

Minutes of a Joint Meeting with Village Hall and Recreation Ground Management Committee held on Monday 23rd September 1985 at 7.30pm in Milton Primary School.

Present: Mrs. B.C. Waterson, R. Day, G. Patten, W.D. Booth, A.D.J. Bull, H.A. Capitain, K.P. Humphries, Mrs. L.M. Lock (also representing Playgroup), P.D. Rice, Mrs. C. Buttress, F. Confrey, Mrs. J. Green, D. Jones, Mrs. M. Jones, M. Gray, R. Norman, Mrs. W. Stanley, Mrs. T. Barker (Netball), Mrs. A. Gray (Baby Clinic), Mrs. D. Jennings and Mrs. N. Venney (Over 60's), Mr. R. Martin (Youth Club), Mrs. D. Norman (Guides), L. Sandford (50th Scouts) and the clerk S.J. Daniels (also rep. Football).

Apologies received from: P. Harrold, Mrs. J. Westwood and Tennis Club.

Minute 6482 B.C.W. welcomed everyone to the meeting and explained that as G.P. had been one of the original members of the V.H.R.G.M.C. he would act as chairman of the meeting.

1. Winding Up. G.P. pointed out that firm decisions needed to be taken. The present V.H.R.G.M.C. would have to be wound up legally according to clause 21 of the constitution. The V.H.R.G.M.C. must call a meeting at which the majority would need to be in favour of winding up the present committee. Advertising for the meeting would be undertaken by the secretary of the committee. It was proposed by M.P.C. that the public meeting be held on 12 November 1985; that the present hall be closed on 31 January 1986 and the new Centre opened on 3 February 1986. This would allow the builders an extra two weeks after their scheduled completion date. All agreed to these proposals.
2. Present Hall. M.P.C. would endeavour to sell the present hall as from 1 February 1986 either as a building (buyer to dismantle and remove) or as scrap. Advertisements would be placed in CALC Bulletin, "Harvest" and C.E.N. D. Jones would find out if Rampton would be interested in buying the kitchen in the event of the building not being sold "en bloc". There would be new car parking on the site of the present hall. There was a possibility of having the ditch piped.
3. Management. There was considerable discussion as to the management structure of the new Centre. It was agreed that a day to day committee of 3/4 should be formed to include the hall manager, treasurer, a parish council representative and one other. These would come under the parish council as sole governors. A committee of members representing the various organisations using the Centre and/or the recreation ground regularly would also be formed to meet approximately four times per year. Any representative member would have the right to attend parish council meetings if necessary. L.S. proposed M.G. seconded and all agreed that in addition up to four members of the population of the village other than those representatives from local organisations be elected to the Management Committee yearly at the Annual Parish Meeting to represent other interests of the village. Thus the Management Committee would consist of the four "professionals" (day-to-day-committee), representative members and up to four elected members. Although there would be no constitution as at present there would be a set of guidelines for the running and management of the Centre. The exact details of the manager's role were still to be worked out. G.P. suggested that a manager be appointed to:
 - a) Keep a diary of all bookings in the Centre.
 - b) Be Custodian of the keys of the Centre.
 - c) Keep all hirers acquainted with any conditions laid down by the

Parish Council.

- d) Issue bills to all hirers for services rendered, to collect the rent and issue receipts.
- e) Keep an account book and forward all monies collected to the treasurer.
- f) Keep the Centre clean and tidy, to keep the floors swept and Centre dusted.
- g) Keep the toilets thoroughly washed and disinfected and see that toilet materials are always available.
- h) To be responsible for small maintenance up to a cost to be set by the Parish Council, and to ensure that replacements or repairs are put in hand for other damage, breakages or losses in consultation with M.P.C.
- i) To be responsible for cleaning materials and toilet materials.
- j) Ensure that the Centre is secure at night.

It was also suggested that the manager be responsible for:

- 1) Cutting the recreation ground grass.
- 2) Marking out the football pitch.
- 3) Maintaining the cricket square.
- 4) Maintaining the children's play area.

It was envisaged that the manager would deal with correspondence. At his/her discretion a clerk/typist could be employed to be paid by M.P.C. to take the minutes of the four main committee meetings and to deal with any extra correspondence.

The manager's hours would be flexible, although he would be expected to be present at evening functions to open and close the Centre.

The manager would be responsible for the daily running of the Centre while providing a monthly feedback to M.P.C.

Advertisements for the post would be placed in the C.E.N. and publicised locally.

It was thought essential that a treasurer also be appointed.

M.G. proposed Mrs. B. seconded and all agreed that the treasurer be paid an honorarium.

P.D.R. suggested that two documents be published:-

- 1. Guidelines for running the Centre for the benefit of the Committee.
- 2. Contract of employment for the manager.

A draft set of rules would be produced for the V.H.R.G.M.C. to consider.

B.C.W. proposed that an invitation to all be extended as soon as the guidelines were formulated.

- 4. Any Other Business. The clerk would ask John Willmott if there was any objection to the plans being displayed in the present hall.

The Sports Council had not laid down any restrictions as to the amount of sports use there must be in the Centre.

The management structure of the Centre would need to be agreed with the Sports Council however, it was expected that they would want to see a fair balance of sporting use and other activities take place in the Centre.

M.P.C. would look into the expense of having the ditch piped behind the tennis court.

G.P. concluded the meeting by thanking everyone for attending. He also thanked most handsomely all those who had put in many hours of hard work during the previous 18 years including founder members of the V.H.R.G.M.C. He hoped that the village could look forward to something equally as good.

The meeting ended at 9.35pm

Signed *C. Orndall* Date ... *7 October 85*

"Milton Park" Development. The Council met briefly to consider street names for the new development.

It was proposed G.P. seconded H.A.C. and agreed by 6 votes to 2 to accept the names "The Rowans" and "The Sycamores."

Signed .. Beryl C. Waterson (Mrs) Date .. 4-11-85

Minutes of the meetings of Milton Parish Council held on Monday 7 October 1985 at 7.30pm in Milton Primary School.

Present: Mrs. B.C. Waterson (in the chair), R. Day, A.D.J. Bull, H.A. Capitain, P. Harrold, K.P. Humphries, Mrs. L.M. Lock, G. Patten, P.D. Rice, Mrs. J. Westwood and the clerk S.J. Daniels
Cllr. M. Leeke and S.B. Poulter

Apologies received from W.D. Booth

I. COUNCIL BUSINESS

1. 6484 Minutes of the meeting held on 2 September 1985 having been circulated were confirmed and signed.

2. Matters Arising

6485 Green Belt. The inspector's report was received and it (6254) was noted that he supported both S.C.D.C. and M.P.C. over the St. John's College land. The County Council would be discussing the report on 14 October. M.L. would continue to support Milton's view.

6486 Speed Limit. The reduction of the speed limit to 30 m.p.h. (6340) and its extension beyond North Lodge had been advertised and was due to be implemented.

6487 Lay By - Cemetery. The County Council had quoted £1155.66 (6431) for providing a lay by. It would be maintained by the County as highway.
G.P. proposed R.D. seconded and all agreed to accept the quotation so long as the County would maintain the surface as promised.

6488 Proposed Recreation Ground. Mr. Moore had written asking for (6436) a plan. The clerk would inform Mr. Moore that no plan was yet available.

6489 Village Ventures Competition. The village came third in its (6456) section. A certificate and cheque for £70.00 had been presented to the Scouts and Youth Club. R.D. thanked all who participated and proposed that the money be split 50/50 between the Scouts and Youth Club.
B.C.W. thanked R.D. for organising the efforts on behalf of Council and the village.

6490 Country Park. M.L. was still making every effort to put (6457) M.P.C.'s view although he felt that the Director and Chairman of the Property Committee showed an unconcerned attitude. £25,000 was earmarked in the present year's budget for the purchase of "Mr. Nicholas' land."

6491 Middleton's Pit. The insurance additional premium to cover the (6458) BMX track would be £5.00. It was agreed to ask Mr. Maltby for a quotation for producing a disclaimer notice. Concern was expressed about motor cycles on the track. The clerk would ask P.C. Barringer to monitor the situation.