

**Minutes of the Meeting of Milton Parish Council held on  
Monday 17 July 2017 at 7.30pm in the Bowls Pavilion**

**Present:** J E Coston (JEC) (Chair), D Owen (DO), A Horne (AH), G Heaney (GH),  
Tom Leavens (TL), V Chang (VC), A Bradnam (AB) (arrived 7.45pm)

**In Attendance:** S Corder (SC) (Clerk)

**1 Apologies for absence.**

R Summerfield (personal), R Farrington (personal), HM Smith (personal), D Burch (personal), G Menon (personal)

**2 Resignation of Councillor.**

A Anwar has resigned as Parish Councillor.

**3 To APPROVE the minutes of the meeting held on Monday 5 June 2017.**

**To APPROVE the Confidential minutes of the meeting held on Wednesday 14 June 2017.**

TL Proposed and DO Seconded that the minutes of 5 June 2017 and the confidential minutes of 14 June be approved and signed as a true record. **ALL AGREED.**

**4 Declarations of interest and dispensations.**

- a) To receive declarations of interest from councillors on items on the agenda; AH Planning Item 6.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

**Public Participation – members of the public are invited to speak.**

No members of the public attended.

**5 Clerk's/Chairman's report.**

**From previous meeting:**

County Council verge cutting – payment received for 2017/18 of £888.86 –no increase on previous year.

**Amount invoiced for grassed areas cut to be discussed at December Maintenance meeting.**

Tomkins Mead bridge – work now completed and signed off by Mike Elsome, Surveyor. A £4,000 grant from Milton Charities received.

LCPAS-General Data Protection Regulations– Clerk attended course. **To keep Councillors updated on new regulations. Councillors were reminded not pass on email sent to the Council with contact details still attached.**

Horses on paddock – Horse has now been removed and field has been sprayed.

**New:**

To **AGREE** quote for new office computer - £685.50 World of Computers. **JEC requested to spend up to £750 to fix the computers in the Parish Council Office. GH Proposed – DO Seconded – ALL AGREED.**

Tesco Roundabout – Request from Nicola Burden. **A request via CCC for MFL to take over the sponsorship and maintenance of the Tesco roundabout has been received. At present MPC are responsible for the upkeep of the roundabout. JEC proposed we inform CCC that MPC what to keep on the responsibility for maintenance as per agreement of the roundabout. AH Proposed GH Seconded – ALL AGREED. Clerk to inform CCC of decision.**

Training opportunity – Understanding the planning system and responding to planning applications.

Training opportunity - Cambridge Greenways Project Workshops – a vision to create 12 largely off-road routes for cyclists, pedestrians and horse riders radiating out from Cambridge City to rural villages in the surrounding area.

Dr Steward – Retiring – **MPC to write to Dr Steward thanking her for all she has done for the village/residents.**

**6 Planning.**

The Planning minutes of the meeting of 19 June 2017 were received.

The draft Planning minutes of the meeting of 3 July 2017 were received.

**Decisions Received:**

**S/1235/17/FD – 10 The Oaks, Milton, Cambridge CB24 6ZG – Certificate of lawful development for demolition of rear conservatory and construction of part single storey and part two storey rear extension. APPROVED**

**New:**

**S/2340/17/FL** – 8 Old School Lane, Milton, Cambridge CB24 6BS – Retrospective-To build a 6 foot high wooden feather board edge fence. **OBJECTS- To support SCDC policy – 2m high fence to be erected 1m back from highway (footpath).**

**S/2368/17/PO** – Meadow Farm, Ely Road, Milton, Cambridge CB25 9NN – Discharge of planning obligations attached to S/1948/08/F **OBJECTS – Dwellings are on greenbelt land and if sold separately further development of each dwelling could be applied for. Annexe was only agreed as subsidiary to main property.**

**S/2403/17/FL** – Brookgate Land Ltd, Land adjacent to Cambridge North Station, Milton Avenue, Cambridge CB4 0WZ – Erection of building comprising office B1(a) floor space and ancillary ground floor retail(A1/A3), associated landscaping and public realm improvements and 125 space car park. **HAS NO RECOMMENDATION – WITH COMMENTS – overbearing, landscaping to be adequate.**

**S/2372/17/FL** – Brookgate Land Ltd, Land adjacent to Cambridge North Station, Milton Avenue, Cambridge CB4 0WZ – Erection of 217-bed hotel with ancillary ground floor retail (Use class A1/A3) floor space, associated landscaping and public realm improvements and a 20 space carpark. **HAS NO RECOMMENDATION – WITH COMMENTS – overbearing, landscaping to be adequate.**

**S/2424/17/FL** – 19 Old School Lane, Milton, Cambridge CB24 6BS – Single storey front extension, two storey side and rear extensions with associated internal alterations. **OBJECTS – Overdevelopment of site, not in keeping of area, lack of parking, loss of garden, overshadowing of neighbours as rear extension right up to the boundary.**

**7 Maintenance.**

The draft minutes of the meeting of 19 June 2017 were received.

To CONSIDER recommendations to go ahead with repairs to play equipment – Humphries Way £1,628.21(updated quote including damaged post). **AH Proposed to accept the quote – GH Seconded ALL AGREED.**

The Rowans £9,130.52 (updated quote includes new fence) **It was agreed not to repair the fence at this time and look into further quotes, but to carry out repairs on the play equipment as per quote £497.70. AH Proposed - DO Seconded ALL AGREED.**

**Agreement between Milton Parish Council and Cambridge Sport Lakes Trust**

To **AGREE** renewal of agreement. **JEC proposed that the agreement carries on between MPC and CSLT and that we arrange to meet at least every 6 months to discuss the work that needs to be carried out. AB Proposed GH Seconded – ALL AGREED. Clerk to update agreement.**

**Motion to exclude public and press**

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 7 namely:

To CONSIDER request for memorial.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith.

Meeting to go into confidential session – AH proposed VC seconded – **ALL AGREED**

**(Meeting closed to press and public at 9.07pm and reopened at 9.15pm)**

**8 Finance and Administration.**

The draft minutes of the meeting of 11 July 2017 to be received at a later date. JEC and HMS had met with MCC and a new group who were considering possible hiring the Youth Building 5 days a week. If the booking was to go ahead the recommendation was to budget up to £2k to offset the cost of changing fittings and making good, including painting if needed.

To **AGREE** to budget £2k from Capital Projects for reconfiguring/redecorating the Youth Building.

To **AGREE** to the £166 per week running cost of the Youth Club by The Connections Bus Project.

To **AGREE** a petty cash float of £100 for the Clerk to maintain.

**DO Proposed to accept all 3 requests – GH Seconded ALL AGREED**

To add the Doctors Surgery to the assets list at peppercorn rent. **G Kinsman (RFO) to add the land of the doctor's surgery to MPCs list of assets.**

**9 Community Care.**

The draft minutes of the meeting of 12 July 2017 to be received at a later date.

**10 Lease of NLP to MCC.**

To REVIEW lease – JEC reported that a few minor tweaks had been made to the lease and it is now ready to sign. TL Proposed that the lease is signed – DO Seconded ALL AGREED.

To CONSIDER additional budget - JEC requested an additional £400 budget for the registration of the lease with the Land Registry for MCC. GH Proposed – DO Seconded ALL AGREED.

**11 Youth Club.**

The Milton Action for Youth audited accounts of 15 May 2017 was received. Balance 1<sup>st</sup> April 2017 £173.78. The Milton Youth Club report, from the Lead Youth Worker, for 10 January 2017 to 28 March 2017 was tabled.

**Attendance for this term:** For this reporting period 9 youth group sessions were delivered with the total number of 92 attendees across all sessions by 20 individuals, with 7 new attendees starting.

**Behaviour:** There has been some difficulty with behaviour. To try and tackle this a sticker chart reward system was used, with the reward being a club bowling trip planned for the summer term. YP were able to get a maximum of 2 stickers per session, one for good behaviour and the other one for helping staff with tasks. All YP apart from one gained enough stickers and will be invited along to the bowling trip.

**Achievements:**

**FareShare:** At the end of last term Milton Youth Club became a member of FareShare. It is an organisation that works with big supermarkets and helps them to distribute their surplus or waste food to charities or not for profit organisations. The Leader is able to go into Tesco Milton and look through their food that would otherwise be thrown out, but is safe for consumption, and use it in youth club.

**Healthy eating:** The club is promoting healthy eating. Each week fruits has been on offer for young people to enjoy.

**Continuous discussion:**

Every week all staff members ensure they involve the young people in topical discussions.

Other subject reported on were: independent living skills, setting of new rules, physical/sports, arts and crafts activities

To AGREE the Service Level Agreement between Milton Parish Council and The Connections Bus Project – AB Proposed to accept the Service Level Agreement – AH Seconded ALL AGREED.

To agree to £500 as requested for incidental youth club expenses. VC Proposed – AH Seconded ALL AGREED.

**12 Village Website.**

To CONSIDER new website and content. – GH, AH and TL reported that the website is ready and is “a work in progress” any amendments can still be made.

To AGREE the date to go live. GH Proposed to go live as soon as handover confirmed – TL Seconded ALL AGREED.

**13 Speedwatch.**

To AGREE to purchase of a Mobile Vehicle Activated Sign to be jointed owned by the villages of Landbeach, Waterbeach and Milton. A budget of £915.50 + VAT and £190.50 + VAT for 5 years extended warranty committed to by each 3 PCs. AB Proposed to spend up to £1,200 + VAT – AH Seconded – 6 In Favour 1 Abstain - AGREED

**14 Milton Parish Council Policies.**

To CONSIDER updating – JEC will circulate the relevant policies to the committees for amendments to be agreed and to come back to Parish Council for full agreement.

**15 Milton Parish Council Emergency Plan.**

To be updated. GH to check for amendments/checks needed and bring to next Parish Council meeting under “confidential session”.

**16 MCC Report July 2017**

**Maintenance/Improvements:** Nothing to report, although our recent playground inspection has highlighted that the play equipment at both the Sycamores and Coles Road is becoming older and therefore costing more to maintain. The situation is being monitored. The path alongside the Bowls Green hedge should be installed within the next month. **Bookings:** There are two Saturday night booking’s during July. **Youth Building:** Nothing to report, although it is possible that Edmund Trust may want to hire the building every week day. Jane, Hazel and Rob will no doubt provide more information if appropriate. **North Lodge:** Nothing to report, all running very smoothly. **Vandalism:** Nothing to report, although it is worth mentioning that the warmer

weather means an increase in the number of people using the recreation grounds, which in turn leads to an increase in litter and possible anti-social behavior.

#### **17 County Councilor's Report July-Aug 2017 – Anna Bradnam.**

Covering the following:

**Local Highways Improvement Scheme:** Waterbeach , Horningsea and Fen Ditton. **Mobile Vehicle Activated Sign, A10 Corridor Study – seeking update.**

##### **Cambridge North Station**

AB has asked Stagecoach about buses from Milton to the new station. There are buses offering early connections to Cambridge, leaving Milton at 0607, 0627, 0647, 0707, 0727, 0747, 0807 but none during the day. A similar pattern of buses return from the station to Milton in the evening at 1756, 1816, 1836, 1856, 1916, 1936 and then at 2224, 2254 and 2324. They are keeping services under review and gathering feedback and requests from customers, to comment contact [cambridge.enquiries@stagecoachbus.com](mailto:cambridge.enquiries@stagecoachbus.com).

##### **Transformation**

Transformation means seeking ways to enable much more to be done by volunteers in villages and communities. Proposed cuts to Children's Centres is of concern. Parishes are being encouraged to take part in Highway Volunteering trimming of vegetation, cleaning of signs, 'siding out' footways, litter picking and winter gritting.

#### **18 District Councilor's Reports.**

The following are an extract of topics from the reports provided.

##### **District Councillor's Report for PC – 17 July 2017 – Anna Bradnam**

##### **Waste Collections**

There has been a spate of waste collections where paper caddies went missing and when reported to SCDC, residents were advised that paper was no longer being collected separately and this is being looked into by the Waste Operations Manager.

##### **Greater Cambridge City Deal Partnership - has changed its name – and Milton Road Local Liaison Forum**

The aim of the Forum was to suggest ways to prioritise bus and cycle transport along Milton Road into Cambridge. They have committed to an avenue of trees but need to re-design the road, pavements, cycle paths and pavements.

##### **Ely Rd Bus Stop**

At the last parish council meeting it was agreed the parish would ideally like to have the bus shelter installed and power supply laid for the RTPI at the same time. Chris Foyle (CCC Highways) had advised us that, in principle the bus stop construction can be independent of the laying of a power supply for the Real Time Passenger Information (RTPI) flag.

##### **RTPI opposite Tesco**

County Highways are investigating why the RTPI flag is not working but no date has been set for the repair.

##### **Planning**

In the absence of a five year supply of land for housing almost all of the planning policies (except protecting the Green Belt) must be considered out of date.

##### **District Councillors Report – July 2017 – Hazel Smith**

##### **Chisholm Trail and Abbey-Chesterton bridge**

The planning permission for the Trail is to go to JDCC (which Anna now sits on) at the end of this month.

##### **Cambridge North station**

The operation of the station seems to be going as they'd hoped: many people using bikes and very few using cars. The timetable changes are not complete yet, and the popular rush hour trains don't yet stop there.

##### **Traveller welfare**

HMS was invited to a meeting between officers that provide support to the Gypsy and Traveller community and mental health professionals and volunteers, which is the start of a project locally. The statistics available show that a man in the Traveller community is 5 times more likely to die by suicide than the average man in this country, so this intervention is really important.

##### **Greater Cambridge Partnership**

A conference on 6<sup>th</sup> July relaunched this City Deal project, which has refocused its efforts under a new Chief Executive. They are trying to work seamlessly with the new Mayor, whose remit is of course right across Cambridgeshire. The Housing Development Agency (HDA), set up under the City Deal to build council houses across the area, will be doing the work to implement the plans of the City Council in spending its £70m from the Devolution Deal on housebuilding (500 council houses). The £100m to be 'focussed on Cambridge', which is to facilitate housebuilding in South Cambs, was not directly mentioned, but will pay for

(additional?) affordable housing on less viable sites. Their new website is at <https://www.greatercambridge.org.uk/>

**Greenway cycle route from Waterbeach into Cambridge**

There are two consultation evenings coming up in Waterbeach about the plans for better cycle routes in to Chesterton and out to Waterbeach. Those that affect us are on 12<sup>th</sup> July from 5:30-8pm in the Waterbeach church rooms, or 19<sup>th</sup> from 6pm-8:30 at Waterbeach Primary School.

**Air Quality Action Group, Anglian Water Liaison**

Their repair to the gas holder equipment is not yet complete but they seem to be managing without creating too many smells.

**Council Plans**

South Cambs District Council is doing more and more in cooperation with the City Council, and in 2019 the next new Local Plan will be a joint one. The Planning officers already work across that border on Joint Development Control projects like Cambridge North Station, Trumpington Meadows, Chisholm Trail, NW Cambridge and even the engine testing facility at Marshalls (because the noise affects residents in both areas). The whole planning service is to be made into a joint venture across the whole area, and we fall into one of the 3 DC areas which will cover the East half of Cambridge City and the NE third of South Cambs, served by a particular team of officers drawn from both the City and South Cambs. This is a huge change and comes with its own IT system, and will be phased in over a period of years; watch this space.

**19 Bills for Payment and Money Received.**

To **CONFIRM** and **AGREE** bills for payment. **DO Proposed VC Seconded – ALL AGREED (AH refrained from voting).**

**20 Correspondence.**

**From Milton residents**

Complaint received from resident regarding parking issues on Humphries Way and Froment Way. **Clerk to inform resident to report issue to the police. Complaint forwarded to Milton Primary School.**

(AH left meeting at 10.12.pm)

Letter received from resident regarding reduction of speed limits in Milton. **Clerk to inform residents – to be discussed at next Parish Council meeting.**

**General – copies available on evening**

Briefing for Members on recent Supreme Court Judgement relating to relevant polices for the supply of housing.

Planning Policy Monthly Update – June 2017

Local Green Spaces – Progress report

**21 Dates of next meetings**

14 August – Planning (if required)

4 September – Parish Council

18 September – Planning (7PM) Maintenance 7.45pm

Meeting closed at 10:35pm

Signed: .....

Date: .....