

**Minutes of the Meeting of Milton Parish Council held on
Monday 2 November 2015 at 7.30pm in the Bowls Pavilion**

Present: JE Coston (JEC) (Chair), D Stirrups (DS) (left at 9.50p.m.) (Vice chair), RJ Farrington (RJF), D Burch (DB), A Bradnam (AB), G Heaney (GH) (left at 9.45p.m.) HM Smith (HMS), D Owen (DO), RT Summerfield (RTS)

S Wilkin (SW) (Acting Clerk)

M Leeke (ML), (8.30p.m.-9.15p.m.)

Member of the Public: One

1 Apologies for absence

T Leavens

2 To approve the minutes of the meeting of 5 October 2015.

The following amendments were requested:

Under Present: HMS attendance is minuted "from" 9.15p.m.

Item 7 - HMS to be taken off Maintenance Committee.

Item 9 - It should read "Capital Projects, North Lodge Park".

Item 19 - It should read "Cambridge Sport Lakes Trust".

It was Proposed by GH and Seconded by AB that the minutes of 5 October 2015 approved and signed as a true record. –

ALL AGREED.

3 Public Participation – members of the public are invited to speak.

One members of the public was present.

4 Casual Vacancies

Michael Payne expressed an interest in being co-opted onto Milton Parish Council. A confidential vote took place and it was unanimously **AGREED** that Michael be co-opted onto the Council.

5 Declaration of interest and dispensations

a) To receive declarations of interest from councillors on items on the agenda;

AB – Item 7 – Planning; DS and GH – Item 8 Maintenance; DB – Item 13 – North Lodge;

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate. None

6 Clerk's Report

From previous meetings:

Councillor Training – Clerk to organise dates for training - Names now needed.

Armistice Day Arrangements and Poppies - Dealt with and received wreaths.

Christmas Tree lights - Update.

Broken play equipment - The Rowans and The Sycamores play areas - Quotes being sought.

Emergency Plan Update - HMS had circulated this to the Councillors.

Tomkins Mead boardwalk - Quotes being sought.

New:

War Memorial has been Listed.

Winter Health Packs - These had been received and handed out.

Staffing update - Asst Clerk interviews to be held shortly.

Slavery and Human Trafficking - Police held a seminar on this subject. JEC had been invited as Chairman of PC to attend and write an article for the Village Magazine afterwards.

Sewage Works Visit - JEC had been invited and attended.

Mid Year Visit for Independent Internal Audit - Booked for 17 November 2015 at 1.00p.m.

White lining on the roundabout at Milton.

Condition Survey of Jane Coston bridge and Graffiti.

Cemetery - A memorial stone had been erected and the Cemetery and the bins provided for the waste were being used correctly.

7 Planning

The Planning Meeting was postponed on 16 November 2015.

Decisions Received:

S/2081/15/FL - Mr Kevin Wenzan, Huawei - 302, Cambridge Science Park, Milton - Installation of antenna on roof -

APPROVED

New:

S/2283/15/FL - Gulshan Chowdhury - 34 Froment Way, Milton – Continued use of garage as annexe - Previously **APPROVED** by SCDC.

S/2483/15/FL - M & J Developments - Former 8 High Street, Milton, CB24 6AJ - **NO OBJECTIONS** but PC would like to "Remove permitted development rights because of the mass of the building on a small site".

8 Maintenance

Community Gritting Scheme - An email has been received from Cambridgeshire County Council regarding helping with the gritting scheme. It was **AGREED** to advertise this on Milton Chat, PC Noticeboard and Village Magazine for interested parties to follow up.

Village Tour - A tour of the village by Councillors and Acting Clerk had been held on 10 October 2015 to look at areas of concern.

It was proposed by DS and seconded by HMS to carry out the tree maintenance work on the first page of their quote from Town and Country Tree Surgery Company dated 22 October 201 for £1,180 plus VAT - **All in favour**.

It was **AGREED** that the work quoted on page 2 should be added to the Maintenance Committee agenda in December for further consideration. It was noted that the advice given concerning the White Poplars was that these should be pollarded again, as previously, and not removed. GH thanked Bob Waters and Roger Day for their valuable work and expertise on the tree work undertaken.

9 Community Care

Received the minutes of the Community Care meeting held on 14 October 2015.

10 Finance

Received the minutes of the Finance and Administration meeting held on 26 October 2015.

HMS reported that GK had been requested to look into the interest rates currently being paid by other financial institutions. The budget figures for the first six months of the financial year were tabled.

Staff Pensions - GK was looking at the paperwork required to be completed with regard to the legal requirement for staff to be provided with pensions.

Banking system. SW would provide forms for those Councillors who would be interested in helping to sign bills for payment on-line.

11 North Lodge

JEC gave an update. JEC had met with Bellway in Chelmsford to try and make the document less onerous and had reached an agreement with them on various items. HMS, RS and JEC had met with the PC's solicitors, Taylor Vinters to go through the document. The S106 Deed of Variation would be going to SCDC from Bellway.

A quotation from Buchans to maintain the planted area and borders of North Lodge Recreation area has not yet been received due to the area originally being quoted for changing. The quote would be received in due course.

It was proposed by DS and seconded by AB that the Land Transfer and S106 Deed of Variation could be signed by the Chairman and Acting Clerk once the document had been agreed by the PC's solicitors, Taylor Vinters – It was unanimously **AGREED** by all.

It was proposed by DS and seconded by AB that our North Lodge Pavilion surveyor, Mike Elsome, be appointed to oversee further works on the pavilion at 10% of costs of works as quote following handover from Bellway. Mike Elsome will research items to be installed eg bollards and send quotes to Parish Council for approval and oversee installation. – It was unanimously **AGREED** by all.

As a result of a request from a North Lodge resident it was **AGREED** to formally delegate AB to draft a letter to the land owner between North Lodge and Fen Road to see if an access path could be agreed.

12 Bus Shelter, Ely Road

This item was discussed but it was agreed to put this on the December agenda when more information should have been received.

13 Christmas Tree Lights

SW had been in contact with an electrician but they were unable to assist. It was thought unlikely that the lights could be put up this year but SW and RF would still look into the matter.

14 Village Hero Nomination

It was proposed by DS and seconded by AB that Nelson Smith be nominated for an award by SCDC for his bravery after pulling a neighbouring family from a burning caravan. in rescuing someone from a fire – It was unanimously **AGREED** by all.

15 Landbeach/Milton joint Local Highways bid for funds to manage speeding in the villages.

It was **AGREED** not to pursue this at present due to time limitation.

16 Milton Tennis Club

DS is still waiting to hear back from the Planning Officer regarding further clarification of the technical side of the lighting which could affect Barnabas Court. DS will report back to the PC once he has obtained the information.

17 Milton Football Club

It was proposed by HMS and seconded by DS to **APPROVE** the 2nd payment to Jaggard Projects Ltd for £10,000 - **All in favour.**

18 Milton Action 4 Youth (MA4Y)

HMS had previously circulated Kerry David’s report. It was **AGREED** to advertise the group in order to bolster the numbers. A poster would be placed on the Parish Noticeboards.

19 Public Art

No further action.

20 Air Quality

The report had been circulated previously. Nothing further to add, other than to say that the odours have significantly reduced. Louise Greenwood was liaising with her colleagues to provide a report regarding the recent leaks.

21 MCC report – November 2015

Maintenance/Improvements: The refurbishment of The Sycamores Pavilion is still not finished, but it should be within the next 2 weeks

Bookings: There are 2 Saturday night bookings during November

Staff: Nothing to report

Youth Building: Nothing to report

Vandalism: Nothing to report

AGM: Our AGM was held on the 14th October and although it was reasonably well attended, we did not manage to acquire any new Trustees

Village Fayre: We are still looking for a new Committee to run the Summer Fayre and a further request will be in the next edition of the Village View. However, there is a very real possibility that there won’t be a Summer Fayre in 2016.

22 County Councillor’s Report

Nothing received.

23 District Councillors’ Reports

District Councillor – Anna Bradnam

The following are an extract of the topics from the reports provided. The full reports can be found in the Agenda papers for the meeting.

Council Housing; Finance; Planning; Fit to Learn; From the Police Panel Meeting; Mental Wellbeing;

District Councillor – Hazel Smith

The following are an extract of the topics from the reports provided. The full reports can be found in the Agenda papers for the meeting.

Council housing; Ermine Street Housing; S101A water company guidance; Northstowe Community Forum; Council house repairs; Training in mental health first aid;

From the Police Neighbourhood Panel meeting: Community Parking Fund

24 Bills

The bills for payment and money received sheet were circulated (bills listed 153-173) plus the Bills for HMRC (160/161 for £776.65), CAPALC (194 for £576.28) and Jaggard Projects Ltd (199 for £10,000). It was proposed by AB and seconded by GH to pay the outstanding bills. All **AGREED**.

25 Correspondence

Gambling Act. This was noted.

26 Dates of next meetings

16 November 2015 – Planning Committee

7 December 2015 – Parish Council

Meeting closed at 10.00p.m.

Signed: Date:

