

MILTON PARISH COUNCIL

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9 March 2016

To: MAINTENANCE COMMITTEE

For information: TO ALL MEMBERS OF THE PARISH COUNCIL

You are summonsed to the next meeting of the Maintenance Committee of Milton Parish Council in the Bowls Pavilion on
Monday 21 March 2016 at 7.45p.m.
Members of the Public and Press are cordially invited to attend.

AGENDA

1. **Apologies for absence** -To receive and approve apologies for absence.
2. **Declarations of interest and dispensations**
 - a) To receive declarations of interest from councillors on items on the agenda.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - c) To grant any requests for dispensation as appropriate.
3. **Public Participation – members of the public are invited to speak.**
4. **To approve the Maintenance Committee minutes of 14 December 2015 (Appendix I).**
5. **Matters arising from previous minutes - Clerks' review.**

Work which has been carried out:
Bus Shelter cleaning
Tree work in the Cemetery
Removal of lights, ornaments, chairs and floral displays in unauthorised parts of the Cemetery
Repair of play equipment at The Rowans

Work still requiring attention:
Fenland Leisure Ltd has been instructed to carry out the repairs (Replacement of spring and netball hoop in Froment Way play area.
Repair of ski equipment at The Sycamores Recreation Ground – due back this week.

Items to be considered:
Old School Lane – Overgrown shrubs on length of road backing on to Shirley Close
Complaint from resident in Gunnell Close
6. **Allotments**
7. **Cemetery**

Permission sought for two burial plots
Clarification of sizes of headstones
8. **Horse grazing field**
9. **Tomkins Mead**
10. **Play and Leisure (recreation) Areas**

To discuss work to small football goal surface.
11. **Bus Shelter, Cambridge Road**

To **CONSIDER** possible replacement of the brick shelter
12. **Hedge at end of Coles Road (opposite Post Office)**
13. **Playgrounds Working Party**

To discuss play park and funding
14. **Miscellaneous**
15. **Date of next meeting: 20 June 2016**

Susan Wilkin, Acting Clerk

APPENDIX I

Minutes of the Maintenance Committee Meeting of Milton Parish Council held on Monday 14 December 2015 at 7.45pm in the Bowls Pavilion

Present: G Heaney (Chair), J E Coston (JEC) (7.50p.m.), D Stirrups (DS),
R Summerfield (RS)

In attendance: A Bradnam (AB),
S E Wilkin (SW) Acting Clerk

1. Apologies for absence
None

2. Declarations of interest and dispensations:

(a) To receive declarations of interest from councillors on items on the agenda.

G Heaney – (Item 6) Allotment holder, D Stirrups – Allotment holder (Item 6)

J Coston – (Item 9)

(b) To receive written requests for dispensations for disclosable pecuniary interests (if any). - None

(c) To grant any requests for dispensation as appropriate. – None

3. Public Participation – members of the public are invited to speak. - None

4. Approval of Minutes from the Maintenance Committee meeting on 21 September 2015:

The minutes for the meeting of the maintenance committee of the 21 September were (Proposed by: DS and Seconded by: GH) as being a true record, subject to the correction of the spelling of “Benet” in Item 5, and signed by the Chairman. All **AGREED**.

5. Matters arising from previous minutes (September - December) - Clerks’ review

Work which has been carried out:

Removal of shrubs - 29 Landbeach Road.

Plots A7, A8 and A9 have been let.

Bulbs planted on the bund Humphries Way/Landbeach Road – GH thanked DS and his wife for kindly carrying out this work.

Work still requiring attention:

Fenland Leisure Ltd have been instructed to carry out the repairs (Replacement of spring and netball hoop in Froment Way play area.

Repair of play equipment at The Rowans – quotes being sought.

Repair of ski equipment at The Sycamores Recreation Ground

The instruction board also required attention as the quotation given was extortionate. SW was requested to see whether another way of displaying the information could be found and reported to the March meeting.

Items to be considered:

Removal of railway seat in Fen Road – The previous minute regarding this item should be rescinded. It was now **AGREED** to repair the seat in situ as it is securely fixed in the ground. SW to seek a quotation for the work required.

