

**Minutes of the Meeting of Milton Parish Council held on Monday 5 November 2007 at 7.30pm in the Bowls Pavilion**

**Present:** JE Coston (chair) PS Badley AJ Campbell R Day TA Drummond M Ellwood RJ Farrington  
SC Humphreys B Jefferson IF May HM Smith RT Summerfield RLE Waters  
The clerk, Councillor M Williamson and 1 member of the public (part)

**Public Participation** – none

451/11-07 **1 Apologies for absence** - RH Chapman.

452/11-07 **2 Declarations of Interest – personal and/or prejudicial** - IFM – agenda 6 Boundary Fence - personal (has business dealings with Edmund House); HMS – agenda 5 planning – personal (member of SCDC planning committee).

453/11-07 **3 Minutes** - the minutes of the meeting of 1 October 2007 were approved and signed as a true record.

**4 Clerk's/Chairman's report**

454/11-07 (362/9-07) Prohibition of waiting Crane (Cambridge Road) Industrial Estate – the clerk had already written to support CCC's proposal to introduce prohibition of waiting at any time parking restrictions. The proposal would be taken to next Area Joint Committee for a decision.

455/11-07 (387/9-07) Parish Plan – 22 residents attended the open meeting on 15 October. 4 members were now on the Steering Committee with 5/6 others prepared to help. The Steering Committee had met and were preparing a draft questionnaire. A “firmed up” budget would be submitted to the December meeting some of which would be met by ACRE.

456/11-07 (393/9-07) SCDC Bins Policy – SCDC had now taken on responsibility for emptying litter and dog bins on the public highway (or other relevant land as defined by Statute) at no charge to the Parish Council. Emptying of bins on recreation grounds was a chargeable service. As bins need to be replaced SCDC would review the location and size of any replacement. Until now Council purchased new bins for the highway. [Noted that the clerk had just purchased two bins – for the Landbeach Road bus stop and at the end of Fen Road by the river].

457/11-07 (401/10-07) CCTV on bridge – the clerk and chairman had received no response from A Frost. MW reported that according to AF half of the system would be in place by the end of the year. Noted that CCC Highways Department in general was not responding satisfactorily to the clerk's letters.

458/11-07 (402/10-07) Land adjacent A14 - the clerk had received no response from D. Atkinson's department. Noted that the ground had been reinstated (to be grass seeded?). MW would find out details about the actual restoration work.

**Action: MW**

The clerk would ask D Atkinson if the work had been done satisfactorily. **Action: the clerk**

459/11-07 (405/10-07) Retirement Village – Urban Renaissance Villages (URV) were meeting with the SCDC Planning Officers and hoped to hold another exhibition after which they would submit a planning application. URV were considering approaching the owners of land to the north for access to the proposed football pitches. The College of West Anglia were to use the car park during their building works.

460/11-07 (423/10-07) Trees – the clerk had received no response from the Trees Officer about the poplar tree and the “unsympathetic” works done to the yew tree at the church yard, within the Conservation Area.

**AGREED** that the clerk invoke the SCDC complaints procedure – the concerns being lack of consultation and lack of response from SCDC officers. **Action: the clerk**

MW commented that Landbeach PC also were unable to get replies from SCDC Trees Officer.

461/11-07 Crime – Histon profile October 07 received (on intranet). Neighbourhood Watch schemes were due to be reviewed. RLEW to report at December meeting.

462/11-07 Community Care – Jane Darlington Community Care Foundation met with IFM and the clerk to discuss our grant application and the criteria that must be met. A Community Care Committee meeting was scheduled for 15 November to discuss. It was hoped to make recommendations to the December meeting.

463/11-07 Milton School link with France – the chairman reported that Milton School were introducing a link with a school in France. An article was being prepared for the Village View. Involvement through the Parish Plan was suggested. It was hoped to have more information at the December meeting.

**6 Boundary Fence**

464/11-07 (400/10-07) As John Saunders, surveyor, was in attendance this item was taken early. John Saunders had prepare a comprehensive report. The boundary line between 2 Cambridge Road and Edmund Green was a continuation of the fence from the rear of the properties 361-363 The Rowans to the ditch.

Garry Simcox of Cambridge Mencap had been unable to meet the chairman.

**AGREED** (1 abstention)

to send a copy of J Saunders' report to G Simcox and to request that he does not replace the fence until an amicable resolution is found.

The clerk would ask Taylor Vinters, solicitors, for a copy of the conveyance documents. **Action: the clerk**

## 5 Planning Report

- 465/11-07  
(39/1-07) Appeal – Mr J Upton against issue of an enforcement notice alleging change of use of land at The Old Coal Yard Chesterton Fen Road to use for a residential caravan, a mobile home and carrying out development by the erection of a shed and ancillary laying of hard surfacing
- 466/11-07  
(200/4-07) Appeal – Ms S Lee 6 Sunningdale Chesterton Fen – day room [retrospective application]. This appeal was granted by the Planning Inspector but after a challenge in the High Court by SCDC was found to be flawed. The appeal was due to be heard by another inspector. [This ruling would have great significance as a successful result would allow travellers the right to build bungalows in the Green Belt].
- 467/11-07  
(376/9-07) Tesco – SCDC had concluded that additional works to complete the installation of a mezzanine floor at Tesco Cambridge Road did not require planning permission and therefore granted a “Certificate of Lawful Existing Use or Development”.

### Decisions received:

- 468/11-07  
(336/8-07) Cambridge Regional College - erection of two educational buildings, sports centre, extensions to the main reception and learning resource building, multi-use games area, associated car parking and landscaping – amendments: revised parking layout and provision, pedestrian circulation and landscaping. Further information regarding junction of Kings Hedges Road and Kings Hedges Drive, disabled access, sports facilities, community access to sports facilities and public art contribution. - **approved**.  
**Conditions – to be approved: provision of public art and community use of the sports facilities; materials for external walls and roofs, hard surfaced areas; cycle facilities; external lighting; hard and soft landscaping; implementation of a programme of archaeological work; scheme of ecological enhancement measures; full details of the design and construction methodology; scheme for provision and location of fire hydrants; biomass plant (refers to energy consumption levels). Green Travel Plan; secure cycle and car parking to be made available; accesses to and from highway and junction of Kings Hedges Drive with Kings Hedges Road to be approved.**

Numerous Policies refer.

- 469/11-07  
(377/9-07) Mr I McGuinness at 10 Goding Way - extension - **approved**.  
**No further windows/doors or openings to be installed into the side elevation of the extension hereby permitted without the express permission of the Local Planning Authority.**  
Following Policies apply:  
Cambridgeshire and Peterborough Structure Plan 2003:  
**P1/3 (Sustainable Design in Built Development)**  
South Cambs Local Development Framework Development Control Policies 2007:  
**DP/1 (Sustainable Development); DPI2 (Design of New Development); DP/3 (Development Criteria).**

- 470/11-07  
(379/9-07) Mr and Mrs J Price Silver Acre High Street – conversion and extension of existing house to form 3 two bedroom flats and 8 one bed flats – **refused**.  
**Contrary to Policy TR2 of the LDF - lack of sufficient car parking for the number of proposed dwellings and would lead to on street parking to the detriment of highway safety.**  
**Contrary to Policy DP/3 of the LDF - residential amenity of adjacent occupiers significantly reduced through noise and disturbance, loss of privacy through overlooking from first floor lining room in Flat 10.**  
**Contrary to Policies DP/1, DP/2, DP/3 and CH/4 of the LDF – loss of mature landscaping and trees – harmful impact on character of the area and setting of adjacent listed building.**  
**Refuse store area located too far from the kerbside collection point contrary to guidance in “Planning Design Guide Storage of Solid Waste in New Development” January 2005.**

- 471/11-07  
(380/9-07) Napp Pharmaceutical Holdings Ltd – new access and associated engineering works for the phase 1 office development and subsequent phases - **approved**.  
The following Policies apply.  
Structure Plan 2003: **P1/3 (Sustainable Design in Built Development)**  
LDF 2007: **DP/1 (Sustainable Development); DP/2 (Design of New Development); DP/3 (Development Criteria).**

- 472/11-07  
(419/10-07) Mr & Mrs R Holmes 45 High Street – two storey side extension and pitched roof over existing extension – **approved**. **Roof materials to be approved; extension to be painted white and rendered; windows and doors to be timber; no further windows, doors or openings in the south and rear elevations at first floor level.**  
The following Policies apply.  
Structure Plan 2003: **P1/3 (Sustainable Design in Built Development)**  
LDF 2007: **DP/1 (Sustainable Development); DP/2 (Design of New Development); DP/3 (Development Criteria); CH/5 (Conservation Area).**

- 473/11-07 (421/10-07) Mr P Badley and Mrs J Sollars 10 Old School Lane – single storey rear extension – **approved. External materials to be identical to existing building.**  
The following Policies apply.  
Structure Plan 2003: **P1/3 (Sustainable Design in Built Development)**  
LDF 2007: **DP/1 (Sustainable Development); DP/2 (Design of New Development); DP/3 (Development Criteria).**
- New applications:**
- 474/11-07 (411/10-07) Donarbon Ltd – facility for the mechanical and biological treatment of waste land at Ely Road Waterbeach – minor amendments.
- 475/11-07 (378/9-07) S/1561/07 Cambridge Regional College – 3 years temporary training building – transport assessment received.
- 476/11-07 (420/10-07) S/1667/07/LB Mr G Crawford Milton House 28 Fen Road – alterations – two new windows in proposed utility room. Removal of all external render and lath, insulate walls with sheep’s wool and fix oak sawn lath, re-render with a wood float finish with ashlar detailing on front elevation – minor amendments - **for information only.**
- 477/11-07 **7 Finance** – the minutes of the Finance & Staffing Committee meeting held on 15 October were received and noted. Noted the appointment of two Youth Centre Supervisors/Assistants by MCC each of whom would be guaranteed a minimum of 5 hours work per week.  
HMS reported that although minute 440/10-07 correctly recorded her comments it was not factually correct as the youth committee had at that stage not met to agree a float. [Min 479 below also refers].
- 478/11-07 **8 MCC update - confirmation of process of hand over of youth building**  
The December meeting would confirm the hand over process. January 1<sup>st</sup> 2008 was suggested as the hand over date.
- 479/11-07 (428/10-07) **9 Youth** – the minutes of the Youth Committee meeting held on 30 October were received and noted.  
Quotations for high level clean and windows clean of youth building would be handed over to MCC. HMS reported that the two supervisors/assistants would be happy to clean the windows. Bookings for the building would be taken by MCC.
- (447/10-07) HMS to be reimbursed for £50 paid to Jackson Nazombe, youth worker, to be taken from youth budget (see cheque 3641).
- 480/11-07 (429/10-07) **10 Land update** - MW had spoken with S Conrad, CCC, about the valuation of Landbeach Road land and the Sport Lakes Trust (CSL) land. No price had been agreed with CSL although a figure of £550,000 for 150 acres had been discussed a few years ago. There was no up to date valuation or agreement for the rowing lake land.. MW would plead Milton’s case with the portfolio holder. **Action: MW**  
The clerk had written to Sport England and was awaiting a response.
- 481/11-07 (398/10-07) **11 Grazing Land at Ely Road** – the chairman would write an article in the Village View. As RHC was absent this would be discussed at December meeting.
- 482/11-07 **12 County Councillor’s report**  
A10/A14 interchange – the traffic engineers would look at reducing the long queues in the right hand lane approaching A14 west. A Frost would look at phasing of traffic lights as it was difficult to exit Milton.  
Congestion Charge – concerns were expressed that the County Council had put in a bid to Government for funding without first allowing Milton (or any) Parish Council the opportunity for consultation on the implications that the congestion charge could have on Milton village.  
The clerk would ask B Smith, CCC, for information – to be discussed at December meeting. **Action: the clerk**  
Chief Executive - the search for a new chief executive was aborted till January.
- 483/11-07 (432/10-07) **13 District Councillors’ reports**  
Mereham Inquiry – the developers had produced new transport evidence – to be examined at the end of the Inquiry.
- (432/10-07) Chesterton Fen – AWA had agreed to investigate a sewage connection and would interview residents.  
Management of Tomkins Mead – to be discussed at December meeting (a letter from SCDC was expected). RTS had met with Mick Woolhouse (interim replacement for M Garroway) of CSL. It was expected that the Country Park would be handed over to CSL between January and March.  
Parish Charter – SCDC were introducing a Parish Charter which would enable functions ie grass cutting, tree works, to be delegated to Parish Councils.

484/11-07

**14 Bills for Payment and Money Received**

Note: insurance claim for bus shelter received; breakdown of costs and money received for provision of bowls green ditches and surrounds received.

Pay scales as from 1<sup>st</sup> April 2007 now received. The clerk had implemented them and made payments to the staff including retired staff.

**CONFIRMED** payment of cheques 3615 – 3619

**AGREED** payment of cheques 3620 – 3639 (cheques 3623 and 3637 cancelled) plus cheque 3641 to HM Smith - reimbursement of £50.

Note: Cheque 3629 included £46.98 reimbursement to the clerk for payment to Eclipse for 2 months broadband. The clerk subsequently discovered two more invoices:

Cheque 3640 - Jim Daniels for envelopes (bought from Staples) £16.54 and

Cheque 3642 – Copy It – photocopying £81.38 [to be confirmed at December meeting].

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**15 Correspondence****SCDC/City Council -**

- 1) Cambridge East Area Action Plan - Green Separation with villages  
Potential changes to the plan as suggested by the Examination Inspector  
Public consultation Friday 12 October to Friday 23 November 2007
- 2) Consultation on the North West Cambridge Area Action Plan Preferred  
Options Public consultation Monday 22 October to Monday 3 December 2007

**Victim Support -**

Request for donation

**CCC -**

Passenger transport review briefing notes

**Allan Parsons -**

Parish Councils' petition

**SCDC -**

Naming or re-naming of streets within the South Cambs District

**Go-East -**

Public Consultation on Further Proposed Changes to the East of England Plan - further details on:

[http://www.goeast.gov.uk/goeast/planning/regional\\_planning/?a=424](http://www.goeast.gov.uk/goeast/planning/regional_planning/?a=424)

**Highways Agency -**

A14 Ellington to Fen Ditton Stakeholder Event at Bar Hill on 6 November and Huntingdon 7 November

**Guided Bus -**

Local Liaison Forum meeting notes

486/11-07

**16 Dates of Next Meetings**

Community Care - 15 November

Planning - 19 November

Council - 3 December

The meeting ended at 9.30pm.

Chairman..... Date.....