

Minutes of the Meeting of Milton Parish Council held on Monday 1 October 2007 at 7.30pm in the Bowls Pavilion

Present: JE Coston (chair) RH Chapman PS Badley R Day TA Drummond M Ellwood RJ Farrington
SC Humphreys B Jefferson IF May HM Smith RT Summerfield RLE Waters
The clerk and 1 member of the public (part)

Public Participation – none

395/10-07 **1 Apologies for absence** – G Covell M Williamson

396/10-07 **2 Declarations of Interest** – PSB - agenda 5 (minute 421/10-07) prejudicial; HMS – agenda 5 planning – personal (member of SCDC planning committee); IFM – agenda 12 land – personal (Chairman Colts Football); TAD – agenda 12 land – personal (member of Colts Football).

397/10-07 **3 Minutes** - the minutes of the meeting of 3 September 2007 were approved and signed as a true record.

4 Clerk's / Chairman/s report

398/10-07 Horse Paddock Ely Road – noted that the tenant no longer required this land as her pony had died. Council (216/5-07) would consider an advert for the land at the November meeting. RHC offered to make the entrance secure.

Action: RHC

399/10-07 Audit - Annual Return received. Moore Stephens had requested that the fixed assets be shown on the Annual (273/6-07) Return.

400/10-07 Boundary Fence - the chairman and a surveyor had met Mencap's site manager on 26 September but there had been no agreement on the position of the boundary. Following the meeting the surveyor requested more information from the Council and on reviewing this information he had asked for a further plan. Council agreed to wait until the November meeting before making a decision on the boundary issue to allow the surveyor time to look at this additional plan and advise the Council where the boundary should be.

401/10-07 Highway matters:

(362/10-07) Bus Shelter hard standing Landbeach Road - Bob Howard agreed to liaise with his contractor to cost this project and anticipated that the work would be done before the end of October. (As it had taken Bob Howard almost a year to reach this stage the Maintenance Committee had agreed to take on this project - minute 398/9-07 refers).

(217/5-07) CCTV on bridge – the bridge opened 18 May 2004. The chairman had contacted A Frost – yet again – about the CCTV which had been promised in May 2004.

402/10-07 Land adjacent A14 - the clerk would ask the CCC for an update. *Action: the clerk* (363/9-07)

Crime – Dates of Neighbourhood panel meetings:

Histon, Impington, Milton,	Tuesday 16 October
Waterbeach, Landbeach,	Tuesday 15 January 08
Chittering, Cottenham, Rampton,	Tuesday 15 April 08
Oakington and Westwick	Tuesday 15 July 08

Noted that Eric Spoelstra and 4 other Community & Crime Contact Officers had been made redundant.

403/10-07 Fly tipping – after an exchange of emails between ME and SCDC about a fly tipping incident it was noted that the Environment Agency deal with large scale tips and SCDC deal with less serious ones.

404/10-07 Telephone – the clerk was arranging for payments to be made by direct debit. (365/9-07)

405/10-07 Urban Renaissance Villages – an exhibition was held on 27 September. The plans on display showed football (366/9-07) pitches. It was understood that a planning application would be submitted December/January.

406/10-07 Lloyds Online – noted that all Parish Councils online requests had been put on hold because of the regulations (385/9-07) that two councillors must sign cheques. [As Council has argued before there is no independent check online and it would appear that Lloyds had just realised this].

In future Parish Councils may be allowed to “read only” online their accounts.

Lloyds await procedural clarification from their internet department as to whether Council can go ahead with online banking.

407/10-07 Budget 2008-09 – the clerk required items for 2008-09 budget by 31 December.

5 Planning Report

- 408/10-07 (301/7-07) Appeal by S Duncan Wildfowl Cottage against refusal of pp for alteration and refurbishment of existing building, single storey extension (porch and extension with attached garden wall)
- 409/10-07 (330/8-07) Appeal by J Crickmore The Barn Chesterton Fen Road against refusal of pp for a carport.
- 410/10-07 (382/9-07) Joint Action Group (JAG) – the group had now expanded its remit.
AGREED (11 in favour 1 abstention)
 to join the JAG – JEC and ME to share the responsibility to attend meetings.

Decisions received:

- 411/10-07 (167/4-07) Donarbon Ltd – facility for the mechanical and biological treatment of waste at Waste Management Park Ely Road - **approved. 32 conditions** (to be attached with minutes).
- 412/10-07 (313/7-07) Guided Busway – discharge of condition 3(a)(iii) – design and external appearance of Regional College Junction. Plans showing amended junction received.
- 413/10-07 (341/8-07) **Mencap** – 2 Cambridge Road – portable office unit (renewal of period consent S/0851/04) - **approved.**
- 414/10-07 (339/8-07) Mr & Mrs Hurley 110 The Rowans – extension - **approved. External materials to be identical to existing used.**
- 415/10-07 (342/8-07) Mr & Mrs J Bowyer 53 Old School Lane – extension - **approved.**

The following Policies apply to the three decisions above:

Structure Plan 2003: **PI/3 (Sustainable Design in Built Development)**

LDF 2007: **DP/1 (Sustainable Development); DP/2 (Design of New Development);**

DP/3 (Development Criteria).

- 416/10-07 (375/9-07) Mr J Crickmore The Barn Chesterton Fen Road – barn conversion to form new dwelling – **approved.**
Details of floor levels and hard and soft landscaping to be approved. Conditions relating to classes of development prohibited; no windows, doors or openings in external walls other than those approved in this permission. Various Policies refer.

New applications:

- 417/10-07 S/1140/07 Cambridge Regional College - erection of two educational buildings, sports centre, extensions to the main reception and learning resource building, multi-use games area, associated car parking and landscaping – amendments: revised parking layout and provision, pedestrian circulation and landscaping. Further information regarding junction of Kings Hedges Road and Kings Hedges Drive, disabled access, sports facilities, community access to sports facilities and public art contribution – **no recommendation.**
- 418/10-07 S/1653/07 W Webb Southgate Farm Chesterton Fen Road – use of land as 28 no. mobile home pitches and 2 no. chalets for gypsies – **no recommendation so long as this application does not contravene SCDC Policies. Concerned about the amount of traffic; adequate services, water pressure and the need for a proper sewer in Chesterton Fen.**
- 419/10-07 S/1663/07 Mr & Mrs R Holmes 45 High Street – two storey side extension and pitched roof over existing extension – **no recommendation.**
- 420/10-07 S/1667/07/LB Mr G Crawford Milton House 28 Fen Road – alterations – two new windows in proposed utility room. Removal of all external render and lath, insulate walls with sheep’s wool and fix oak sawn lath, re-render with a wood float finish with ashlar detailing on front elevation - **approve.**
- 421/10-07 S/1706/07 Mr P Badley and Mrs J Sollars 10 Old School Lane – single storey rear extension – **no recommendation.** [PSB left the meeting for the decision making process].
- 422/10-07 (381/9-07) S/1769/07 College of West Anglia – demolition of existing workshop and Leonard buildings, alterations and construction of new teaching and administration building – **no recommendation.**

- 423/10-07 (396/9-07) **6 Maintenance** – the minutes of the Maintenance Committee meeting held on 17 September were received
 Matters arising:
Cemetery yew tree: Cliff Freed (trees consultant) had advised that if the tree was not container grown or a root ball it would have only a slim chance of surviving. RHC would replant a container grown yew tree.
Action: RHC
- (397/9-07) Allotments: The Maintenance Committee intended to take a more “pro-active” role in improving the appearance of the whole allotment area. Buchans and RHC would clear away rubbish, weed spray, rotovate and prepare land for the 13 residents waiting for allotments.
AGREED
 to allow RHC to spend up to £1000 to prepare the land.

(398/9-07) Trees: The clerk had been unable to contact the Trees Officer.

AGREED

to inform the Planning Director SCDC of Council's disappointment:
that there was no consultation about the yew tree work in the churchyard – a conservation area;
that the Trees Officer had not responded about the poplar tree and
that the poplar tree be reduced by approximately 30% and that the split stems be banded as per
advice from Cliff Freed.

Village Sign: Len Sandford would continue to carry out maintenance work on the sign, treating the post with linseed oil and white spirit, cleaning the sign and re-varnishing the bottom frame.

Willow Trees – Tomkins Mead: RTS had spoken with Simon McIntosh, SCDC and reported that the rangers would pollard two willow trees only as there was no money for additional work.

(399/9-07) Contract: Buchans had quoted £254 per annum to keep five CCC footpaths free of overhanging bushes. The clerk had received numerous complaints during the summer about these paths but the CCC had not cut back the shrubs despite promising to do so. The clerk, therefore, had asked whether CCC would add £254 to their Agency money. The committee would include these paths in the revised contract.

424/10-07 **7 Clerk's duties – proposal that Council consider appointing an assistant clerk**

In view of the extra work that the clerk is doing it was

AGREED

that the Finance & Staffing Committee consider appointing an assistant clerk

425/10-07 **8 To consider request from Police to use Council's broadband**

In response to a request from the police it was **AGREED**

that the police (working for example in the bowls pavilion) could use Council's wireless connection so long as it did not interfere with the clerk's work.

426/10-07 **9 Remembrance Day Ceremony Sunday 11 November**

Waterbeach Barracks are sending 50 soldiers to the 10.30pm church service. David (rector) would like to involve the church at the ceremony and suggested an amendment to the ceremony to include a prayer.

AGREED to the order proposed by the rector and that the ceremony should be appropriate to all faiths.

Ron Driver, Normandy veteran, from Fen Road had agreed to deliver the exhortation and has suggested that the Kohima epitaph be included:

"When You Go Home, Tell Them Of Us And Say,
For Their Tomorrow, We Gave Our Today."

The clerk would find out whether the cannon at the Country Park was being used this year. *Action: the clerk*

Chris Burns, Histon Police was unable to authorise a Temporary Road Closure. Authorisation must be sought from the Cambs County Council.

As the chairman and vice chairman would be unavailable RJF offered to lay the wreath.

427/10-07 **10 Christmas Arrangements** – RJF and RHC would supervise putting up of lights as usual.

428/10-07 **11 Youth**

(384/9-07) Building update - Ian Kendall had revised his fee. It was **AGREED** to pay this (cheque 3605). He had arranged for remedial works to be done to the boiler.

Quotation for cleaning the youth building - as a temporary solution it was **AGREED** to employ H Woodruff for cleaning as necessary – details to be agreed with chairman of youth committee - at the contract price of £15 per hour. [9 in favour 3 abstained]. To be reviewed at November meeting.

JEC RJF RHC RTS HMS JG JD had met and agreed an advert for a supervisor and assistant supervisor which had been delivered to houses south of Butt Lane and was also published in the Village View. It was hoped that the building could be handed over to MCC with staff in place.

429/10-07 **12 Land update**

(389/9-07) Report from Ian May received. 7 footballers from the colts teams had progressed to senior level at Milton FC. He and RHC had met with officials of Cambs FA and the Football Foundation.

The first preference for land was the EDF site. If the land at Landbeach Road were used then the senior club had agreed to move to that site. [Recently a 15 year old had been killed at Huntingdon crossing a road similar to the A10 on his way to football].

It was suggested that it may be necessary to use compulsory purchase to buy the land at a reduced rate.

As a result IFM would contact Sport England so that the "land group" could progress both sites. *Action: IFM*
Noted that Council had still not heard the result of MW's enquiries about the price of the land bought by the Sport Lakes Trust.

It was hoped that football club would be come a community club by Christmas.

430/10-07 **13 MCC update**
AGM 10 October.

431/10-07 **14 County Councillor’s report** – none. Apologies from MW received.

432/10-07 **15 District Councillors’ reports**

HMS had attended a meeting of the Old Chesterton Residents Association. This group were campaigning for another route into Chesterton Fen. A sewage connection to Chesterton Fen was being investigated.

(370/9-07) Mereham – HMS was attending the Inquiry as district councillor [JEC on behalf of Milton PC].

Electoral arrangements committee were scheduled to meet on 5 October. Officers were recommending deferring a decision in the hope that an early boundary review could be organised.

Country Park – a first meeting between SCDC and the Sport Lakes Trust had been arranged.

433/10-07 **16 Bills for Payment and Money Received**

CONFIRMED - payment of cheques 3598 - 3601

AGREED - payment of cheques 3602 – 3613 (1 abstention HMS).

434/10-07 **17 Correspondence**

ACRE - Annual Review

SCDC - Diary of events eg Code of Conduct training and Licensing Act
2003 open surgery for Parish Councillors

Care Network - Newsletter

Camsight - letter requesting support

435/10-07 **18 Dates of Next Meetings**

Planning - 15 October

Finance - 15 October

Council - 5 November

The meeting ended at 10.15pm.

Chairman..... Date.....