

MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the Annual meeting of Milton Parish Council to be held in the Bowls Pavilion on
Monday 8 May at 7.30pm

Members of the Public and the Press are cordially invited to attend

Clerk's signature:

Date of issue: 2 May 2017

AGENDA

1. **Election of chairman and signing of declaration of acceptance of office of chairman**
2. **Apologies for absence:** to receive and approve apologies for absence.
3. **Election of vice chairman and signing of declaration of acceptance of office of vice chairman**
4. **To APPROVE the minutes of the meeting held on 3 April 2017: (page 1)**
5. **Declarations of interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - c) To grant any requests for dispensation as appropriate.
6. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.
7. **Clerk's/Chairman's report: (page 6)**

From previous meetings:
Damaged Butt Lane fence/A10
School crossing patrol sign
Fen Road archaeological evaluation
North Lodge Pavilion Opening 22nd April
Tomkins Mead Board Walk & Bridge

New:
New railway station
Staffing
8. **To consider the following committees and membership (page 6)**

Community Care, Finance, Maintenance (incorporating Allotments, Cemetery and Play) Planning, Staffing and Youth (Working Group)

The consider the following Working Groups and membership
Capital Projects, Land, Milton Air Quality, Milton Environment, Website & IT
9. **To consider representatives and volunteers for the following: (page 6)**

Specific Responsibility:
Footpath Officer, Parish Plan, Press Officer, Tompkins Mead & Tree Wardens, Trolley Bus

The consider representatives for the following outside bodies:

Anglia Water, Cambridge Sports Lake Trust, CPALC & SCDC, Good Companions, Landfill Liaison, Local Liaison Forum, Milton Charities, Milton Environment Group, Milton Air Quality Working Party, Milton Community Centre, Patient Participation Group, Police Liaison Panel, Working Capital Projects

10. Planning

To **RECEIVE** the minutes of the meeting on 24 April 2017. (page 7)

Decisions Received:

New:

S/1467/17/VC – Alan Morgan – 48 The Rowans, Milton, Cambridge CB24 6YU – Variation of condition 2 (Approved plans) of planning permission S/1259/15/FL

S/1329/17/DC – Mr Webb, A & M Taraways Eng. Ltd – 9 Lyndhurt Close, Milton, Cambridge CB24 6DH – Discharge of conditions 4 (materials) and 5 (boundary treatment) of planning application S/3241/15/FL **FOR INFORMATION ONLY**

S/1367/17/FL – Mr A Wedgebury – 16 Butcher Close, Milton, Cambridge CB24 6ED – Single/two storey rear extension.

11. Finance and Administration (page 8)

To **RECEIVE** the minutes of the meeting of 2 May 2017 (to follow)

To **APPROVE** the CAPALC subscription of £593.08 for year.

To **APPROVE** the Direct Debits and Standing Orders for year 2017/18. (page 9)

To **CONSIDER** request from MCC for donation from S106 towards the footpath to run alongside Bowls Green. (Total cost £6625 + VAT).

12. Maintenance

To **RECEIVE** the minutes of the Maintenance meeting on 20 March 2017. (page 10)

To **AGREE** to defer going out to tender for quotes for Village Maintenance Contract by 1 year.

To **CONSIDER** quote from Buchans for drop down bollard on Butt Lane £222.00

13. Community Care

To **RECEIVE** the minutes of the Community Care meeting on 13 April 2017 (page 12)

14. Milton Air Quality Working Group

To **RECEIVE** the minutes of meeting on 28 March 2017. (page 13)

15. Anglia Water Meeting

To **RECEIVE** the minutes of meeting on 4 April 2017. (page 15)

16. Village Website

Update

17. North Lodge Pavilion

To **CONFIRM** solicitor charges for North Lodge Pavilion and Recreation Ground lease of between £750-£1350 +VAT

18. Bus Shelter, Ely Road

To **RECEIVE** an update – AB

19. Youth Club

To **RECEIVE** an update – HMS

20. MCC Report (page 21)

21. County Councillor's Report

22. District Councillors' Reports (page 22)

23. Cemetery

Motion to exclude public and press

to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 23.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith

To **RECEIVE** confidential notes from Cemetery Working Party held on 24 April 2017. (**page 28a**)
To **AGREE** proposal put forward by the Cemetery Working Party.

24. Bills for Payment and Money Received, Budget figures (to be tabled)

To **CONFIRM** and **AGREE** bills for payment.

25. Correspondence

From Milton residents – (page 29)

23 Landbeach Road – Mole hills appeared on grass verge - AB

Letter from resident to Stagecoach and their responses – Sunday and public holiday bus services from Milton to Cambridge.

Follow on letter from EV Centres UK – Electric charging station on Tear Drop site

General – copies available on evening

26. Dates of next meetings

Annual Parish Meeting - 15 May 2017

Finance Meeting - 22 May 2017 7.00pm – Planning Committee – 7.30pm

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.