Cambs Magazine to most houses in Milton. Council staff have complained to Royal Mail about this. The Autumn issue is due to be delivered between 22 August and 10 September. AB has asked via Milton Chat, for people to let her know when the magazine IS delivered to their road, or if it has not been delivered by 10 September.

Milton Air Quality Working Party

The scheduled Liaison meeting with FCC Environment has been cancelled as FCC have not accepted any new waste onto the site whilst the police investigation has been ongoing. There is a meeting with Anglian Water on 12 September.

20 Bills for Payment and Money Received.

To **CONFIRM** and **AGREE** bills for payment. **DO Proposed GM Seconded – ALL AGREED (AH abstained from voting).**

20 Correspondence.

From Milton residents

Milton Cricket Club – Email received thanking Milton Parish Council for providing the new cricket pitch which they have enjoyed using allowing all 3 teams to play at home.

General – copies available on evening

Community Gritting Scheme 2017-18 – Volunteers to sign up. Clerk to contact previous volunteers.

July 2017 parish e-bulletin– new and information from South Cambridgeshire District Council.

21 Dates of next meetings

Monday 18 Sept – Planning (7pm) Maintenance (7.45pm)

Monday 2 October – Parish Council

Monday 9 October – Finance & Administration

Wednesday 11 October – Community Care (2pm)

Monday 16 October – Planning

Meeting closed at 10:35pm

Signed:

Date: