REPORT to Milton Parish Council & the Committee of Management of Milton Village Hall & Recreation Ground.

THE SCHEME is being built as one project employing one Architect.

The Architect is responsible for original plans and specifications; obtaining Planning and Building Regulation Approvals; tenders (for submission); engaging contractors and, during building, approving the work to his (approved) specifications; liaising with Building Regulation Officers and the approval of all building operations to completion.

The Scheme falls naturally into two parts: Public Toilets and Changing Rooms with Schowers, and at each payment stage, the Architect will apportion the relative cost of each part (including his own fees relative to each part).

The two parts will be dealt with seperately as follows:

1. P.T. This is a DC. scheme and they will bear the entire cost.

The PC will act as agent for the DC.

Payment - At each payment stage the DC will pay the PC who will pay the account(s) (architect or contractor)

2. C.R.S. This is a Committee of Management scheme who will acquire their funds from several sources. They will pay accounts (architect or contractor) at each payment stage.

Tentative estimate of cost (Autumn, 1973) about £8,000.

Their funds should be derived as follows:

- (i) Grant from CC. The CC have promised £1442 provided building begins before March 31, 1975 (see letter from Chief Education Officer to Committee, November, 1973)
- (ii) Grant from DC. (CRDC gave way to SCDC on April 1, 1974)
 So far as is known this grant has not yet been applied for.
- (iii) Grant from DES Approval of this is understood to be in CC hands (see letter referred to above)
 - (iv) Parish contribution:

Committee of Management: promised £1,000 over 3 years Football Club:

Cricket Club:

E500
£2,000

Parish Council: support promised but amount undecided

The situation to date is:

P.T. - PC awaiting agent authorisation and confirmation of scheme by new SCDC Environmental Health Committee.

Dependent on this the architect awaits authorisation by the BC (through the PC)

C.R.S. - Confirmation of scheme awaited from SCDC E.H. Committee.

Confirmation awaited of DC grant approval to C. of Mgt. (when applied for)
Architect awaits authorisation by C. of Mgt.

K.P.Humphries, Clerk to the P.C. - April 5, 1974.