

MILTON PARISH COUNCIL

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MAINTENANCE COMMITTEE

To all members of Milton Parish Council Planning Committee

For information to all members of Milton Parish Council

You are summoned to the next meeting of Milton Parish Council Maintenance Committee to be held in the Bowls Pavilion on Monday 18 September at 7.45pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coder*
Date of issue: 12 September 2017

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on Monday 19 June : (Appendix 1)**
3. **Declarations of interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - c) To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.
5. **Matters arising from previous minutes – Clerk's review**

To fix the village map opposite One Stop – update.

New:
Complaint received regarding grass cutting by War Memorial.
6. **Tomkins Mead**

To CONSIDER letter received regarding bollards being placed at entrance to Tomkins Mead.
7. **Allotments**

Update.
To CONSIDER labelling all the allotment plots.
To CONSIDER maintenance work on the allotment entrance.
To CONSIDER replacing or mending the current allotment noticeboard.
To arrange a meeting with all allotment holders.
8. **Paddock**

To CONSIDER a suitable rent for the use of the paddock to graze ponies.
9. **Cemetery**

Update.
To CONSIDER request for a “ruby red” memorial.
10. **Play Areas**

To CONSIDER fence replacement options for The Rowans Play Area.

11. Dates of next meeting

Monday 18 December at 7:45pm

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.

**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on
Monday 19 June 2017 at 7.45pm in the Bowls Pavilion**

Present: A Horne (AH) (Chair), G Heaney (GH), A Bradnam (AB), D Burch (DB), D Owen (DO), HM Smith (HMS)

In attendance: S Corder (Clerk)
N Plumb (Assistant Clerk)
Philip Adams (PA) (Village Cleaner)

1. Election of Chair

HMS Proposed AH to be elected as Chairman of Maintenance - GH Seconded **ALL AGREED**

2. Apologies for absence

JE Coston (Personal)

3. To APPROVE the minutes of the meeting held on Monday 20 March 2017

It was Proposed by GH that the minutes for the meeting of the Maintenance Committee of 20 March 2017 be approved as being a true record and signed by the Chairman DB Seconded - **ALL AGREED**.

4. Declarations of interest and dispensations:

(a) To receive declarations of interest from councillors on items on the agenda.

G Heaney – (Item 8 - Allotment holder)

(b) To receive written requests for dispensations for disclosable pecuniary interests (if any). - None

(c) To grant any requests for dispensation as appropriate. – None

5. Public Participation – members of the public are invited to speak. – None

6. Matters arising from previous minutes - Clerks' review

Items still need attending to:

To fix the Village Map opposite One Stop – Clerk to speak to Landbeach and Horningsea to find out who designed their village map. GH suggested having 2 village maps the other being nearer North Lodge Park. Quotes to be sought for next Maintenance meeting.

New:

Complaint received from Resident in Parlour Close. Large fir tree causing damage. – Work to be looked at during village tour in September.

Fromont Way play area – To **CONSIDER** reducing the height of the hedge to fence level all the way along the right hand side. Work to be looked at during village tour in September.

(DO left the meeting at 8.15pm)

7. Allotments

GH reported that the allotments are neat and tidy apart from 4 that need maintenance. Clerk to write to the allotment holders.

8. Cemetery

Clerk reported that a request for a memorial has been received. The measurements are not very accurate but show the memorial to bigger than our permitted height and width. Clerk to contact the Stone Mason for correct measurements and drawings.

A replacement chain for the cemetery bin will be purchased shortly.

9. Play Areas

To **CONSIDER** reports from Fenland Leisure and **AGREE** any work required.

To **AGREE** quote from Fenland Leisure to replace missing stepping log on Humphries Way play area. £358.18 inc VAT. Clerk to ask Fenland Leisure to requote for all the work to be carried out on Humphries Way and the Rowans play area. Quotes to go to Parish Council for approval.

10. Review of Agreement between Milton Parish Council and Cambridge Sports Lake
Clerk to contact CSLT to check the agreement is still valid. To go to Parish Council for agreement. AB and BW to meet with CSLT and report back at the next Maintenance meeting.

11. Date of Next Meeting
Monday 18 September 2017 at 7.45pm

The meeting closed at 9.20p.m.

Signed:

Date: