

**Minutes of the Meeting of Milton Parish Council held on
Monday 5 October 2015 at 7.30pm in the Bowls Pavilion**

Present: JE Coston (JEC) (Chair), D Stirrups (DS) (Vice chair), RJ Farrington (RJF), D Burch (DB), A Bradnam (AB), G Heaney (GH) HM Smith (HMS) (from 9.15p.m.), T Leavens (TL), D Owen (DO), RT Summerfield (RTS)

S Wilkin (SW) (Acting Clerk)

M Leeke (ML), (8.45p.m.)

Member of the Public: Two

1 Apologies for absence

None

2 To approve the minutes of the meeting of 7 September (APPENDIX 1) and the Extraordinary meeting held re: The Council's Street Lighting proposals held on Monday 28 September 2015 (APPENDIX 2)

It was Proposed by DS and Seconded by RTS that the minutes of 7 September 2015 and 28 September 2015 be approved and signed as a true record. – **ALL AGREED.**

3 Public Participation – members of the public are invited to speak.

Two members of the public were present.

4 Casual Vacancies

Two expressions of interest have been shown in the casual vacancies.

5 Declaration of interest and dispensations

a) To receive declarations of interest from councillors on items on the agenda;

AB – Item 7 – Planning; DB – Item 13 – North Lodge

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate. None

6 Clerk's Report

From previous meetings:

Replacement of spring and netball hoop in Froment Way play area. (work awaited)

Graffiti on Jane Coston bridge

Worn tarmac on Jane Coston bridge

To note - Organising training for Councillors

New items:

New wheels have been purchased for Groundsman's trolley and wheelbarrow

7 Membership of the various Committees

It was **AGREED** that the following Committees, including Community Care would have the following members:

Community Care	HMS, DS, DB, TL, AB
Finance and Administration	JEC, RJF, HMS, RTS, TL
Land Working Group	JEC, HMS, RTS
Maintenance	JEC, GH, RTS, DS, DO, DB, AB, Bob Waters in an advisory role*,
Planning	JEC, RJF, GH, HMS, RTS, DS, DO, TL and AB
Staffing	JEC, RTS, AB, HMS
Youth Working Group	GH, HMS, DS

8 Planning

New:

S/2354/15/FL - Mr Peter Twist – North Lodge, North Lodge Park, Milton, Cambridge, CB24 6UB - Single storey extension and alterations - **NO OBJECTIONS**

For information only:

S/2019/15/LD - Mr A De Simone - Flat Rear Of, 33 Froment Way, Milton - Lawful Development Certificate for proposed extension to rear of dwelling and erection of rear roof extension - **REFUSED**

Decisions:

S/1675/15/FL – Andrew Archer - 20 Old School Lane, Milton, CB24 6BS - Two storey side extension and single storey front and rear extensions - **APPROVED**

S/1874/15/PS - Cambridge Regional College - Cambridge Regional College, Kings Hedges Road CB4 2QT - Installation of solar PV panels to 4 roofs within grounds of Cambridge Regional College. 738 panels mounted on anodised aluminium frames - **APPROVED**

S/1949/15/FL - Prof and Mrs Burn - 6 Foxs Close, Milton, CB24 6BT - Single storey rear extension - **APPROVED**

S/2047/15/FL - Mr Ian Fisher - 42, Butt Lane, Milton, Cambridge, Cambridgeshire, CB24 6DG - Erection of two storey pitched roof side extension, together with altered vehicular access off Lyndhurst Close - **REFUSED**

9 Maintenance

Received the minutes of the Maintenance Committee meeting held on 21 September 2015 (**APPENDIX 3**).

North Lodge – Buchans Landscape provided a quotation of £2,631.02 (**APPENDIX 4**) to maintain the football pitches at North Lodge. It was Proposed by GH and Seconded by RS that the quote from Buchans be accepted. However, a budget of up to £3,000 should be allowed to cover the additional boundaries which had not been allowed for in the quote from Buchans, This money was to be used as when the pitches are handed over to the Parish Council. The money was to come from the Capital Projects, North Lodge Park budget - **All in favour**.

10 Play Equipment

It was Proposed by GH and Seconded by AB to cover the cost of attending and travel for up to two representatives to visit the play equipment exhibition at Saltex. A representative could be a resident who was part of the Playgroups Working Party. The cost to be allocated from the Play budget - **All in favour**.

Playgroups Working Party meeting has been arranged for Thursday 15 October 2015 for Councillors and residents who had shown an interest.

11 Finance

Budget figures for the first six months of the financial year were tabled but it was agreed that these be looked at in more detail at the Finance and Administration meeting being held on 26 October 2015.

12 Review of Parish Council's Policies

The minor changes to the Investment Policy had been made to allow for the new restrictions coming into force by the Financial Services Compensation Scheme. It was Proposed by DS and Seconded by RTS that the Investment Policy be adopted - **All in favour**. (**APPENDIX 5**)

13 Milton Tennis Club

DS had been in touch with the Planning Officer regarding further clarification of the technical side of the lighting which could affect Barnabas Court. DS will report back to the PC once he has obtained the information.

14 Milton Football Club

SW reported that the signed "Acceptance form for Small Grants Scheme" provided by the Football Foundation had been sent to The Football Association. Fraser Confrey would be dealing direct with the Football Foundation regarding the paperwork they were requesting regarding stage payments.

15 Community Parking Fund

The PC had been asked to consider the cost of providing a PCSO to deal with parking complaints of up to £1,000. HMS had received some offers of money from some businesses in Cambridge Road for this purpose. AB Proposed and it was Seconded by DS to only pay out the money the PC received from the businesses who decided to contribute. The PC would not contribute to the cost.

JEC asked for a vote: 6 in favour, 2 abstentions and 2 against – Vote carried

16 Armistice Day Arrangements and Poppies

It was **AGREED** to:

- 16.1 arrange the Armistice gathering for 11.00a.m. on Wednesday 11 November 2015 at the War Memorial,
 - 16.2 order two poppy wreaths, one for Ron Driver who would speak and the other for JEC on behalf of the PC
 - 16.3 invite the children from Milton Primary School
- **All in favour**

17 Christmas Tree Lights

It was Proposed by RF and Seconded by AB that up to £5,000 could be spent on new lighting from the Capital budget, should it be necessary replace the existing lights which have served their purpose for a number of years. SW was asked to seek a quotation from an electrician for putting up the Christmas lights.

JEC asked for a vote: 8 in favour and 2 abstentions.

18 Milton Action 4 Youth (MA4Y)

HMS reported that a report had not yet been received. She would chase this up. Once this had been received she would give a further update.

19 Cambridge Sport Lakes Trust

It was Proposed by RF and Seconded by AB that a grant of £1,000 be given to Cambridge Sport Lakes Trust towards the maintenance of Tomkins Mead. (**APPENDIX 6**) - **All in favour**

20 MCC report – October 2015

Maintenance/Improvements: The refurbishment of The Sycamores Pavilion is still ongoing and will hopefully be finished in the next 3 weeks

Bookings: There are 2 Saturday night bookings during October
Staff: Nothing to report
Youth Building: Nothing to report
Vandalism: Nothing to report
AGM: The Community Centre AGM will take place in the Annexe on Wednesday 14th October at 7.00pm

21 County Councillor’s Report

Maurice Leeke outlined the following:
City Deal re: Milton Road, Cambridge with a view to increasing capacity, Changes to Mitchams Corner, Highways Local Improvement Scheme, Interactive signs into the village.

22 District Councillors’ Reports

District Councillor – Anna Bradnam
The following are an extract of topics from the reports provided. The full reports can be found in the Agenda papers for the meeting.
Planning Committee, Planning Department, Planning Applications, The Council’s General Fund, Council's bed and breakfast accommodation, Right to Buy for Housing Association tenants, Council preparing to share services with other local authorities, Heritage Guardianship sites, The Greater Cambridge Greater Peterborough Local Enterprise Partnership (LEP) and the Stansted Cambridge Consortium (LSCC), Connecting Cambridge rural broadband, Submission on Council size, Reduction in Council size, Replacement of Financial Management System.

AB also reported:

Community Centre sign: This had fallen off and been collected and was still to be put back up. SW to investigate.
Proposed new bus stop on Ely Road: AB was waiting for a response from UK Power Network to find out where the powers runs to and how much the cost would be to extend it.
Parish Planning Forum on Community Care: 14 October 2015 from 6.00p.m.-8.00p.m. – South Cambs Hall
Police Panel Meeting at Swavesey on 20 October 2015
Landfill Liaison Meeting on 20 October 2015

District Councillor – Hazel Smith

The following are an extract of topics from the reports provided. The full reports can be found in the Agenda papers for the meeting.
Council size and schedule of elections, Council housing, Whittlesford County Highways Depot visit, Patient Participation Group, Jane Coston Bridge condition survey and graffiti, Commissioning in Healthcare

23 Bills for Payment and Money Received, Budget figures

The bills for payment and money received sheet were circulated (Bills listed 153-173) and it was Proposed by AB and Seconded by GH to pay the outstanding bills. All **AGREED**. The VAT sheet was also circulated.

24 Correspondence

Street Lighting: A “Survey Monkey” and paper questionnaire had been circulated in the village to gauge the views of the residents into whether the PC should pay towards the cost of keeping lights turned on in the village. The majority of the replies were not in support of paying for the lighting. As a result of the Extraordinary meeting it was **AGREED** by the PC not to pay extra for the street lighting to stay on. JEC had sent an open letter to the Cambridge News and Radio Cambridgeshire. DS asked JEC to forward the letter to the County Council and Milton News.

25 Dates of next meetings

19 October 2015 – Planning Committee (7.30p.m.)
26 October 2015 –Finance and Administration
2 November 2015 – Parish Council

Meeting closed at 9.50p.m.

Signed: Date: