

**Minutes of the Meeting of Milton Parish Council held on
Monday 5 June 2017 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), R J Farrington (RJF), D Burch (DB), A Horne (AH), G Heaney (GH),
H M Smith (HMS), Tom Leavens (TL), A Bradnam (AB) (arrived 8.33pm)

In Attendance: S Corder (SC) (Clerk)
George Hay CCC Enforcement Officer (7.30pm to 8.15pm)

1 Apologies for absence.

R Summerfield (personal), D Owen (work), A Anwar (personal), V Chang (personal)

2 Attendance of Councillors.

RS due to extenuating circumstances has not been able to attend meetings during the past 6 months. JEC Proposed that we accept the reason given for non-attendance. **ALL AGREED.**
All Parish Councillors are up for elections in May 2018.

3 To APPROVE the minutes of the meeting held on Monday 8 May 2017.

To APPROVE the Confidential minutes of Monday 8 May 2017.

To APPROVE the minutes of the meeting held on Monday 22 May 2017.

GH Proposed and DB Seconded that the minutes of 8 May 2017, confidential minutes of 8 May and the minutes of 22 May be approved and signed as a true record. **ALL AGREED.**

4 Declarations of interest and dispensations.

- a) To receive declarations of interest from councillors on items on the agenda; None
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

Public Participation – members of the public are invited to speak.

No members of the public attended.

5 Clerk's/Chairman's report.

From previous meeting:

Damaged Butt Lane fence/A10 – **Has now been replaced.**

School crossing patrol sign – **Has now been replaced.**

Tomkins Mead Bridge – **Work to start 5 June 2017**

New:

Youth Club – JEC and HMS met with Alan from Connections Bus Project and they are interested in quoting to manage the Youth Club. Quote has now been received and is a similar cost to County Council charges. To be discussed at July meeting.

Play areas – additional funding and grants are still being actively sought.

Policies are due to be updated and cemetery policy will need additional wording to cover grave diggers. To be reported at July meeting.

County Council verge cutting – charging CCC for this service – invoice has been sent to CCC. No response has been received as yet.

Tomkins Mead bridge - £4,000 grant from Milton Charities has not yet been received.

Horses on paddock – Advice from CCC Enforcement Officer who attended the meeting was to put up Notices to Remove horses, as permission had not be given and then to follow up with enforcement action if necessary after 96 hours. Council also agreed to spray off the field. JEC proposed that we consider putting £5k aside to deal with the issues of removing the horses from the paddock if needed. TL Proposed – DB Seconded **ALL AGREED**

EACH Gala Day – Request for signage and parking. **Council wish to point out that signage should not go on the Tesco roundabout but supportive of posters going up on Parish Council land.**

Stagecoach response for Sunday and Public holiday buses. **Stagecoach will monitor the use of the Number 9 bus during its operation Monday to Saturday to see if there is increased demand since the opening of Cambridge North Station.**

Training opportunity – Half day seminar – Tree Safety: Managing trees on Town and Parish Council owned land – how to address the legal responsibilities involved in a common sense way (organised by Hunts DC).

Clerk to reply with Councillors interest of attending.

Local Council Public Advisory Service – New course: Getting ready for the General Data Protection Regulations. **Clerk to attend.**

6 Planning.

The Planning minutes of the meeting of 22 May 2017 were received.

Decisions Received:

S/1091/17/FL – Mr C Bugg, 37 David Bull Way, Milton, Cambridge CB24 6DP – Proposed single storey extension **APPROVED**

New:

S/1714/17/E1 – Brookgate Land Ltd, Land at Chesterton Sidings, Cowley Road, Cambridge – Screening opinion in relation to proposed redevelopment of phase 1b. **FOR INFORMATION ONLY**

S/1730/17/NM – Vinci Construction UK Ltd, St John's Innovation Park, Cowley Road, Milton, Cambridge CB4 0WS – No material amendment to S/0343/16/FL for amendment to condition 2 & 27. **FOR INFORMATION ONLY**

S/1777/17/DC – Network Rail Infrastructure Ltd, Land at Chesterton Sidings, Cowley Road, Cambridge CB2 9LD – Discharge of Condition's 8 (lighting) and 14 (verification report) of planning application S/1302/15/FL. **FOR INFORMATION ONLY**

S/1839/17/DC – Network Rail Infrastructure Ltd, Land at Chesterton Sidings, Cowley Road, Cambridge CB2 9LD – Discharge of Condition 29 (scheme for monitoring use of facility for first two years), 32 (litter management plan) and 39 (details of footways) of planning consent S/3102/15/FL **FOR INFORMATION ONLY**

S/1849/17/FL – Mr & Mrs John, 9 Knights Way, Milton, Cambridge CB24 6DE – Conversion and extension to existing single storey side extension and new garden room to rear extension. **HAS NO RECOMMENDATION**

7 Finance and Administration.

It was **AGREED** that all Councillors be signatories for the bank account. RF and AH to be added as signatories for the Community Care, S106 and the Council Saver accounts at CBS.

The Internal Audit was carried out on 23 May 2017. JEC, HMS, GK and Clerk attending the meeting with the Auditor and are very pleased with the report.

To **AGREE** appointment of Internal Auditor – HMS Proposed to appoint Canalbs Ltd - AB Seconded. **ALL AGREED.**

8 Village Website Update.

GH, AH, TL and AA met – The new website is ready to be used and replace the current webpage. Clerk to email Councillors new web address for observation and feedback. Date for switch over to be agreed at July meeting. GH and JEC thanked AH for all his IT work in this project.

9 Ely Road Bus Stop.

AB updated the Committee on the question of installing the bus stop and power supply. AB Proposed that we have the works carried out together – HMS Seconded. **ALL AGREED. AB to respond to Chris Foyle on behalf of MPC.**

10 Community Centre Report – June 2017

Maintenance/Improvements: Nothing to report. Bookings: There is just the one Saturday night booking during June. Youth Building: Nothing to report. North Lodge: This appears to be running very smoothly, with Edmund Trust regularly using the building during the week for their training and Senior Cricket playing matches on a Saturday. The Wednesday morning French class has now finished for the summer, but will resume again in September. Vandalism: Nothing to report

Youth Club report (tabled) HMS received the Youth Club report from senior youth worker, Jasmin Adams. Period 10th January 2017 – 28th March 2017

Background - Aim of the group: To provide an open access youth group for 11-19 years living in and around the Milton area. Runs weekly during term times, Tuesdays 6.30-8

Objectives: To provide a variety of fun activities linked to the Every Child Matters outcomes and youth work curriculum which are: Young person lead, Issue based, Educational, Physical, Arts based, Develop skills and teach new ones, Offer informal support around education, transition through school and into adulthood, Builds and promotes positive relationships

Attendance for this term:

Delivered 9 youth group sessions with the total number of 92 attendees across all sessions by 20 individuals with 7 new attendees starting. The report also covered: behaviour, achievements – fareshare, healthy eating, independent living skills, setting of new rules, physical/sports, arts and crafts, topic discussions,

11 County Councillors Report - June 2017 - Anna Bradnam.

Cambridgeshire County Council

At the first full County Council Meeting the Conservative majority voted to appoint Conservative Chairs and Vice-Chairs to all Council Committees. This was expected but in addition, the Council also voted to approve a number of changes to the Constitution, including:

- removing the process of Decision Review.
- removing joint spokes-persons briefings.
- removing oral questions in Full Council.
- removing Amendments to Motions without notice.
- reducing the membership of committees from 13 to 10 and from 11 to 8.

A10 Corridor Study

AB had a meeting with Jeremy Smith, CCC Head of Transport Infrastructure Policy and Funding and Sarah Hatcher, Project Manager for the A10 Corridor Study and it is unlikely that the Report will be produced before October 2017.

Cambridge North Station

The new station opened on Sunday 21 May. There are three platforms serving trains operated by Greater Anglia and Great Northern. Initially there will be two GA trains per hour in each direction; one to and from London Liverpool Street and one to and from Norwich. It is hoped that in 2019 a new direct service from Norwich to Stansted will be introduced, which will stop at Cambridge North Station.

12 District Councillors Reports.

The following are an extract of topics from the reports provided.

District Councillor's Report for PC - 5 June 2017 – Anna Bradnam

New plot r/o 1 Benet Close

A fence has been erected separating off the rear portion of the garden and felling two trees. This land is owned by South Cambs District Council but there is no planning application on the definitive map. AB asked Planning Enforcement to investigate what is going on and was advised that "...SCDC, who own the property, have decided to split the rear garden of No 1 Benet Close to form a separate building plot which will be sold with planning permission for one self-build dwelling. Onsite meeting arranged for 2pm Wednesday 14 June 2017.

City Deal and Milton Road Local Liaison Forum

Milton Road Local Liaison Forum (LLF) worked throughout last autumn and winter to consider proposals intended to prioritise bus transport along Milton Road. Ten resolutions were submitted to the City Deal in early 2017 and are to be considered at the City Deal Joint Assembly and Executive Board on 19 and 26 July at SC Hall in Cambourne.

RTPI opposite Tesco

I have asked County Highways to investigate the cause and restore the display.

District Councillor – Hazel Smith

Nothing to report.

13 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment. GH Proposed HMS Seconded **ALL AGREED (AH refrained from voting)**. **JEC to check Howes Percival invoice before payment be authorised.**

14 Correspondence

From Milton residents –

Request from a resident for a KEEP CLEAR sign in front of the drop kerb outside the Post Office and Queen Anne Lodge access. **Clerk to reply contact County Highways.**

General – copies available on evening

A 14 Monthly Bulletin – April/May 2017

Corporate Energy Strategy for Cambridgeshire County Council

15 Dates of next meeting

19 June – Planning (7pm) Maintenance (7.45pm)

3 July – Planning

11 July – Finance and Administration
12 July – Community Care (2pm)
17 July – Parish Council

Meeting closed at 10:05pm

Signed:

Date:

DRAFT