

**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on
Monday 19 June 2017 at 7.45pm in the Bowls Pavilion**

Present: A Horne (AH) (Chair), G Heaney (GH), A Bradnam (AB), D Burch (DB), D Owen (DO), HM Smith (HMS)

In attendance: S Corder (Clerk)
N Plumb (Assistant Clerk)
Philip Adams (PA) (Village Cleaner)

1. Election of Chair

HMS Proposed AH to be elected as Chairman of Maintenance - GH Seconded **ALL AGREED**

2. Apologies for absence

JE Coston (Personal)

3. To APPROVE the minutes of the meeting held on Monday 20 March 2017

It was Proposed by GH that the minutes for the meeting of the Maintenance Committee of 20 March 2017 be approved as being a true record and signed by the Chairman DB Seconded - **ALL AGREED.**

4. Declarations of interest and dispensations:

(a) To receive declarations of interest from councillors on items on the agenda.

G Heaney – (Item 8 - Allotment holder)

(b) To receive written requests for dispensations for disclosable pecuniary interests (if any). - None

(c) To grant any requests for dispensation as appropriate. – None

5. Public Participation – members of the public are invited to speak. – None

6. Matters arising from previous minutes - Clerks' review

Items still need attending to:

To fix the Village Map opposite One Stop – Clerk to speak to Landbeach and Horningsea to find out who designed their village map. GH suggested having 2 village maps the other being nearer North Lodge Park. Quotes to be sought for next Maintenance meeting.

New:

Complaint received from Resident in Parlour Close. Large fir tree causing damage. – Work to be looked at during village tour in September.

Froment Way play area – To **CONSIDER** reducing the height of the hedge to fence level all the way along the right hand side. Work to be looked at during village tour in September.

(DO left the meeting at 8.15pm)

7. Allotments

GH reported that the allotments are neat and tidy apart from 4 that need maintenance. Clerk to write to the allotment holders.

8. Cemetery

Clerk reported that a request for a memorial has been received. The measurements are not very accurate but show the memorial to bigger than our permitted height and width. Clerk to contact the Stone Mason for correct measurements and drawings.

A replacement chain for the cemetery bin will be purchased shortly.

9. Play Areas

To **CONSIDER** reports from Fenland Leisure and **AGREE** any work required.

To **AGREE** quote from Fenland Leisure to replace missing stepping log on Humphries Way play area. £358.18 inc VAT. Clerk to ask Fenland Leisure to requote for all the work to be carried out on Humphries Way and the Rowans play area. Quotes to go to Parish Council for approval.

- 10. **Review of Agreement between Milton Parish Council and Cambridge Sports Lake**
Clerk to contact CSLT to check the agreement is still valid. To go to Parish Council for agreement. AB and BW to meet with CSLT and report back at the next Maintenance meeting.
- 11. **Date of Next Meeting**
Monday 18 September 2017 at 7.45pm

The meeting closed at 9.20p.m.

Signed:

Date:

DRAFT