

MILTON PARISH COUNCIL

Parish Council Office
Coles Road
Milton
Cambridge
CB24 6BL



Acting Clerk to the Council: Susan Wilkin
Tel: 01223 861447

Email: clerk@miltonvillage.org.uk
Web: www.miltonvillage.org.uk

12 September 2016

To: MAINTENANCE COMMITTEE

For information: TO ALL MEMBERS OF THE PARISH COUNCIL

You are summonsed to the next meeting of the Maintenance Committee of Milton Parish Council in the Bowls Pavilion on
Monday 19 September 2016 at 7.45p.m.
Members of the Public and Press are cordially invited to attend.

AGENDA

1. **Apologies for absence** -To receive and approve apologies for absence.
2. **Declarations of interest and dispensations**
 - a) To receive declarations of interest from councillors on items on the agenda.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - c) To grant any requests for dispensation as appropriate.
3. **Public Participation – members of the public are invited to speak.**
4. **To approve the Maintenance Committee minutes of 20 June 2016 (Appendix 1).**
5. **Matters arising from previous minutes - Clerks' review.**

Items still need attending to:
Complaint from resident in Gunnell Close
Hedge at end of Coles Road (opposite Post Office)
Removal of plants and tidying up under Notice Board in Coles Road – in hand for September
Quotes awaited for Horse Grazing field.
6. **Allotments**

Update.
7. **Cemetery**

To **REVIEW** the Cemetery rules. (**Appendix 2**).
To **CONSIDER** a request from a resident for a bench in the old part of the Cemetery. (**Appendix 3**).
8. **Horse grazing field**

To **CONSIDER** the quotation from Cambridge Asbestos for £500 plus VAT for the removal of the Stable Shed. (**Appendix 4**).
9. **Play and Leisure (recreation) Areas**

To **CONSIDER** the quotation from Groundwork and Leisure Services Ltd for £2,410 plus VAT for work on the goalmouth at Butcher's Close. (**Appendix 5**).
To **CONSIDER** the quotation from Groundwork and Leisure Services Ltd for £2,350 plus VAT for work on the goalmouth at Froment Way. (**Appendix 5**).
10. **Bus Shelter, Cambridge Road**

Update.
11. **Playgrounds**

To **CONSIDER** reports from Fenland Leisure and **AGREE** any work required.
12. **Date for Village Tour**
13. **Tree work to be programmed in for October**

180 The Sycamores – RW seen
37 School Lane – Norwegian maple – reduce in size – RW seen
Old School Lane – Overgrown shrubs on length of road backing on to Shirley Close – Buchans
88 The Sycamores – Overgrown trees – RW seen
3 Mansfield Close - Overgrown trees
14. **Date of next meeting: 9 December 2016**

Susan Wilkin, Acting Clerk

APPENDIX I

Minutes of the Maintenance Committee Meeting of Milton Parish Council held on Monday 20 June 2016 at 7.45pm in the Bowls Pavilion

Present: G Heaney (GH) (Chair), J E Coston (JEC), D Burch (DB),

In attendance: R T Summerfield (RTS), H Smith (HMS)
S E Wilkin Acting Clerk, S Corder Assistant Clerk
R Walters (RW) (in an advisory role)

1. Apologies for absence

D Stirrups (absent), A Bradnam (personal), D Owen (personal)

2. Declarations of interest and dispensations:

(a) To receive declarations of interest from councillors on items on the agenda.

