

**Minutes of the Meeting of Milton Parish Council held on  
Monday 6 February 2017 at 7.30pm in the Bowls Pavilion**

**Present:** J E Coston (JEC) (Chair), T Leavens (TL), R J Farrington (RJF), D Burch (DB), A Horne (AH), A Bradnam (AB), G Heaney (GH), H M Smith (HMS)

**In Attendance:** S Corder (SC) (Clerk)  
V Chang  
PCSO B Mani

**1 Apologies for absence.**

R Summerfield (personal), D Owen (personal) M Leeke - County Councillor (personal)

**2 To APPROVE the minutes of the meeting held on Monday 9 January 2017.**

DB Proposed and RF Seconded that the minutes of 9 January 2017 be approved and signed as a true record.  
**ALL AGREED.**

**3 Casual Vacancies – Parish Councillors.**

An application to become a Parish Councillor was received from Valerio Chang. GH Proposed – RF Seconded to accept Valerio Chang's application. JEC welcomed Valerio onto the Parish Council

**4 Declarations of interest and dispensations.**

- a) To receive declarations of interest from councillors on items on the agenda; AB – South Cambs District Planning Committee.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

**5 Public Participation – members of the public are invited to speak.** No public attended.

PCSO B Mani (Histon Police) is our new PCSO covering Milton, Girton and Histon visiting once to twice a day. Issues raised were: parking – It is not a priority for the Police to do parking patrols and certainly not on side roads. If parked on a major junction there should be no parking within 10 metres of the dotted white line. If parking issues are an ongoing concern and risk PCSO Mani has asked for pictures to be taken and emailed to him. Parking on the pavement – as long as there is room for a pushchair/wheelchair to pass no action will be taken. PCSO Mani informed us that car crime on Butt Lane is currently an issue with items being stolen from parked cars. The 'boy racers' (that have been seen parked up) have been written to and visited by the police.

JEC thanked PCSO Mani for attended.

**6 Clerk's/Chairman's report.**

**From previous meeting:**

Philip Adams will be attending the Play area workshop on 9 February

Land below A10 footbridge/Butt Lane - SC reported that the field occupied with the horse and shed is privately owned land and the field next to it is owned by Cambridgeshire County Council.

Land owned by MPC within boundary of Milton Primary School – JEC reported that a new licence is being drawn up by our Solicitors and will need to have a 2 signatory mandate. HMS Proposed and AB Seconded that JEC and HMS are the signatories can sign the licence on condition our Solicitor is happy. **ALL AGREED**

Deeds – Howes Percival had not located and listed all land owned by Parish Council. JEC advised Howes Percival that deeds were kept by Taylor Vinters on behalf of Milton Parish Council. Howes Percival investigated and discovered deeds were transferred to Howes Percival when this part of business was transferred out of Taylor Vinters and we appear to have not been informed of this. Howes Percival will send updated land list shortly.

Cheque presentation from Tesco of £3,000 went ahead and £3,000 has been banked. Clerk to write to thank Tesco.

Cemetery plots update. SC updated the situation regarding plot reservations and spaces we currently have in the cemetery. It was AGREED that the left hand side of burial plots would not be extended and the area left be for ashes only.

North Lodge Pavilion official opening 22 April 3-5pm. Friends of North Lodge Pavilion are managing events on site and invitations are being sent out.

Nothing further has been received re Fen Rd possible development.

**New:**

School crossing patrol signs (either side of the road) – Philip Adams reported they are fading and need replacing – Clerk to contact County Council Highways for replacement school patrol signs and report flashing lights may not be working.

GH gave a brief update on the new website design. GH, TL and AH had a meeting and proposed to design a new website in-house whilst the current web page is still running. The new website will be owned by the Parish Council. **ALL AGREED.** Update at next Parish Council meeting.

**7 Planning.**

The Planning minutes of the meeting of Monday 23 January 2017 were received.

**New:**

**S/3604/16/DC** – St John’s College, Cambridge – known as ‘Toe Site’, St John’s Innovation Park, Cowley Road, Cambridge - Discharge of conditions 12, 13, 14, 15, 17, 19 and 24 of planning permission S/0343/16/FL – **FOR INFORMATION**

**S/0087/17/DC** – Mr C Fisk – The Edmund Trust, 2 Cambridge Road, Milton, Cambridge CB24 6AW – Discharge of condition 4 of S/1673/16/FL – **FOR INFORMATION**

**S/0254/17/TC** – Mr J Holder – Queen Anne Lodge, 6 Fen Road, Milton, Cambridge CB24 6AD – Horse Chestnut – remove ivy and reduce crown by 15%. **NO COMMENT**

**S/0278/17/TP** – Mr L Mayo – EACH, Church Lane, Milton, Cambridge CB24 6AB – T28 Sycamore prune back limbs, T29 Ash top and fell to ground level. T30 Sycamore remove 3 lower limbs. T35 Ash reduce laterals and height. **NO COMMENT**

**8 Maintenance**

A letter received from resident of 77 The Sycamores – The boundary/ownership of bushes was discussed. GH to look into ownership and report back to the next Maintenance meeting.

An issue received from resident of 3 Mansfield Close – hedge cutting work carried out on Froment Way play park was discussed as the hedge has been cut, as arranged, but has left uneven areas. To be reviewed in October tree cutting works.

A proposed new service from South Cambs District Council to Parish Councils was discussed for tree health and safety surveys. Clerk to find out cost and register an interest. **ALL AGREED**

**9 North Lodge Pavilion and Recreation Ground Lease**

The intention to pass NLP to MCC from 6 February 2017 - terms to be agreed.

GH Proposed and DB Seconded – 1 abstain (RJF) – **8 IN FAVOUR**

**10 Finance and Administration**

The Finance and Administration minutes of the meeting of Monday 23 January 2017 were received.

**List of new Capital Projects** – Tarmacking estimate (desire line opp Tesco and bus stop Landbeach Road) £4,000. Fencing NLP from fields behind £15,000 estimate. Fen Road development – contingency for solicitors / advice £5,000.

**Projects already agreed, not yet paid** - Play area development £11,000, Mike Elsome £1,000 overseeing. Boardwalk £9,767.02, Mike Elsome £800 overseeing. Amy Richardson, PC deeds search £577. Website new design £800. Xmas lights revamp £4,200 left. £5,000 Tennis floodlighting grant.

**For future information:** Bellway bus shelter Ely Road, once installed we can claim the £11,347.83 (1 July 2015) maintenance fee from SCDC.

To **ACCEPT** recommendations:

That the Council approve the budget and set a precept of **£125,000** HMS to change Community Care grant income to £4,500 from £4,200. HMS reported that it is likely the Community Care grant income will total £4,500 by the end of the year, not £4,200. A precept of £125,000 allows for £8,500 towards capital project. Proposed to set the precept of £125,00 – GH Proposed AH Seconded – 1 abstain (VC) **8 IN FAVOUR.**

To **AGREE** amendments to Financial Regulations. Change to be made in section 5.2 from RFO to Clerk. HMS Proposed to adopt the new Financial Regulations AB Seconded **ALL AGREED**

To **DISCUSS** Local Government Finance Act 1992- Parish Precepts. HMS to assist Clerk in filling in precept form.

To REMOVE signatory from Unity Bank. To remove previous Clerk from signatory – HMS Proposed AB Seconded **ALL AGREED**

JEC thanked HMS for all her work involved in the above.

## **11 Community Care**

The the minutes of the Community Care meeting of Thursday 12 January 2017 were received.

## **12 Air Quality Working Group**

The minutes of the Liaison meeting with Anglian Water held on Monday 16 January 2017 and minutes of the Air Quality meeting with FCC Environmental (the landfill operator) were received.

## **13 Play Park Working Group**

The minutes of the Play Park Working Group meeting of 26 September 2016 were received. SC updated the Committee on the grant fund applications. Unfortunately we have been unsuccessful on 2 of the grant funders and still awaiting the outcome of the 3<sup>rd</sup>. Committee will be reapplying for grants and looking for other funding. AB thanked SC and HMS for their time put in applying for these grants.

## **14 MCC Report**

Community Centre Report – February 2017

Maintenance/Improvements: The annual Gas Safety Inspection for the Community Centre and Annexe has been completed. Bookings: There are three Saturday night bookings during February. Youth Building: Nothing to report. Vandalism: Nothing to report

## **15 County Councillor's Report**

JEC reported in ML absence – ML has now arranged for the briefing meeting about the 20mph scheme for the three parishes to take place at Waterbeach Parish Office on 23 February at 7.30pm.

## **16 District Councillors' Report**

The following are an extract of topics from the reports provided. The full reports can be found in the Agenda papers for the meeting.

### **District Councillor's Report – Anna Bradnam**

AB reported back on her outcome of installing a path across the verge between the Jane Coston Bridge and Tesco roundabout – Can go head if we can raise the money. To install bollards further up the slip road where lorries park – Can go ahead if we can raise the money. Landbeach Road Bus Stop – Awaiting response from Highways Officer.

### **District Councillor – Hazel Smith**

**Nicola Burdon** (our County Highways officer) came to visit the village in December, to talk through the community volunteering scheme. It is now set up – the only requirement seems to be that I write down anything that we do on the highway that would normally come under the County Council's responsibilities, who did it and when. This is so that if the Public ask why she can pass on enquiries. So if you chop some undergrowth from in front of a sign, or clean a road-sign, please let me know. If you want to be covered by the Parish Council insurance, let the clerk know your risk assessment in advance.

We walked some parts of the village – notably the Jane Coston cycle bridge, and I showed her some of the places that need attention. I also gave her the agreed minutes of a meeting at the parish office in February 2009 at which the "Who does what" for the Cycle Bridge was agreed.

Chisholm Trail and Abbey-Chesterton bridge

The planning permissions for these 2 applications are now expected to come to their respective committees in February.

Elected Mayor

Political parties are choosing their candidates for the Mayoral election in May.

Bin collection days – Our bin collection day is to change at the end of February (from 27<sup>th</sup>). It has been announced that our rounds will change to a Friday.

City Deal

There has been a very critical report highlighting the shortcomings of the City Deal so far. Some of the data they are relying on is 10 years old, and a lot of the decisions have not been supported by sound evidence.

Cycle path to Cambridge North station

The path will be constructed in the next few months, and open in time for the station opening. Other routes to

the station - This includes cycle paths on Green End Road and Nuffield Road. Consultation is going on from Friday 27 January – Friday 10 March 2017. You can complete the survey and find out more about the scheme, including visualisations and detailed drawings of the scheme online at [www.gccitydeal.co.uk/Cross-City-Cycling](http://www.gccitydeal.co.uk/Cross-City-Cycling). They will be holding a drop-in consultation exhibition event on Tuesday 31 January, 18:15 – 20:15 at the Shirley Community Nursery & Primary School, Nuffield Road, Cambridge. As well as having an exhibition in the Browns Field Community Centre between the 13 and 17 February. Project officers will be available at the exhibition on Tuesday 14 February between 12:00 – 14:00 to speak with the public and answer any questions.

#### Floating pennywort

Botanists may be aware of this invasive non-native water weed, which has been a huge problem in the last few years on the upper Cam above Grantchester and near Byron's Pool, and elsewhere in England. It forms a blanket across the river wiping out the diverse species that have lived there up until now. Cam Valley Forum has organised a conference on 31<sup>st</sup> Jan bringing over experts from Holland who have researched bio-controls and we're hoping this may give an answer.

The workshop was very interesting and came up with a possible control mechanism: an Argentinian weevil that only seems to eat the weed and nothing else. The floating pennywort is now seen in patches also on our stretch of the river and Bottisham Lode. Control is tricky as small parts broken off will float downstream and colonise another area.

#### **17 Bills for Payment and Money Received**

To **CONFIRM** and **AGREE** bills for payment. HMS Proposed AB Seconded **ALL AGREED**  
To **NOTE** that Milton Cricket club have returned £50 unused grant

#### **18 Correspondence**

##### **General**

New BBC2 show looking for sentimental items 'The Repair Shop'.

NALC – No extension of referendum principles.

South Cambs District Council – Hearings relating to the Strategic Sites of Waterbeach New Town, Bourn Airfield New Village and Northstowe extension.

Bus Services Change – Whippet Coaches – 18, 61/62 114 and new 117 services.

Bus Services Change – Stagecoach services – 18, 9/X9, 30 and Citi 7.

Cambridgeshire County Council Gritting Update.

South Cambs Panel Meetings – Crime and Disorder concerns

Support Cambridgeshire – new newsletter from Cambridge Acre

January 2017 Parish e-bulletin – South Cambs District Council

Anonymous letter received regarding fly tipping and rubbish on Cambridge Road – AB to report to SCDC

Missing dog waste lamppost signs – Clerk to research new signs and report back to next Parish Council meeting.

Email received from resident regarding footpath maintenance – cutting of undergrowth and the end of Butt Lane verge. GH to investigate.

Letter received re: access to dwelling at rear of 55 Cambridge Road – To be discussed further at next Parish Council meeting.

Email received from resident regarding parking issues in The Rowans/Sycamores (by The Oaks) – PCSO Mani informed us that parking is not patrolled by the Police and if causing an concern to email pictures to him.

#### **19 Dates of next meeting**

20 February - Planning

6 March – Parish Council

20 March - Planning

20 March - Maintenance

Meeting closed at 10PM

Signed: .....

Date: .....