

# MILTON PARISH COUNCIL

Parish Council Office  
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## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on  
Monday 5th December at 7.30pm  
Members of the Public and the Press are cordially invited to attend

Clerk's signature:  Date of issue: 29<sup>th</sup> November 2016

## AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. To **APPROVE** the minutes of the meeting held on Monday 7th November 2016 : (Appendix 1)
3. **Casual Vacancies – Parish Councillors** – To consider applications including application from Adam Horne (Appendix 3)
4. **Declarations of interest and dispensations:**
  - a) To receive declarations of interest from councillors on items on the agenda;
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
  - c) To grant any requests for dispensation as appropriate.
5. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman
6. **Clerk's/Chairman's report:**

**From previous meetings:**  
Deeds – Howes Percival are progressing with this. A list of property has been received and circulated for approval.  
Asset list update.

**New:**  
Response to Clerk's letter from resident in relation to the Bus Stop and path on Landbeach Road.  
We have 7 vacant allotments. (Waiting for one late payer).  
A resident has asked if hand rails can be put up outside the Parish Council office  
Tesco daffodil planting update. Bulbs have been purchased and collected by Tesco. (Clerk to write to thank Tesco).  
Tree work in village – order placed and various works will be carried out in the new few weeks.  
Village tour – Clerk has written to Sonnets Management Company regarding ground maintenance – no response received to date. Clerk has written to Nicola Burden regarding other issues in the village – see response under Maintenance.  
Local Highways Improvement Scheme – Tesco footpath update from AB  
Request from Philip Adams, Village Cleaner, for an electric buggy.  
Renewal Cambridge ACRE subscription £54  
Tomkins Mead board walk – still awaiting detailed quote from Gaskins.  
To consider thank you letter for Joanne May of Smith May Solicitors regarding services and support for the village.
7. **Planning**

To **RECEIVE** the minutes of the meeting on Monday 21<sup>st</sup> November. (Appendix 7a)

### Decisions received:

**S/2539/16/FL** – Mr Nick Scott, 42 The Rowans, Milton, Cambridge, CB24 6YU – Two storey front extension and single storey rear extension. **APPROVED**

**S/1803/16/FL** Mr Yogesh Makwana, Cambridgeshire Fire & Rescue Services, Milton Area Training Facility, Cambridge Road, Milton, Cambridge, CB24 6AZ – The erection of collision compound. The relocation of crash barrier. Erection of

storage container. Replacement of existing drainage channels. **APPROVED.**

**New:**

**S/3213/16/FL** – Chowdhury, 34 Froment Way, Milton, Cambridge, CB24 6DT – Proposed two storey side extension.

**S/3193/16/FL** – J Hammond, 53 Cambridge Road, Milton, Cambridge, CB24 6AW – Proposed loft and single storey rear extension to existing dwelling.

**S/2433/16/FL** – N/A Legal and General UK Property Fund c/AG, Unit 216 Cambridge Science Park, Cambridge – AMENDED PLANS – Extension and refurbishment of Unit 216 to include the addition of a further two storey, cycle spaces, plant and associated development.

**S/3275/16/FL** – Brendan Robinson, Village Vet Cambridge Ltd, 26 Cambridge Road, Milton, Cambridge, CB24 6AW – The proposed is to undergo a full internal reconfiguration to return the property to residential accommodation. Two single bedroom flats on the ground floor with a 2 bedroom flat on the first.

Tree Preservation Order – Milton Science Park. To note letter from South Cambs District Council. (**Appendix 7b**).

**8. 53 Cambridge Road**

Request to lay services update – David Owen

**9. Maintenance**

To CONSIDER quote from FLP Outdoor Play Solution for repair work at Humphries Way Park for £167.54 plus VAT. (**Appendix 9a**)

To CONSIDER tree work to raise crowns at North Lodge Park recreation ground. (Brought forward from previous meeting for decision).

To CONSIDER response to Nicola Burden, Cambridgeshire County Council regarding village maintenance issues from village tour. (**Appendix 9b**)

Routine Play Inspection Course RPII Jan/Feb 2017 (**Appendix 9c**)

**10. Website**

To receive an update from Gary Heaney on website quotes.

Confirmation received from Paul Oldham to continue hosting the Website until further notice. (**Appendix 10a**)

IP Bill – to note email from Paul Oldham (**Appendix 10b**)

**11. Milton Tennis Club**

Request for contribution of £5,000 towards cost of new floodlights (**Appendix 11**)

**12. Internal Audit – Canalbs Ltd (Appendix 12)**

To consider internal audit report.

**13. Finance**

To AGREE login access to Unity Bank for the Assistant Clerk

To AGREE to use Elysian Associates for help with VAT – Fee £500-£700 plus VAT (**Appendix 13a**)

Letter from South Cambs re: precept. (**Appendix 13b**)

**14. North Lodge Pavilion and Recreation Ground**

To consider request from Milton Community Centre to discuss the management of North Lodge facilities and consider suggestion from MCC to charge £20 each time The Colts use the facilities. (**Appendix 14**)

**15. MCC Report (Appendix 15)**

**16. County Councillor's Report**

**17. District Councillors' Reports**

**18. Bills for Payment and Money Received, Budget figures (to be tabled)**

To CONFIRM and AGREE bills for payment.

**19. Correspondence**

**Milton related –**

Moda Barbers - High Street Milton

A14 Milton - Jane Coston Footbridge – Memorial plaque for Laura.

Land north of Fen Road, Milton, Cambridgeshire: Designation Application – Archaeology

Information request on grass cutting from David and Sarah Smart - to find out what areas of grass etc contractors maintain in Milton and the approximate cost?

Changes to Local Bus Services - Stagecoach 9 / X9, 10, 11, 12, 17, 26, 30, 35, 66, 95, Busway A, Busway B, Citi 1, Citi 3, Citi 7 and Citi 8

Bus services Milton – copy of letter to County Councillor Maurice Leeke

Land adj Park and Ride – caravan and shed

**General – copies available on evening**

Gritting Route – Cambridgeshire County Council update.

Rural Services Network Bulletin (including threat to red telephone boxes).

Cambridgeshire and Peterborough Sustainability and Transformation Plan

South Cambridgeshire Local Development Framework: Adoption of the Cambridgeshire Flood and Water Supplementary Planning Document

Cambridgeshire County Council – impact of large vehicles and lorries in the village

**20. Dates of next meetings**

Monday 19<sup>th</sup> December – Planning & Maintenance

Monday 9<sup>th</sup> January – Parish Council

Community Care January – Date to be agreed

Monday 23<sup>rd</sup> January Planning & Finance & Administration

Agenda items and reports for January meeting to be with the Clerk by the 29<sup>th</sup> December

Clerks Office

The full agenda papers are available on the website [www.miltonvillage.org.uk](http://www.miltonvillage.org.uk) and at the Parish Council office.