

**Minutes of the Meeting of Milton Parish Council held on Monday 1 December 2003 at 7.30pm in the Community Centre**

Present: PK Oldham (chair) EH Baker RH Chapman JE Coston IR Cowley R Day M Ellwood RJ Farrington CJ Lock IF May HM Smith RT Summerfield LC Twinn  
The clerk SJ Daniels + 3 members of the public (part)

441/03 (419/03) **1 PC Shulver and PCSO L Page** – PKO welcomed PC Shulver and PCSO Page. Inspector Howell was unable to attend but was willing to attend a subsequent meeting.

Lee Page worked shifts between the hours of 8am and midnight. He was employed mainly to deal with anti-social behaviour and was walking the beat to get to know local inhabitants and businesses. He had no powers of arrest but was in permanent contact with the Police.

Issues raised:

- ♣ Matters that PCSO Page could not deal with would be passed on to PC Shulver thus increasing his workload.
- ♣ He would be duplicating PC Shulver's duties but PCSO Page hoped that he would be in a position to deal with problems instantly.
- ♣ A double crew would be on duty for late shifts.
- ♣ He hoped to negotiate a base with MCC.

Thanks to PC Shulver and PCSO Page for attending.

**2 Apologies for absence** - B Jefferson RLE Waters

442/03 **3 Declarations of Interest** - none. PKO reminded councillors of the new rules for declarations of interest. Pages 27-28 of "The Good Councillor's Guide" explained the rules clearly.

443/03 **4 Minutes** - the minutes of the meeting of 3 November 03 were approved and signed.

**5 Clerk's Report**

444/03 (109/03) Land Swap Memorial Green

The Land Registry had now completed registration of the small piece of land exchanged with Mr Holder.

445/03 (410/03) Remembrance Day Ceremony

About 45 residents attended.

446/03 (411/03) Cast.Iron – Presentation scheduled for 15 December.

447/03 (421/03) Encroachment on Parish Land

The resident had moved his fence back; therefore the clerk did not send another letter.

448/03 Community Care Scheme

Noted that the clerk had applied for a grant from SCDC. A meeting of the South Cambs Independent Mobile Warden Group was scheduled for 3 December 10am to 3pm.

449/03 SLCC Conference - Quality Councils

PKO and the clerk attended a one day conference organised by SLCC. The speakers emphasised:

- θ Training for clerks and raising standards of professionalism.
- θ Allowances for use of room as office and for position as RFO should be made.
- θ Partnership working eg with SCDC. The County and SCDC should prepare a Charter. [CALC would soon discuss with SCDC].
- θ All should be aiming for Quality Status. This would involve in more responsibilities [powers?] being devolved to Parish Councils.
- θ There must be an employment dispute resolution procedure in place by next year. SLCC would circulate details.
- Noted that the clerk would be asking Council to pay his SLCC subscription as from 2004 - £72 (under LGA 1972 s143).

- 450/03 Bus Shelter Landbeach Road  
The bus shelter in Landbeach Road was damaged on 13 November between 4.30 and 7.30pm probably by a vehicle. The clerk had accepted an estimate by Queensbury (manufacturers and suppliers) of £195.31 + VAT for repairs. To be claimed from insurance.  
**Action: the clerk**  
The litter picker had been paid overtime to clear up the broken glass.
- 6 Planning**
- 451/03 The minutes of the Planning meeting of 17 November were received and noted.  
(321/03) Appeal – against refusal of pp S/1179/03 by Mr J Lindsay 17A High Street.  
(434/03) Application 5 Coles Road – a copy letter of objection had been received. Noted that the Planning Officers were recommending approval.
- Decisions Received
- 452/03 Chesterton Auto Repairs Chesterton Fen Road – erection of 3 buildings for industrial  
(509/02) and warehouse use following demolition of existing buildings - **approved**.  
[Min 217/03 also refers]. Details of materials for external walls and roofs to be approved. Treatment of site boundaries to be approved and works completed before development is finished. Cycle accommodation to be provided; permanent space for parking and turning of vehicles to be provided.  
Conditions also relating to:  
Fire hydrants, surface water drainage, foul water drainage, ground contamination investigation, pollution control to the water environment, location and type of power driven plant or equipment and times of operation of power operated machinery.
- 453/03 Cambridge Regional College Kings Hedges Road – all weather pitch including 8 x 15  
(250/03) metre high lighting columns - **approved**. Landscaping scheme to be approved; lights to be positioned so as not to adversely affect drivers on A14.
- 454/03 Milton Primary School – single storey mono pitched roof extension to form external  
(317/03) store - **approved**. External materials to be approved.
- 455/03 Cambridge Building Society 6A High Street – extensions - **approved**.  
(416/03)
- New Applications
- 456/03 S/2293/03 Mr & Mrs Swann 5 Conder Close – extension over garage. Two letters of  
objection and one of support received. **No recommendation**.
- 457/03 S/2285/03 A Webb – land at Chesterton Fen Road – use of land as gypsy caravan site  
(435/03) (16 pitches) and paddock. **No recommendation**.
- 458/03 S/02366/03 Waste Recycling Group Milton Landfill Site Butt Lane – variation of  
condition 15 of pp S/0289/91 to extend the hours of operation to:  
06.00 to 18.00 Mondays to Fridays (at present 07.30 to 17.00)  
06.00 to 13.00 Saturdays (at present 08.00 to 13.00)  
(Sundays – no change – 08.00 to 13.00).  
**Objection to the proposal to extend the hours of opening as the noise from the reversing sirens on the machines would adversely affect people's lives in Milton especially at 6 o'clock in the morning when many people were still asleep. There was more general noise later in the day. It was proposed therefore that if the hours must be extended then they should be from 07.30 to 19.30 weekdays and 08.00 to 15.00 Saturdays.**
- 459/03 P/C/03/1125 St John's College – St John's Innovation Centre – erection of a new B1  
(b) building [within City boundary]. **No recommendation. Proposed that a pavement be provided on the western side of Cowley Road - perhaps as a condition of the development.**
- 460/03 **7 Youth**  
Youth Report – received.  
The minutes of the Youth Committee meeting of 29 November were received.  
Proposed new building - deferred till January.  
Thanks to Neil Gooden for preparing a report about the respective quotations.  
**Action: the clerk**

461/03

**8 Provision of Stakeholders Pension – Proposed cost £150**

As Council employs five persons it must in law arrange access to a stakeholder pension scheme for its employees. Nick Sloman recommended Guy Storey to set this up. He would take three hours to do this at a cost of £150.

The employees were not obliged to take up the pension.

**AGREED**

to find out if Lloyds TSB Bank provide a free service; failing that Council would ask G Storey to set up a scheme.

*Action: the clerk*

462/03

**9 MCC Update**

RJF reported that repairs were needed to the main hall roof.

MCC were asking an architect to consider ways of improving the facilities at Coles Road eg possibly joining the annexe to the main building.

The short term proposal to alter the changing rooms / toilet facilities had been abandoned because of cost.

463/03

**10 Bills for Payment and Money Received**

**CONFIRMED** payment of cheques 2665 to 2669

**AGREED** to authorise payment of cheques 2670 to 2678

The clerk to ask Milton Charities for a donation towards the trees on Memorial Green and the verge opposite (cheque 2677 refers).

*Action: the clerk*

[Note that the clerk had not yet received details of minibus cheques paid in November]

464/03

**11 County Councillor' s report**

The cycle bridge was moved into place on 7/8 November. Meeting scheduled for 16 December.

465/03

**12 District Councillor' s report**

Abandoned Vehicles – SCDC Officers were dealing with this problem. RTS to investigate the “free” collection scheme run by Cambridge City Council.

466/03

**13 Correspondence**

Cambs ACRE - Annual Review

Cambs County Council - South Cambs Community Safety Partnership  
Newsletter

- Parish Path Partnership

Bond Pearce (Solicitors)- Transfer of Licence at Tesco

Bedford Railway & Transport Association - Bedford Sandy Cambridge Rail Link

Beds & Cambs Rural support Group - Newsletter

South Cambs NHS Primary Care Trust- Newsletter and Consultation Paper  
“Improving Care through Integration”

WD Booth - Suggested improvements to access to cycle  
Bridge

**14 Dates of Next Meetings**

Planning 15 December

Council 5 January

The meeting ended at 8.55pm.

Signed.....Chairman.....Date