

MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on
Monday 3 April at 7.30pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coaker*
Date of issue: 28 March 2017

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held 6 March 2017 : (Pages 1-4)**
Proposal [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item owing to confidential nature of the business.
To APPROVE the confidential minutes of the meeting held 6 March 2017 (Page 5 – pink)
3. **Casual Vacancies – Parish Councillors**
To CONSIDER application from G Menon (Pages 6-7)
To CONSIDER application from Aliya Anwar (Page 8)
4. **Declarations of interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - c) To grant any requests for dispensation as appropriate.
5. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.
6. **Clerk's/Chairman's report:**

From previous meetings:
Damaged Butt Lane fence/A10 – Clerk and HMS reported broken fence as urgent matter. Response from Nicola Burdon Local Highways Officer Cambridgeshire County Council - Thank you for contacting us with regards to the above. I have been out to site to inspect the area, and I have now contacted our Depot Manager to provide me with a quote for repairs to be carried out.
School crossing patrol sign and flashing lights – lights have been fixed but still awaiting new sign.
Fen Road archaeological evaluation – Still no update from Historic Environment Team.

New:
Request has been received to rent paddock, Ely Road. Details of rent and details of use to be submitted by applicant.
Clerk has sent out reminder letters to cut hedges back where appropriate.
Funeral visit to cemetery Landbeach Road went well.
North Lodge Pavilion Official Opening - 22 April 2017 3-5pm.
Tomkins Mead and Boardwalk – works are in progress.
Deeds update – JEC and TL have looked through all copies of deeds and copies kept at Howes Percival and are progressing this.
7. **Planning**
To RECEIVE the minutes of the meeting on 20 March 2017. (Pages 9-10)

New:

S/0938/17/NM – Cambridge Consultants Ltd, 29 Cambridge Science Park, Milton, Cambridge CB4 0DW – Moving entrance ramp westwards, 3rd additional staircase and reconfiguration of car park layout. **FOR INFORMATION ONLY.**

S/0936/17/TC – D J C Property Management, North Lodge Park, Milton, Cambridge – Scheduled tree work.

S/0889/17/TP – Mr D Horn – Part ground floor and first floor, 400 Cambridge Science Park, Milton Cambridge CB4 0WH – 1. Cypress x 4 reduce by approx. 3 meters in height. 2. Cypress – reduce height by approx. 50%. 3. Willow x 4 reduce by approx. 50% back to pollards. 4. Mountain Ash x 2 reduce and shape crowns by approx. 2 metres. Reason to reduce shading of site and for safety.

S/0948/17/TP – Mr & Mrs Gower, Silver Acre, 17 High Street, Milton, Cambridge CB24 6DF – Weeping Beech, sympathetically raise crown to 3 metres all around taking care to maintain natural canopy, reduce limbs overhanging neighbouring garden by 2 metres and thin remaining crown by 20%, all to improve light filtration to neighbouring property.

NOTE – Waterbeach Barracks and Airfield Site - To be discussed further at a future meeting before 10 May deadline.

8. Finance

HMS to update. **(Page 11)**

Pay review

9. Maintenance

To **RECEIVE** the minutes of the meeting of 20 March 2017 **(Page 12-13)**

To **CONSIDER** quote from Buchans to cut back shrubs on Froment Way and Humphries Way play areas, reducing the width by 50% and height to 6ft. Item C £664.80 and D £614.40 of quote. **(Page 14)**

To **CONSIDER** quote from Buchans – Centre open space in The Rowans – Reduce and clear the centre bed opposite the Hairdressers. Option A £1593.60 Option B £1000.80 **(Page 15)**

To **CONSIDER** quote for drop down bollard – Butt Lane **(To be tabled)**

To **AGREE** date for receiving Buchans Maintenance quote.

10. Play Working Party Update

To receive update.

11. Cemetery Update

To **RECEIVE** the minutes of the meeting held on 28 March 2017. **(To be tabled)**

12. Join Meeting with MCC re: North Lodge Pavilion and Recreation Ground

To **RECEIVE** the Minutes of the meeting held on 9 March. Update on lease to MCC - JEC. **(Page 16)**

13. Deed of Variation Lease – 55 Cambridge Road

Request received for a Right of Access over the road leading to Barnabas Court. **(Page 17)**

14. Milton Charities Grant Application

To **CONSIDER** making a grant application to Milton Charities for £4k towards cost of Tomkins Mead boardwalk and bridge. JEC to report on meeting of Charities.

15. Parish Council Website

Update from Working Group

16. Bus Stop Ely Road and Real Time Passenger Information

Update AB

17. Speed Watch

To **CONSIDER** spending up £1,500 in collaboration with neighbouring Parish Councils to purchase a mobile interactive speed sign. The idea being that the sign would be set up at locations previously agreed by the police and moved periodically. HMS to update.

18. Milton Parish Council Innovation Fund Request

HMS to update. **(Page 18)**

19. Street Naming off Cowley Road, Cambridge

To **AGREE** or **COMMENT** on proposed name ‘Chesterton Avenue. **(Pages 19-20)**

20. MCC Report (Page 21)

21. County Councillor's Report (To be tabled)

22. District Councillors' Reports (Pages 22-24)

23. Bills for Payment and Money Received, Budget figures (to be tabled)

To CONFIRM and AGREE bills for payment.

24. Correspondence

From Milton residents –

Letter from resident to Stagecoach – Sunday and public holiday bus services from Milton to Cambridge. **(Pages 25-28)**

General – copies available on evening

Highways England – A14C2H Mobile visitor centre

South Cambs – Interim finding in respect of policy NH/12 Local Green Space

25. Dates of next meetings

12 April – Community Care

24 April – Planning

2 May – Finance & Administration

8 May – Annual Meeting of the Parish Council

15 May – Annual Parish Meeting

22 May – Planning

22 May – Full Council Meeting to agree Accounts

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.