G Heaney – (Item 6 - Allotment holder), R Waters – (Item 10 -)

(b) To receive written requests for dispensations for disclosable pecuniary interests (if any). - None

(c) To grant any requests for dispensation as appropriate. – None

3. Public Participation – members of the public are invited to speak. - None

4. Approval of Minutes and Confidential minutes from the Maintenance Committee meeting on 20 March 2016:

It was Proposed by R Summerfield that the minutes for the meeting of the maintenance committee of the 20 March 2016 were approved as being a true record and signed by the Chairman - **ALL AGREED.**

5. Matters arising from previous minutes - Clerks' review

Work which has been carried out:

Repairs to ski equipment at The Sycamores Recreation Ground

Replacement of the Leg Exerciser at The Sycamores Recreation Ground

Items still need attending to:

Old School Lane – Overgrown shrubs on length of road backing on to Shirley Close

Complaint from resident in Gunnell Close

Hedge at end of Coles Road (opposite Post Office) – GH to follow up with Buchans to confirm minimum height of bushes in relation to complainant's security concerns of their property. Manhole cover under bushes needed to be accessible.

JEC reported that there are several places with overgrown bushes, e.g. by Milton Farm College, around the Rowans and several other places in the village with hedges growing over the footpath. GH to draft a standard letter to send to residents to request the bushes and shrubs be cut back. HMS said that there is formal wording used by the Highways team at the County Council that could be used in the letter. GH would also arrange to put an article in the Village View requesting people to keep paths clear of overgrown trees and shrubs.

Removal of plants and tidying up under Notice Board in Coles Road

Quotes awaited for the removal of the stable in the horse grazing field.

Tesco's bund – Highways to be contacted to arrange to cut back overgrown trees and shrubs.

6. Allotments

GH reported that the allotments were in good order and thanked SW for all her work on this matter. SW raised the issue of rats reported at the allotment. SW was asked to contact our pest control contractors to deal with the matter.

7. Cemetery

JEC reported that there was a mess left on Sunday after a Father's day gathering had taken place. GH to investigate.

8. Horse grazing field

GH reported that there is no money coming in at present due to the state of the field and funds are needed to be to improve the land. GH to inspect and contact Buchans for a quotation for getting the field up to a good standard in order to be able to let it again.. SW was requested to contact Milton Farm College to see if they would like to take it on as a project.

9. Tomkins Mead

Quotes still awaited for Tomkins Mead – SW has received two quotations to date and is meeting another contractor

tomorrow. The three quotes can then be discussed at the PC meeting in July.

10. Play and Leisure (recreation) Areas

Football goal surface in Froment Way - GH to make further inquiries from groundsmen to try and find a suitable solution for keeping the goal area in a good condition.

11. Bus Shelter, Cambridge Road

It was previously agreed to replace this bus shelter. The design previously agreed for the new bus shelter in Ely Road is now not practical for a 4 leg design. It was therefore Proposed by JEC and Seconded by DB that AB arrange for a 2 leg cantilevered shelter design which preferably had two screens – **ALL AGREED**.

12. North Lodge Pavilion/recreation space/pitch

JEC reported that there has been a fantastic response for the future use of the Pavilion. Interest had been shown from the Milton Cricket Club, Milton Colts and for children and adult parties.

DB reported that the car park is being used as a turning point for lorries and cars. JEC has chased up the contractor dealing with arranging the barriers to be fitted.

JEC has received three quotes for new flooring the pavilion and will be going with Superior Finish Ltd to lay wood effect lino flooring.

JEC is currently working on a snagging issue list with the building and putting together policies for the hire of the building and pitches. Charges should mirror those used by the Community Centre. DB and GH offered their assistance, if required.

DB mentioned that the wrong pitch grass has been laid and that Buchans are currently not maintaining the planting areas. It is possible to lay new pitch seed down but it might not be ready for use in September.

13. Playgrounds Working Party

The Working Party has now received four quotes and plans for the proposed play park. SC showed the plans from Eibe, Wicksteed and Europlay. The fourth from Proludic has just been received and will be shown at the next Parish Council meeting.

14. Tree work to be programmed in for October

180 The Sycamores – RW has visited site - Hawthorn bush overgrown on path between The Sycamores and The Rowans.

37 School Lane – Norwegian maple – RW has visited site – It needs to be reduced in size.

15. Date of next meeting: 19 September 2016 at 7.45p.m.

The meeting closed at 9.25p.m.

Signed:

Date: