

## MILTON PARISH COUNCIL

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**11 July 2016**

### TO ALL MEMBERS OF THE PARISH COUNCIL

**You are summoned to the Parish Council to be held in the Bowls Pavilion on Monday 18 July 2016 at 7.30pm**

### AGENDA

<b>1.</b>	<b>Apologies for absence:</b> to receive and approve apologies for absence.
<b>2.</b>	<b>Casual Vacancies – Parish Councillor</b>
<b>3.</b>	<b>To APPROVE the minutes of the meeting held on Monday 6 June 2016 (Appendix 1)</b>
<b>4.</b>	<b>Declarations of interest and dispensations:</b> a) To receive declarations of interest from councillors on items on the agenda; b) To receive written requests for dispensations for disclosable pecuniary interests (if any); c) To grant any requests for dispensation as appropriate.
<b>5.</b>	<b>Public Participation – members of the public are invited to speak.</b> At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.
<b>6.</b>	<b>Clerk's/Chairman's report:</b> <b>From previous meetings:</b> Tomkins Mead boardwalk – 2 quotation received, one awaited still. Land at rear of 53 Cambridge Road Milton - Barnabas Court – Deed of Easement has now been signed and returned.
<b>7.</b>	<b>Planning</b> To <b>RECEIVE</b> the minutes of the meeting on 4 July 2016. ( <b>Appendix 2</b> ). No Planning applications have been received or decisions made.
<b>8.</b>	<b>Finance and Administration</b> To <b>RECEIVE</b> the minutes of the meeting on Monday 11 July 2016 ( <b>Appendix 3</b> ). To <b>APPROVE</b> a grant payment of £1,000 to Cambridge Sport Lakes Trust for Tomkins Mead. To <b>CONSIDER</b> and <b>APPROVE</b> a recommendation by the Finance and Administration to a) Apply a 1% increase on all pay points with effect from 1 April 2016 or the Living Wage rate (effective at 1 April 2016) and b) Backdated to 1 April 2016 To <b>CONSIDER</b> and <b>APPROVE</b> re-investing the maturing United Trust Bond due to mature on 28 July 2016
<b>9.</b>	<b>Maintenance</b> To <b>RECEIVE</b> the minutes of the meeting on Monday 20 June 2016 ( <b>Appendix 4</b> ).  To <b>CONSIDER</b> and <b>APPROVE</b> quotation for work up to £1,000 required on overgrown hedge at The Rowans ( <b>Appendix 5</b> ).
<b>10.</b>	<b>Footpath, Coles Road</b> To <b>CONSIDER</b> a further request from MCC for a footpath to be built alongside the Bowls Green hedge, Coles Road. ( <b>Appendix 6</b> ).
<b>11.</b>	<b>Bus Shelter, Ely Road</b> To <b>RECEIVE</b> an update on the proposed bus shelter – AB
<b>12.</b>	<b>Play Working Party</b> To <b>RECEIVE</b> an update and presentation.

<b>13.</b>	<b>MCC report - May 2016 - (Appendix 7).</b>
<b>14.</b>	<b>Milton Action 4 Youth</b> To <b>CONSIDER</b> HMS plus one other to have a delegated authority to deal with the future of the Youth Club in the event that the organisation has to be reorganised.
<b>15.</b>	<b>County Councillor's Report</b>
<b>16.</b>	<b>District Councillors' Reports (Appendix 8).</b>
<b>17.</b>	<b>Bills for Payment and Money Received, Budget figures (to be tabled).</b> To <b>CONFIRM</b> and <b>AGREE</b> bills for payment.
<b>18.</b>	<b>Correspondence</b>
<b>19.</b>	<b>Dates of next meetings</b> Parish Council – 5 September 2016

Susan Wilkin  
Acting Clerk

**The full agenda papers are available on the website [www.miltonvillage.org.uk](http://www.miltonvillage.org.uk) and  
at the Parish Council office.**

## APPENDIX 1

### **Minutes of the Meeting of Milton Parish Council held on Monday 6 June 2016 at 7.30pm in the Bowls Pavilion**

**Present:** JE Coston (JEC) (Chair), D Stirrups (DS) (Vice chair), RJ Farrington (RJF),  
D Burch (DB), A Bradnam (AB), HM Smith (HMS), RT Summerfield (RTS),  
D Owen (DO) Michael Payne (MP), T Leavens (TL), G Heaney (GH)

S Wilkin (SW) (Acting Clerk)

#### **1 Apologies for absence**

None.

#### **2 Resignation of Councillor**

The resignation of Parish Councillor, Michael Payne was received due to him leaving the village.

#### **3 Casual Vacancies – Parish Councillor:**

The Parish Council now has five vacancies to fill.

#### **4 To approve the minutes of the meeting held on Monday 9 May 2016**

It was Proposed by DS and Seconded by DB that the minutes of 9 May 2016 be approved and signed as a true record.  
– **ALL AGREED.**

#### **5 Declarations of interest and dispensations**

a) To receive declarations of interest from councillors on items on the agenda;

AB – Item 7 – Member of SCDC Planning Committee where this item may also be discussed (if this is the case she reserves a right to speak and will come to the application afresh); JEC – Item 8 – Planning Appeal for 81 Coles Road, Milton as a distant neighbour; DB – Item 11 – North Lodge Park as a resident; MP – Item 15; HMS – Milton Action 4 Youth, treasurer;

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate. None

#### **6 Public Participation:**

Two members of the public were present but did not wish to speak.

#### **7 Clerk's/Chairman's report**

##### **From previous meetings:**

SW reported that one quotation had been received for the work to be carried out at Tomkins Mead. One was awaited and one company was still to visit site.

##### **New:**

**North Lodge Park Pavilion** – This has now been handed over by Bellway to Milton Parish Council. HMS thanked JEC for all personal efforts and hard work in seeing the project through to completion.

£900 grant received from the Jean Gallagher Trust towards the running of the Trolley Bus.

**North Lodge Park** – SCDC have now agreed to empty the dog waste bins and a waste bin. SW to speak to Buchans regarding the grass cutting of the football pitches and place this as an agenda item on the Maintenance Committee on 20 June 2016.

**Assault Course** – A resident had requested the use of a “green area” near her property for a birthday party. It was Proposed by AB and Seconded by DS that the resident be allowed to use the area subject to the event being a private party, that it was supervised at all times and that the Parish Council received a Certificate of Insurance for Public Liability from the supplier before the event took place.

#### **8 Planning**

The minutes of the meeting held on 23 May 2016 were received.

##### **Decisions Received:**

**S/1050/16/LD** - Mr T Collinwood - 45 Cambridge Road, Milton, Cambridge, Cambridgeshire, CB24 6AW - Part single & part two storey rear extension - **REFUSAL**

**S/1093/16/LD** - Mr & Ms Chessari/Blandine - 2 Butt Lane, Milton, Cambridge, Cambridgeshire, CB24 6DG - Certificate of lawful development for a single storey rear extension - **APPROVED**

##### **Appeal:**

**APP/W0530/D/16/3150736** - Mr and Mrs Ian and Annie Martin, 81 Coles Road, Milton, CB24 6BL - Dormer window to roof - **Appeal start date 2 June 2016**

**New:**

**S/1320/16/FL** - William Kings Home Ltd, 26 Butt Lane, Milton CB24 6DG - Demolition of existing dwelling and erection of 5, 2 bedroom bungalows - This application is to be put on the next Planning Committee agenda once the plans have been received.

**S/0378/16/FL** - Mrs Susan Wilkin, Milton Parish Council, Recreation Ground, Coles Road, Milton, CB24 6BL - Replacement of existing tennis court flood lights - It was noted that this application has been recommended for approval and a decision note should be received shortly.

**9 Proposal by Kingswater Lindrum to build homes on land off Fen Road, Milton**

English Heritage had notified the Parish Council of their decision that the application for the site could not be added to the National Heritage List for England at present. It was Proposed by DS and Seconded by AB that advice be sought from the County Archaeologist and to try and get a face to face meeting with English Heritage. If a Pre Planning application was submitted the Parish Council could apply again - **ALL AGREED**.

AB reported that she has emailed the County Archaeologist but he had not replied to date.

SW reported that she had been contacted by Cambridgeshire Acre that they had been requested by the developers to do a survey with the local businesses in Milton to ascertain whether the employees would be interested in the social housing aspect of the development.

**10 Finance and Administration:**

The minutes of the meeting held on 23 May 2016 were received.

**Annual Governance Statement**

The Annual Governance Statement was considered by the Parish Council and it was Proposed by DS and Seconded by AB that the Accounting Statement be approved - **ALL IN FAVOUR**. The Chairman duly signed and dated the document.

HMS and GK were thanked for their work in respect of dealing with the above.

**11 Committees**

It was Proposed by RJF and seconded by DB that Mark England be the representative for the Chisholm Trail Liaison Group - **ALL AGREED**.

**12 Land at rear of 53 Cambridge Road, Milton – Barnabas Court Deed of Easement**

JEC reported that the document is now ready for signing.

**13 Milton Parish Council Deeds**

JEC reported that the Parish Council Land Registry deeds need to be reviewed and to get copies scanned and filed in office to ensure that the correct address in Coles Road is on the document - **ALL AGREED**.

**14 Footpath, Coles Road**

The Parish Councillors had a walk round before the meeting to look at proposed area suggested by the MCC for a new footpath to be built alongside the Bowls Green hedge, Coles Road. HMS reported around £2,000 available from the S106 Community Facility money can be used for this purpose. The Coles Road path was also looked at and it was thought that an extended path to the Doctor's Surgery would also be a requirement.

JEC requested a vote from the Councillors on the following:

Who would support in principle a path alongside the Bowls Green hedge?

**IN FAVOUR – 7; AGAINST 4**

Who would support in principle a path extension from Coles Road to the Doctor's Surgery?

**IN FAVOUR – 8; AGAINST 3**

SW was requested to contact MCC to ask them to contact the County Highways, Road Safety Officer in the first instance for professional advice for an overall scheme, particularly in relation to the problems encountered when leaving the paths and crossing the car park.

**15 Bus Shelter, Ely Road**

AB reported that there had been a change of personnel at SCDC and Bellway and that was in the process of trying to find out the name of the new job holder. Maurice Leeke was at the meeting and AB asked whether Maurice Leeke could help in finding out whom the new post holder was. He said he could.

AB also reported that she had requested an appointment with the Project Officer at the Local Highways Open Day to be held at Whittlesford on 27 June 2016.

#### **16 Play Working Party**

The plans are currently with the Play Working Party and it was **AGREED** therefore that this item would be put on the Maintenance Agenda for 20 June 2016.

#### **17 MCC Report**

Maintenance/Improvements: Nothing to report

Bookings: There is just 1 Saturday Night booking during June. However, the weekends are still busy, with children's parties, Dog shows, Martial Arts sessions and Milton PPG Health and Well-being fair.

On Thursday 23 June, the Community Centre will be used for the EU referendum

Youth Building: Nothing to report

Vandalism: Nothing to report

#### **18 Milton Action for Youth**

SW reported that she had received a telephone call from the Clerk at Histon and Impington Parish Council concerning the proposed cuts to youth work. The Clerk was gauging interest from other parish councils and looking at ways of covering the youth work. The Clerk asked whether Milton Parish Council would be interested in joining up with them. HMS said yes, in principle, but the Parish Council need to have further information before making a decision. SW was asked to contact the Clerk and obtain further information.

#### **19 County Councillor's Report**

City Deal - ML went through the proposals which included peak road closures, workplace parking levies, alterations to road junctions.

Devolution Settlement - The proposals did not receive unanimous support and would now be looked at again on 28 June 2016.

#### **20 District Councillor's Report**

The following are an extract of topics from the reports provided. The full reports can be found in the Agenda papers for the meeting.

District Councillors Report – June 2016 – Anna Bradnam

Bus Stop on Ely Road; Car Meetings at the Park and Ride site; Outcome of the Milton Road/Histon Road Consultation feedback; Boundary Changes; EU Referendum; Devolution; Planning.

District Councillors Report – June 2016 – Hazel Smith

Chisholm Trail and bridge across the Cam; Youth issues; Pensions; Milton Road changes proposed under the City Deal; Design coding of Northstowe Phase 2; South Cambs Council meeting;

HMS requested that the subject of Pensions be placed on the Finance and Administration meeting agenda to be held in July.

#### **21 Bills for Payment and Money received**

The bills for payment and money received sheet were circulated. It was Proposed by HMS and Seconded by GH to pay all the outstanding bills - **ALL IN FAVOUR**

#### **22 Correspondence**

A letter from Cambridge Fire and Rescue was noted as having been received requesting a donation.

SW reported that she had followed up the request from EV Hub re: Electric Charging Centre near Tesco and asked whereabouts they hoped to place the charging centre and was told the "tear drop site" between the A14 and Tesco. SW was requested to get this information put in writing to the Parish Council so that they could respond.

#### **23 Dates of Next Meeting**

Planning Committee – 20 June 2016 – 7.00p.m. – Maintenance Committee 7.45p.m.

Parish Council – 18 July 2016

Meeting closed at 9.46p.m.