Old School Lane – Overgrown shrubs on length of road backing on to Shirley Close – SW was requested to contact Buchans for a quotation to tidy the area up and lift the crowns on the trees.

Complaint from resident in Gunnell Close – It was **AGREED** that GH would visit and make contact with the resident.

6. Allotments

GH thanked SW for the work she had carried out on updating the plan of the allotment holders and the schedule containing contact details of the allotment holders.

GH had prepared a monitoring report on the allotments which required attention. SW to send a letter to the allotment holder at B3 requesting that the allotment be made tidy, or if preferred, handed back to the council.

It was **AGREED** that SW would contact Buchans to check when the grass/bark mound just inside the main gate to the allotments was to be cleared.

There had been some wood chippings placed on a manure heap and GH would contact the person who it was thought had placed the chippings there.

7. Cemetery

It was **AGREED** (Proposed by JEC and Seconded by GH) [Section 1(2) Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public at 8.25p.m. owing to the sensitive nature of the business to be transacted.

Non-agreement and non-payment of fees associated with a monument at Milton Cemetery.

A matter was discussed concerning gravestone in the Cemetery.

It was Proposed that GH, DS and JEC to be given delegated powers to review progress and take emergency action and that any two of the above could do this. All **AGREED**.

The meeting re-opened at 9.10p.m.

SW reported that a memorial had been placed incorrectly on a grave and that she had requested this to be moved over and the old one removed.

SW reported that a new burial had recently taken place.

8. Bus Shelter cleaning

SW was requested to see whether the quotation recently given for the cleaning of the bus shelters was for a whole year or quarterly and to obtain two further quotations. The quotations needed to be from contractors who held public liability insurance. All three quotations were then to be brought to a PC meeting for a decision. All **AGREED**.

9. Horse grazing field

The horse grazing field had been sprayed. GH reported that it was not up to a lettable standard due to the fence being in need of repair and the paddock being in poor condition.

SW was requested to speak to The College of West Anglia to see whether they would like to use it as a learning aid for their students, i.e. repairing the fence and have it rent free for a year.

10. Tomkins Mead

SW to seek three quotations for the work required to the boardwalk and bridge.

11. Play and Leisure(recreation area)

GH reported that the football goal mouths in Froment Way and Humphries Way were continually being worn away and thought the goal mouths be replaced with an artificial surface. JEC reported that the Playground Working Party was looking at surfaces with respect to ideas for a new playground. It was **AGREED** to ask the Playgrounds Working Party to look into recommendations for a permanent soft surface in front of the goal mouths and to obtain three quotations ready for the March meeting.

12. Tree work

JEC reported that there was some tall trees at the back of the Cemetery on Landbeach Road which backed on to Rectory Farm which were causing concern, as well as two trees on the northern boundary at North Lodge where the crowns needed lifting as it will affect the contactors when they are cutting the pitches. SW was requested to contact Bob Waters/Town and Country to seek a quotation for remedial work.

13. Playgrounds Working Party

Minutes of the three working party meetings were received.

GH thanked JEC, HMS and AB for their work with the steering group.

JEC reported that three working party meetings had been held so far and that there was a wide selection of skills amongst those in the group, ie people who were good with IT, preparing grant applications and presentations. Will Munns will be giving a presentation on Wednesday 16 December to the Playgroups Working Party which will be presented to MCC in January.

GH would write to the group thanking them for their progress to date and looking forward to hearing the recommendations in the future.

14. Miscellaneous

Area under notice board in Coles Road

GH requested to SW to check with Buchans when the area would be cleared and re-seeded with grass.

Brick Bus Shelter

A resident had made an offer of doing repairs to the brick bus shelter on Cambridge Road. SW was requested to reply that the bus shelters were presently under review with the possibility of the brick one on Cambridge Road being replaced at some stage. This item was to be placed on the agenda for the January PC meeting.

15. Date of next meeting: 21 March 2016

The meeting closed at 10.00p.m.

Signed:

Date: