

MILTON PARISH COUNCIL

Parish Council Office
Coles Road
Milton
Cambridge
CB24 6BL



Office: Tel: 01223 861447

Email: clerk@miltonvillage.org.uk

Web: www:miltonvillage.org.uk

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on
Monday 17 July 2017 at 7.30pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coaker*
Date of issue: 11 July 2017

AGENDA

- 1. Apologies for absence:** to receive and approve apologies for absence.
- 2. Resignation of Councillor:**
Aliya Anwar
- 3. To APPROVE the minutes of the meeting held 5 June 2017: (Appendix 1)**
To APPROVE confidential minutes of the meeting held 14 June 2017 (Appendix 2)
- 4. Declarations of interest and dispensations:**
 - To receive declarations of interest from councillors on items on the agenda;
 - To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - To grant any requests for dispensation as appropriate.

Public Participation – members of the public are invited to speak.

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.

- 5. Clerk's/Chairman's report:**

From previous meetings:
County Council verge cutting – payment received for 2017/18 of £888.86 –no increase on previous year.
Tomkins Mead bridge – work now completed and signed off by Mike Elsome, Surveyor. Also £4,000 grant from Milton Charities received.
LCPAS-General Data Protection Regulations– Clerk attended course.
Horses on paddock – Horse has now been removed and field has been sprayed.

New:
To **AGREE** quote for new office computer - £685.50 World of Computers. (**Appendix 3**)
Tesco Roundabout – Request from Nicola Burden. (**Appendix 4**)
Training opportunity – Understanding the planning system and responding to planning applications.
Cambridge Greenways Project Workshops – a vision to create 12 largely off-road routes for cyclists, pedestrians and horse riders radiating out from Cambridge City to rural villages in the surrounding area.
Dr Steward - Retiring
- 6. Planning**

To **RECEIVE** the minutes of the meeting 19 June 2017. (**Appendix 5**)
To **RECEIVE** the draft minutes of the meeting 3 July 2017. (**Appendix 6**)

New:

S/2340/17/FL – 8 Old School Lane, Milton, Cambridge CB24 6BS – Retrospective-To build a 6 foot high wooden feather board edge fence.

S/2368/17/PO – Meadow Farm, Ely Road, Milton, Cambridge CB25 9NN – Discharge of planning obligations attached to S/1948/08/F

S/2403/17/FL – Brookgate Land Ltd, Land adjacent to Cambridge North Station, Milton Avenue, Cambridge

CB4 0WZ – Erection of building comprising office B1(a) floor space and ancillary ground floor retail(A1/A3), associated landscaping and public realm improvements and 125 space car park.

S/2372/17/FL – Brookgate Land Ltd, Land adjacent to Cambridge North Station, Milton Avenue, Cambridge CB4 0WZ – Erection of 217-bed hotel with ancillary ground floor retail (Use class A1/A3) floor space, associated landscaping and public realm improvements and a 20 space carpark.

S/2424/17/FL – 19 Old School Lane, Milton, Cambridge CB24 6BS – Single storey front extension, two storey side and rear extensions with associated internal alterations.

7. Maintenance

To **RECEIVE** the draft minutes of the meeting of 19 June 2017. (**Appendix 7**)

To **CONSIDER** recommendations to go ahead with repairs to play equipment – Humphries Way £1,628.21(updated quote including damaged post) and The Rowans £9,130.52 (updated quote includes new fence) (**Appendix 8**)

To **CONSIDER** request for memorial. (**Appendix 9**)

Motion to exclude public and press

to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 7.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith

Agreement between Milton Parish Council and Cambridge Sports Last Trust

To **AGREE** renewal of agreement. (**Appendix 10**)

8. Finance and Administration

To **RECEIVE** the draft minutes of the meeting of 11 July 2017. (**To be tabled**)

To **AGREE** to budget £2k from Capital Projects for updating/redecorating the Youth Building.

To **AGREE** to the £166 per week running cost of the Youth Building.

To **AGREE** a petty cash float of £100 for the Clerk to maintain.

To add the Doctors Surgery to the assets list at peppercorn rent.

9. Community Care

To **RECEIVE** the draft minutes of the meeting 12 July 2017. (**To be tabled**)

10. Lease of NLP to MCC

To **REVIEW** lease (**to follow**)

To **CONSIDER** additional budget

11. Youth Club

To **RECEIVE** the Milton Action for Youth report of 15 May 2017 (**Appendix 11**)

To **AGREE** the Service Level Agreement between Milton Parish Council and The Connections Bus Project (**Appendix 12**)

To agree to £500 as requested for incidental youth club expenses

12. Village Website

To **CONSIDER** new website and content.

To **AGREE** the date to go live.

13. Speedwatch

To **AGREE** to purchase of a Mobile Vehicle Activated Sign to be jointed owned by the villages of Landbeach, Waterbeach and Milton. A budget of £915.50 + VAT and £190.50 + VAT for 5 years extended warranty committed to by each 3 PCs. (**Appendix 13**)

14. Milton Parish Council Policies

To **CONSIDER** updating

15. Milton Parish Council Emergency Plan

To be updated. (**To be tabled**)

16. MCC Report (Appendix 14)

17. County Councillor's Report (Appendix 15)

- 18. District Councillors' Reports (Appendix 16)**
- **Scrutiny & Overview Committee Meeting – 6 July 2017 Agenda Item 8: Update on building cladding and fire related issues. (Appendix 17)**
- 19. Bills for Payment and Money Received, Budget figures (to be tabled)**
To CONFIRM and AGREE bills for payment.
- 20. Correspondence**
- From Milton residents**
Complaint received from resident regarding parking issues on Humphries Way and Froment Way. **(To be tabled)**
Letter received from resident regarding reduction of speed limits in Milton. **(Appendix 18)**
General – copies available on evening
Briefing for Members on recent Supreme Court Judgement relating to relevant polices for the supply of housing.
Planning Policy Monthly Update – June 2017
Local Green Spaces – Progress report
- 21. Dates of next meetings**
14 August – Planning (if required)
4 September – Parish Council
18 September – Planning (7PM) Maintenance 7.45pm

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.