

**Minutes of the Meeting of Milton Parish Council held on
Monday 6 March 2017 at 7.30pm in the Bowls Pavilion**

Present: J E Coston (JEC) (Chair), T Leavens (TL), R J Farrington (RJF), D Burch (DB), A Horne (AH), A Bradnam (AB), G Heaney (GH), H M Smith (HMS) D Owen (DO), V Chang (VC)

In Attendance: S Corder (SC) (Clerk)

1 Apologies for absence.

R Summerfield (personal)

2 To APPROVE the minutes of the meeting held on Monday 9 January 2017.

AB Proposed and TL Seconded that the minutes of 6 February 2017 be approved and signed as a true record.
ALL AGREED.

3 Casual Vacancies – Parish Councillors.

AB proposed for the meeting to go into confidential session. RF Seconded – **ALL AGREED**

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 3. The public and press will be temporarily excluded from the meeting at this point and any present are herewith

(Meeting closed at 7.35pm and reopened at 7.45pm)

An application to become a Parish Council was received from G Menon.

AB proposed that we asked GM to attend the next Parish meeting in April to find out more about him. TL Seconded. **ALL AGREED**

4 Declarations of interest and dispensations.

- a) To receive declarations of interest from councillors on items on the agenda; AB – South Cambs District Planning Committee.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

5 Public Participation – members of the public are invited to speak. No public attended.

6 Clerk's/Chairman's report.

From previous meeting:

Unity Trust Bank – signatory of previous Clerk has been removed.

South Cambs Tree Health & Safety survey – Clerk wrote to say Parish Council saying we are interested but still awaiting costs.

School crossing patrol signs and flashing lights – Clerk reported to CCC and their response is they are investigating our enquiry and will be visiting the site shortly. Their Reference: 00261970 Date reported: 09/02/2017 Infrastructure Management and Operations, Cambridgeshire County Council.

Land owned by MPC within boundary of Milton Primary School – JEC reported that the new Licence to Occupy had been agreed and ready to sign. **JEC and HMS both signed the licence.**

Fen Road archaeological elevation - No update at present from the Historic Environment Team.

Tomkins Mead – Update on bridge and boardwalk. This is due to be installed shortly.

New:

Community Care Warden Grant from South Cambs – We applied for £2,500 and will be receiving £2,000.

Parish Council Elections – South Cambs District Council - To note that all Parish Councils will be up for elections in 2018 and every 4 years after that.

Local Council Public Advisory Service – Councillor courses. **Please advise Clerk if you would like to attend this training.**

Emergency tree surgery after storm has been arranged with Town & Country for Pine tree on bund opposite Coulson Close as per advice of Tree Warden, Bob Waters.

Butt Lane fence/A10 has blown over in storm. This has been reported as an urgent job to CCC.

Tesco has asked if there is anything else they can support or help with.

JEC to meet with Stuart Buchan to review maintenance contract and tour village.

JEC and TL will be going to Howes Percival at their invitation to look through deeds that they hold on behalf

of Milton Parish Council.

7 Planning.

C/5005/16/CC – Land between Ditton Walk and Fen Road, across Ditton Meadows and the River Cam, Cambridge – New pedestrian and cycle bridge across the River Cam, including access ramps, lighting, steps and paths to the public highway, landscaping, replacement of the jetty and flood compensation areas. **On 17 February 2017 planning permission was granted for the development subject to conditions.**

S/3023/16/FL – Mr R Fryer – 9 The Sycamores, Milton, Cambridge CB24 6XJ – Tow storey side extension **APPROVED**

Correspondence:

Urban & Civic – Clare Howe, Planning Project Officer, South Cambs District Council emailed on 17 February 2017 to say that SCDC had received the planning application from Urban & Civic for outline planning permission.

Planning application received on 3 March for comments. To be discussed at Planning Meeting on 20 March 2017. Consultation events are taking place as St John's Church Hall, Station Road, Waterbeach CB25 9HL on: Saturday 18 March 10-2pm, Thursday 23 March 3-8pm and Wednesday 29 March 3-8pm.

8 Deed of Variation to Lease – 55 Cambridge Road

Request for a Right of Access over the road leading to Barnabas Court to new dwelling in the rear garden of property. For consideration of approximately £25,000. **No comment can be made until a request directly from the owner or owner's solicitor has been received. Clerk to respond.**

9 Parish Council Website

GH, TL and AH have been updating the website pages and now have a new website in development.

Working group will give a further update at next Parish Council meeting. JEC thanked GH, TL and AH for all their work on this project.

10 Bus Stop Ely Road and Real Time Passenger Information

AB has now received plans for the bus stop for approval. There is an ongoing cost issue with the electricity supply for the RTPI at the new bus stop as the S106 will not cover the full cost. The quotes given are £15k if the supply comes from the streetlight SE of High Street junction and into the verge. £25k if the supply comes from the streetlight SE of High Street junction and into the footpath or £37k if the supply come from the streetlight NW of High Street junction and across the highway. **AB to update at next Parish Council meeting.**

11 Maintenance

SC reported that the cemetery plot plans and registry books including reserved plots have now been updated.

Meeting to go into confidential session – AB proposed AH seconded – **ALL AGREED**

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 11 namely:

To receive plan of cemetery and notes

The public and press will be temporarily excluded from the meeting at this point and any present are herewith **(Meeting closed at 8.35pm and reopened at 8.50pm)**

JEC suggested that a working group for the cemetery is put together to help the Clerk. GH, AH, JEC, HMS and AB (reserve) agreed to form the working party.

DO left meeting at 8.40pm – ML arrived

To **CONSIDER** replacement lamppost dog fouling signs reportedly missing from Walking Way and surround area. **To be considered at Maintenance meeting on 20 March 2017.**

To **CONSIDER** request from AB to purchase gloves for the village litter pickers. AB asked if she could have permission to spend up to £25 to purchase gloves. RF proposed GH seconded – **ALL AGREED**

To **CONSIDER** quote from Buchans – Clearing of leaves from Coles Road and Cambridge Road. **Not approved.** AB reported that leaves/mulch has gathered on Coles Road opposite Recreation Close and could this be cleared. ML to report this issue to CCC. Any further issues to be reported to the Clerk.

12 MCC Report

Community Centre Report – March 2017

Maintenance/Improvements: The wooden fascia on the Annex, which was rotten, has been replaced. The high level wooden doors on the Sycamores pavilion, which were also rotten, have been replaced. Bookings: There are two Saturday Night bookings during March. The Friday exercise class (Strike Fit) run by Alex Campbell has now finished as he is moving away. The Thursday night yoga class has been cancelled due to lack of numbers. Youth Building: Nothing to report. Vandalism: Nothing to report

13 County Councillor's Report

ML, AB and HMS attended a meeting in Waterbeach with County Highways Officers about speed control. It was suggested that Waterbeach, Landbeach and Milton work together on speed control issues including jointly purchasing a mobile interactive speed sign. The idea being that the sign would be set up at locations previously agreed by the police and moved periodically. These signs are most effective in the first 2-3 weeks in any given location. A member of the Parish Council in Waterbeach had offered to store, change and move the sign for all three villages. The cost would be £3 to £4k for the signs. JEC wishes to be advised about how the sign would be insured. **To be discussed further at next Parish Council meeting.** Other effective speed control measures were physical measures such as placing gates as you enter the village, chicanes or white lines on the road which would make the road look narrower.

Street lighting is still ongoing. With the possible Waterbeach Barracks development there is an A10 corridor study currently being undertaken, results will be out midyear. The new train station (Cambridge North) is due to be opened in May 2017. Draft timetable is out. Due to the weather conditions when the white lines were painted on the A10 roundabout, which caused some of white lines to fade, will be repainted when the weather improves.

14 District Councillors' Report

The following are an extract of topics from the reports provided. The full reports can be found in the Agenda papers for the meeting.

District Councillor's Report – Anna Bradnam

Milton Road Local Liaison Forum – Update.

Funding for the Milton Community Care Warden Scheme - The application for grant funding from SCDC's Mobile Warden Grant Scheme has been successful with a £100 more than last year.

Environmental Services- The first bin collections in Milton under the new schedule will be of blue and green bins on **Friday 3 March**

Bus Stop Ely Road – Update as above.

Milton Air Quality Working Party – Has met with Anglian Water.

Police Panel - Security - Store jewellery in a good quality safe, professionally fitted into your home. Photograph items of jewellery, bicycles and mobile phones and register them on

<https://www.immobilise.com/> a Home Office secure website. This won't prevent burglary but it does maximise the chance of them being able to re-unite you with your property, if it is recovered.

Bicycles - 1) Lock your bike whenever you leave it, even at home, 2) Lock it to an immovable object or ground anchor, 3) Use two different types of lock and 4) Photograph and register your bike as above.

Speedwatch Volunteers needed to make our village Speedwatch team viable – call Anna on 862364 or anna.bradnam@btinternet.com

Council Tax bills - The County Council would have been permitted to increase tax by 3.99% but recently voted for a 0% increase in Council Tax and an increase of just 2% for Adult Social Care.

Planning - SCDC cannot demonstrate a rolling five year housing land supply. As a result any of the Council policies which seek to restrict housing growth are effectively in abeyance and this includes village framework lines. The archaeology report on land north of Fen Road has not yet been submitted to the County Officer and no application has yet been made.

Devolution and a Mayor - All councils in Cambridgeshire and Peterborough have now agreed a devolution deal.

District Councillor – Hazel Smith

Chisholm Trail and Abbey-Chesterton Bridge – Planning permission for the bridge was granted.

Bin collections – Chesterton Fen – new bin collection dates.

Budget setting council meeting – South Cambs Council has gone for an uncontroversial £5 increase for a Band D property, which is the cap allowed by the government without a referendum. The total council tax for Milton (Band D) including the County Council, police and fire service precepts will rise from £1,620.08 to £1,650.76. The Parish elements of this £71.49 is less than the average South Cambs precept of £83.62

The area around the new train station is being proposed for development of a hotel and retail shops. Plans will be shown on 14 March at the Trinity Centre.

HMS attended a SCDC meeting “Social Isolation”. This covers the elderly and young mums/residents who are isolated in their village.

15 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment. GH Proposed AH Seconded **ALL AGREED**

16 Correspondence

General

Cambridgeshire Constabulary – Spring Community Safety day Saturday March 18 9:30 to 12:30 at South Cambs District Council.

Lobby Day – 28 March 2017 – contact through CAPALC of MPs

Cambridgeshire County Council e-bulletin Issue 5

South Cambridgeshire’s Dementia Action Alliance – First meeting 8-10am 2 March 2017

NALC legal training topic ‘communications’ – 5 April 2017

CAPALC – Chief Executive Bulletin 5-10 February 2017

CAPALC – DIS 901

Adult Safeguarding Training - The Mental Capacity Act (MCA) and Deprivation of Liberty Safeguards (DoLS) Newsletter

CAPALC membership agreement – draft for consolation

SCDC – Parish Council training – Affordable Housing – 13 March 2017 6-8.30pm

Communities Duty – Tough Love (a drama looking at unhealthy teenage relationships)

SLCC – Transparency Fund 2016/17

Local Liaison Forum – Minutes of meeting 6 February 2017 – Chisholm Trail & Abbey-Chesterton Bridge

Replacement of road marking and studs following surface dressing works – Spring/Summer 2017 - Hall End and Pryor Close.

Closure of Fen Road either side of the Milton Fen level crossing – 29 May 2017 00:30-05:00

The Better Broadband Scheme – If you can’t get at least 2mb per second you could qualify for a subsidised connection.

Cambridgeshire acre – How to set up a timebank – Monday 3 April 2017 1-4pm – CHS Group, Endurance House, Chivers Way, Histon.

South Cambs – Village parking problems – How to meet your expectations on parking enforcement – new reporting web-page <http://tinyurl.com/southcams-parking>

Innovation Fund network event – 30 March 2017 10-12 – Over Community and Conference Centre, The Doles

CAPALC – S137 Allowance 2017-18 £7.57.

17 Dates of next meeting

Planning – Monday 20 March

Maintenance – Monday 20 March

Parish Council – Monday 3 April

Meeting closed at 9.50pm

Signed:

Date: