

MILTON PARISH COUNCIL

Parish Council Office
Coles Road
Milton
Cambridge
CB24 6BL



Acting Clerk to the Council: Susan Wilkin
Tel: 01223 861447

Email: clerk@miltonvillage.org.uk
Web: www.miltonvillage.org.uk

13 December 2016

To: MAINTENANCE COMMITTEE

For information: TO ALL MEMBERS OF THE PARISH COUNCIL

You are summonsed to the next meeting of the Maintenance Committee of Milton Parish Council in the Bowls Pavilion on Monday 19 December 2016 at 7.30p.m.
Members of the Public and Press are cordially invited to attend.

AGENDA

1. **Apologies for absence** -To receive and approve apologies for absence.
2. **Declarations of interest and dispensations**
 - a) To receive declarations of interest from councillors on items on the agenda.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - c) To grant any requests for dispensation as appropriate.
3. **Public Participation – members of the public are invited to speak.**
4. **To approve the Maintenance Committee minutes of 19 September 2016 (Appendix 1).**
5. **Matters arising from previous minutes - Clerks' review. (Appendix 2)**

Items still need attending to:
92 The Rowans – overgrown hedges
Overgrown trees and bushes in Old School Lane - Buchans
Bicycle Rack in Coles Road
To fix the Village Map opposite One Stop
6. **Allotments**

Update.
7. **Cemetery**

Update.
8. **Horse grazing field (Appendix 3)**

Update.
Community Orchard suggestion.
9. **Hawthorn Hedge Play Area**

To consider renovation work to restore hedges at Hawthorn Way Play Area leaving occasional trees as standard
10. **Playgrounds (Appendix 4)**

To CONSIDER reports from Fenland Leisure and AGREE any work required.
11. **Buchans Contract – To be renewed April 2018**
12. **Tree work to be agreed (Appendix 5)**

To CONSIDER quote for Coles Road Recreation Ground Entrance – to remove 3 branches from the Ash Tree to clear street light and to remove branches to clear telephone wires from the tree outside 73 Cambridge Road. £110.00 + VAT
13. **Bus Shelter – Landbeach Road**

To CONSIDER response to a resident's letter regarding replacement of the windows and maintenance of the surrounding area.
14. **Correspondence (Appendix 6)**

MHA Artificial Turf Care
Hamill Landscaping & Maintenance Services
15. **Date of next meeting: 20 March 2017 at 7.45pm**

Sarah Corder – Assistant Clerk

**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on
Monday 19 September 2016 at 7.45pm in the Bowls Pavilion**

Present: G Heaney (GH) (Chair), R T Summerfield (RTS), H Smith (HMS),

In attendance: S E Wilkin (SEW) Acting Clerk, S Corder Assistant Clerk
R Walters (RW) (in an advisory role)

1. Apologies for absence

J E Coston (personal), D Burch (personal)

2. Declarations of interest and dispensations:

(a) To receive declarations of interest from councillors on items on the agenda.

G Heaney – (Item 6 - Allotment holder)

(b) To receive written requests for dispensations for disclosable pecuniary interests (if any). - None

(c) To grant any requests for dispensation as appropriate. – None

3. Public Participation – members of the public are invited to speak. - None

4. Approval of Minutes from the Maintenance Committee meeting on 20 June 2016

It was Proposed by GH that the minutes for the meeting of the Maintenance Committee of the 20 June 2016 were approved as being a true record and signed by the Chairman - **ALL AGREED.**

5. Matters arising from previous minutes - Clerks' review

Items still need attending to:

Complaint from resident in Gunnell Close. It was confirmed that the resident does own the land to the side of the house where a fence/hedge has been erected.

Hedge at end of Coles Road (opposite Post Office). GH has spoken to the resident and agreed that Buchans will cut the hedge down to a reasonable level and which the resident is happy with.

Removal of plants and tidying up under Notice Board in Coles Road – Due to be carried out in September. SEW has spoken to the resident concerned who would like to be in attendance when Buchans carry out the work and Buchans should be making arrangements for this direct with the resident.

Quotes awaited for the removal of the stable in the horse grazing field. – Moved to item 8.

Tesco's bund – Clerk to contact Highways to arrange to cut back overgrown trees and shrubs.

6. Allotments

GH reported that there were two vacant plots that need clearing and a tree to be dealt with. GH will speak to contact Buchans. A few allotment holders needed to be contacted to request that they tidied up their allotments.

7. Cemetery

The Cemetery rules were looked at and it was decided that no changes need to be made at this stage. However, this item to be put on the October agenda for the Parish Council's agreement that no changes are required at present.

The request from a resident for a bench in the old part of the Cemetery was discussed. **It was AGREED that the Acting Clerk would write back to the resident to say that further investigations were needed to ascertain who is responsible for the front part of the Cemetery as it might be the Church that holds the deeds.**

8. Horse grazing field

The quotation from Cambridge Asbestos for £500 plus VAT for the removal of the Stable Shed was discussed. **It was Proposed by GH that the quotation be accepted – ALL AGREED.**

The poor state of the horse grazing field and fence was also discussed. A suggestion was made that it be turned into an orchard. **It was AGREED this item be put to the next Parish Council meeting in October for further discussion.**

9. Play and Leisure (recreation) Areas

The quotations from Groundwork and Leisure Services Ltd for work to the goal mouths were discussed. **It was AGREED that this was too costly and to look into alternative suggestions.**

10. Bus Shelter, Cambridge Road

No update received.

11. Playgrounds

The reports from Fenland Leisure were discussed. Due to the costs involved this item will be put on the October agenda of the Parish Council.

12. Date for Village Tour

GH dates suggested Saturday 8 or Sunday 9 October at 3pm. To be agreed at Parish Council Meeting in October.

13. Tree work to be programmed in for October

180 The Sycamores

37 School Lane – Norwegian maple – reduce in size

Old School Lane – Overgrown shrubs on length of road backing on to Shirley Close

88 The Sycamores – Overgrown trees

3 Mansfield Close – Overgrown trees

14. Date of next meeting: 19 December 2016 at 7.45p.m.

The meeting closed at 8.25p.m.

Signed:

Date: