

**Minutes of the Meeting of Milton Parish Council held on  
Monday 3 April 2017 at 7.30pm in the Bowls Pavilion**

**Present:** J E Coston (JEC) (Chair), R J Farrington (RJF), D Burch (DB), A Horne (AH), A Bradnam (AB), G Heaney (GH), H M Smith (HMS) D Owen (DO), V Chang (VC), A Anwar (from 7.45pm)

**In Attendance:** S Corder (SC) (Clerk)  
G Menon, A Anwar  
2 members of the public

**1 Apologies for absence.**

R Summerfield (personal), T Leavens (personal), M Leeke (personal)

**2 To APPROVE the minutes of the meeting held on Monday 6 March 2017.**

AB Proposed and DO Seconded that the minutes of 6 March 2017 be approved and signed as a true record. **ALL AGREED.**

To **APPROVE** the confidential minutes of the meeting held 6 March 2017.

It was (Proposed by AB and seconded by DB) [Section 1 (2) Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public at 7.35pm owing to the sensitive nature of the business to be transacted. **ALL AGREED.**

AB Proposed and DB Seconded that the confidential minutes of 6 March 2017 be approved and signed as a true record. **ALL AGREED.** The meeting re-opened at 7.38pm.

**3 Casual Vacancies – Parish Councillors.**

Applications to become a Parish Councillor was received from Girish Menon and Aliya Anwar. A confidential vote took place. G Menon and A Anwar were co-opted onto the Parish Council. JEC welcomed them both. G Menon then left the meeting for a prior engagement.

**4 Declarations of interest and dispensations.**

a) To receive declarations of interest from councillors on items on the agenda; AB – South Cambs District Planning Committee. DB (Item 7 North Lodge), DO (Item 7 Silver Acre)

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate; None

**5 Public Participation – members of the public are invited to speak.** Chris Platt – resident and George Walker – Candidate for Conservatives CCC Waterbeach introduced themselves.

**6 Clerk's/Chairman's report.**

**From previous meeting:**

Damaged Butt Lane fence/A10 – Clerk and HMS reported broken fence as urgent matter. Response from Nicola Burdon Local Highways Officer Cambridgeshire County Council - Thank you for contacting us with regards to the above. I have been out to site to inspect the area, and I have now contacted our Depot Manager to provide me with a quote for repairs to be carried out. **Clerk to chase up.**

School crossing patrol sign and flashing lights – lights have been fixed but still awaiting new sign.

Fen Road archaeological evaluation – Still no update from Historic Environment Team.

**New:**

Request has been received to rent paddock, Ely Road. Details of rent and details of use to be submitted by applicant.

Clerk has sent out reminder letters to cut hedges back where appropriate.

JEC reported that the funeral visit to cemetery on Landbeach Road went well.

North Lodge Pavilion Official Opening - 22 April 2017 3-5pm.

Tomkins Mead and Boardwalk – works are in progress.

Deeds update – JEC and TL have looked through all copies of deeds and copies kept at Howes Percival and are progressing this. This is likely now to cost more to do as more work is required.

**7 Planning.**

The Planning minutes of the meeting of 20 March 2017 were received.

**New:**

**S/0938/17/NM** – Cambridge Consultants Ltd, 29 Cambridge Science Park, Milton, Cambridge CB4 0DW – Moving entrance ramp westwards, 3<sup>rd</sup> additional staircase and reconfiguration of car park layout. **FOR INFORMATION ONLY.**

**S/0936/17/TC** – D J C Property Management, North Lodge Park, Milton, Cambridge – Scheduled tree work. The following 3 tree work items agreed **NO COMMENT – AH Proposed GH Seconded – 5 in favour 4 abstain.**

**S/0889/17/TP** – Mr D Horn – Part ground floor and first floor, 400 Cambridge Science Park, Milton Cambridge CB4 0WH – 1. Cypress x 4 reduce by approx. 3 meters in height. 2. Cypress – reduce height by approx. 50%. 3. Willow x 4 reduce by approx. 50% back to pollards. 4. Mountain Ash x 2 reduce and shape crowns by approx. 2 metres. Reason to reduce shading of site and for safety. **NO COMMENT.**

**S/0948/17/TP** – Mr & Mrs Gower, Silver Acre, 17 High Street, Milton, Cambridge CB24 6DF – Weeping Beech, sympathetically raise crown to 3 metres all around taking care to maintain natural canopy, reduce limbs overhanging neighbouring garden by 2 metres and thin remaining crown by 20%, all to improve light filtration to neighbouring property. **No COMMENT**

**NOTE** – Waterbeach Barracks and Airfield Site - To be discussed further at a future meeting before 10 May deadline. AB to arrange a meeting with Waterbeach - to be discussed at Planning meeting on 24 April.

## **8 Finance**

Accounts - HMS reported that the yearend accounts are being finalised – Final accounts to be agreed at full Parish Council meeting on 22 May at 7pm.

S106 - The play area maintenance costs have been moved to S106 category and money has been transferred from S106 funds to Unity Bank.

Staff pay rates - HMS Proposed to follow the implemented NJC National Living Rates increase of 1% for April 2017 as well as the increase of the minimum wage. AB Seconded – **ALL AGREED**

## **9 Maintenance**

The minutes of the Maintenance meeting of 20 March 2017 were received.

To **CONSIDER** quote from Buchans to cut back shrubs on Froment Way and Humphries Way play areas, reducing the width by 50% and height to 6ft. Item C £664.80 and D £614.40 of quote. **GH Proposed DO Seconded – ALL AGREED.**

To **CONSIDER** quote from Buchans – Centre open space in The Rowans – Reduce and clear the centre bed opposite the Hairdressers. Option A £1593.60 Option B £1000.80 **DO Proposed with GH approval – AH Seconded. 9 in favour 1 abstain AGREED.**

Awaiting quote for drop down bollard on Butt Lane path - **GH to authorise if under £500.**

### **8.25 Mr Sabnini arrived (Item 13)**

To **AGREE** date for receiving Buchans Maintenance quote.

GH proposed that a working group puts together a maintenance specification to go out for tender. This would need to start November 2017. **Deferring Buchans quote by 1 year to be agreed at next Parish Council meeting.**

## **10 Play Working Party Update**

JEC updated the Committee that at present 2 applications for grant funds has failed. SC is looking to see if the Arts grant can be partly used towards the new play area as the Amey Cespa grant funders will consider the application if we have some funds in place.

## **11 Cemetery Update**

This item was moved to the last agenda item due to nature on contents.

It was (Proposed by AB and seconded by DO) [Section 1 (2) Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public at 9.20pm owing to the sensitive nature of the business to be transacted. **ALL AGREED.**

## **12 Joint Meeting with MCC re: North Lodge Pavilion and Recreation Ground.**

The Minutes of the meeting between MPC and MCC were received.

JEC updated the Committee on the progress of the new lease – this is being drawn up with our Solicitors and will run in conjunction with the other lease held by MCC and will end on the same date.

HMS has as yet received confirmation from our meeting with Elysian Associates regarding the VAT issue.

## **13 Deed of Variation Lease – 55 Cambridge Road**

A request has been received from Mr Sabnini for a Right of Access over the road leading to Barnabas Court. The Cambridge Housing Society and Milton Parsih Council would receive £20k each. The planning application for a new 2 bedroom property was refused by the Parish Council. Concerns relating to the route of service pipes and amenities were raised. Mr Sabnini agreed to run service to the new property through No 55 Cambridge Road and not via Barnabas Court road access. **HMS Proposed refusal – RF Seconded – 4 in favour, 2 against, 4 abstain – Recommendation: Refusal.**

**14 Milton Charities Grant Application**

JEC updated the Committee on the meeting attended of Milton Charities. The charity has offered to donate £4k towards the cost of Tomkins Mead boardwalk and to **CONSIDER** making a grant application of £4k to Milton Charities for this project. **DB Proposed – VC Seconded ALL AGREED**

**15 Parish Council Website**

GH and AH updated the Committee – the new website is being updating and are awaiting further information from the Milton groups (Milton Photography). **To be discussed at the June Parish Council meeting.**

**16 Bus Stop on Ely Road and Real Time Passenger Information**

AB updated the Committee that this is still on going and looking into the cost of providing electricity for the RTPI at the new location.

**GH left at 9.50pm**

**17 Speed Watch**

HMS updated the Committee on the sharing of a mobile interactive speed sign that would register speed and the amount of cars passing producing a report on possible peak speeding times. A Waterbeach councillor is willing to set up and move the sign between villages.

To **CONSIDER** spending up £1,500 in collaboration with neighbouring Parish Councils to purchase a mobile interactive speed sign. The idea being that the sign would be set up at locations previously agreed by the police and moved periodically. **Subject to PC owning a third and having it a third of the time – AH Proposed DO Seconded ALL AGREED**

**18 Milton Parish Council Innovation Fund**

See under District Councillor report - HMS

**19 Street Naming off Cowley Road**

To **AGREE** or **COMMENT** on proposed name “Chesterton Avenue”.

It was **AGREED** that the name “Chesterton Avenue” will **NOT** be agreed to. Suggested names to go forward are: North Station Approach, North Station Avenue, Cambridge North Avenue, Cowley Avenue or Milton Avenue.

**20 MCC Report**

Community Centre Report – April 2017

Maintenance/Improvements: A new light has been fitted above the entrance door of the Bowls Pavilion

Bookings: There is just the one Saturday Night booking during April

Youth Building: Nothing to report

Vandalism: Nothing to report

RF reported that the Youth Building is to have a spring clean shortly.

HMS reported that the Manager who runs the Youth Clubs has been made redundant and Milton Youth Club will continue to run until the Summer. Daryl McMurray from Youth Connex is looking into solutions to keep it running. **To be discussed further at next Parish Council**

**21 County Councillor’s Report**

Apologies given

**22 District Councillors Reports**

The following are an extract of topics from the reports provided. The full reports can be found in the Agenda papers for the meeting.

**District Councillor’s Report – Anna Bradnam**

**Waterbeach New Town** – Visit [www.scams.gov.uk/waterbeach](http://www.scams.gov.uk/waterbeach) to view the application and have your say.

**Speedwatch reduction in villages**

**Milton Local Liaison Forum** – Final recommendation were prepared for the Greater Cambridge City Deal; Assembly Board – postponed to June.

**Cambridge North Station** – Road names being considered. Request for parking surveys to be carried out in Milton and Fen Dittion.

**Funding for the Milton Community Care Warden Scheme** - MPC was awarded £2k

**Environmental Services** – SCDC reported the new bin rounds are doing well.

**Roadside Litter** - AB asked SCDC about litter-picking on our roadside verges. Milton Road from the Milton roundabout to the Science Park is being litter-picked on Saturdays (11/03 and 18/03) as this is the only time when it is not busy.

The slip roads around Milton will be litter-picked either 14-17/03 or by 24/03.

**Council Tax bills** – we've received our Council Tax Bill for 2017/18. In Milton we've seen an increase in our Council Tax bill of 1.9% compared to last year.

**Milton Air Quality Working Party** – The AW telephone hotline reporting system was being streamlined, to enable reporting of odour incidents to be less onerous and more timely. AW staff would liaise more closely with Cambridge Sport Lakes Trust over odour issues.

**Tree Preservation Orders** – AB had arranged for a tree preservation order to be placed on the trees at North Lodge Pavilion on the northern boundary (2 oaks)

#### **District Councillor – Hazel Smith**

**Chisholm Trail and Abbey-Chesterton bridge** - The planning permission for the bridge is now the subject of a Judicial Review, which will delay the project.

#### **Consultation on development near Cambridge North station - 14<sup>th</sup> March at Trinity Centre**

The early proposal is for a hotel 7 storeys high, next to the new station. This, together with the planning work we have done at SCDC will set the expectations for developing the rest of that site in Milton Parish.

**Funding for Community Care warden** – HMS was asked to apply to the Cambridgeshire Community Foundation for another £2,000 of support for our warden scheme from the Cambridgeshire Community Innovation Fund. Our application was gently rejected as the scheme is for new projects as capital or early revenue support, whereas what we were hoping for was ongoing revenue support.

**Social Isolation in South Cambs villages** – HMS is on a Task and Finish Group at South Cambs looking into Social Isolation in the district, and examining what could be done better by the district council or its partners in health and well-being (County, NHS agencies and charities) to make everyone feel more connected to their community if they want to be. The Patient Participation Group at Milton discussed this and suggested better social support when people are discharged from hospital.

**Pay review** - South Cambs has announced that it will pay its staff an increase of 1% from April.

#### **23 Bills for Payment and Money Received**

To **CONFIRM** and **AGREE** bills for payment. HMS Proposed AH Seconded **ALL AGREED**

#### **24 Correspondence**

**From Milton residents** –

Letter from resident to Stagecoach – Sunday and public holiday bus services from Milton to Cambridge.

**Clerk to ask for copy of response – to be discussed at next Parish Council**

**General – copies available on evening**

Highways England – A14C2H Mobile visitor centre

South Cambs – Interim finding in respect of policy NH/12 Local Green Space

#### **25 Dates of next meeting**

13 April – Community Care

24 April – Planning

2 May – Finance & Administration

8 May – Annual Meeting of the Parish Council

15 May – Annual Parish Meeting

22 May – Planning

22 May – Full Council Meeting to agree Accounts